



Town of Eaton Department of Public Works

223 1st Street, Eaton, CO 80615

Phone: 970.454.3338

Send applications to: eaton@northernengineering.com

RIGHT-OF-WAY USE APPLICATION

Permit Use Type:

☐ Utility/Infrastructure ☐ Residential/Commercial ☐ Other: _____

Applicant (Permittee):

Business Name: _____

Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Phone: _____ (office)

_____ (cell)

Email: _____

Owner:

Business Name: _____

Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Phone: _____ (office)

_____ (cell)

Email: _____

Primary Contractor:

Business Name: _____

Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Phone: _____ (office)

_____ (cell)

Email: _____

Traffic Control Contractor:

Business Name: _____

Contact Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Contact Phone: _____ (office)

_____ (cell)

Email: _____

Project Name: _____

Location: Street _____ Between Street _____ and Street _____

Parcel Number: _____ **Parcel Number** (Opposite side for crossings): _____

Legal (Section, Township/Range): _____ **Legal** (Opposite side for crossing): _____

Service Address: _____ **Subdivision:** _____

ROW Type: ☐ Maintained ☐ Non-Maintained (Verify ROW width and documents creating ROW)

ROW Width: _____ Recording Information _____

Roadway Classification: ☐ Local ☐ Collector ☐ Arterial

Does Project Disturbance exceed 1 acre: ☐ Yes ☐ No **If yes, provide:**

Grading Permit # _____ CDPHE Permit # _____

Provide, if applicable:

Town Planning Case # _____ Weld County Permit # _____
CDOT Permit # _____ Other Permits _____

Should Include the following, but not limited to:

1. Traffic Control Permit/MHT.
2. Site Plan to clarify intent of work (with Aerial Imagery). Please clarify/confirm the following on the plans/documents: a) Alignment; b) Locations of open cut(s) and/or boring within ROW; c) Approximate locations of new appurtenances; d) Existing utilities; e) Other agency impacts

Provide a detailed description of the work that will be performed within Town ROW for the location listed above.

Requested Start Date: _____ **Projected Completion Date:** _____

Weekend Hours Requested: Yes ☐ No ☐ **If yes, provide work hours:** _____

Construction Details (Check or fill in all that apply):

☐ Asphalt ☐ Concrete ☐ Gravel ☐ Outside of Roadway ☐ Unmaintained ☐ Other _____

Type of Use:

☐ Communications/Fiber ☐ Electric ☐ Potable Water ☐ Non-Potable Water ☐ Sanitary Sewer
☐ Road Improvements /Maintenance ☐ Oil/Gas Pipeline ☐ Stormwater ☐ Natural Gas Utility
☐ Other _____

Line Type:

☐ Direct Cable ☐ Casing/Sleeve ☐ Conduit ☐ Culvert/Pipe ☐ Other _____

Composition of Line:

☐ Cooper ☐ PVC ☐ Steel ☐ Ductile ☐ Iron ☐ HDPE ☐ CMP ☐ RCP Other _____

Line Size: Inside Diameter: _____ Outside Diameter: _____ **Casing Size:** Outside Diameter: _____

Additional Information for Pipe: Class: _____ Schedule: _____

TOWN OF EATON

RIGHT-OF-WAY USE APPLICATION (eff 1/1/2023)

Appurtenance Type:

☐ Blow Off ☐ Fire Hydrant ☐ Cabinet ☐ Manhole ☐ Meter ☐ Hand Hole ☐ Valve ☐ Utility Pole
☐ Pedestal ☐ Monitor Well ☐ Vault ☐ Cathodic Station ☐ Signage ☐ Other _____

Classification of Work:

☐ New Service ☐ Maintenance ☐ Emergency ☐ Temporary ☐ Occupation ☐ Relocation ☐ Disconnect
☐ Surveying ☐ Overhead ☐ Underground ☐ Potholing ☐ Culvert Install ☐ Tree Trimming ☐ Design
☐ Road Maintenance ☐ Improvements ☐ Traffic Control ☐ Retire/Abandon Line ☐ Other _____

Construction Methods:

☐ Directional Bore ☐ Open Cut ☐ Paving ☐ Gravel Placement ☐ Core Drilling/Potholing
☐ Potholing ☐ Paving ☐ Gravel Placement ☐ Grading ☐ Other _____

Open Cut/Excavation/Trench Details: Length _____ Width _____ Total Open Cut SF _____

Total Linear Footage _____

Line Retirement Details: Outside Diameter _____ Composition _____ Total Linear Footage _____

Restoration Methods:

☐ Asphalt (HMA) ☐ Concrete ☐ Flowable Fill ☐ Mill and Overlay ☐ Compaction Testing ☐ Non-Shrink Grout
☐ Structural Fill ☐ Road Base ☐ Surface Gravel ☐ Fugitive Dust Product ☐ Native Material ☐ Reseeding
☐ Mulching ☐ Erosion Control ☐ Future Location Markers ☐ Other _____

ALL AREAS SHALL BE REPAIRED/CLEANED TO ORIGINAL CONDITION
WITHIN 10 DAYS OF COMPLETION OF THE PROJECT

It is agreed to and understood that all work completed by the undersigned shall be completed in accordance with all applicable codes, statutes, ordinances and any other requirements as determined necessary by the Town of Eaton. **It is further agreed and understood that any work performed shall be at the sole expense of the applicant and that the applicant shall hold the Town of Eaton harmless from all suits and damage resulting from work performed pursuant to this application and permit.** Additionally, the applicant agrees to maintain sufficient safety devices and standards around the excavation to ensure the public safety until such work is completed. The applicant also understands that they are responsible for the restoration, backfilling, and patching of the excavation.

Upon acceptance of this permit, the undersigned, representing the permittee, verifies that they have read and understand all provisions of the permit and have authority to sign for, and bind, the permittee and by their signature agree to and understand all conditions set forth in this application.

Applicant: _____ Date: _____

Owner: _____ Date: _____

TOWN USE ONLY

Received By: _____ Date: _____

Signature of Approval: _____ Date: _____

Right of Way Permit # _____

Fees: _____ Paid: _____

TOWN OF EATON

RIGHT-OF-WAY USE APPLICATION (eff 1/1/2023)

RIGHT-OF-WAY PERMIT FEE SCHEDULE
(effective January 1, 2023)

RIGHT-OF-WAY PERMIT	FEE
Application & Review - Standard	\$150.00
Permit Extension/Revision	\$50.00
Inspection outside normal business hours	As needed -minimum 2 hours
ROW Violation/Penalty	Fees x days delinquent \$300 minimum
Additional Inspection/Consultation Fee	Determined on project by project basis
New Construction/Commercial ROW Impact	Determined on project by project basis
Grading Permit	Determined on project by project basis
<i>Boring/Trenchless</i>	
Parallel and Perpendicular (excludes open cut for pits)	Standard + \$0.30/lf
<i>Open Cut</i>	
Asphalt/Chip Seal	Standard + \$1.50/lf
Gravel/Dirt	Standard + \$0.50/lf
Test Hole/Pot Hole	Standard + \$10.00/lf