



TOWN BOARD REGULAR MEETING
224 First Street, Eaton, CO
Thursday, January 19, 2023, 7:00 P.M.

MINUTES

CALL TO ORDER

Mayor Pro Tem Heid called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

ROLL CALL

BOARD PRESENT Mayor Pro Tem Liz Heid Trustee Karla Winter Trustee Coby Gentry
Trustee Nina Lewis Trustee Glenn Ledall Trustee Lee Griffith

BOARD ABSENT Mayor Scott Moser

STAFF PRESENT: Interim Town Administrator - Wesley LaVanchy, Town Attorney - Avi Rocklin, Assistant Administrator - Greg Brinck, Financial Director - Faith Smith, Chief - Kevin Sturch, and Baseline Corporation, Vince Harris, and Lauren Richardson

AGENDA APPROVAL

Motion made by Trustee Winter, seconded by Trustee Ledall to accept the agenda as written. Motion carried with a 5-0 vote.

PROCLAMATION

1. Eaton Reds High School Football Team 2022 – The Board of Trustees and Mayor Pro Tem Heid read the Proclamation – Eaton Reds High School Team 2022 aloud to recognize the accomplishments of the Eaton Reds High School Football Team.

PUBLIC COMMENT* Mayor Pro Tem Heid opened the floor at 7:07 p.m. for public comment.

Ashley Cole spoke to request a dog park in the town limits.

Laura VanWyk spoke to the snow route, clean-up of icy street gutters.

Having no other public comments, floor was closed at 7:12 p.m. by Mayor Pro Tem Heid.

CONSENT AGENDA

Motion made by Trustee Lewis, seconded by Trustee Griffith to approve the Consent Agenda. Motion carried with a 5-0 vote.

2. Minutes – December 8, 2022, Regular Board Meeting
3. Accounts Payable Invoice History Report – December 2022
4. Financial Statements – November 2022
5. Treasurer Report – November 2022
6. Resolution No. 2023-01 – Designating Public Places for Posting Notices
7. Resolution No. 2023-02 – Adopting the Annual Three-Mile Plan
8. CPS-HR Revised Contract for 2023
 - Second Amendment to Professional Services Agreement

I. PUBLIC HEARING (See Exhibit A) Mayor Pro Tem Heid opened the Public Hearing at 7:13 p.m.

9. Eaton Annexation Agreement – WCR 74 – ITA, LaVanchy and Baseline Corporation, Vince Harris, AICP. This agenda item is to consider a request from WC Commissioners and the Town of Eaton to annex property (0.85 acre) west of the intersection and Initial Zoning as part of the new roundabout intersection at CR 's 35 & 74. This is in accordance with the C.R.S. §31-12-107(1). Following staff recommendations of approval for the following resolution and two ordinances, Mayor Pro Tem Heid

January 19, 2023

I. PUBLIC HEARING (See Exhibit A) CONTINUED

opened to the floor for public comment, at 7:19 p.m. As there was no public comment, Mayor Pro Tem Heid closed the public comment at 7:23 p.m.

- Resolution No. 2023-03 – WCR 74 Findings of Fact – Motion was made by Trustee Winter, seconded by Trustee Ledall to approve Resolution No. 2023-03, Findings of Fact and Conclusions Based thereon with Respect to the Weld County Road 74 Annexation. Motion carried 5-0.
- Ordinance No. 629 – Annexing WCR 74 Annexation – Motion was made by Trustee Ledall, seconded by Trustee Winter to approve Ordinance No. 629, Annexing Certain Unincorporated Lands Located in a Portion of the Southeast Quarter of Section 35, Township 7 North, Range 66 West and Northeast Quarter of Section 2, Township 6 North, Range 66 West of the 6th P.M., County of Weld, State of Colorado, Consisting of Approximately 0.85 Acres, and Known as the Weld County Road 74 Annexation. Motion carried 5-0.
- Ordinance No. 630 – Zoning of WCR 74 Annexation – Motion was made by Trustee Winter, seconded by Trustee Griffith to approve Ordinance No. 630, Approval of Agricultural (A-1) Zoning of the Property Known as the Weld County Road 74 Annexation, Located in a Portion of the Southeast Quarter of Section 35, Township 7 North, Range 66 West and Northeast Quarter of Section 2, Township 6 North, Range 66 West of the 6th P.M., County of Weld, State of Colorado, Consisting of Approximately 0.85 Acres. Motion carried 5-0.
- Annexation Agreement – between County of Weld and Town of Eaton – Motion was made by Trustee Ledall, seconded by Trustee Lewis to approve the Annexation Agreement. Motion carried 5-0.

II. PUBLIC HEARING (See Exhibit A) Mayor Pro Tem Heid opened the Public Hearing at 7:23 p.m.

10. NWC Reeman Lateral Natural Gas Pipeline – Baseline Corporation, Vince Harris, AICP, and Lauren Richardson. Lauren stated that this is a Land Use Hearing for NWC Reeman Natural Gas Pipeline Special Review Use for parcel numbers 070929200014 & 070929300013 and the applicant is NWC Development, LLC. This agenda item is to consider a request for approval of a section of a pipeline that would run through the two parcels that lie within the Town of Eaton limits. This natural gas line will lead to the Reeman property which is located just north of the Eaton Cemetery. Applicant, Ryder Riddick with Tetra Tech presented a power point presentation of the natural gas line. It was also stated that construction cannot begin until November of 2023 due to the growing season of the properties and ditches that the gas line will cross. Requested that the resolution becomes effective April 1, 2023. Following the applicant's presentation and staff recommendations of approval for the following Resolution, Mayor Pro Tem Heid opened to the floor for public comment, at 7:46 p.m. As there was no public comment, Mayor Pro Tem Heid closed the public comment at 7:46 p.m.

- Resolution No. 2023-04 – NWC Reeman Lateral Natural Gas Pipeline – Motion was made by Trustee Griffith, seconded by Trustee Lewis to approve Resolution No. 2023-04, Approving NWC Development, LLC's Application for a Special Use Permit Concerning the Alignment, and Installation of the NWC Reeman Lateral Natural Gas Pipeline with a change to Section 3, the effective date being April 1, 2023. Motion carried 5-0.

Mayor Pro Tem Heid closed all Public Hearings at 7:48 p.m.

NEW BUSINESS

11. Eaton NISP 19th Interim Agreement & Invoice – ITA LaVanchy summarized that the agreement is with Northern Colorado Water Conservancy District – NISP Enterprise agreement and payment is for the continued participation in the NISP project of 2023. The Town has provided \$751,270 for the funding request in the 2023 budget in the Water Enterprise Fund. Following discussion, Trustee Winter, seconded by Trustee Griffith to approve the NISP 19th Agreement and Payment of \$751,270 invoice. Motion carried with a 5-0 vote.

STAFF REPORT(S)

12. Interim Town Administrator – Monthly Report – Discussed the proposed letter to City of Fort Collins about Proposed 1041 Regulations.

13. Assistant Town Administrator – ALLO to begin Monday on installation of fiber lines; 1st phase building backbone of network main line thru Town from HWY 85, 2nd phase in Aspen Meadows, Governor's Ranch and Governor's Crossing, and 3rd phase west of Cheyenne Avenue Main Town.

January 19, 2023

STAFF REPORT(S) CONTINUED

14. Police Chief – Reviewed the Year End 2022 Report & Police Progress in a Power Point presentation.
15. Town Clerk – Smokin' Bros Barbecue submitted concurrent liquor license application.
16. Town Attorney - None
17. Finance Director – Working on Paylocity and Caselle software to complete W-2 and 1099's this week. Year-end needs to be completed by February 10th for the auditors and March 6th the auditors will be begin their assessment.

COUNCIL REPORTS AND REQUEST FOR FUTURE AGENDA ITEMS

18. Planning Commission Meeting – None
19. Hometown Revitalization Committee - None
20. Great Western Trail/Park – Trustee Griffith submitted a report.
21. Northern Front Range/MPO – Mayor Pro Tem Heid submitted a report.

EXECUTIVE SESSION

Trustee Lewis, seconded by Trustee Winter to move into the executive session, to obtain legal advice pursuant to C.R.S. § 24-6-402(4)(b) concerning the Eaton Housing Authority, at 8:11 p.m. Motion carried 5-0.

22. An executive session to obtain legal advice pursuant to C.R.S. § 24-6-402(4)(b) concerning the Eaton Housing Authority.

At 8:31 p.m., Mayor Pro Tem Heid stated that no other topics were discussed, and no decisions were made about the Eaton Housing Authority and moved out of executive session.

ADJOURN

Mayor Pro Tem Heid moved to adjourn at 8:31 p.m.

Margaret Jane Winter, Town Clerk