



**6:00-6:45 Board of Trustees Work Session
Budget – Operating – Faith Smith, Finance Director**

**TOWN BOARD REGULAR MEETING AGENDA
Thursday, October 19, 2023, at 7:00 P.M.
Held at the Carsten Board Room at 224 First Street**

CALL TO ORDER

Pledge of Allegiance

ROLL CALL

AGENDA APPROVAL / AMENDMENTS

Motion to approve agenda as is or approve agenda with amendment(s).

STAFF RECOGNITION

1. Officer Eisentraut – Kevin Sturch, Chief of Police

PUBLIC COMMENT*

Members of the audience are invited to speak at the Board of Trustees' meeting. Public Comment is reserved for citizen comments on items not contained on the printed agenda. Citizen comments are limited to three (3) minutes per speaker. When several people wish to speak about the same position on a given item, they are requested to select a spokesperson to state that position.

CONSENT AGENDA

The Consent Agenda is a group of routine matters to be acted on with a single motion and vote. Council or staff may request an item(s) to be removed from the Consent Agenda and placed under New Business for discussion.

2. Minutes – September 21, 2023, Board of Trustees Regular Meeting
3. Accounts Payable Invoice History Report – September 2023
4. Financial Statements – August 2023
5. Treasurer Report – August 2023
6. Resolution No. 2023-13, Elected Official Social Media Policy – Avi Rocklin, Town Attorney
 - Exhibit A-Official Social Media Policy
 - Staff Memo
7. Aspen Meadows Change Order #1 – Greg Brinck, Assistant Town Administrator

PUBLIC HEARING (See Exhibit A)

8. Eaton Plaza Schematic Plan PUD – Vince Harris, Baseline Planning and Lauren Richardson, Baseline Planning Associate
 - Eaton Plaza PUD Schematic and Staff Report
 - Preliminary Development Plan
 - Land Development Application
 - Resolution No. 2023-14, PUD Schematic Plan School Site
 - Ordinance No. 638, Rezoning School Site Property to PUD

NEW BUSINESS

9. DDA Consultant – Greg Brinck, Assistant Town Administrator
10. Eaton 2023 Sanitary Sewer Cleaning & CCTV Services – Juan Romero, Public Works Director (Updated 10/18/23)

STAFF REPORT

- 11. October Staff Report
- 12. Solar Referrals – Wesley LaVanchy, Town Administrator

COUNCIL REPORTS AND REQUEST FOR FUTURE AGENDA ITEMS

- 13. Planning Commission Meeting
- 14. Hometown Revitalization Committee
- 15. Great Western Trail/Park
- 16. Northern Front Range/MPO

MAYOR PRO TEM COMMENTS

AJOURN

** If you have public comment but are not comfortable attending in person, please send the comments to wesley@eatonco.org by noon on the day of the meeting, and the comment will be read into the record or otherwise shared with the Board during the meeting.*

AMERICANS WITH DISABILITIES ACT NOTICE

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in this meeting should contact Town Hall at (970) 454-3338 within 48 hours prior to the meeting to request such assistance.

EXHIBIT A

RULES FOR THE HEARING

- A. All questions and comments by applicant(s), staff, or the public are to be directed to the governing body.
- B. The Mayor will ask each member of the governing body to disclose any conflicts requiring recusal, or the specific substance of any ex-parte communications made by them.
- C. No applicant(s), staff member, or the public will be subject to cross examination except by the governing body.
- D. Public comments shall be taken at the hearing and are limited to three (3) minutes per individual. Any unused time may not be given to another.
- E. Disruptive behavior will not be tolerated.

PUBLIC HEARING PROCEDURE

- 1. Open public hearing.
- 2. Receive information from staff.
- 3. Receive information from applicant.
- 4. Receive information from the public.
 - a. Ask to hear from anyone who supports the matter.
 - b. Ask to hear from anyone who opposes the matter.
- 5. Receive rebuttal from applicant. (*If any.*)
- 6. Additional questions from the Board, if any. (*Board may ask questions at any time until the hearing is closed.*)
- 7. Close the public hearing.
- 8. Discussion and deliberation among Board.
- 9. The Board will decide and make a motion.

Proposed Motions:

For Approval:

I move to approve _____.

For Approval with Conditions:

I move to approve _____ with the following conditions: _____.

For Denial:

I move to deny approval of _____.