



6:00-6:45 Board of Trustees Work Session
Budget – Operating – Faith Smith, Finance Director

TOWN BOARD REGULAR MEETING AGENDA
Thursday, October 19, 2023, at 7:00 P.M.
Held at the Carsten Board Room at 224 First Street

CALL TO ORDER

Pledge of Allegiance

ROLL CALL

AGENDA APPROVAL / AMENDMENTS

Motion to approve agenda as is or approve agenda with amendment(s).

STAFF RECOGNITION

1. Officer Eisentraut – Kevin Sturch, Chief of Police

PUBLIC COMMENT*

Members of the audience are invited to speak at the Board of Trustees' meeting. Public Comment is reserved for citizen comments on items not contained on the printed agenda. Citizen comments are limited to three (3) minutes per speaker. When several people wish to speak about the same position on a given item, they are requested to select a spokesperson to state that position.

CONSENT AGENDA

The Consent Agenda is a group of routine matters to be acted on with a single motion and vote. Council or staff may request an item(s) to be removed from the Consent Agenda and placed under New Business for discussion.

2. Minutes – September 21, 2023, Board of Trustees Regular Meeting
3. Accounts Payable Invoice History Report – September 2023
4. Financial Statements – August 2023
5. Treasurer Report – August 2023
6. Resolution No. 2023-13, Elected Official Social Media Policy – Avi Rocklin, Town Attorney
 - Exhibit A-Official Social Media Policy
 - Staff Memo
7. Aspen Meadows Change Order #1 – Greg Brinck, Assistant Town Administrator

PUBLIC HEARING (See Exhibit A)

8. Eaton Plaza Schematic Plan PUD – Vince Harris, Baseline Planning and Lauren Richardson, Baseline Planning Associate
 - Eaton Plaza PUD Schematic and Staff Report
 - Preliminary Development Plan
 - Land Development Application
 - Resolution No. 2023-14, PUD Schematic Plan School Site
 - Ordinance No. 638, Rezoning School Site Property to PUD

NEW BUSINESS

9. DDA Consultant – Greg Brinck, Assistant Town Administrator
10. Eaton 2023 Sanitary Sewer Cleaning & CCTV Services – Juan Romero, Public Works Director (Updated 10/18/23)

STAFF REPORT

- 11.** October Staff Report
- 12.** Solar Referrals – Wesley LaVanchy, Town Administrator

COUNCIL REPORTS AND REQUEST FOR FUTURE AGENDA ITEMS

- 13.** Planning Commission Meeting
- 14.** Hometown Revitalization Committee
- 15.** Great Western Trail/Park
- 16.** Northern Front Range/MPO

MAYOR PRO TEM COMMENTS

AJOURN

** If you have public comment but are not comfortable attending in person, please send the comments to wesley@eatonco.org by noon on the day of the meeting, and the comment will be read into the record or otherwise shared with the Board during the meeting.*

AMERICANS WITH DISABILITIES ACT NOTICE

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in this meeting should contact Town Hall at (970) 454-3338 within 48 hours prior to the meeting to request such assistance.

EXHIBIT A

RULES FOR THE HEARING

- A. All questions and comments by applicant(s), staff, or the public are to be directed to the governing body.
- B. The Mayor will ask each member of the governing body to disclose any conflicts requiring recusal, or the specific substance of any ex-parte communications made by them.
- C. No applicant(s), staff member, or the public will be subject to cross examination except by the governing body.
- D. Public comments shall be taken at the hearing and are limited to three (3) minutes per individual. Any unused time may not be given to another.
- E. Disruptive behavior will not be tolerated.

PUBLIC HEARING PROCEDURE

- 1. Open public hearing.
- 2. Receive information from staff.
- 3. Receive information from applicant.
- 4. Receive information from the public.
 - a. Ask to hear from anyone who supports the matter.
 - b. Ask to hear from anyone who opposes the matter.
- 5. Receive rebuttal from applicant. (*If any.*)
- 6. Additional questions from the Board, if any. (*Board may ask questions at any time until the hearing is closed.*)
- 7. Close the public hearing.
- 8. Discussion and deliberation among Board.
- 9. The Board will decide and make a motion.

Proposed Motions:

For Approval:

I move to approve _____.

For Approval with Conditions:

I move to approve _____ with the following conditions: _____.

For Denial:

I move to deny approval of _____.

CALL TO ORDER

ROLL CALL

**AGENDA APPROVAL
AND/OR
AMENDMENTS**

STAFF RECOGNITION

PUBLIC COMMENT

CONSENT

AGENDA



TOWN BOARD REGULAR MEETING

224 First Street, Eaton, CO

Thursday, September 21, 2023, 7:00 P.M.

MINUTES

CALL TO ORDER

Mayor Pro Tem Heid called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

ROLL CALL

BOARD PRESENT Mayor Pro Tem Liz Heid Trustee Coby Gentry Trustee Nina Lewis
Trustee Glenn Ledall Trustee Karla Winter

BOARD ABSENT Mayor Scott Moser Trustee Lee Griffith

STAFF PRESENT: Town Administrator - Wesley LaVanchy, Town Attorney - Avi Rocklin, Assistant Town Administrator - Greg Brinck, Financial Director - Faith Smith, Police Chief – Kevin Sturch, Northern Engineering – Brad Curtis and Baseline Associate Planner – Lauren Richardson

AGENDA APPROVAL / AMENDMENT(S)

Trustee Lewis moved to approve the agenda as is.

Trustee Ledall seconded, and the motion passed unanimously, 4-0.

PROCLAMTION

1. Suicide Awareness and Prevention Month September 2023

Shawna Hendricks, SSE Coordinator of North Range thanked the Trustees for having this proclamation for the community, showing support for those that have had suicide touch their lives.

The Board of Trustees and Mayor Pro Tem Heid read the proclamation aloud to raise awareness about suicide and prevention. Suicide is a complex issue that can affect anyone, regardless of age, gender, race, orientation, income level or background. September 2023 is the Suicide Awareness and Prevention Month to recommit our community to increase awareness and understanding of behavioral health, and the need for appropriate and accessible services for all citizens.

STAFF RECOGNITION

2. Rebeca Cox-Outreach Librarian

Rebecca Proctor, Eaton Library's Executive Assistant shared that Rebeca Cox was promoted to Outreach Librarian and will be responsible for taking materials, programs, and technology outside the library walls to local schools, homebound seniors, Spanish speakers, businesses, and community events. She looks forward to serving the Eaton and Galeton communities.

3. Officer Ward-Police Department

Chief Sturch introduced Travis Ward, he grew up in Eaton and has come back to serve his hometown. He has a two-week academy training and FTO to complete and then will be serving the public. Travis added that he had served in the military after high school in 2010 and then became a police officer. He is happy to be back in the community.

4. Officer Saucerman-Police Department

Chief Sturch introduced Tanner Saucerman, he comes from the Town of Ault and has had police experience in Longmont. Tanner spoke about being happy to have the opportunity be here in Eaton, an extension of Ault since the police department helps out Ault. He is glad to be a part of the family-oriented community and police department.

SPECIAL PRESENTATIONS

5. CDOT/Roadway Maintenance

Tim Miles, Maintenance Superintendent, Region 4 was not present.

PUBLIC COMMENT

Mayor Pro Tem Heid opened the floor for public comment and closed the floor at 7:10 p.m., there were no public comments.

September 21, 2023

CONSENT AGENDA

6. Minutes – August 17, 2023, Regular Board Meeting

7. Accounts Payable Invoice History Report – August 2023

8. Financial Statements – July 2023

9. Treasurer Report – July 2023

Trustee Winter moved to approve the Consent Agenda.

Trustee Gentry seconded, and the motion passed unanimously, 4-0.

NEW BUSINESS

10. Resolution No. 2023-11 Special Review Brewery

Lauren Richardson, Baseline Associate Planner gave a summary about a transfer request for a previously approved 2019 Special Use Permit to Sheaf & Kettle Brewing, located at 208 Oak Avenue to the new owner of Bulzomi Brewing Co. The C-2 zoned district requires that a brewery application is to be reviewed as a special permit and given written Town Board approval, by means of a resolution. The new business will operate using the same equipment and general layout as the previous owners, along with water usage and volume of product. Staff recommends that the Town Board approve the request for a Special Use Permit Transfer from Sheaf & Kettle Brewery Co., to Bulzomi Brewing Co.

Geno Bulzomi, co-owner spoke to the board about the brewery being a family business and for the perspective of the community, they are civic minded. He has worked for 25 plus-years in public service between the federal government and the military. They plan to have a Wall of Honor for veterans and display their photos. He actually considers the brewery a Nanobrewery, smaller than a Microbrewery.

Trustee Ledall moved to approve Resolution No. 2023-11, a Resolution Approving the Assignment and Transfer of Sheaf & Kettle Brewing Company's Use By Special Review Permit to G.I. Geno LLC, D/B/A Bulzomi Brewing CO, for Property Located at 208 Oak Avenue, Town of Eaton, State Of Colorado.

Trustee Lewis seconded, and the motion passed unanimously, 4-0.

11. 2023 Roadway Improvements Update, South Christenson Avenue

Greg Brinck, Assistant Town Administrator stated the Town planned for the 2023 roadway capital improvement budget to be used to rehabilitate S Christenson Avenue from E Collins Street to the south boundary of town. Northern Engineering (NE) analyzed the roadway and created cost estimates for the project, the cost estimate significantly exceeds the Town's budget for street capital projects. The estimated cost is \$1,052,249 for the project and the Town budgeted \$572,249. The increase in cost is attributed to general inflation and the need to rebuild the road. The road has deteriorated to a point where a full rebuild is necessary to withstand the amount of heavy traffic. Staff recommends removing this project from 2023 and will use unspent appropriations in 2023 in addition to proposed appropriations in 2024 to complete the project in 2024.

12. Resolution No. 2023-12, CDOT Revitalizing Main Streets IGA

Greg Brinck, Assistant Town Administrator stated that this is to formally accept the grant award from CDOT Revitalizing Main Streets Grant via Resolution No. 2023-12. The project is currently in design, this grant award is for construction only. The award amount is \$1,150,000 with a match obligation of \$287,500. The project is budgeted for 2024. Staff recommends approval of Resolution No. 2023-12 authorizing the Town of Eaton to enter into an IGA with the State of CO, for the Eaton Downtown Streetscape Project, (Project "STM M360-003(25327)").

Trustee Lewis moved to approve Resolution No. 2023-12, Authorizing the Town of Eaton to Enter Into An Intergovernmental Agreement with The State Of Colorado, for The Use and Benefit of the Colorado Department of Transportation, for the "Eaton Downtown Streetscape" Project (Project "STM M360-003 (25327)")

Trustee Winter seconded, and the motion passed unanimously, 4-0.

September 21, 2023

OLD BUSINESS

13. Solids Handling Update

Wesley LaVanchy, Town Administrator, stated that the dewatering centrifuge has reached its service life and is no longer operational. Contracted with McDonald Farms to haul away liquid sludge and CDPHE suggested this project could proceed as a demonstration project.

Brad Curtis, Northern Engineering (NE) continued with the next steps. Since moving forward with the screw press CDPHE application in January to install as a demonstration process, CDPHE has since revisited its requirements to require the non-functioning centrifuge to remain installed for the duration of the demonstration project. This shifted the project from a demonstration to a site amendment, which is considerably more involved. Communication with CDPHE and relaying the Town's sense of urgency, they have concurred that the expected completion is at the end of October, which would allow for the construction and startup by Ramey Environmental. NE is coordinating with Ramey to be available for the final construction and startup at end of October which, per their proposal would not exceed 3 weeks.

14. Elected Official Social Media Policy

Avi Rocklin, Town Attorney spoke for consideration of a proposed Elected Official Social Media Policy ("Policy") to guide and govern the Mayor/Trustee's conduct when participating in social media. The Policy recognizes two types of social media uses – official capacity use and personal capacity use. Mayor Pro Tem Heid directed the Town Attorney on behalf of the Board of Trustees to move forward with the formal adoption by resolution of the Policy next month.

15. Town-wide Asphalt Patching Projects Change Order 1

Greg Brinck, Assistant Town Administrator spoke about the Town-wide Asphalt Patching Project. Public Works and NE were notified by the contractor, Lightfield Enterprises, concerns about a couple of concrete cross pans in the Hawkstone Subdivision. The two cross pans have failed and no longer perform as intended; they have created low spots that have contributed to the asphalt pavement failing. The change order would be in the amount of \$15,820 to replace two cross pans and one apron which would increase the not to exceed budget for the Town-wide asphalt patching project to \$165,820. Adequate funds are budgeted in the Street Fund, and this would not require a 2023 budget amendment. Staff recommends approval of Town-wide Asphalt Patching Projects Change Order 1 in the amount of \$15,820.

Trustee Ledall moved to approve the Town-wide Asphalt Patching Projects Change Order 1 to increase the budget by \$15,820 and to not exceed \$165,820.

Trustee Lewis seconded, and the motion passed unanimously, 4-0.

STAFF REPORT(S)

16. September Staff Report

COUNCIL REPORTS AND REQUEST FOR FUTURE AGENDA ITEMS

17. Planning Commission Meeting – No meeting held on September 7th.

18. Hometown Revitalization Committee –

19. Great Western Trail/Park – Trustee Griffith Report – Trail use for the month averaged 53 bike/pedestrians and 2024 budget increase would request participant towns to increase their yearly contributions from \$10,000 to \$15,000.

20. Northern Front Range/MPO – Mayor Pro Tem Heid – EPA Draft Letter on Background Ozone. Note: This letter is asking for a waiver/amendment to downgrade to emissions control only.

MAYOR'S COMMENTS - None

ADJOURN

Mayor Pro Tem Heid adjourned the September 21, 2023, Board of Trustees Regular Meeting at 7:49 p.m.

Margaret Jane Winter, Town Clerk

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
0										
09/23	09/27/2023	0	481	McDONALD FARMS ENTERPRIS	0088330-IN	1	05-00-7310	.00	2,886.50	2,886.50
09/23	09/27/2023	0	481	McDONALD FARMS ENTERPRIS	0088672-IN	1	05-00-7310	.00	2,701.50	2,701.50
09/23	09/27/2023	0	481	McDONALD FARMS ENTERPRIS	0089009-IN	1	05-00-7310	.00	2,609.00	2,609.00
09/23	09/27/2023	0	481	McDONALD FARMS ENTERPRIS	0089140-IN	1	05-00-7310	.00	2,701.50	2,701.50
09/23	09/27/2023	0	481	McDONALD FARMS ENTERPRIS	0089684-IN	1	05-00-7310	.00	2,886.50	2,886.50
09/23	09/27/2023	0	481	McDONALD FARMS ENTERPRIS	0089811-IN	1	05-00-7310	.00	2,701.50	2,701.50
09/23	09/27/2023	0	67	MID-AMERICAN RESEARCH CH	0799835-IN	1	04-00-7215	.00	1,054.48	1,054.48
09/23	09/27/2023	0	67	MID-AMERICAN RESEARCH CH	0799835-IN	2	03-00-7215	.00	2,572.48	2,572.48
09/23	09/27/2023	0	8	ABLAO LAW LLC	1223	1	01-02-5135	.00	1,400.00	1,400.00
09/23	09/27/2023	0	230	HARSH INTERNATIONAL INC	28805	1	01-04-7215	.00	68.74	68.74
09/23	09/27/2023	0	71	MY OFFICE ETC	298547-0	1	01-01-7210	.00	46.56	46.56
09/23	09/27/2023	0	71	MY OFFICE ETC	298547-0	2	07-00-7210	.00	46.99	46.99
09/23	09/27/2023	0	170	DATA CONTROL SYSTEMS INC	40567	1	07-00-7210	.00	159.00	159.00
09/23	09/27/2023	0	170	DATA CONTROL SYSTEMS INC	40567	2	06-00-7210	.00	159.00	159.00
09/23	09/27/2023	0	170	DATA CONTROL SYSTEMS INC	40567	3	05-00-7210	.00	159.00	159.00
09/23	09/27/2023	0	170	DATA CONTROL SYSTEMS INC	40567	4	04-00-7210	.00	159.00	159.00
09/23	09/27/2023	0	224	WASTE MANAGEMENT INC	5080445-253	1	01-03-7510	.00	2,213.00	2,213.00
09/23	09/27/2023	0	56	XCEL ENERGY	844325143	1	04-00-7510	.00	42.15	42.15
09/23	09/27/2023	0	56	XCEL ENERGY	844433613	1	03-00-7515	.00	21.38	21.38
09/23	09/27/2023	0	56	XCEL ENERGY	844850371	1	01-04-7510	.00	12.94	12.94
09/23	09/27/2023	0	56	XCEL ENERGY	845030263	1	01-04-7510	.00	21.14	21.14
09/23	09/27/2023	0	56	XCEL ENERGY	845367772	1	07-00-7510	.00	1,841.70	1,841.70
09/23	09/27/2023	0	748	NORTHERN COLORADO PEST	92429	1	02-00-7520	.00	149.00	149.00
09/23	09/27/2023	0	145	CONNECTING POINT	CW140242	1	01-01-5640	.00	1,513.85	1,513.85
09/23	09/27/2023	0	145	CONNECTING POINT	CW140242	2	01-02-5640	.00	763.09	763.09
09/23	09/27/2023	0	145	CONNECTING POINT	CW140242	3	01-02-5125	.00	327.04	327.04
09/23	09/27/2023	0	145	CONNECTING POINT	CW140242	4	02-00-5640	.00	149.32	149.32
09/23	09/27/2023	0	145	CONNECTING POINT	CW140242	5	03-00-5640	.00	33.18	33.18
09/23	09/27/2023	0	145	CONNECTING POINT	CW140242	6	04-00-5640	.00	874.43	874.43
09/23	09/27/2023	0	145	CONNECTING POINT	CW140242	7	05-00-5640	.00	841.26	841.26
09/23	09/27/2023	0	145	CONNECTING POINT	CW140242	8	06-00-7310	.00	824.67	824.67
09/23	09/27/2023	0	145	CONNECTING POINT	CW140242	9	07-00-7310	.00	824.66	824.66
09/23	09/27/2023	0	585	GREGORY BRINCK	OCT23 TRAV	1	01-01-7240	.00	92.38	92.38
09/23	09/27/2023	0	585	GREGORY BRINCK	OCT23 TRAV	2	01-01-7240	.00	288.00	288.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
09/23	09/27/2023	0	585	GREGORY BRINCK	OCT23 TRAV	3	01-01-7240	.00	248.00	248.00
09/23	09/27/2023	0	97	AMBER GREENE	Q3 2023 HE	1	02-00-6182	.00	1,072.62	1,072.62
09/23	09/27/2023	0	329	PERCY HAMILTON	Q3 2023 HE	1	03-00-6182	.00	1,331.10	1,331.10
09/23	09/27/2023	0	501	WESLEY LAVANCHY	Q3 2023 HE	1	01-01-6182	.00	1,614.06	1,614.06
09/23	09/27/2023	0	372	Jane Winter	SEPT23 MR	1	01-01-7235	.00	21.76	21.76
Total 0:								.00	37,432.48	
63246										
09/23	09/01/2023	63246	746	BOUNCIN OFF THE WALLZ PAR	18442153	1	01-02-5650	.00	350.00-	350.00- V
Total 63246:								.00	350.00-	
63299										
09/23	09/01/2023	63299	755	JUMPING MONKEY AND FRIEN	000019	1	01-02-5300	.00	220.00	220.00
Total 63299:								.00	220.00	
63300										
09/23	09/05/2023	63300	582	Amanda Brigham	FIDELITY RE	1	01-00-2250	.00	17.60	17.60
Total 63300:								.00	17.60	
63301										
09/23	09/05/2023	63301	97	AMBER GREENE	7.24.23 MR	1	02-00-7235	.00	47.00	47.00
Total 63301:								.00	47.00	
63302										
09/23	09/05/2023	63302	753	DWAIN ALLEN	FIDELITY RE	1	01-00-2250	.00	21.60	21.60
Total 63302:								.00	21.60	
63303										
09/23	09/05/2023	63303	480	MATTHEW RUNDLE	FIDELITY RE	1	01-00-2250	.00	25.80	25.80
Total 63303:								.00	25.80	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
63304										
09/23	09/05/2023	63304	501	WESLEY LAVANCHY	JUL23 MR	1	01-01-7235	.00	26.88	26.88
Total 63304:								.00		26.88
63305										
09/23	09/15/2023	63305	758	21ST CENTURY EQUIPMENT LL	E00201	1	05-00-9120	.00	5,599.00	5,599.00
Total 63305:								.00		5,599.00
63306										
09/23	09/15/2023	63306	643	A-1 HEATING & AIR CONDITIONI	I68314	1	02-00-7520	.00	216.00	216.00
Total 63306:								.00		216.00
63307										
09/23	09/15/2023	63307	182	ADAMSON POLICE PRODUCTS	INV401376	1	01-02-7400	.00	1,397.20	1,397.20
09/23	09/15/2023	63307	182	ADAMSON POLICE PRODUCTS	INV402225	1	01-02-7400	.00	13.90	13.90
Total 63307:								.00		1,411.10
63308										
09/23	09/15/2023	63308	128	ALL COPY PRODUCTS INC	34861301	1	01-02-5125	.00	170.82	170.82
09/23	09/15/2023	63308	128	ALL COPY PRODUCTS INC	34861301	2	01-02-7215	.00	170.83	170.83
09/23	09/15/2023	63308	128	ALL COPY PRODUCTS INC	34861301	3	01-01-7230	.00	341.65	341.65
09/23	09/15/2023	63308	128	ALL COPY PRODUCTS INC	AR4047400	1	01-01-7230	.00	1,695.00	1,695.00
09/23	09/15/2023	63308	128	ALL COPY PRODUCTS INC	AR4067058	1	01-02-7215	.00	251.37	251.37
09/23	09/15/2023	63308	128	ALL COPY PRODUCTS INC	AR4067058	2	01-02-5125	.00	251.37	251.37
09/23	09/15/2023	63308	128	ALL COPY PRODUCTS INC	AR4067058	3	01-01-7230	.00	1,686.34	1,686.34
Total 63308:								.00		4,567.38
63309										
09/23	09/15/2023	63309	168	ALSCO - LARAMIE	LLAR163824	1	02-00-7315	.00	112.69	112.69
09/23	09/15/2023	63309	168	ALSCO - LARAMIE	LLAR163824	2	01-06-7215	.00	480.01	480.01
09/23	09/15/2023	63309	168	ALSCO - LARAMIE	LLAR163824	3	01-02-7215	.00	64.23	64.23
09/23	09/15/2023	63309	168	ALSCO - LARAMIE	LLAR164304	1	02-00-7315	.00	112.69	112.69
09/23	09/15/2023	63309	168	ALSCO - LARAMIE	LLAR164304	2	01-06-7215	.00	480.01	480.01
09/23	09/15/2023	63309	168	ALSCO - LARAMIE	LLAR164304	3	01-02-7215	.00	64.23	64.23

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 63309:								.00		1,313.86
63310										
09/23	09/15/2023	63310	650	AMAZON CAPITOL SERVICES	113L-TRJJ-7	1	02-00-8510	.00	186.90	186.90
09/23	09/15/2023	63310	650	AMAZON CAPITOL SERVICES	114Y-W6PK-	1	02-00-8510	.00	20.61	20.61
09/23	09/15/2023	63310	650	AMAZON CAPITOL SERVICES	11LX-1PJR-4	1	02-00-8510	.00	21.16-	21.16-
09/23	09/15/2023	63310	650	AMAZON CAPITOL SERVICES	11MV-L9MN-	1	02-00-7520	.00	37.87	37.87
09/23	09/15/2023	63310	650	AMAZON CAPITOL SERVICES	11RK-T3CK-	1	02-00-8600	.00	18.24	18.24
09/23	09/15/2023	63310	650	AMAZON CAPITOL SERVICES	16JH-7Y9P-7	1	02-00-8540	.00	71.26	71.26
09/23	09/15/2023	63310	650	AMAZON CAPITOL SERVICES	19GW-VR9M	1	02-00-7215	.00	883.36	883.36
09/23	09/15/2023	63310	650	AMAZON CAPITOL SERVICES	1CKM-M6MJ	1	02-00-8610	.00	44.15	44.15
09/23	09/15/2023	63310	650	AMAZON CAPITOL SERVICES	1DQ9-JHRL-	1	02-00-8600	.00	19.99	19.99
09/23	09/15/2023	63310	650	AMAZON CAPITOL SERVICES	1DRK-WJRT-	1	02-00-7240	.00	24.96	24.96
09/23	09/15/2023	63310	650	AMAZON CAPITOL SERVICES	1HHV-FVXY-	1	02-00-8540	.00	944.57	944.57
09/23	09/15/2023	63310	650	AMAZON CAPITOL SERVICES	1HKN-MX4F-	1	02-00-5640	.00	1,711.83	1,711.83
09/23	09/15/2023	63310	650	AMAZON CAPITOL SERVICES	1HKY-V414-7	1	02-00-8600	.00	858.44	858.44
09/23	09/15/2023	63310	650	AMAZON CAPITOL SERVICES	1KGM-N3WX	1	02-00-8610	.00	240.50	240.50
09/23	09/15/2023	63310	650	AMAZON CAPITOL SERVICES	1LC7-ND79-	1	02-00-7215	.00	251.84	251.84
09/23	09/15/2023	63310	650	AMAZON CAPITOL SERVICES	1LJP-1JG-9	1	02-00-7215	.00	16.34	16.34
09/23	09/15/2023	63310	650	AMAZON CAPITOL SERVICES	1PQ1-9T3T-7	1	02-00-8211	.00	1,209.24	1,209.24
09/23	09/15/2023	63310	650	AMAZON CAPITOL SERVICES	1PQ1-9T3T-9	1	02-00-8600	.00	298.64	298.64
09/23	09/15/2023	63310	650	AMAZON CAPITOL SERVICES	1W3H-FPL3-	1	02-00-8600	.00	530.20	530.20
09/23	09/15/2023	63310	650	AMAZON CAPITOL SERVICES	1W3H-FPL3-	1	02-00-7215	.00	60.95	60.95
09/23	09/15/2023	63310	650	AMAZON CAPITOL SERVICES	1X7K-CCWL-	1	02-00-8610	.00	36.99-	36.99-
Total 63310:								.00		7,371.74
63311										
09/23	09/15/2023	63311	399	AMERICAN FIDELITY Flex	2204494A	1	01-00-2250	.00	92.30	92.30
09/23	09/15/2023	63311	399	AMERICAN FIDELITY Flex	2204494A	2	02-00-2250	.00	46.15	46.15
Total 63311:								.00		138.45
63312										
09/23	09/15/2023	63312	4	ANDERSON & WHITNEY PC	30364	1	07-00-7310	.00	1,399.00	1,399.00
09/23	09/15/2023	63312	4	ANDERSON & WHITNEY PC	30364	2	06-00-7310	.00	1,399.00	1,399.00
09/23	09/15/2023	63312	4	ANDERSON & WHITNEY PC	30364	3	05-00-7310	.00	1,399.00	1,399.00
09/23	09/15/2023	63312	4	ANDERSON & WHITNEY PC	30364	4	04-00-7310	.00	1,399.00	1,399.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
09/23	09/15/2023	63312	4	ANDERSON & WHITNEY PC	30364	5	03-00-7310	.00	1,399.00	1,399.00
09/23	09/15/2023	63312	4	ANDERSON & WHITNEY PC	30364	6	01-01-7310	.00	6,995.00	6,995.00
Total 63312:								.00		13,990.00
63313										
09/23	09/15/2023	63313	570	AQUA ENGINEERING INC	30624	1	01-03-9130	.00	168.28	168.28
Total 63313:								.00		168.28
63314										
09/23	09/15/2023	63314	580	AWARD ALLIANCE LLC	69647	1	02-00-8535	.00	43.75	43.75
Total 63314:								.00		43.75
63315										
09/23	09/15/2023	63315	213	BATESVILLE CASKET CO INC	45257867	1	01-03-7215	.00	277.85	277.85
Total 63315:								.00		277.85
63316										
09/23	09/15/2023	63316	454	BOBCAT OF THE ROCKIES	15261681	1	03-00-7525	.00	4,454.95	4,454.95
Total 63316:								.00		4,454.95
63317										
09/23	09/15/2023	63317	390	CASELLE INC	127453	1	01-01-7280	.00	1,456.00	1,456.00
Total 63317:								.00		1,456.00
63318										
09/23	09/15/2023	63318	69	CENTURY LINK	484B SEPT2	1	01-02-7220	.00	52.53	52.53
09/23	09/15/2023	63318	69	CENTURY LINK	484B SEPT2	2	01-01-7220	.00	52.54	52.54
09/23	09/15/2023	63318	69	CENTURY LINK	642B SEPT2	1	05-00-7510	.00	260.35	260.35
Total 63318:								.00		365.42
63319										
09/23	09/15/2023	63319	754	CITY OF LOVELAND	DISTRICT 2	1	01-01-7240	.00	35.00	35.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
09/23	09/15/2023	63319	754	CITY OF LOVELAND	DISTRICT 2	2	01-01-7240	.00	35.00	35.00
09/23	09/15/2023	63319	754	CITY OF LOVELAND	DISTRICT 2	3	01-01-7240	.00	35.00	35.00
Total 63319:								.00		105.00
63320										
09/23	09/15/2023	63320	192	CLEAR WATER SOLUTIONS INC	6969	1	04-00-7310	.00	3,085.40	3,085.40
09/23	09/15/2023	63320	192	CLEAR WATER SOLUTIONS INC	6969	2	07-00-7310	.00	4,615.66	4,615.66
Total 63320:								.00		7,701.06
63321										
09/23	09/15/2023	63321	483	CMI INC.	8057748	1	01-02-9120	.00	78.00	78.00
Total 63321:								.00		78.00
63322										
09/23	09/15/2023	63322	342	COUNTRY JOHNS	23-2833	1	01-03-7215	.00	122.00	122.00
09/23	09/15/2023	63322	342	COUNTRY JOHNS	23-2834	1	01-04-7215	.00	122.00	122.00
09/23	09/15/2023	63322	342	COUNTRY JOHNS	23-2835	1	01-04-7215	.00	220.00	220.00
09/23	09/15/2023	63322	342	COUNTRY JOHNS	23-2836	1	01-04-7215	.00	220.00	220.00
09/23	09/15/2023	63322	342	COUNTRY JOHNS	23-2837	1	01-04-7215	.00	220.00	220.00
09/23	09/15/2023	63322	342	COUNTRY JOHNS	23-2838	1	01-04-7215	.00	122.00	122.00
09/23	09/15/2023	63322	342	COUNTRY JOHNS	23-2839	1	04-00-7215	.00	122.00	122.00
Total 63322:								.00		1,148.00
63323										
09/23	09/15/2023	63323	559	CPS HR CONSULTING	0010781	1	01-01-6160	.00	19,852.41	19,852.41
09/23	09/15/2023	63323	559	CPS HR CONSULTING	0010781	2	02-00-7315	.00	5,599.40	5,599.40
Total 63323:								.00		25,451.81
63324										
09/23	09/15/2023	63324	262	DBC IRRIGATION SUPPLY	S5199948.00	1	01-04-7520	.00	39.54	39.54
Total 63324:								.00		39.54

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
63325										
09/23	09/15/2023	63325	210	DEIBEL LAWN SERVICE INC	23-0563	1	01-04-7525	.00	129.30	129.30
Total 63325:								.00		129.30
63326										
09/23	09/15/2023	63326	129	DELANEY'S ELECTRIC INC	10875	1	02-00-7520	.00	125.00	125.00
Total 63326:								.00		125.00
63327										
09/23	09/15/2023	63327	22	DEPARTMENT OF LABOR	750317	1	01-06-7520	.00	180.00	180.00
Total 63327:								.00		180.00
63328										
09/23	09/15/2023	63328	177	DXP ENTERPRISES INC	53896918	1	05-00-7520	.00	5,677.75	5,677.75
Total 63328:								.00		5,677.75
63329										
09/23	09/15/2023	63329	648	EATON FFA	2023 BUDS	1	02-00-5660	.00	264.00	264.00
Total 63329:								.00		264.00
63330										
09/23	09/15/2023	63330	35	EATON GROVE NURSERY	JULY23 2	1	01-04-7215	.00	500.00	500.00
Total 63330:								.00		500.00
63331										
09/23	09/15/2023	63331	155	FURLAN REMODELING LLC	006	1	02-00-7520	.00	250.00	250.00
Total 63331:								.00		250.00
63332										
09/23	09/15/2023	63332	65	GENERAL AIR	95729847-1	1	03-00-7215	.00	21.82	21.82

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 63332:								.00		21.82
63333										
09/23	09/15/2023	63333	50	GOODELL MACHINERY & CONS	21053	1	04-00-7310	.00	1,785.50	1,785.50
Total 63333:								.00		1,785.50
63334										
09/23	09/15/2023	63334	51	GOULD PARTS INC	AUG STATE	1	01-03-7525	.00	318.71	318.71
09/23	09/15/2023	63334	51	GOULD PARTS INC	AUG STATE	2	01-04-7525	.00	75.99	75.99
09/23	09/15/2023	63334	51	GOULD PARTS INC	AUG STATE	3	05-00-7525	.00	31.00	31.00
09/23	09/15/2023	63334	51	GOULD PARTS INC	AUG STATE	4	03-00-7525	.00	204.19	204.19
09/23	09/15/2023	63334	51	GOULD PARTS INC	AUG STATE	5	04-00-7525	.00	939.72	939.72
Total 63334:								.00		1,569.61
63335										
09/23	09/15/2023	63335	363	GREAT WESTERN RAILWAY OF	135647	1	04-00-7216	.00	1,611.63	1,611.63
Total 63335:								.00		1,611.63
63336										
09/23	09/15/2023	63336	31	HERITAGE MARKET	AUG 2023	1	01-01-7290	.00	142.05	142.05
09/23	09/15/2023	63336	31	HERITAGE MARKET	AUG 2023	2	01-03-7215	.00	12.42	12.42
09/23	09/15/2023	63336	31	HERITAGE MARKET	AUG 2023	3	02-00-8610	.00	23.38	23.38
09/23	09/15/2023	63336	31	HERITAGE MARKET	AUG 2023	4	02-00-7240	.00	194.82	194.82
09/23	09/15/2023	63336	31	HERITAGE MARKET	AUG 2023	5	01-04-7215	.00	12.42	12.42
09/23	09/15/2023	63336	31	HERITAGE MARKET	AUG 2023	6	01-02-7215	.00	49.60	49.60
09/23	09/15/2023	63336	31	HERITAGE MARKET	AUG 2023	7	05-00-7215	.00	66.80	66.80
09/23	09/15/2023	63336	31	HERITAGE MARKET	AUG 2023	8	03-00-7215	.00	12.42	12.42
09/23	09/15/2023	63336	31	HERITAGE MARKET	AUG 2023	9	04-00-7215	.00	12.41	12.41
09/23	09/15/2023	63336	31	HERITAGE MARKET	AUG 2023	10	01-06-7215	.00	38.93	38.93
09/23	09/15/2023	63336	31	HERITAGE MARKET	AUG 2023	11	02-00-8600	.00	51.62	51.62
Total 63336:								.00		616.87
63337										
09/23	09/15/2023	63337	263	JEFF SCHREIER	AMERICAN	1	01-00-2250	.00	91.62	91.62

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 63337:								.00		91.62
63338										
09/23	09/15/2023	63338	10	JOHN DEERE FINANCIAL	AUG23 STAT	1	05-00-7400	.00	95.98	95.98
09/23	09/15/2023	63338	10	JOHN DEERE FINANCIAL	AUG23 STAT	2	03-00-7400	.00	134.48	134.48
09/23	09/15/2023	63338	10	JOHN DEERE FINANCIAL	AUG23 STAT	3	04-00-7400	.00	529.91	529.91
09/23	09/15/2023	63338	10	JOHN DEERE FINANCIAL	AUG23 STAT	4	05-00-7215	.00	22.49	22.49
Total 63338:								.00		782.86
63339										
09/23	09/15/2023	63339	756	KURT HINZE	10387	1	01-03-9130	.00	2,324.00	2,324.00
Total 63339:								.00		2,324.00
63340										
09/23	09/15/2023	63340	536	LANGUAGE LINE SERVICES	11097234	1	01-02-5140	.00	87.46	87.46
09/23	09/15/2023	63340	536	LANGUAGE LINE SERVICES	11100660	1	01-01-7130	.00	109.95	109.95
Total 63340:								.00		197.41
63341										
09/23	09/15/2023	63341	199	LUCERNE INC	25142	1	01-03-7215	.00	120.00	120.00
Total 63341:								.00		120.00
63342										
09/23	09/15/2023	63342	627	LYONS GADDIS	AUG23 STAT	1	02-00-7315	.00	1,749.00	1,749.00
Total 63342:								.00		1,749.00
63343										
09/23	09/15/2023	63343	166	MARISELA AGUILAR	E13	1	01-02-5140	.00	110.00	110.00
Total 63343:								.00		110.00
63344										
09/23	09/15/2023	63344	760	MATTHEW REED	AMERICAN	1	01-00-2250	.00	700.00	700.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 63344:								.00		700.00
63345										
09/23	09/15/2023	63345	422	MBI-MEDICINE FOR BUSINESS	740984	1	01-04-7215	.00	36.00	36.00
09/23	09/15/2023	63345	422	MBI-MEDICINE FOR BUSINESS	782638	1	01-04-7215	.00	38.52	38.52
Total 63345:								.00		74.52
63346										
09/23	09/15/2023	63346	759	NEWCO INCORPORATED	1694304-00	1	01-06-7520	.00	35.00	35.00
Total 63346:								.00		35.00
63347										
09/23	09/15/2023	63347	88	NORTH WELD COUNTY WATER	9000 AUG23	1	04-00-9000	.00	94,422.15	94,422.15
Total 63347:								.00		94,422.15
63348										
09/23	09/15/2023	63348	87	NORTH WELD HERALD	5984	1	02-00-7216	.00	168.00	168.00
09/23	09/15/2023	63348	87	NORTH WELD HERALD	5995	1	01-01-7260	.00	955.50	955.50
Total 63348:								.00		1,123.50
63349										
09/23	09/15/2023	63349	222	NORTHERN COLORADO	1613 2023/2	1	04-00-8000	.00	51,223.65	51,223.65
Total 63349:								.00		51,223.65
63350										
09/23	09/15/2023	63350	748	NORTHERN COLORADO PEST	88900	1	02-00-7520	.00	199.00	199.00
09/23	09/15/2023	63350	748	NORTHERN COLORADO PEST	89146	1	02-00-7520	.00	149.00	149.00
09/23	09/15/2023	63350	748	NORTHERN COLORADO PEST	90280	1	02-00-7520	.00	149.00	149.00
Total 63350:								.00		497.00
63351										
09/23	09/15/2023	63351	631	PINNACOL ASSURANCE	21414741	1	01-01-7270	.00	3,521.00	3,521.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 63351:								.00		3,521.00
63352										
09/23	09/15/2023	63352	432	PIVOT ENERGY	9EBD6DF4	1	03-00-7515	.00	8,474.79	8,474.79
Total 63352:								.00		8,474.79
63353										
09/23	09/15/2023	63353	291	POLLARDWATER	0245225	1	05-00-7520	.00	447.36	447.36
Total 63353:								.00		447.36
63354										
09/23	09/15/2023	63354	94	POSTMASTER	2024 ANNUA	1	07-00-7215	.00	77.50	77.50
09/23	09/15/2023	63354	94	POSTMASTER	2024 ANNUA	2	06-00-7210	.00	77.50	77.50
09/23	09/15/2023	63354	94	POSTMASTER	2024 ANNUA	3	05-00-7215	.00	77.50	77.50
09/23	09/15/2023	63354	94	POSTMASTER	2024 ANNUA	4	04-00-7215	.00	77.50	77.50
Total 63354:								.00		310.00
63355										
09/23	09/15/2023	63355	95	POULSEN ACE HARDWARE	AUG 23 STA	1	01-06-7520	.00	42.44	42.44
09/23	09/15/2023	63355	95	POULSEN ACE HARDWARE	AUG 23 STA	2	01-03-7215	.00	37.74	37.74
09/23	09/15/2023	63355	95	POULSEN ACE HARDWARE	AUG 23 STA	3	01-04-7215	.00	140.99	140.99
09/23	09/15/2023	63355	95	POULSEN ACE HARDWARE	AUG 23 STA	4	03-00-7215	.00	121.68	121.68
09/23	09/15/2023	63355	95	POULSEN ACE HARDWARE	AUG 23 STA	5	04-00-7215	.00	163.57	163.57
09/23	09/15/2023	63355	95	POULSEN ACE HARDWARE	AUG 23 STA	6	05-00-7215	.00	1,283.04	1,283.04
09/23	09/15/2023	63355	95	POULSEN ACE HARDWARE	AUG 23 STA	7	01-04-7520	.00	48.09	48.09
09/23	09/15/2023	63355	95	POULSEN ACE HARDWARE	AUG 23 STA	8	01-02-7225	.00	5.78	5.78
09/23	09/15/2023	63355	95	POULSEN ACE HARDWARE	AUG 23 STA	9	03-00-7520	.00	19.99	19.99
09/23	09/15/2023	63355	95	POULSEN ACE HARDWARE	AUG 23 STA	10	03-00-9220	.00	59.92	59.92
09/23	09/15/2023	63355	95	POULSEN ACE HARDWARE	AUG 23 STA	11	01-03-7520	.00	80.42	80.42
09/23	09/15/2023	63355	95	POULSEN ACE HARDWARE	AUG 23 STA	12	05-00-9120	.00	204.00-	204.00-
09/23	09/15/2023	63355	95	POULSEN ACE HARDWARE	AUG 23 STA	13	01-02-7215	.00	3.60	3.60
Total 63355:								.00		1,803.26

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
63356										
09/23	09/15/2023	63356	346	Praesidium	117600	1	01-04-7215	.00	27.45	27.45
Total 63356:								.00		27.45
63357										
09/23	09/15/2023	63357	104	QUALITY WELL & PUMP	2023-4033	1	01-04-7520	.00	1,197.40	1,197.40
Total 63357:								.00		1,197.40
63358										
09/23	09/15/2023	63358	261	REEDESIGN CONCEPTS	22350	1	03-00-7610	.00	139.20	139.20
09/23	09/15/2023	63358	261	REEDESIGN CONCEPTS	22478	1	03-00-7610	.00	110.38	110.38
09/23	09/15/2023	63358	261	REEDESIGN CONCEPTS	22549	1	03-00-7610	.00	158.90	158.90
Total 63358:								.00		408.48
63359										
09/23	09/15/2023	63359	296	SAFEbuilt LLC Lockbox #88135	0103947-IN	1	01-01-7410	.00	7,912.01	7,912.01
09/23	09/15/2023	63359	296	SAFEbuilt LLC Lockbox #88135	0103947-IN	2	04-00-7360	.00	240.00	240.00
Total 63359:								.00		8,152.01
63360										
09/23	09/15/2023	63360	379	SAGE LANDSCAPE INDUSTRIE	2458	1	09-00-6150	.00	5,192.95	5,192.95
09/23	09/15/2023	63360	379	SAGE LANDSCAPE INDUSTRIE	2468	1	09-00-6150	.00	126,235.50	126,235.50
Total 63360:								.00		131,428.45
63361										
09/23	09/15/2023	63361	541	SLATE COMMUNICATIONS	2935	1	01-01-7310	.00	3,750.00	3,750.00
Total 63361:								.00		3,750.00
63362										
09/23	09/15/2023	63362	466	SPRING CREEK ELECTRIC LLC	2438	1	01-04-7310	.00	350.00	350.00
Total 63362:								.00		350.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
63363										
09/23	09/15/2023	63363	209	TAPCO	I758012	1	03-00-7520	.00	380.00	380.00
Total 63363:								.00		380.00
63364										
09/23	09/15/2023	63364	670	TEESHA PRICHARD	00000011	1	02-00-8600	.00	600.00	600.00
Total 63364:								.00		600.00
63365										
09/23	09/15/2023	63365	593	ULINE	166767486	1	01-03-7215	.00	35.37	35.37
09/23	09/15/2023	63365	593	ULINE	166767486	2	01-04-7215	.00	35.37	35.37
09/23	09/15/2023	63365	593	ULINE	166767486	3	03-00-7215	.00	35.37	35.37
09/23	09/15/2023	63365	593	ULINE	166767486	4	04-00-7215	.00	35.37	35.37
09/23	09/15/2023	63365	593	ULINE	166767486	5	05-00-7215	.00	35.37	35.37
Total 63365:								.00		176.85
63366										
09/23	09/15/2023	63366	186	UTILITY NOTIFICATION CENTE	223080497	1	05-00-7310	.00	121.26	121.26
09/23	09/15/2023	63366	186	UTILITY NOTIFICATION CENTE	223080497	2	04-00-7310	.00	121.26	121.26
Total 63366:								.00		242.52
63367										
09/23	09/15/2023	63367	591	WEX	91352691	1	01-02-5620	.00	3,052.09	3,052.09
09/23	09/15/2023	63367	591	WEX	91352691	2	01-03-5620	.00	387.58	387.58
09/23	09/15/2023	63367	591	WEX	91352691	3	01-04-5620	.00	869.48	869.48
09/23	09/15/2023	63367	591	WEX	91352691	4	03-00-5620	.00	646.32	646.32
09/23	09/15/2023	63367	591	WEX	91352691	5	04-00-5620	.00	327.32	327.32
09/23	09/15/2023	63367	591	WEX	91352691	6	05-00-5620	.00	332.23	332.23
Total 63367:								.00		5,615.02
63368										
09/23	09/15/2023	63368	236	XEROX CORPORATION	IN4646946	1	01-01-7230	.00	122.91	122.91
09/23	09/15/2023	63368	236	XEROX CORPORATION	IN4646946	2	01-01-7230	.00	183.93	183.93

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 63368:								.00		306.84
63369										
09/23	09/27/2023	63369	168	ALSCO - LARAMIE	LLAR164539	1	02-00-7315	.00	112.69	112.69
09/23	09/27/2023	63369	168	ALSCO - LARAMIE	LLAR164539	2	01-02-7215	.00	64.23	64.23
09/23	09/27/2023	63369	168	ALSCO - LARAMIE	LLAR164539	3	01-06-7215	.00	480.01	480.01
Total 63369:								.00		656.93
63370										
09/23	09/27/2023	63370	395	AMERICAN FIDELITY	D637249	1	05-00-2250	.00	33.40	33.40
09/23	09/27/2023	63370	395	AMERICAN FIDELITY	D637249	2	03-00-2250	.00	28.00	28.00
09/23	09/27/2023	63370	395	AMERICAN FIDELITY	D637249	3	02-00-2250	.00	28.60	28.60
09/23	09/27/2023	63370	395	AMERICAN FIDELITY	D637249	4	01-00-2250	.00	738.60	738.60
Total 63370:								.00		828.60
63371										
09/23	09/27/2023	63371	399	AMERICAN FIDELITY Flex	2204495B	1	01-00-2250	.00	73.07	73.07
09/23	09/27/2023	63371	399	AMERICAN FIDELITY Flex	2204495B	2	02-00-2250	.00	46.15	46.15
09/23	09/27/2023	63371	399	AMERICAN FIDELITY Flex	2204496A	1	02-00-2250	.00	46.15	46.15
09/23	09/27/2023	63371	399	AMERICAN FIDELITY Flex	2204496A	2	01-00-2250	.00	73.07	73.07
Total 63371:								.00		238.44
63372										
09/23	09/27/2023	63372	496	ARELLANO AUTOMOTIVE LLC	I001972	1	01-02-7225	.00	446.79	446.79
Total 63372:								.00		446.79
63373										
09/23	09/27/2023	63373	439	BEAM INSURANCE ADMINISTR	CO04728-20	1	01-01-6182	.00	174.06	174.06
09/23	09/27/2023	63373	439	BEAM INSURANCE ADMINISTR	CO04728-20	2	01-00-2230	.00	557.05	557.05
09/23	09/27/2023	63373	439	BEAM INSURANCE ADMINISTR	CO04728-20	3	01-02-6182	.00	386.80	386.80
09/23	09/27/2023	63373	439	BEAM INSURANCE ADMINISTR	CO04728-20	4	01-03-6182	.00	46.42	46.42
09/23	09/27/2023	63373	439	BEAM INSURANCE ADMINISTR	CO04728-20	5	01-04-6182	.00	65.76	65.76
09/23	09/27/2023	63373	439	BEAM INSURANCE ADMINISTR	CO04728-20	6	02-00-6182	.00	270.76	270.76
09/23	09/27/2023	63373	439	BEAM INSURANCE ADMINISTR	CO04728-20	7	02-00-2230	.00	101.01	101.01

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
09/23	09/27/2023	63373	439	BEAM INSURANCE ADMINISTR	CO04728-20	8	03-00-6182	.00	65.74	65.74
09/23	09/27/2023	63373	439	BEAM INSURANCE ADMINISTR	CO04728-20	9	03-00-2230	.00	87.77	87.77
09/23	09/27/2023	63373	439	BEAM INSURANCE ADMINISTR	CO04728-20	10	04-00-6182	.00	94.77	94.77
09/23	09/27/2023	63373	439	BEAM INSURANCE ADMINISTR	CO04728-20	11	04-00-2230	.00	79.59	79.59
09/23	09/27/2023	63373	439	BEAM INSURANCE ADMINISTR	CO04728-20	12	05-00-6182	.00	56.09	56.09
09/23	09/27/2023	63373	439	BEAM INSURANCE ADMINISTR	CO04728-20	13	05-00-2230	.00	25.32	25.32
Total 63373:								.00	2,011.14	
63374										
09/23	09/27/2023	63374	543	BEN DIORIO	2035	1	01-02-7240	.00	120.00	120.00
Total 63374:								.00	120.00	
63375										
09/23	09/27/2023	63375	20	CDPHE	WB23113554	1	05-00-7216	.00	120.65	120.65
09/23	09/27/2023	63375	20	CDPHE	WB23113554	1	05-00-7216	.00	151.27	151.27
Total 63375:								.00	271.92	
63376										
09/23	09/27/2023	63376	634	CDW GOVERNMENT	LW52365	1	01-01-9110	.00	3,405.80	3,405.80
Total 63376:								.00	3,405.80	
63377										
09/23	09/27/2023	63377	196	COMPANION LIFE	686136	1	01-01-6180	.00	464.64	464.64
09/23	09/27/2023	63377	196	COMPANION LIFE	686136	2	01-02-6180	.00	752.03	752.03
09/23	09/27/2023	63377	196	COMPANION LIFE	686136	3	01-03-6180	.00	82.25	82.25
09/23	09/27/2023	63377	196	COMPANION LIFE	686136	4	01-04-6180	.00	89.83	89.83
09/23	09/27/2023	63377	196	COMPANION LIFE	686136	5	02-00-6180	.00	511.80	511.80
09/23	09/27/2023	63377	196	COMPANION LIFE	686136	6	03-00-6180	.00	98.10	98.10
09/23	09/27/2023	63377	196	COMPANION LIFE	686136	7	04-00-6180	.00	133.90	133.90
09/23	09/27/2023	63377	196	COMPANION LIFE	686136	8	05-00-6180	.00	27.50	27.50
Total 63377:								.00	2,160.05	
63378										
09/23	09/27/2023	63378	709	COYOTE RIDGE CONSTRUCTI	C23006 APP	1	01-03-9130	.00	72,399.93	72,399.93

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 63378:								.00		72,399.93
63379										
09/23	09/27/2023	63379	210	DEIBEL LAWN SERVICE INC	23-0595	1	01-04-7525	.00	387.00	387.00
Total 63379:								.00		387.00
63380										
09/23	09/27/2023	63380	528	E-470 PUBLIC HIGHWAY AUTHO	2085097343	1	01-02-7240	.00	24.70	24.70
Total 63380:								.00		24.70
63381										
09/23	09/27/2023	63381	21	EON OFFICE INC	WO-3737471	1	01-06-7320	.00	129.19	129.19
Total 63381:								.00		129.19
63382										
09/23	09/27/2023	63382	636	FORT COLLINS MUSEUM OF DI	2023 AUG-D	1	02-00-5660	.00	250.00	250.00
Total 63382:								.00		250.00
63383										
09/23	09/27/2023	63383	155	FURLAN REMODELING LLC	008	1	02-00-7520	.00	140.00	140.00
Total 63383:								.00		140.00
63384										
09/23	09/27/2023	63384	676	G.A.R. CONSTRUCTION LLC	077	1	01-06-9120	.00	111,353.00	111,353.00
Total 63384:								.00		111,353.00
63385										
09/23	09/27/2023	63385	516	GREELEY LOCK & KEY	0000024330	1	01-06-7215	.00	274.59	274.59
Total 63385:								.00		274.59

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
63386										
09/23	09/27/2023	63386	763	GUARANTEED TITLE GROUP LL	ACCT #1204	1	04-00-4000	.00	50.00	50.00
Total 63386:								.00		50.00
63387										
09/23	09/27/2023	63387	111	HIGH PLAINS LIBRARY DISTRIC	5340	1	02-00-8211	.00	410.07	410.07
09/23	09/27/2023	63387	111	HIGH PLAINS LIBRARY DISTRIC	5340	2	02-00-8510	.00	1,632.72	1,632.72
Total 63387:								.00		2,042.79
63388										
09/23	09/27/2023	63388	99	HILL & ROBBINS P.C.	3050	1	07-00-7310	.00	294.00	294.00
Total 63388:								.00		294.00
63389										
09/23	09/27/2023	63389	762	JCM LAND COMPANY	ACCT #1100	1	04-00-4000	.00	247.52	247.52
09/23	09/27/2023	63389	762	JCM LAND COMPANY	ACCT #1100	2	05-00-4005	.00	29.15	29.15
09/23	09/27/2023	63389	762	JCM LAND COMPANY	ACCT #1100	3	06-00-4006	.00	25.09	25.09
Total 63389:								.00		301.76
63390										
09/23	09/27/2023	63390	343	KAISER PERMANENTE	0028425687	1	01-01-6182	.00	2,814.11	2,814.11
09/23	09/27/2023	63390	343	KAISER PERMANENTE	0028425687	2	01-00-2230	.00	422.25	422.25
09/23	09/27/2023	63390	343	KAISER PERMANENTE	0028425687	3	01-02-6182	.00	5,161.37	5,161.37
09/23	09/27/2023	63390	343	KAISER PERMANENTE	0028425687	4	01-03-6182	.00	1,046.74	1,046.74
09/23	09/27/2023	63390	343	KAISER PERMANENTE	0028425687	5	01-04-6182	.00	756.86	756.86
09/23	09/27/2023	63390	343	KAISER PERMANENTE	0028425687	6	02-00-6182	.00	3,427.62	3,427.62
09/23	09/27/2023	63390	343	KAISER PERMANENTE	0028425687	7	02-00-2230	.00	380.11	380.11
09/23	09/27/2023	63390	343	KAISER PERMANENTE	0028425687	8	03-00-6182	.00	351.57	351.57
09/23	09/27/2023	63390	343	KAISER PERMANENTE	0028425687	9	04-00-6182	.00	1,524.34	1,524.34
09/23	09/27/2023	63390	343	KAISER PERMANENTE	0028425687	10	04-00-2230	.00	77.37	77.37
09/23	09/27/2023	63390	343	KAISER PERMANENTE	0028425687	11	05-00-6182	.00	713.76	713.76
09/23	09/27/2023	63390	343	KAISER PERMANENTE	0028425687	12	05-00-2230	.00	77.37	77.37
Total 63390:								.00		16,753.47

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
63391										
09/23	09/27/2023	63391	596	LIGHTFIELD ENTERPRISES INC	MTN PED PA	1	03-00-9210	.00	35,870.50	35,870.50
Total 63391:								.00		35,870.50
63392										
09/23	09/27/2023	63392	339	MONARCH PROMOTIONAL DES	1782651	1	01-02-7400	.00	563.00	563.00
Total 63392:								.00		563.00
63393										
09/23	09/27/2023	63393	327	NORTH COLORADO MED CENT	AUG23 STAT	1	01-02-7215	.00	700.00	700.00
Total 63393:								.00		700.00
63394										
09/23	09/27/2023	63394	337	O.J. WATSON EQUIPMENT	0054405	1	03-00-9120	.00	9,555.83	9,555.83
09/23	09/27/2023	63394	337	O.J. WATSON EQUIPMENT	0054406	1	03-00-9120	.00	9,555.83	9,555.83
Total 63394:								.00		19,111.66
63395										
09/23	09/27/2023	63395	113	PIONEER	S35-T35W2-	1	02-00-7520	.00	82.47	82.47
Total 63395:								.00		82.47
63396										
09/23	09/27/2023	63396	117	PRINCIPAL LIFE	OCT 2023	1	01-01-6180	.00	225.90	225.90
09/23	09/27/2023	63396	117	PRINCIPAL LIFE	OCT 2023	2	01-02-6180	.00	363.39	363.39
09/23	09/27/2023	63396	117	PRINCIPAL LIFE	OCT 2023	3	01-03-6180	.00	40.04	40.04
09/23	09/27/2023	63396	117	PRINCIPAL LIFE	OCT 2023	4	01-04-6180	.00	49.79	49.79
09/23	09/27/2023	63396	117	PRINCIPAL LIFE	OCT 2023	5	02-00-6180	.00	240.12	240.12
09/23	09/27/2023	63396	117	PRINCIPAL LIFE	OCT 2023	6	03-00-6180	.00	38.63	38.63
09/23	09/27/2023	63396	117	PRINCIPAL LIFE	OCT 2023	7	04-00-6180	.00	64.80	64.80
09/23	09/27/2023	63396	117	PRINCIPAL LIFE	OCT 2023	8	05-00-6180	.00	37.60	37.60
Total 63396:								.00		1,060.27

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
63397										
09/23	09/27/2023	63397	226	RAFTELIS FINANCIAL CONSULT	30195	1	04-00-7310	.00	3,030.00	3,030.00
09/23	09/27/2023	63397	226	RAFTELIS FINANCIAL CONSULT	30195	2	05-00-7310	.00	3,030.00	3,030.00
09/23	09/27/2023	63397	226	RAFTELIS FINANCIAL CONSULT	30195	3	07-00-7310	.00	1,515.00	1,515.00
Total 63397:								.00		7,575.00
63398										
09/23	09/27/2023	63398	261	REEDESIGN CONCEPTS	22566	1	03-00-7610	.00	181.44	181.44
Total 63398:								.00		181.44
63399										
09/23	09/27/2023	63399	761	ROCKY MOUNTAIN PUPPETS	1883	1	02-00-8600	.00	450.00	450.00
Total 63399:								.00		450.00
63400										
09/23	09/27/2023	63400	533	RYAN SHIPPY	104	1	01-02-7240	.00	350.00	350.00
Total 63400:								.00		350.00
63401										
09/23	09/27/2023	63401	379	SAGE LANDSCAPE INDUSTRIE	2438	1	09-00-6150	.00	289.75	289.75
09/23	09/27/2023	63401	379	SAGE LANDSCAPE INDUSTRIE	2459	1	09-00-6150	.00	1,911.73	1,911.73
Total 63401:								.00		2,201.48
63402										
09/23	09/27/2023	63402	456	SECURITY AND SOUND DESIG	62538	1	01-06-7520	.00	165.00	165.00
Total 63402:								.00		165.00
63403										
09/23	09/27/2023	63403	466	SPRING CREEK ELECTRIC LLC	2467	1	01-06-7520	.00	869.08	869.08
Total 63403:								.00		869.08

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
63404										
09/23	09/27/2023	63404	532	Stacie Khoury	PETTY CAS	1	02-00-7240	.00	19.98	19.98
Total 63404:								.00		19.98
63405										
09/23	09/27/2023	63405	157	TDS BROADBAND LLC	2379 OCT23	1	01-01-7220	.00	57.98	57.98
09/23	09/27/2023	63405	157	TDS BROADBAND LLC	2379 OCT23	2	01-02-7220	.00	57.97	57.97
Total 63405:								.00		115.95
63406										
09/23	09/27/2023	63406	534	TEXAS LIFE INSURANCE COMP	SM0F502023	1	02-00-2260	.00	31.00	31.00
09/23	09/27/2023	63406	534	TEXAS LIFE INSURANCE COMP	SM0F502023	2	01-00-2260	.00	31.00	31.00
09/23	09/27/2023	63406	534	TEXAS LIFE INSURANCE COMP	SM0F502023	3	05-00-2260	.00	13.00	13.00
Total 63406:								.00		75.00
63407										
09/23	09/27/2023	63407	109	WELD COUNTY HEALTH DEPT	E230362	1	04-00-7310	.00	1,662.00	1,662.00
Total 63407:								.00		1,662.00
9272023										
09/23	09/27/2023	9272023	8	ABLAO LAW LLC	1223	1	01-02-5135	.00	1,400.00	1,400.00
09/23	09/27/2023	9272023	8	ABLAO LAW LLC	1223	1	01-02-5135	.00	1,400.00-	1,400.00- V
Total 9272023:								.00		.00
9272024										
09/23	09/27/2023	9272024	145	CONNECTING POINT	CW140242	1	01-01-5640	.00	1,513.85	1,513.85
09/23	09/27/2023	9272024	145	CONNECTING POINT	CW140242	1	01-01-5640	.00	1,513.85-	1,513.85- V
09/23	09/27/2023	9272024	145	CONNECTING POINT	CW140242	2	01-02-5640	.00	763.09	763.09
09/23	09/27/2023	9272024	145	CONNECTING POINT	CW140242	2	01-02-5640	.00	763.09-	763.09- V
09/23	09/27/2023	9272024	145	CONNECTING POINT	CW140242	3	01-02-5125	.00	327.04	327.04
09/23	09/27/2023	9272024	145	CONNECTING POINT	CW140242	3	01-02-5125	.00	327.04-	327.04- V
09/23	09/27/2023	9272024	145	CONNECTING POINT	CW140242	4	02-00-5640	.00	149.32	149.32
09/23	09/27/2023	9272024	145	CONNECTING POINT	CW140242	4	02-00-5640	.00	149.32-	149.32- V
09/23	09/27/2023	9272024	145	CONNECTING POINT	CW140242	5	03-00-5640	.00	33.18	33.18

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
09/23	09/27/2023	9272024	145	CONNECTING POINT	CW140242	5	03-00-5640	.00	33.18-	33.18- V
09/23	09/27/2023	9272024	145	CONNECTING POINT	CW140242	6	04-00-5640	.00	874.43	874.43
09/23	09/27/2023	9272024	145	CONNECTING POINT	CW140242	6	04-00-5640	.00	874.43-	874.43- V
09/23	09/27/2023	9272024	145	CONNECTING POINT	CW140242	7	05-00-5640	.00	841.26	841.26
09/23	09/27/2023	9272024	145	CONNECTING POINT	CW140242	7	05-00-5640	.00	841.26-	841.26- V
09/23	09/27/2023	9272024	145	CONNECTING POINT	CW140242	8	06-00-7310	.00	824.67	824.67
09/23	09/27/2023	9272024	145	CONNECTING POINT	CW140242	8	06-00-7310	.00	824.67-	824.67- V
09/23	09/27/2023	9272024	145	CONNECTING POINT	CW140242	9	07-00-7310	.00	824.66	824.66
09/23	09/27/2023	9272024	145	CONNECTING POINT	CW140242	9	07-00-7310	.00	824.66-	824.66- V
Total 9272024:								.00		.00
9272025										
09/23	09/27/2023	9272025	170	DATA CONTROL SYSTEMS INC	40567	1	07-00-7210	.00	159.00	159.00
09/23	09/27/2023	9272025	170	DATA CONTROL SYSTEMS INC	40567	1	07-00-7210	.00	159.00-	159.00- V
09/23	09/27/2023	9272025	170	DATA CONTROL SYSTEMS INC	40567	2	06-00-7210	.00	159.00	159.00
09/23	09/27/2023	9272025	170	DATA CONTROL SYSTEMS INC	40567	2	06-00-7210	.00	159.00-	159.00- V
09/23	09/27/2023	9272025	170	DATA CONTROL SYSTEMS INC	40567	3	05-00-7210	.00	159.00	159.00
09/23	09/27/2023	9272025	170	DATA CONTROL SYSTEMS INC	40567	3	05-00-7210	.00	159.00-	159.00- V
09/23	09/27/2023	9272025	170	DATA CONTROL SYSTEMS INC	40567	4	04-00-7210	.00	159.00	159.00
09/23	09/27/2023	9272025	170	DATA CONTROL SYSTEMS INC	40567	4	04-00-7210	.00	159.00-	159.00- V
Total 9272025:								.00		.00
9272026										
09/23	09/27/2023	9272026	230	HARSH INTERNATIONAL INC	28805	1	01-04-7215	.00	68.74	68.74
09/23	09/27/2023	9272026	230	HARSH INTERNATIONAL INC	28805	1	01-04-7215	.00	68.74-	68.74- V
Total 9272026:								.00		.00
9272027										
09/23	09/27/2023	9272027	481	McDONALD FARMS ENTERPRIS	0088330-IN	1	05-00-7310	.00	2,886.50	2,886.50
09/23	09/27/2023	9272027	481	McDONALD FARMS ENTERPRIS	0088330-IN	1	05-00-7310	.00	2,886.50-	2,886.50- V
09/23	09/27/2023	9272027	481	McDONALD FARMS ENTERPRIS	0088672-IN	1	05-00-7310	.00	2,701.50	2,701.50
09/23	09/27/2023	9272027	481	McDONALD FARMS ENTERPRIS	0088672-IN	1	05-00-7310	.00	2,701.50-	2,701.50- V
09/23	09/27/2023	9272027	481	McDONALD FARMS ENTERPRIS	0089140-IN	1	05-00-7310	.00	2,701.50	2,701.50
09/23	09/27/2023	9272027	481	McDONALD FARMS ENTERPRIS	0089140-IN	1	05-00-7310	.00	2,701.50-	2,701.50- V
09/23	09/27/2023	9272027	481	McDONALD FARMS ENTERPRIS	0089684-IN	1	05-00-7310	.00	2,886.50	2,886.50
09/23	09/27/2023	9272027	481	McDONALD FARMS ENTERPRIS	0089684-IN	1	05-00-7310	.00	2,886.50-	2,886.50- V

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
09/23	09/27/2023	9272027	481	McDONALD FARMS ENTERPRIS	0089811-IN	1	05-00-7310	.00	2,701.50	2,701.50
09/23	09/27/2023	9272027	481	McDONALD FARMS ENTERPRIS	0089811-IN	1	05-00-7310	.00	2,701.50-	2,701.50- V
Total 9272027:								.00		.00
9272028										
09/23	09/27/2023	9272028	67	MID-AMERICAN RESEARCH CH	0799835-IN	1	04-00-7215	.00	1,054.48	1,054.48
09/23	09/27/2023	9272028	67	MID-AMERICAN RESEARCH CH	0799835-IN	1	04-00-7215	.00	1,054.48-	1,054.48- V
09/23	09/27/2023	9272028	67	MID-AMERICAN RESEARCH CH	0799835-IN	2	03-00-7215	.00	2,572.48	2,572.48
09/23	09/27/2023	9272028	67	MID-AMERICAN RESEARCH CH	0799835-IN	2	03-00-7215	.00	2,572.48-	2,572.48- V
Total 9272028:								.00		.00
9272029										
09/23	09/27/2023	9272029	71	MY OFFICE ETC	298547-0	1	01-01-7210	.00	46.56	46.56
09/23	09/27/2023	9272029	71	MY OFFICE ETC	298547-0	1	01-01-7210	.00	46.56-	46.56- V
09/23	09/27/2023	9272029	71	MY OFFICE ETC	298547-0	2	07-00-7210	.00	46.99	46.99
09/23	09/27/2023	9272029	71	MY OFFICE ETC	298547-0	2	07-00-7210	.00	46.99-	46.99- V
Total 9272029:								.00		.00
9272030										
09/23	09/27/2023	9272030	748	NORTHERN COLORADO PEST	92429	1	02-00-7520	.00	149.00	149.00
09/23	09/27/2023	9272030	748	NORTHERN COLORADO PEST	92429	1	02-00-7520	.00	149.00-	149.00- V
Total 9272030:								.00		.00
9272031										
09/23	09/27/2023	9272031	224	WASTE MANAGEMENT INC	5080445-253	1	01-03-7510	.00	2,213.00	2,213.00
09/23	09/27/2023	9272031	224	WASTE MANAGEMENT INC	5080445-253	1	01-03-7510	.00	2,213.00-	2,213.00- V
Total 9272031:								.00		.00
9272032										
09/23	09/27/2023	9272032	56	XCEL ENERGY	844325143	1	04-00-7510	.00	42.15	42.15
09/23	09/27/2023	9272032	56	XCEL ENERGY	844325143	1	04-00-7510	.00	42.15-	42.15- V
09/23	09/27/2023	9272032	56	XCEL ENERGY	844433613	1	03-00-7515	.00	21.38	21.38
09/23	09/27/2023	9272032	56	XCEL ENERGY	844433613	1	03-00-7515	.00	21.38-	21.38- V
09/23	09/27/2023	9272032	56	XCEL ENERGY	844850371	1	01-04-7510	.00	12.94	12.94

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
09/23	09/27/2023	9272032	56	XCEL ENERGY	844850371	1	01-04-7510	.00	12.94-	12.94- V
09/23	09/27/2023	9272032	56	XCEL ENERGY	845030263	1	01-04-7510	.00	21.14	21.14
09/23	09/27/2023	9272032	56	XCEL ENERGY	845030263	1	01-04-7510	.00	21.14-	21.14- V
09/23	09/27/2023	9272032	56	XCEL ENERGY	845367772	1	07-00-7510	.00	1,841.70	1,841.70
09/23	09/27/2023	9272032	56	XCEL ENERGY	845367772	1	07-00-7510	.00	1,841.70-	1,841.70- V
Total 9272032:								.00		.00
9272033										
09/23	09/27/2023	9272033	97	AMBER GREENE	Q3 2023 HE	1	02-00-6182	.00	1,072.62	1,072.62
09/23	09/27/2023	9272033	97	AMBER GREENE	Q3 2023 HE	1	02-00-6182	.00	1,072.62-	1,072.62- V
Total 9272033:								.00		.00
9272034										
09/23	09/27/2023	9272034	585	GREGORY BRINCK	OCT23 TRAV	1	01-01-7240	.00	92.38	92.38
09/23	09/27/2023	9272034	585	GREGORY BRINCK	OCT23 TRAV	1	01-01-7240	.00	92.38-	92.38- V
09/23	09/27/2023	9272034	585	GREGORY BRINCK	OCT23 TRAV	2	01-01-7240	.00	288.00	288.00
09/23	09/27/2023	9272034	585	GREGORY BRINCK	OCT23 TRAV	2	01-01-7240	.00	288.00-	288.00- V
09/23	09/27/2023	9272034	585	GREGORY BRINCK	OCT23 TRAV	3	01-01-7240	.00	248.00	248.00
09/23	09/27/2023	9272034	585	GREGORY BRINCK	OCT23 TRAV	3	01-01-7240	.00	248.00-	248.00- V
Total 9272034:								.00		.00
9272035										
09/23	09/27/2023	9272035	372	Jane Winter	SEPT23 MR	1	01-01-7235	.00	21.76	21.76
09/23	09/27/2023	9272035	372	Jane Winter	SEPT23 MR	1	01-01-7235	.00	21.76-	21.76- V
Total 9272035:								.00		.00
9272036										
09/23	09/27/2023	9272036	481	McDONALD FARMS ENTERPRIS	0089009-IN	1	05-00-7310	.00	2,609.00	2,609.00
09/23	09/27/2023	9272036	481	McDONALD FARMS ENTERPRIS	0089009-IN	1	05-00-7310	.00	2,609.00-	2,609.00- V
Total 9272036:								.00		.00
9272037										
09/23	09/27/2023	9272037	329	PERCY HAMILTON	Q3 2023 HE	1	03-00-6182	.00	1,331.10	1,331.10
09/23	09/27/2023	9272037	329	PERCY HAMILTON	Q3 2023 HE	1	03-00-6182	.00	1,331.10-	1,331.10- V

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 9272037:								.00		.00
9272038										
09/23	09/27/2023	9272038	501	WESLEY LAVANCHY	Q3 2023 HE	1	01-01-6182	.00	1,614.06	1,614.06
09/23	09/27/2023	9272038	501	WESLEY LAVANCHY	Q3 2023 HE	1	01-01-6182	.00	1,614.06-	1,614.06- V
Total 9272038:								.00		.00
83123011										
09/23	09/05/2023	83123011	582	Amanda Brigham	FIDELITY RE	1	01-00-2250	.00	17.60-	17.60- V
09/23	09/01/2023	83123011	582	Amanda Brigham	FIDELITY RE	1	01-00-2250	.00	17.60	17.60
Total 83123011:								.00		.00
83123012										
09/23	09/05/2023	83123012	97	AMBER GREENE	7.24.23 MR	1	02-00-7235	.00	47.00-	47.00- V
09/23	09/01/2023	83123012	97	AMBER GREENE	7.24.23 MR	1	02-00-7235	.00	47.00	47.00
Total 83123012:								.00		.00
83123013										
09/23	09/05/2023	83123013	753	DWAIN ALLEN	FIDELITY RE	1	01-00-2250	.00	21.60-	21.60- V
09/23	09/01/2023	83123013	753	DWAIN ALLEN	FIDELITY RE	1	01-00-2250	.00	21.60	21.60
Total 83123013:								.00		.00
83123014										
09/23	09/05/2023	83123014	480	MATTHEW RUNDLE	FIDELITY RE	1	01-00-2250	.00	25.80-	25.80- V
09/23	09/01/2023	83123014	480	MATTHEW RUNDLE	FIDELITY RE	1	01-00-2250	.00	25.80	25.80
Total 83123014:								.00		.00
83123015										
09/23	09/05/2023	83123015	501	WESLEY LAVANCHY	JUL23 MR	1	01-01-7235	.00	26.88-	26.88- V
09/23	09/01/2023	83123015	501	WESLEY LAVANCHY	JUL23 MR	1	01-01-7235	.00	26.88	26.88
Total 83123015:								.00		.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
91523001										
09/23	09/15/2023	91523001	2	AGFINITY INC	000204	1	01-03-7525	.00	18.75	18.75
Total 91523001:								.00		18.75
91523002										
09/23	09/15/2023	91523002	367	BASELINE	29251	1	01-08-6270	.00	85.00	85.00
09/23	09/15/2023	91523002	367	BASELINE	29252	1	01-08-6270	.00	450.00	450.00
09/23	09/15/2023	91523002	367	BASELINE	29253	1	01-08-6270	.00	723.75	723.75
09/23	09/15/2023	91523002	367	BASELINE	29254	1	01-08-7310	.00	4,436.25	4,436.25
09/23	09/15/2023	91523002	367	BASELINE	29255	1	01-08-6270	.00	176.25	176.25
09/23	09/15/2023	91523002	367	BASELINE	29256	1	01-08-7310	.00	1,960.00	1,960.00
09/23	09/15/2023	91523002	367	BASELINE	29257	1	01-08-6270	.00	58.75	58.75
09/23	09/15/2023	91523002	367	BASELINE	29258	1	01-08-6270	.00	421.25	421.25
09/23	09/15/2023	91523002	367	BASELINE	29259	1	01-04-7310	.00	3,182.50	3,182.50
09/23	09/15/2023	91523002	367	BASELINE	2950	1	01-08-7310	.00	630.00	630.00
Total 91523002:								.00		12,123.75
91523003										
09/23	09/15/2023	91523003	145	CONNECTING POINT	CW140174	1	01-02-5640	.00	664.68	664.68
Total 91523003:								.00		664.68
91523004										
09/23	09/15/2023	91523004	25	GRANITE TELECOMMUNICATIO	615209755	1	01-01-7220	.00	184.59	184.59
09/23	09/15/2023	91523004	25	GRANITE TELECOMMUNICATIO	615209755	2	01-02-7220	.00	184.60	184.60
Total 91523004:								.00		369.19
91523005										
09/23	09/15/2023	91523005	285	KEY PEOPLE CO	SEPT231694	1	02-00-7315	.00	2,795.00	2,795.00
Total 91523005:								.00		2,795.00
91523006										
09/23	09/15/2023	91523006	603	KURB APPEAL LLC	004020	1	01-06-7320	.00	2,290.00	2,290.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 91523006:								.00		2,290.00
91523007										
09/23	09/15/2023	91523007	481	McDONALD FARMS ENTERPRIS	0087005-IN	1	05-00-7310	.00	2,794.00	2,794.00
09/23	09/15/2023	91523007	481	McDONALD FARMS ENTERPRIS	0087123-IN	1	05-00-7310	.00	2,701.50	2,701.50
09/23	09/15/2023	91523007	481	McDONALD FARMS ENTERPRIS	0087413-IN	1	05-00-7310	.00	2,701.50	2,701.50
09/23	09/15/2023	91523007	481	McDONALD FARMS ENTERPRIS	0087986-IN	1	05-00-7310	.00	1,499.00	1,499.00
Total 91523007:								.00		9,696.00
91523008										
09/23	09/15/2023	91523008	191	NORTHERN ENGINEERING INC	1127-001/000	1	01-08-7350	.00	225.00	225.00
09/23	09/15/2023	91523008	191	NORTHERN ENGINEERING INC	1127-001/000	2	05-00-7320	.00	223.50	223.50
09/23	09/15/2023	91523008	191	NORTHERN ENGINEERING INC	1127-001/000	3	04-00-7320	.00	450.00	450.00
09/23	09/15/2023	91523008	191	NORTHERN ENGINEERING INC	1127-001/000	4	07-00-7310	.00	41.00	41.00
09/23	09/15/2023	91523008	191	NORTHERN ENGINEERING INC	1127-001/000	5	05-00-7310	.00	82.00	82.00
09/23	09/15/2023	91523008	191	NORTHERN ENGINEERING INC	1127-001/000	6	04-00-7310	.00	82.00	82.00
09/23	09/15/2023	91523008	191	NORTHERN ENGINEERING INC	1127-001/000	7	01-08-7350	.00	126.00	126.00
09/23	09/15/2023	91523008	191	NORTHERN ENGINEERING INC	1127-001/000	8	01-08-7350	.00	1,127.50	1,127.50
09/23	09/15/2023	91523008	191	NORTHERN ENGINEERING INC	1127-001/000	9	01-08-7350	.00	126.00	126.00
09/23	09/15/2023	91523008	191	NORTHERN ENGINEERING INC	1127-001/000	10	01-08-7350	.00	567.00	567.00
09/23	09/15/2023	91523008	191	NORTHERN ENGINEERING INC	1127-004/000	1	03-00-9201	.00	17,400.00	17,400.00
09/23	09/15/2023	91523008	191	NORTHERN ENGINEERING INC	1127-006/000	1	03-00-9210	.00	1,503.36	1,503.36
09/23	09/15/2023	91523008	191	NORTHERN ENGINEERING INC	1127-823/000	1	04-00-7320	.00	522.75	522.75
09/23	09/15/2023	91523008	191	NORTHERN ENGINEERING INC	1127-823/000	2	04-00-7320	.00	799.50	799.50
09/23	09/15/2023	91523008	191	NORTHERN ENGINEERING INC	1127-823/000	3	03-00-7320	.00	2,517.11	2,517.11
09/23	09/15/2023	91523008	191	NORTHERN ENGINEERING INC	1127-823/000	4	05-00-7320	.00	768.75	768.75
09/23	09/15/2023	91523008	191	NORTHERN ENGINEERING INC	1127-823/000	5	03-00-7320	.00	8,997.50	8,997.50
09/23	09/15/2023	91523008	191	NORTHERN ENGINEERING INC	1127-823/000	6	03-00-5700	.00	410.00	410.00
09/23	09/15/2023	91523008	191	NORTHERN ENGINEERING INC	1127-823/000	7	03-00-7320	.00	2,235.86	2,235.86
09/23	09/15/2023	91523008	191	NORTHERN ENGINEERING INC	1127-823/000	8	01-08-7350	.00	487.50	487.50
09/23	09/15/2023	91523008	191	NORTHERN ENGINEERING INC	1127-823/000	9	01-08-7350	.00	1,098.15	1,098.15
09/23	09/15/2023	91523008	191	NORTHERN ENGINEERING INC	1127-823/000	10	02-00-9150	.00	153.75	153.75
09/23	09/15/2023	91523008	191	NORTHERN ENGINEERING INC	1127-923/000	1	01-08-7350	.00	63.00	63.00
09/23	09/15/2023	91523008	191	NORTHERN ENGINEERING INC	1127-923/000	2	01-08-7350	.00	252.00	252.00
09/23	09/15/2023	91523008	191	NORTHERN ENGINEERING INC	1127-923/000	3	01-08-7350	.00	630.00	630.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 91523008:								.00		40,889.23
91523009										
09/23	09/15/2023	91523009	445	SENERGY PETROLEUM LLC	SEN-619823	1	01-04-5620	.00	1,228.34	1,228.34
09/23	09/15/2023	91523009	445	SENERGY PETROLEUM LLC	SEN-619823	2	03-00-5620	.00	266.24	266.24
Total 91523009:								.00		1,494.58
91523010										
09/23	09/15/2023	91523010	313	VERIZON WIRELESS	9942716791	1	01-01-7220	.00	506.77	506.77
09/23	09/15/2023	91523010	313	VERIZON WIRELESS	9942716791	2	01-03-7215	.00	50.75	50.75
09/23	09/15/2023	91523010	313	VERIZON WIRELESS	9942716791	3	01-02-5125	.00	54.47	54.47
09/23	09/15/2023	91523010	313	VERIZON WIRELESS	9942716791	4	01-04-7215	.00	116.14	116.14
09/23	09/15/2023	91523010	313	VERIZON WIRELESS	9942716791	5	01-02-7220	.00	267.45	267.45
09/23	09/15/2023	91523010	313	VERIZON WIRELESS	9942716791	6	05-00-7510	.00	116.14	116.14
09/23	09/15/2023	91523010	313	VERIZON WIRELESS	9942716791	7	03-00-7215	.00	103.36	103.36
09/23	09/15/2023	91523010	313	VERIZON WIRELESS	9942716791	8	04-00-7510	.00	116.14	116.14
09/23	09/15/2023	91523010	313	VERIZON WIRELESS	9942795970	1	04-00-7510	.00	20.02	20.02
09/23	09/15/2023	91523010	313	VERIZON WIRELESS	9943087230	1	01-02-7220	.00	1,100.53	1,100.53
Total 91523010:								.00		2,451.77
91523011										
09/23	09/15/2023	91523011	224	WASTE MANAGEMENT INC	5102101-253	1	01-02-5300	.00	750.00	750.00
09/23	09/15/2023	91523011	224	WASTE MANAGEMENT INC	5105113-253	1	06-00-9030	.00	43,795.64	43,795.64
09/23	09/15/2023	91523011	224	WASTE MANAGEMENT INC	5105646-253	1	06-00-9030	.00	572.78	572.78
Total 91523011:								.00		45,118.42
91523012										
09/23	09/15/2023	91523012	56	XCEL ENERGY	843215392	1	03-00-7515	.00	6,922.54	6,922.54
09/23	09/15/2023	91523012	56	XCEL ENERGY	843215392	2	03-00-7515	.00	6,669.04	6,669.04
09/23	09/15/2023	91523012	56	XCEL ENERGY	843275572	1	01-04-7510	.00	18.62	18.62
09/23	09/15/2023	91523012	56	XCEL ENERGY	843275572	2	01-06-7510	.00	357.34	357.34
09/23	09/15/2023	91523012	56	XCEL ENERGY	844243748	1	01-06-7510	.00	22.78	22.78
09/23	09/15/2023	91523012	56	XCEL ENERGY	844246518	1	07-00-7510	.00	318.88	318.88
09/23	09/15/2023	91523012	56	XCEL ENERGY	844324021	1	01-04-7510	.00	84.01	84.01
09/23	09/15/2023	91523012	56	XCEL ENERGY	844343376	1	01-04-7510	.00	19.62	19.62

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
09/23	09/15/2023	91523012	56	XCEL ENERGY	844413640	1	01-06-7520	.00	59.50	59.50
09/23	09/15/2023	91523012	56	XCEL ENERGY	844665483	1	04-00-7510	.00	1,316.24	1,316.24
09/23	09/15/2023	91523012	56	XCEL ENERGY	844665483	2	01-04-7510	.00	1,153.36	1,153.36
09/23	09/15/2023	91523012	56	XCEL ENERGY	844665483	3	01-03-7510	.00	185.15	185.15
09/23	09/15/2023	91523012	56	XCEL ENERGY	844665483	4	07-00-7510	.00	338.44	338.44
09/23	09/15/2023	91523012	56	XCEL ENERGY	844665483	5	01-06-7510	.00	462.03	462.03
09/23	09/15/2023	91523012	56	XCEL ENERGY	844665483	6	02-00-7510	.00	705.40	705.40
09/23	09/15/2023	91523012	56	XCEL ENERGY	844665483	7	05-00-7510	.00	1,831.77	1,831.77
09/23	09/15/2023	91523012	56	XCEL ENERGY	844677797	1	01-03-7510	.00	619.00	619.00
Total 91523012:								.00	21,083.72	
91523013										
09/23	09/18/2023	91523013	97	AMBER GREENE	AUG/SEPT 2	1	02-00-7235	.00	9.00	9.00
09/23	09/18/2023	91523013	97	AMBER GREENE	AUG/SEPT 2	2	02-00-7215	.00	52.51	52.51
09/23	09/18/2023	91523013	97	AMBER GREENE	AUG/SEPT 2	3	02-00-7235	.00	49.38	49.38
Total 91523013:								.00	110.89	
91523014										
09/23	09/18/2023	91523014	757	BRIAN PETTIT	AUG23 REIM	1	01-02-9110	.00	20.39	20.39
Total 91523014:								.00	20.39	
91523015										
09/23	09/18/2023	91523015	565	Ellen Dykstra	AUG 23 REI	1	02-00-9110	.00	159.00	159.00
09/23	09/18/2023	91523015	565	Ellen Dykstra	AUG 23 REI	2	02-00-7235	.00	18.13	18.13
09/23	09/18/2023	91523015	565	Ellen Dykstra	AUG 23 REI	3	02-00-8600	.00	63.35	63.35
Total 91523015:								.00	240.48	
91523016										
09/23	09/18/2023	91523016	350	Gabriel Gaona	AMERICAN	1	01-00-2250	.00	51.17	51.17
09/23	09/18/2023	91523016	350	Gabriel Gaona	AMERICAN	2	03-00-2250	.00	51.17	51.17
Total 91523016:								.00	102.34	
91523017										
09/23	09/18/2023	91523017	372	Jane Winter	AUG23 MR	1	01-01-7240	.00	11.88	11.88

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
09/23	09/18/2023	91523017	372	Jane Winter	AUG23 MR	2	01-01-7235	.00	8.56	8.56
09/23	09/18/2023	91523017	372	Jane Winter	JUL 23 MR	1	01-01-7235	.00	10.31	10.31
09/23	09/18/2023	91523017	372	Jane Winter	SEPT 23 MR	1	01-01-7240	.00	14.75	14.75
Total 91523017:								.00		45.50
91523018										
09/23	09/18/2023	91523018	628	REBECCA PROCTOR	AUG 23 MR	1	02-00-7235	.00	7.00	7.00
Total 91523018:								.00		7.00
91523019										
09/23	09/18/2023	91523019	501	WESLEY LAVANCHY	SEPT 23 MR	1	01-01-7235	.00	143.75	143.75
Total 91523019:								.00		143.75
Grand Totals:								.00		871,970.64

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-00-2000	9,072.44	316,546.90-	307,474.46-
01-00-2230	979.30	.00	979.30
01-00-2250	1,949.83	65.00-	1,884.83
01-00-2260	31.00	.00	31.00
01-01-5640	3,027.70	1,513.85-	1,513.85
01-01-6160	19,852.41	.00	19,852.41
01-01-6180	690.54	.00	690.54
01-01-6182	6,216.29	1,614.06-	4,602.23
01-01-7130	109.95	.00	109.95
01-01-7210	93.12	46.56-	46.56
01-01-7220	801.88	.00	801.88
01-01-7230	4,029.83	.00	4,029.83
01-01-7235	259.90	48.64-	211.26
01-01-7240	1,388.39	628.38-	760.01
01-01-7260	955.50	.00	955.50

GL Account	Debit	Credit	Proof
01-01-7270	3,521.00	.00	3,521.00
01-01-7280	1,456.00	.00	1,456.00
01-01-7290	142.05	.00	142.05
01-01-7310	10,745.00	.00	10,745.00
01-01-7410	7,912.01	.00	7,912.01
01-01-9110	3,405.80	.00	3,405.80
01-02-5125	1,130.74	327.04-	803.70
01-02-5135	2,800.00	1,400.00-	1,400.00
01-02-5140	197.46	.00	197.46
01-02-5300	970.00	.00	970.00
01-02-5620	3,052.09	.00	3,052.09
01-02-5640	2,190.86	763.09-	1,427.77
01-02-5650	.00	350.00-	350.00-
01-02-6180	1,115.42	.00	1,115.42
01-02-6182	5,548.17	.00	5,548.17
01-02-7215	1,368.09	.00	1,368.09
01-02-7220	1,663.08	.00	1,663.08
01-02-7225	452.57	.00	452.57
01-02-7240	494.70	.00	494.70
01-02-7400	1,974.10	.00	1,974.10
01-02-9110	20.39	.00	20.39
01-02-9120	78.00	.00	78.00
01-03-5620	387.58	.00	387.58
01-03-6180	122.29	.00	122.29
01-03-6182	1,093.16	.00	1,093.16
01-03-7215	656.13	.00	656.13
01-03-7510	5,230.15	2,213.00-	3,017.15
01-03-7520	80.42	.00	80.42
01-03-7525	337.46	.00	337.46
01-03-9130	74,892.21	.00	74,892.21
01-04-5620	2,097.82	.00	2,097.82
01-04-6180	139.62	.00	139.62
01-04-6182	822.62	.00	822.62
01-04-7215	1,948.37	68.74-	1,879.63
01-04-7310	3,532.50	.00	3,532.50
01-04-7510	1,343.77	34.08-	1,309.69
01-04-7520	1,285.03	.00	1,285.03
01-04-7525	592.29	.00	592.29
01-06-7215	1,753.55	.00	1,753.55
01-06-7320	2,419.19	.00	2,419.19

GL Account	Debit	Credit	Proof
01-06-7510	842.15	.00	842.15
01-06-7520	1,351.02	.00	1,351.02
01-06-9120	111,353.00	.00	111,353.00
01-08-6270	1,915.00	.00	1,915.00
01-08-7310	7,026.25	.00	7,026.25
01-08-7350	4,702.15	.00	4,702.15
02-00-2000	1,476.09	32,513.04-	31,036.95-
02-00-2230	481.12	.00	481.12
02-00-2250	167.05	.00	167.05
02-00-2260	31.00	.00	31.00
02-00-5640	2,010.47	149.32-	1,861.15
02-00-5660	514.00	.00	514.00
02-00-6180	751.92	.00	751.92
02-00-6182	5,843.62	1,072.62-	4,771.00
02-00-7215	1,265.00	.00	1,265.00
02-00-7216	168.00	.00	168.00
02-00-7235	177.51	47.00-	130.51
02-00-7240	239.76	.00	239.76
02-00-7315	10,481.47	.00	10,481.47
02-00-7510	705.40	.00	705.40
02-00-7520	1,646.34	149.00-	1,497.34
02-00-8211	1,619.31	.00	1,619.31
02-00-8510	1,840.23	21.16-	1,819.07
02-00-8535	43.75	.00	43.75
02-00-8540	1,015.83	.00	1,015.83
02-00-8600	2,890.48	.00	2,890.48
02-00-8610	308.03	36.99-	271.04
02-00-9110	159.00	.00	159.00
02-00-9150	153.75	.00	153.75
03-00-2000	3,958.14	127,199.28-	123,241.14-
03-00-2230	87.77	.00	87.77
03-00-2250	79.17	.00	79.17
03-00-5620	912.56	.00	912.56
03-00-5640	66.36	33.18-	33.18
03-00-5700	410.00	.00	410.00
03-00-6180	136.73	.00	136.73
03-00-6182	3,079.51	1,331.10-	1,748.41
03-00-7215	5,439.61	2,572.48-	2,867.13
03-00-7310	1,399.00	.00	1,399.00
03-00-7320	13,750.47	.00	13,750.47

GL Account	Debit	Credit	Proof
03-00-7400	134.48	.00	134.48
03-00-7515	22,109.13	21.38-	22,087.75
03-00-7520	399.99	.00	399.99
03-00-7525	4,659.14	.00	4,659.14
03-00-7610	589.92	.00	589.92
03-00-9120	19,111.66	.00	19,111.66
03-00-9201	17,400.00	.00	17,400.00
03-00-9210	37,373.86	.00	37,373.86
03-00-9220	59.92	.00	59.92
04-00-2000	2,130.06	170,627.45-	168,497.39-
04-00-2230	156.96	.00	156.96
04-00-4000	297.52	.00	297.52
04-00-5620	327.32	.00	327.32
04-00-5640	1,748.86	874.43-	874.43
04-00-6180	198.70	.00	198.70
04-00-6182	1,619.11	.00	1,619.11
04-00-7210	318.00	159.00-	159.00
04-00-7215	2,519.81	1,054.48-	1,465.33
04-00-7216	1,611.63	.00	1,611.63
04-00-7310	11,165.16	.00	11,165.16
04-00-7320	1,772.25	.00	1,772.25
04-00-7360	240.00	.00	240.00
04-00-7400	529.91	.00	529.91
04-00-7510	1,536.70	42.15-	1,494.55
04-00-7525	939.72	.00	939.72
04-00-8000	51,223.65	.00	51,223.65
04-00-9000	94,422.15	.00	94,422.15
05-00-2000	17,690.76	67,455.92-	49,765.16-
05-00-2230	102.69	.00	102.69
05-00-2250	33.40	.00	33.40
05-00-2260	13.00	.00	13.00
05-00-4005	29.15	.00	29.15
05-00-5620	332.23	.00	332.23
05-00-5640	1,682.52	841.26-	841.26
05-00-6180	65.10	.00	65.10
05-00-6182	769.85	.00	769.85
05-00-7210	318.00	159.00-	159.00
05-00-7215	1,485.20	.00	1,485.20
05-00-7216	271.92	.00	271.92
05-00-7310	47,301.26	16,486.50-	30,814.76

GL Account	Debit	Credit	Proof
05-00-7320	992.25	.00	992.25
05-00-7400	95.98	.00	95.98
05-00-7510	2,208.26	.00	2,208.26
05-00-7520	6,125.11	.00	6,125.11
05-00-7525	31.00	.00	31.00
05-00-9120	5,599.00	204.00-	5,395.00
06-00-2000	983.67	47,837.35-	46,853.68-
06-00-4006	25.09	.00	25.09
06-00-7210	395.50	159.00-	236.50
06-00-7310	3,048.34	824.67-	2,223.67
06-00-9030	44,368.42	.00	44,368.42
07-00-2000	2,872.35	14,344.18-	11,471.83-
07-00-7210	411.98	205.99-	205.99
07-00-7215	77.50	.00	77.50
07-00-7310	9,513.98	824.66-	8,689.32
07-00-7510	4,340.72	1,841.70-	2,499.02
09-00-2000	.00	133,629.93-	133,629.93-
09-00-6150	133,629.93	.00	133,629.93
Grand Totals:	948,337.56	948,337.56-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

8/31/2023

GENERAL FUND					
ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANCE	PERCENT USED
REVENUE					
Property Taxes	2,993.12	479,065.57	482,663.00	3,597.43	99.25%
Sales Tax	237,340.24	1,759,621.50	2,636,800.00	877,178.50	66.73%
Franchise Tax - Xcel Energy	11,847.12	144,607.67	120,000.00	(24,607.67)	120.51%
Franchise Tax - Atmos Energy	-	49,613.49	62,500.00	12,886.51	79.38%
Occupation Tax - Century Link	-	5,000.00	21,792.00	16,792.00	22.94%
Franchise Tax - Other	-	9,171.74	5,000.00	(4,171.74)	183.43%
Penalties & Interest	-	-	400.00	400.00	0.00%
Business Licenses	809.70	2,859.70	1,900.00	(959.70)	150.51%
Liquor Licenses	122.50	2,808.47	1,100.00	(1,708.47)	255.32%
Building Permits	12,375.39	52,413.47	100,000.00	47,586.53	52.41%
Back Flow Permit Fee	-	1,725.00	-	(1,725.00)	#DIV/0!
Animal Licenses	-	50.00	380.00	330.00	13.16%
Contractor License	450.00	2,752.50	2,500.00	(252.50)	110.10%
Lottery Proceeds	-	21,861.37	34,000.00	12,138.63	64.30%
Cigarette Tax	568.64	3,994.33	5,200.00	1,205.67	76.81%
Grave Openings	2,850.00	16,655.00	28,900.00	12,245.00	57.63%
Cemetery Admin	-	60.00	-	(60.00)	#DIV/0!
Miscellaneous	-	60.00	-	(60.00)	#DIV/0!
Sale of Cemetery Plots	880.00	27,241.00	45,000.00	17,759.00	60.54%
Columbarium Cemetery	400.00	13,842.00	-	(13,842.00)	#DIV/0!
Cemetery Miscellaneous	-	50.00	-	(50.00)	#DIV/0!
Recreation Fees	-	-	-	-	#DIV/0!
Planning / Dev Revenue	3,115.65	70,940.76	90,000.00	19,059.24	78.82%
Court Fines	19,499.75	172,226.60	335,000.00	162,773.40	51.41%
Certified VIN Inspection	50.00	75.00	-	(75.00)	#DIV/0!
Miscellaneous Revenue	5,644.18	424,755.90	30,000.00	(394,755.90)	1415.85% 330K reserved
Mineral & Severance Taxes	320,394.18	320,394.18	30,000.00	(290,394.18)	1067.98%
Interest Income	22,937.08	58,178.63	2,000.00	(56,178.63)	2908.93%
Contributions & Grants	-	38,771.81	26,500.00	(12,271.81)	146.31%
Transfers From Other Funds	-	1,747.36	215,752.00	214,004.64	0.81%
TOTAL REVENUE	642,277.55	3,680,483.05	4,277,387.00	596,903.95	86.05%

GENERAL FUND EXPENDITURES

ADMIN

ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANCE	PERCENT USED
SALARIES	47,703.57	394,623.08	636,683.00	242,059.92	61.98%
BENEFITS	8,174.07	88,797.29	178,271.00	89,473.71	49.81%
Tuition Reimbursement	-	-	10,000.00	10,000.00	0.00%
IT	1,619.35	18,809.46	30,000.00	11,190.54	62.70%
HR Generalist	19,852.41	48,662.64	45,000.00	(3,662.64)	108.14%
Emergencies	-	-	-	-	#DIV/0!
Elections	-	-	10,000.00	10,000.00	0.00%
Sales Tax Initiative	109.95	48,862.65	-	(48,862.65)	#DIV/0!
Office Supplies	1,109.33	11,134.98	21,000.00	9,865.02	53.02%
Communications	850.20	6,400.49	11,000.00	4,599.51	58.19%
Office Expenses	2,836.31	14,564.81	15,000.00	435.19	97.10%
Mileage Reimbursements	539.50	3,735.31	-	(3,735.31)	#DIV/0!
Training	904.20	13,794.50	15,000.00	1,205.50	91.96%
Dues and Subscriptions	-	2,890.08	10,000.00	7,109.92	28.90%
Publication Expense	-	8,758.56	10,000.00	1,241.44	87.59%
Insurance	4,179.73	82,416.14	80,000.00	(2,416.14)	103.02%
SOFTWARE	1,456.00	79,592.54	26,000.00	(53,592.54)	306.13%
Employee Recognition	311.75	2,147.16	12,000.00	9,852.84	17.89%
Professional Services	11,622.05	67,905.73	90,000.00	22,094.27	75.45%
Legal Fees	-	53,930.50	94,010.00	40,079.50	57.37%
Uniforms	-	244.00	-	(244.00)	#DIV/0!
Building Inspections	7,922.01	37,795.22	120,000.00	82,204.78	31.50%
Office Equipment	-	2,128.25	40,000.00	37,871.75	5.32%
	109,190.43	987,193.39	1,453,964.00	466,770.61	67.90%

POLICE

ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANCE	PERCENT USED
SALARIES	93,497.45	795,598.76	1,225,289.00	429,690.24	64.93%
BENEFITS	14,379.60	171,980.93	318,575.00	146,594.07	53.98%
Court Operating Supplies	3,882.75	7,610.62	19,000.00	11,389.38	40.06%
Court Prosecutor	-	18,823.75	35,000.00	16,176.25	53.78%
Court Judge	1,400.00	11,446.66	17,000.00	5,553.34	67.33%
Court Translator	197.46	1,092.33	2,000.00	907.67	54.62%
End of Summer Bash Police	850.00	850.00	-	(850.00)	#DIV/0!
CO Responder Program	-	-	11,500.00	11,500.00	0.00%
Fuel	3,087.14	23,080.25	39,000.00	15,919.75	59.18%
IT	(1,193.81)	7,602.75	-	(7,602.75)	#DIV/0!
Sponsorship	696.10	696.10	-	(696.10)	#DIV/0!
Community Policing	(1,441.97)	(1,004.81)	3,000.00	4,004.81	-33.49%
Office Supplies	397.79	4,044.79	13,000.00	8,955.21	31.11%
Consulting	-	-	-	-	#DIV/0!
Operating Supplies	2,429.15	53,348.68	58,500.00	5,151.32	91.19%
Communications	1,393.39	93,328.61	104,056.00	10,727.39	89.69%
Automotive Services	(3,560.82)	20,138.15	25,000.00	4,861.85	80.55%
Jail Services	-	60.60	600.00	539.40	10.10%
Lexipol	-	26,198.92	-	(26,198.92)	#DIV/0!
Training	3,955.77	9,502.48	20,000.00	10,497.52	47.51%
Uniforms	2,539.89	11,973.91	10,500.00	(1,473.91)	114.04%
County Dispatch Fees	-	-	-	-	#DIV/0!
Animal Shelter	-	693.00	1,500.00	807.00	46.20%
Gift Expenses	-	736.82	-	(736.82)	#DIV/0!
Office Equipment	248.16	1,991.19	5,500.00	3,508.81	36.20%
Equipment Acquisition	161.97	118,426.05	127,500.00	9,073.95	92.88%
Court Equipment	-	-	-	-	#DIV/0!
Firearms / Range	415.78	2,812.38	5,750.00	2,937.62	48.91%
Taser / Axon	-	24,808.70	26,252.00	1,443.30	94.50%
	123,335.80	1,405,841.62	2,068,522.00	662,680.38	67.96%

A portion moved to courts
received donations for
end of summer bash

CEMETERY

ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANCE	PERCENT USED	
SALARIES		9,699.19	76,651.06	116,106.00	39,454.94	66.02%
BENEFITS		2,105.06	20,085.21	30,188.00	10,102.79	66.53%
Fuel		387.58	2,633.41	5,000.00	2,366.59	52.67%
Operating Supplies		1,140.57	26,908.63	28,709.00	1,800.37	93.73%
Training		-	625.00	-	(625.00)	#DIV/0!
SOFTWARE		-	-	-	-	#DIV/0!
Professional Services		-	-	23,000.00	23,000.00	0.00%
Uniforms		-	816.65	650.00	(166.65)	125.64%
Utilities		3,693.45	6,377.51	12,000.00	5,622.49	53.15%
Repairs & Maintenance		80.42	544.18	12,000.00	11,455.82	4.53%
Equipment Maintenance		419.60	6,331.59	-	(6,331.59)	#DIV/0!
Forestry & Nursery		-	4,852.50	15,000.00	10,147.50	32.35%
Equipment Acquisition		-	727.96	1,700.00	972.04	42.82%
Cemetery Improvements		2,492.28	52,591.80	290,000.00	237,408.20	18.14%
		20,018.15	199,145.50	534,353.00	335,207.50	37.27%

PARKS

ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANCE	PERCENT USED	
SALARIES		18,688.07	115,769.55	159,688.00	43,918.45	72.50%
BENEFITS		2,499.17	21,230.20	41,519.00	20,288.80	51.13%
Fuel		2,097.82	7,345.09	12,000.00	4,654.91	61.21%
Operating Supplies		1,982.40	44,398.52	105,000.00	60,601.48	42.28%
Training		-	563.84	500.00	(63.84)	112.77%
SOFTWARE		-	-	-	-	#DIV/0!
Professional Services		3,532.50	4,084.13	37,500.00	33,415.87	10.89%
Uniforms		-	898.65	1,500.00	601.35	59.91%
Utilities		2,648.10	6,551.64	27,000.00	20,448.36	24.27%
Repairs & Maintenance		1,285.03	4,086.21	10,000.00	5,913.79	40.86%
Equipment Maintenance		978.34	27,352.85	5,000.00	(22,352.85)	547.06% pump fixes
Forestry & Nursery		-	22,104.50	15,000.00	(7,104.50)	147.36% Trees
Trails		-	-	2,000.00	2,000.00	0.00%
Equipment Acquisition		-	44,259.96	48,000.00	3,740.04	92.21%
Park Development		-	968.00	-	(968.00)	#DIV/0!
		33,711.43	299,613.14	464,707.00	165,093.86	64.47%

BUILDING					
ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANCE	PERCENT USED
Employee Benefits		-	-	-	#DIV/0!
Operating Supplies	998.95	8,606.25	15,770.00	7,163.75	54.57%
SOFTWARE	-	-	-	-	#DIV/0!
Custodial Services	2,320.21	18,860.62	29,480.00	10,619.38	63.98%
Utilities	2,128.83	19,540.02	25,920.00	6,379.98	75.39%
Repairs & Maintenance	365.94	19,083.30	30,900.00	11,816.70	61.76%
Town Hall Annex Lease					
Payments	-	-	-	-	#DIV/0!
Acq of Equipment	-	225.86	-	(225.86)	#DIV/0!

Building
Improvements/Equipmen
Museum Lease Payments

(29,952.00)	(25,836.00)	13,750.00	39,586.00	-187.90%
-	-	-	-	#DIV/0!
(24,138.07)	40,480.05	115,820.00	75,339.95	34.95%

Cirsa reimbursement
invoice for Stucco on
police building Hail
damage. Building repairs
paid in September

MISCELLANEOUS					
ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANCE	PERCENT USED
Treasurers Fees	31.03	4,788.19	6,000.00	1,211.81	80%
Miscellaneous Expense	-	23,682.65	6,000.00	(17,682.65)	395%
Equipment Acquisition	-	-	-	-	#DIV/0!
Economic Development	350.00	2,541.22	75,000.00	72,458.78	3%
Transfers to Other Funds	-	-	-	-	#DIV/0!
Shelton Trust Fund Grants	-	-	-	-	#DIV/0!
	381.03	31,012.06	87,000.00	55,987.94	36%

PLANNING AND DEVELOPMENT					
ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANCE	PERCENT USED
Planner	1,915.00	19,708.60	75,000.00	55,291.40	26%
Professional Services	7,026.25	42,500.96	15,000.00	(27,500.96)	283%
Legal Fees	-	2,065.00	14,000.00	11,935.00	15%
Engineering	4,702.15	33,766.92	33,000.00	(766.92)	102%
Capital Projects	-	-	400,000.00	400,000.00	0%
	13,643.40	98,041.48	537,000.00	438,958.52	18%
	276,142.17	3,061,327.24	5,261,366.00	2,200,038.76	58%
	366,135.38	619,155.81	(983,979.00)		

LIBRARY					
ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANCE	PERCENT USED
REVENUE					
Property Taxes	-	2,000,145.40	2,000,009.00	(136.40)	100.01%
Art Special Projects	-	385.00	-	(385.00)	#DIV/0!
Library Fines & Miscellaneous	64.36	745.87	500.00	(245.87)	149.17%
Gifts & Memorials	91.00	325.00	-	(325.00)	#DIV/0!
Interest Income	-	22,364.42	500.00	(21,864.42)	4472.88%
Grant Proceeds	-	15,000.00	-	(15,000.00)	#DIV/0!
TOTAL REVENUE	155.36	2,038,965.69	2,001,009.00	(37,956.69)	101.90%
EXPENDITURES					
SALARIES	42,701.33	351,469.11	628,533.00	277,063.89	55.92%
BENEFITS	8,199.04	80,623.84	157,133.00	76,509.16	51.31%
Transfers out General Fund					
Administration costs	-	-	31,740.00	31,740.00	0.00%
IT	3,693.50	10,005.89	20,000.00	9,994.11	50.03%
Community Engagement	900.00	6,073.66	15,000.00	8,926.34	40.49%
Emergencies	-	-	-	-	#DIV/0!
Operating Supplies	1,357.79	15,264.01	20,000.00	4,735.99	76.32%
Public Relations	3,087.28	10,351.22	11,000.00	648.78	94.10%
Postage	-	-	500.00	500.00	0.00%
Communications	42.36	2,205.11	6,018.00	3,812.89	36.64%
Mileage Reimbursements	148.26	645.35	3,500.00	2,854.65	18.44%
Training/ travel/ meetings	1,801.42	15,618.55	22,050.00	6,431.45	70.83%
Insurance	-	10,211.13	25,800.00	15,588.87	39.58%
Contract Services	11,016.82	56,709.35	65,000.00	8,290.65	87.25%
Utilities	2,859.13	9,924.67	20,000.00	10,075.33	49.62%
Repairs & Maintenance	1,118.87	20,350.69	38,500.00	18,149.31	52.86%
Media	2,786.97	13,133.07	20,000.00	6,866.93	65.67%
Art Expense Special Projects	225.00	10,225.00	10,000.00	(225.00)	102.25%
Print	1,819.07	25,473.00	35,000.00	9,527.00	72.78%
Reference	-	-	-	-	#DIV/0!
Periodicals	766.95	2,620.08	5,150.00	2,529.92	50.88%
Gift Expenses	136.16	1,555.37	2,500.00	944.63	62.21%
Makers Space	1,015.83	11,193.17	18,000.00	6,806.83	62.18%
Library Programs	2,875.44	22,207.85	60,000.00	37,792.15	37.01%
Summer Reading	2,316.16	19,452.39	10,000.00	(9,452.39)	194.52%
1000 books before					
Kindergarten	-	2,593.44	-	(2,593.44)	#DIV/0!
Acq of Equipment	4,280.78	20,784.10	32,000.00	11,215.90	64.95%
Capital Projects	19,435.68	25,947.42	953,500.00	927,552.58	2.72%
TOTAL EXPENDITURES	112,583.84	744,637.47	2,210,924.00	1,466,286.53	33.68%
NET SURPLUS (DEFICIT)	(112,428.48)	1,294,328.22	(209,915.00)		

STREETS

ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANCE	PERCENT USED
REVENUE					
Highway Users Tax	20,266.24	120,766.31	185,114.00	64,347.69	65.24%
County Road & Bridge	-	26,487.00	54,000.00	27,513.00	49.05%
Sales Tax	101,717.25	754,123.52	1,138,150.00	384,026.48	66.26%
B & "D" Tax	2,069.19	13,794.46	20,000.00	6,205.54	68.97%
Motor Vehicle Fees	2,052.22	14,892.51	25,000.00	10,107.49	59.57%
Right of Way Permits	350.00	2,050.00	1,050.00	(1,000.00)	195.24%
Easements	-	274,172.80	-	(274,172.80)	#DIV/0!
Miscellaneous	-	-	50,162.00	50,162.00	0.00%
Mineral & Severance Taxes	100,000.00	100,000.00	-	(100,000.00)	#DIV/0!
Interest Income	-	11,501.50	33.00	(11,468.50)	34853.03%
Grant Proceeds	6,341.25	6,341.25	1,260,000.00	1,253,658.75	0.50%
Transfers In - Impact Fees	-	-	-	-	#DIV/0!
TOTAL REVENUE	232,796.15	1,324,129.35	2,733,509.00	1,409,379.65	48.44%
EXPENDITURES					
SALARIES	10,889.69	89,377.32	131,504.00	42,126.68	67.97%
BENEFITS	1,436.83	18,810.00	31,567.00	12,757.00	59.59%
Fuel	912.56	6,358.14	7,000.00	641.86	90.83%
Pavement Data Collection	-	3,599.00	-	(3,599.00)	#DIV/0!
Roundabout	410.00	18,638.81	-	(18,638.81)	#DIV/0!
IT	31.55	198.41	-	(198.41)	#DIV/0!
Office Supplies	28.00	86.45	-	(86.45)	#DIV/0!
Operating Supplies	1,578.43	25,923.40	30,000.00	4,076.60	86.41%
Training	-	-	-	-	#DIV/0!
Insurance	-	7,378.97	10,128.00	2,749.03	72.86%
SOFTWARE	-	-	-	-	#DIV/0!
Professional Services	1,272.39	11,340.78	79,000.00	67,659.22	14.36%
Snow Removal - Private Con	-	667.50	2,500.00	1,832.50	26.70%
Engineering	-	-	-	-	#DIV/0!
Engineering Services	13,750.47	43,668.53	200,000.00	156,331.47	21.83%
Uniforms	134.48	978.15	850.00	(128.15)	115.08%
Utilities	43.71	347.89	-	(347.89)	#DIV/0!
Street Lighting	(4,850.01)	88,764.48	108,479.00	19,714.52	81.83%
Repairs & Maintenance	15,149.99	15,149.99	-	(15,149.99)	#DIV/0!
Equipment Maintenance	247.82	32,250.86	20,000.00	(12,250.86)	161.25%
Signs	1,037.04	10,715.69	20,000.00	9,284.31	53.58%
Surface Maint - Patching	-	3,989.99	100,000.00	96,010.01	3.99%
Equipment Acquisition	-	28,749.60	31,700.00	2,950.40	90.69%
Street Scape 1st Street Projec	17,400.00	57,256.45	2,000,000.00	1,942,743.55	2.86%
Street Capital Improvements	1,503.36	31,977.66	572,696.00	540,718.34	5.58%
Sidewalk Construction	59.92	1,323.87	30,000.00	28,676.13	4.41%
Storm Sewer Construction	-	-	60,000.00	60,000.00	0.00%
TOTAL EXPENDITURES	61,036.23	497,551.94	3,435,424.00	2,937,872.06	14.48%
NET SURPLUS (DEFICIT)	171,759.92	826,577.41	(701,915.00)		

WATER

ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANCE	PERCENT USED
REVENUE					
Water Service Fees	283,932.51	1,653,693.71	2,601,500.00	947,806.29	63.57%
Water Tap Fees	-	-	40,800.00	40,800.00	0.00%
Loan Proceeds	-	-	-	-	#DIV/0!
Water Rental Revenue	-	67,592.00	-	(67,592.00)	#DIV/0!
Miscellaneous Revenue	-	275.00	400.00	125.00	68.75%
Interest Revenue	-	14,880.54	125.00	(14,755.54)	11904.43%
Grants	-	-	25,000.00	25,000.00	0.00%
TOTAL REVENUE	283,932.51	1,736,441.25	2,667,825.00	931,383.75	65.09%
EXPENDITURES					
SALARIES	12,450.16	97,870.57	167,184.00	69,313.43	59%
BENEFITS	2,999.36	27,713.65	43,468.00	15,754.35	64%
Fuel	327.32	2,545.73	5,500.00	2,954.27	46%
IT	870.65	6,945.95	6,000.00	(945.95)	116%
NWCWD Plant Investments	-	-	264,750.00	264,750.00	0%
Water bank purchases	-	-	300,000.00	300,000.00	0%
Office Supplies	46.99	1,632.32	4,200.00	2,567.68	39%
Operating Supplies	2,408.01	60,310.36	30,000.00	(30,310.36)	201%
Miscellaneous Expense	1,611.63	1,681.47	7,000.00	5,318.53	24%
Training	100.00	239.61	-	(239.61)	#DIV/0!
Insurance	-	15,870.77	23,328.00	7,457.23	68%
SOFTWARE	-	-	-	-	#DIV/0!
Professional Services	(5,884.00)	88,830.53	135,910.00	47,079.47	65%
Engineering Services	1,772.25	15,343.00	14,000.00	(1,343.00)	110%
Uniforms	529.91	633.29	1,000.00	366.71	63%
Utilities	3,092.25	11,507.53	17,000.00	5,492.47	68%
Repairs & Maintenance	9,022.00	9,389.84	175,000.00	165,610.16	5%
Equipment Maintenance	1,715.35	4,496.76	-	(4,496.76)	#DIV/0!
Water Assessments	-	37,350.00	134,873.00	97,523.00	28%
Escrow Expense	-	-	-	-	#DIV/0!
NISP Expenses	-	751,270.00	751,270.00	-	100%
WATER AUTHORITY	-	50,000.00	60,000.00	10,000.00	83%
Depreciation Expense	-	-	-	-	#DIV/0!
Bond Issue Amortization	-	-	-	-	#DIV/0!
Expens	-	-	-	-	#DIV/0!
Loan Issue Amortization	-	-	-	-	#DIV/0!
Expens	-	-	170,758.00	170,758.00	0%
Water Rental Expense	-	-	-	-	#DIV/0!
NWCWD Purchases	94,422.15	515,176.61	1,136,979.00	621,802.39	45%
Bond Interest Expense	-	-	-	-	#DIV/0!
Loan Interest Expense	15,523.45	124,187.60	-	(124,187.60)	#DIV/0!
Scada System	-	1,593.33	5,000.00	3,406.67	32%
Water Plant	-	-	60,000.00	60,000.00	0%
Equipment	-	44,430.00	42,000.00	(2,430.00)	106%
Capital Projects	-	21,262.62	736,000.00	714,737.38	3%
Transfers Out - Administration	-	-	86,006.00	86,006.00	0%
TOTAL EXPENDITURES	141,007.48	1,890,281.54	4,377,226.00	2,486,944.46	43%
NET SURPLUS (DEFICIT)	142,925.03	(153,840.29)	(1,709,401.00)		

correcting clear water
invoices moved to
irrigation portion

SEWER					
ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANCE	PERCENT USED
REVENUE					
Sewer Service Fees	79,991.68	625,888.18	914,654.00	288,765.82	68.43%
Sewer Tap Fees	-	-	9,000.00	9,000.00	0.00%
Miscellaneous Revenue	-	-	-	-	#DIV/0!
Interest Revenue	-	6,886.53	300.00	(6,586.53)	2295.51%
TOTAL REVENUE	79,991.68	632,774.71	923,954.00	291,179.29	68.49%
EXPENDITURES					
SALARIES	7,060.58	64,847.74	149,487.00	84,639.26	43%
BENEFITS	1,481.71	15,800.54	35,946.00	20,145.46	44%
Fuel	332.23	1,442.66	3,240.00	1,797.34	45%
IT	839.10	6,803.19	7,000.00	196.81	97%
Office Supplies	46.99	1,560.99	4,200.00	2,639.01	37%
Operating Supplies	2,182.35	16,637.86	55,157.00	38,519.14	30%
NPDES Permit Fees	4,630.00	4,630.00	5,245.00	615.00	88%
Training	100.00	210.00	6,000.00	5,790.00	4%
Insurance	-	21,637.80	39,690.00	18,052.20	55%
SOFTWARE	-	-	-	-	#DIV/0!
Professional Services	31,554.63	165,685.37	72,000.00	(93,685.37)	230%
Engineering Services	992.25	8,415.00	10,000.00	1,585.00	84%
Uniforms	95.98	883.10	1,000.00	116.90	88%
Utilities	19,184.42	58,065.06	97,241.00	39,175.94	60%
Repairs & Maintenance	6,125.11	55,417.50	150,500.00	95,082.50	37%
Equipment Maintenance	84.88	2,883.72	-	(2,883.72)	#DIV/0!
Depreciation Expense	-	-	-	-	#DIV/0!
Bond Premium Amortization	-	-	-	-	#DIV/0!
Lease Payments	-	-	-	-	#DIV/0!
Interest Expense	-	-	-	-	#DIV/0!
Loan Interest Expense	-	314,163.50	314,163.00	(0.50)	100%
Scada System	-	1,593.34	5,000.00	3,406.66	32%
Equipment Acquisition	5,395.00	55,235.24	130,000.00	74,764.76	42%
Capital Projects	3,282.00	144,294.65	462,500.00	318,205.35	31%
Transfers Out - Administration	-	-	86,006.00	86,006.00	0%
TOTAL EXPENDITURES	83,387.23	940,207.26	1,634,375.00	694,167.74	58%
NET SURPLUS (DEFICIT)	(3,395.55)	(307,432.55)	(710,421.00)		

SANITATION

ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANCE	PERCENT USED
REVENUE					
Trash Collection Fees		52,311.62	410,999.44	597,777.00	186,777.56
Miscellaneous Revenue		-	-	-	#DIV/0!
TOTAL REVENUE		52,311.62	410,999.44	597,777.00	186,777.56
EXPENDITURES					
Office Supplies		359.40	2,091.05	2,000.00	(91.05)
Miscellaneous Expense		-	-	3,000.00	3,000.00
Weed Control Supplies		-	-	-	#DIV/0!
Insurance		-	1,395.13	600.00	(795.13)
Professional Services		2,678.71	16,010.75	25,000.00	8,989.25
Spring Clean Up		-	27,198.89	29,700.00	2,501.11
Depreciation Expense		-	-	-	#DIV/0!
Trash Contractor Payments		44,368.42	347,034.46	508,872.00	161,837.54
Capital Projects		-	-	1,000.00	1,000.00
Transfers Out - Administration		-	-	12,000.00	12,000.00
TOTAL EXPENDITURES		47,406.53	393,730.28	582,172.00	188,441.72
NET SURPLUS (DEFICIT)		4,905.09	17,269.16	15,605.00	

IRRIGATION

ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANCE	PERCENT USED
REVENUE					
Irrigation Water Fees		15,528.76	119,410.03	168,000.00	48,589.97
Irrigation Tap Fees		-	-	-	#DIV/0!
Miscellaneous Revenue		-	-	-	#DIV/0!
Interest Revenue		-	-	-	#DIV/0!
TOTAL REVENUE		15,528.76	119,410.03	168,000.00	48,589.97
EXPENDITURES					
Office Supplies		-	749.08	757.00	7.92
Operating Supplies		179.70	752.51	283.00	(469.51)
Miscellaneous Expense		-	-	-	#DIV/0!
Insurance		-	1,066.75	1,350.00	283.25
Professional Services		27,440.37	55,689.69	36,000.00	(19,689.69)
Utilities		6,513.64	11,485.79	28,000.00	16,514.21
Repairs & Maintenance		-	2,366.96	28,000.00	25,633.04
Depreciation Expense		-	-	-	#DIV/0!
Scada System		-	1,593.33	-	(1,593.33)
Capital Projects		-	74,757.94	80,000.00	5,242.06
Transfers Out - Administration		-	-	-	#DIV/0!
TOTAL EXPENDITURES		34,133.71	148,462.05	174,390.00	25,927.95
NET SURPLUS (DEFICIT)		(18,604.95)	(29,052.02)	(6,390.00)	

EATON HOUSING AUTHORITY

ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANCE	PERCENT USED
REVENUE					
Tenant Rents	-	-	255,653.00	255,653.00	0%
HUD Subsidies	23,158.00	179,215.00	276,867.00	97,652.00	65%
Laundry & Other	-	792.57	3,500.00	2,707.43	23%
Interest Revenue	165.99	1,235.37	230.00	(1,005.37)	537%
TOTAL REVENUE	23,323.99	181,242.94	536,250.00	355,007.06	33.80%
EXPENDITURES					
SALARIES	5,250.00	58,253.53	126,718.00	68,464.47	46%
BENEFITS	1,007.84	12,429.13	32,947.00	20,517.87	38%
Fuel	-	77.55	1,378.00	1,300.45	6%
IT	-	55.66	1,590.00	1,534.34	4%
Maintenance Supplies	-	860.62	25,440.00	24,579.38	3%
Maintenance Contract Service	-	-	78,440.00	78,440.00	0%
Snow Removal	-	-	7,500.00	7,500.00	0%
Grounds Maintenance	-	-	25,705.00	25,705.00	0%
Capital Projects	-	-	50,000.00	50,000.00	0%
Miscellaneous Operating	-	-	-	-	-
Expens	-	828.73	4,000.00	3,171.27	21%
Electricity	-	-	41,340.00	41,340.00	0%
Water	-	-	28,763.00	28,763.00	0%
Sewer	-	-	23,650.00	23,650.00	0%
Accounting Technician	-	-	-	-	#DIV/0!
Gas	-	-	19,346.00	19,346.00	0%
Trash Removal	-	-	4,077.00	4,077.00	0%
Communications	-	-	1,994.00	1,994.00	0%
Management Fees	-	-	19,945.00	19,945.00	0%
Office Supplies	-	-	4,268.00	4,268.00	0%
SHO Fees	-	-	7,200.00	-	-
Consulting Fees	-	-	19,200.00	-	-
Training	-	-	1,060.00	1,060.00	0%
Professional Services	-	4,895.77	37,908.00	33,012.23	13%
Office Equipment	-	-	1,060.00	1,060.00	0%
Workers Comp Insurance	-	(657.00)	3,709.00	4,366.00	-18%
Miscellaneous Admin Expenses	-	21.00	-	(21.00)	#DIV/0!
Property & Liability Insurance	-	10,623.65	13,880.00	3,256.35	77%
Fidelity Bond Insurance	-	-	-	-	#DIV/0!
Mortgage Interest Expense	-	-	-	-	#DIV/0!
Depreciation Expense	-	-	-	-	#DIV/0!
Automotive Services	-	-	-	-	#DIV/0!
Mileage Reimbursements	-	-	-	-	#DIV/0!
Repairs & Maintenance	-	6,457.26	-	(6,457.26)	#DIV/0!
Capital Equipment	-	-	10,600.00	10,600.00	0%
TOTAL EXPENDITURES	6,257.84	93,845.90	591,718.00	497,872.10	15.86%
NET SURPLUS (DEFICIT)	17,066.15	87,397.04	(55,468.00)		

ACCOUNT TITLE	PERIOD	SPECIAL REVENUE				
		YEAR TO DATE	BUDGET	BUDGET VARIANCE	PERCENT USED	
REVENUE						
Use Tax		11,562.25	21,966.42	50,000.00	28,033.58	43.93%
Police Impact Fees		-	-	800.00	800.00	0.00%
Municipal & Equipment Fees		-	-	2,960.00	2,960.00	0.00%
Community Park Fees		-	-	1,016.00	1,016.00	0.00%
Neighborhood Park Fees		-	-	2,300.00	2,300.00	0.00%
Transfers From Other Funds		-	-	-	-	#DIV/0!
TOTAL REVENUE		11,562.25	21,966.42	57,076.00	35,109.58	38.49%
EXPENDITURES						
Use Tax Expenses		-	-	60,000.00	60,000.00	0.00%
Police Fee Expenses		-	-	10,000.00	10,000.00	0.00%
Muni/Equip Expenses		-	-	10,000.00	10,000.00	0.00%
Community Park Expenses		-	-	5,000.00	5,000.00	0.00%
Neighborhood Park Expenses		5,192.95	14,687.30	75,000.00	60,312.70	19.58%
TOTAL EXPENDITURES		5,192.95	14,687.30	160,000.00	145,312.70	9.18%
NET SURPLUS (DEFICIT)		6,369.30	7,279.12	(102,924.00)		

TREASURER'S REPORT

August 31, 2023

FAITH SMITH - FINANCE DIRECTOR

GENERAL FUND

CASH ON DEPOSIT - 07/31/2023	\$3,911,033.81	
DEPOSITS August	510,698.10	
CHECKS PAID DURING August		\$2,765,622.48
CASH ON DEPOSIT - 08/31/2023		1,656,109.43
	\$4,421,731.91	\$4,421,731.91

NEW OPERATING ACCOUNT

CASH ON DEPOSIT - 07/31/2023	\$8,171,094.88	
DEPOSITS August	\$601,177.69	
CHECKS PAID DURING August		\$556,933.82
CASH ON DEPOSIT - 08/31/2023		\$8,215,338.75
	\$8,772,272.57	\$8,772,272.57

CASH ON DEPOSIT - COLOTRUST	\$3,401,431.03	transferred 1,131,707 from old operating
CASH ON DEPOSIT - CSAFE	\$3,400,598.84	transferred 1,368,294 from old operating
BANK OF COLORADO CD @ 0.0100	182,077.98	
BANK OF COLORADO CD @ 0.0100	330,336.13	
BANK OF COLORADO CD @ 0.0100	83,650.00	
FEDERAL FARM BANK BONDS @.25%	248,977.50	market value
FEDERAL HOME LOAN BANKS @ .53%	232,707.50	market value
RESOLUTION FDG FED BONDS @ 1.45%	230,915.00	market value
Federal Farm Bank bonds @ 1.160	224,127.50	market value
United Sts Treas .47%	239,290.00	market value

TOTAL CASH & DEPOSITS	\$15,044,960.82
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ACCOUNTS PAYABLE

CASH ON DEPOSIT - 07/31/2023	\$0.26	
Deposits	\$550,120.00	
CHECKS PAID DURING August		\$550,119.37
CASH ON DEPOSIT - 08/31/2023		\$0.89
	\$550,120.26	\$550,120.26

Payroll

CASH ON DEPOSIT - 07/31/2023	\$1,000,071.30	
Deposits	\$0.00	
CHECKS PAID DURING August		\$20.00
CASH ON DEPOSIT - 08/31/2023		\$1,000,051.30
	\$1,000,071.30	\$1,000,071.30

EATON CEMETERY CARE FUND

CASH ON DEPOSIT - 07/31/2023	\$141,968.25	
Transfer for Perp. Care		
BANK OF COLORADO CD @ .400 Cash on Deposit 08/31/2023		\$141,968.25
	\$141,968.25	\$141,968.25

MUNICIPAL COURT ACCOUNT

Bank of Colorado

CASH ON DEPOSIT - 07/31/2023	\$53,794.14	
Deposits	\$246.71	
CHECKS PAID DURING August		593.71
CASH ON DEPOSIT - 08/31/2023		\$53,447.14
	\$54,040.85	\$54,040.85

WATER RESERVE ACCOUNT

CASH ON DEPOSIT - 07/31/2023	\$157,890.00	
INTEREST RECEIVED		
BANK OF COLORADO CD @ .0100 Cash on Deposit 08/31/2023		\$157,890.00
	\$157,890.00	\$157,890.00

TREASURER'S REPORT

SEWER RESERVE ACCOUNT

CASH ON DEPOSIT - 07/31/2023	\$247,042.47		
INTEREST RECEIVED			
BANK OF COLORADO CD @ .0300 Cash on			
Deposit 08/31/2023		\$247,042.47	
	\$247,042.47	\$247,042.47	

SHELTON TRUST FUND

CASH ON DEPOSIT - 06/30/2023	\$3,124.01		
INTEREST RECEIVED			
Transfers with draws			
BANK OF COLORADO SAVINGS ACCT			
07/31/2023		3,124.01	
	\$3,124.01	\$3,124.01	

PLANNING AND DEVELOPMENT ACCOUNT

CASH ON DEPOSIT - 07/31/2023	\$496,505.41		
Deposits	\$2,910.65		
CHECKS PAID DURING August			
CASH ON DEPOSIT - 08/31/2023		\$499,416.06	
	\$499,416.06	\$499,416.06	

**TOWN OF EATON, COLORADO
RESOLUTION NO. 2023-13**

**RESOLUTION ADOPTING TOWN OF EATON
ELECTED OFFICIAL SOCIAL MEDIA POLICY**

WHEREAS, the Town of Eaton, Colorado (“Town”) is a municipal corporation duly organized and existing under the Constitution and laws of the State of Colorado; and

WHEREAS, the Town Board of Trustees (“Town Board”) is vested with the authority to administer the affairs of the Town; and

WHEREAS, the Town Board recognizes that social media may be an effective medium for the Mayor and Trustees to communicate with citizens of the Town and members of the public; and

WHEREAS, the Town Board desires to establish a policy to govern the conduct of the Mayor and Trustees when engaging in social media use to: (i) distinguish between official capacity and personal capacity use of social media, (ii) establish reasonable standards of conduct for official capacity use of social media and (iii) without imposing content-based standards, set forth parameters for personal capacity use of social media to endeavor to avoid official capacity content on personal accounts; and

WHEREAS, the Town Board finds that adoption of this Resolution is in the best interests of the Town.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF EATON, COLORADO, THAT:

Section 1. The Town Board hereby adopts the Town of Eaton Elected Official Social Media Policy attached hereto and incorporated herein by reference as Exhibit A.

Section 2. This Resolution shall be effective upon adoption.

PASSED, SIGNED, APPROVED, AND ADOPTED this 19th day of October, 2023.

TOWN OF EATON, COLORADO

ATTEST:

By: _____
Margaret Jane Winter, Town Clerk

By: _____
Scott E. Moser, Mayor

TOWN OF EATON

ELECTED OFFICIAL SOCIAL MEDIA POLICY

I. Purpose and Scope

The purpose of this Elected Official Social Media Policy (“Policy”) is to describe manner in which the Town of Eaton’s elected officials are authorized to use social media in their official capacities and to set forth the rules and limitations that govern such use. This Policy also sets forth the extent to which elected officials use of social media in their personal capacity may bring such personal use within the purview of this Policy. This Policy is intended to protect the rights of the public in their ability to access public forums, and to ensure that the Town is able to comply with its requirements under the laws and constitutions of the State of Colorado and the United States of America.

II. Definitions

- A. *Board of Trustees*: The Board of Trustees of the Town of Eaton.
- B. *Official Capacity Use*: A Trustee’s use of their Town e-mail address, position, title or official capacity or a Trustee’s personal use of social media that is reasonably related to engaging with constituents, communicating with the public on matters of public concern or affairs or carrying out the Trustee’s official duties.
- C. *Personal Information*: Information that can be used to distinguish or trace an individual’s identity, such as date and place of birth, personal addresses or telephone numbers, social security number, driver’s license number, or records that contain genetic, medical, or psychological data or information. Personal information also includes personal financial information and other information maintained because of the employer-employee relationship, pursuant to C.R.S. § 24-72-202(4.5). For purposes of this section, “personal information” does not include publicly available information that is lawfully made available to the public from federal, state, or local government records.
- D. *Personal Use*: A Trustee’s use of social media that is not an official capacity use.
- E. *Social Media*: Online, electronic, or internet media, tools, communities and spaces for social interaction, sharing user generated content or public communication. Social media typically uses web-based technologies to turn communication into interactive dialogs. Social media may take many different forms, including, for example, internet forums, blogs & microblogs, online profiles, wikis, podcasts, pictures and video, email, text, instant messaging, music-sharing, and chats. Examples of social media include but are not limited to the following: LinkedIn, Facebook, MySpace, Wikipedia, YouTube, X (previously, Twitter), Skype and blog. The Town acknowledges that this form of communication changes rapidly and, therefore, this list is intended to be illustrative rather than comprehensive, and this definition should in no way be construed to limit the applicability of this Policy.
- F. *Town*: The Town of Eaton, including acts by its Town Administrator or designee(s).
- G. *Trustee*: The members of the Board of Trustees, including the Mayor.

III. Individual Responsibility for Social Media Activity

- A. Trustees are not expected or required to use social media. Trustees may engage freely in official capacity or personal use of social media, but personal use, to the extent reasonably practicable, should not involve official capacity use.
- B. If a Trustee chooses to use social media using their official title or to discuss the business or affairs of the Town, the Trustee is solely responsible for such use. Any use of social media communication that is not operated, maintained or used in compliance with this Policy shall be considered outside of the Trustee's official capacity use and the Town shall bear no responsibility for what transpires on or because of those accounts, including without limitation no responsibility to defend or indemnify a Trustee.
- C. The Town does not create, operate or maintain social media accounts on behalf of Trustees for their official capacity use.

IV. Official Use of Social Media

- A. **No Expectation of Privacy.** All official capacity use of social media by Trustees may be open to public inspection in accordance with the Colorado Open Records Law (C.R.S. § 24-72-200.1 *et seq.*), and Trustees do not have an expectation of privacy concerning such participation.
- B. **Trustee to Trustee Discussion.** In order to assure compliance with the Colorado Open Meetings Law (C.R.S. § 24-6-402 *et seq.*), Trustees shall refrain from engaging in discussions with more than one other Trustee through social media, including personal social media accounts, regarding Town business, except where the use does not relate to the merits or substance of Town business or where electronic mail communications are sent by a Trustee for the purpose of forwarding information, scheduling or responding to a non-substantive inquiry from an individual who is not a Trustee.
- C. **How a Trustee presents the account.** Trustees must identify themselves by name and position title and use their Town e-mail address when participating in social media websites for official capacity use. Such accounts shall be clearly designated as "official capacity" accounts. Trustees are encouraged to include a disclaimer on their official capacity accounts in generally the following form: "Comments, opinions and similar such postings on this site are my own and do not necessarily represent the Town of Eaton's positions, strategies or opinions."
- D. **How a Trustee uses the account.** When engaging in official capacity use of social media, a Trustee shall not:
 - 1. Claim to speak on behalf of the Town or the Board of Trustees, unless authorized to do so by the Board of Trustees;
 - 2. Post or publish;
 - a. Discriminating content on the basis of race, creed, color, age, religion, sex, marital status, sexual orientation, gender identity, national origin, weight, height or genetic information;

- b. Degrading, obscene, defamatory, libelous, offensive, combative, harassing or demeaning comments;
 - c. Confidential, proprietary information or non-public information;
 - d. Personal information of any person without such person's consent;
 - e. Information that may tend to put at risk the safety and security of the public or public systems;
 - f. Solicitations of commerce except as part of Town-sponsored events or the promotion of businesses in the Town;
 - g. Comments supporting or opposing local, state or national political campaigns or ballot questions, except for reporting resolutions approved by the Board of Trustees;
 - h. Comments regarding legal proceedings or ongoing investigations or items that may be the subject of such in the future, except with the written authorization of the Town Attorney or Town Administrator;
 - i. Threatening comments about or related to anyone;
 - j. Sexual content or links to sexual content;
 - k. Negative comments regarding Town employees, agents, representatives or vendors;
 - l. Content that involves or encourage illegal activity; or
 - m. Material that is copyrighted or trademarked by third parties.
- 3. Engage in discussions or post content related to quasi-judicial matters;
 - 4. Restrict a person's ability to view or post comments on the account based in any way upon the viewpoint of that person's speech;
 - 5. Prevent persons from joining a public conversation on the social media account;
 - 6. Block or otherwise restrict access of any individual or group from viewing the account or responding to any post, except as such restrictions apply to all members of the public; or
 - 7. Except upon written authorization of the Town Attorney or the Town Administrator, censor user comments, block users or delete posts.

E. Additional Requirements. When engaging in official capacity use of social media, a Trustee shall abide by the following requirements:

- 1. Avoid utilizing social media platforms that automatically delete content after a certain amount of time, such as Snapchat;
- 2. Provide the Town access to official social media accounts not created by the Town for archival purposes only;
- 3. Consider, at a Trustee's discretion, avoiding social media platforms that are substantially political, polarizing or controversial in nature; and
- 4. Understand the Terms of Service and any other policies established by social media websites.

V. Personal Use of Social Media

- A. **Separate Accounts.** Any social media account established, operated, maintained or used by a Trustee for personal use must be separate and distinct from any social media account established, operated, maintained or used by a Trustee for official capacity purposes.
- B. **How a Trustee presents the account.** When establishing or creating a social media account for personal use, a Trustee shall not:
1. Associate the account with such person's official position by, for example, including the Trustee's official title in the account description or using a profile picture that shows the Trustee acting in his or her official capacity;
 2. Refer to or identify the account as "official," or direct constituents or others to it in a way that suggests that the account is an extension of such Trustee's office;
 3. Use the Town's official trademark or logo; or
 4. Use a Town-issued email address to register on social media.
- C. **How a Trustee uses the account.** When engaging in personal use of social media, a Trustee shall not:
1. Communicate information about his or her official duties, solicit information from constituents or the general public related to those duties or make announcements about such Trustee's official responsibilities or actions;
 2. Seek or encourage comments about what legislation the Trustee should bring or support, or share any decisions the Trustee made as a public official;
 3. Discuss items that will be or could be on the Board of Trustee's agenda or encourage public discussion regarding Town matters;
 4. Speak as a representative of the Town or imply that the Trustee's speech has been endorsed, approved or connected to the Town;
 5. Disclose or disseminate any Town proprietary or confidential information; or
 6. Disclose or disseminate any Town records or documents that are not publicly available or are protected against disclosure by law.
- D. **Disclaimer.** A Trustee may disclose that he or she holds the office of Mayor or Trustee. When personal use of social media may reasonably be perceived as being related to the Town, the Trustee is strongly encouraged to include a visible disclaimer on the account to inform other users that the opinions are his or her own and do not represent those of the Town. The disclaimer may read as follows: "Comments, opinions and similar such postings on this site are my own and do not necessarily represent the Town of Eaton's positions, strategies or opinions."



Eaton Town Board Agenda Item

TO: Board of Trustees of the Town of Eaton

FROM: Avi Rocklin, Town Attorney

DATE of MEETING: October 19, 2023

TITLE/SUBJECT: Resolution No. 2023-13, a Resolution Adopting Town of Eaton Elected Official Social Media Policy

DESCRIPTION: For consideration is Resolution No. 2023-13, a Resolution Adopting Town of Eaton Elected Official Social Media Policy.

SUMMARY: For consideration is a proposed Elected Official Social Media Policy ("Policy") to guide and govern the conduct of the Mayor and Trustees when participating in social media. The Policy recognizes two types of social media uses – official capacity use and personal capacity use.

KEY POINTS:

The Policy contains content and use requirements with respect to official capacity use, including, among others, prohibiting the posting of discriminatory content or confidential or personal information. The Policy also provides that a Trustee may not post content on behalf of the Town or the Town Board, absent Town Board authorization; engage in discussions related to quasi-judicial matters; restrict access to members of the public; or censor or delete posts.

As to personal capacity use, the Policy does not contain content requirements, but provides that, when using social media in personal capacity, a Trustee should not associate the account with such person's official position; identify the account as an "official" account; direct constituents or others to it in a way that suggests that the account is an extension of such Trustee's office; use the Town's trademark or logo; or use a Town-issued email address to register on social media.

The Policy encourages the Mayor and Trustees to include a disclaimer on the accounts in generally the following form: "Comments, opinions and similar such postings on this site are my own and do not necessarily represent the Town of Eaton's positions, strategies or opinions." The disclaimer need only be included on personal accounts when the personal use may reasonably be perceived as being related to the Town.



223 1st St, Eaton, CO 80615



(970) 454-3338



townofeaton.colorado.gov

COST & BUDGET: N/A

RECOMMENDATION: Resolution No. 2023-13, a Resolution Adopting Town of Eaton Elected Official Social Media Policy.

PROPOSED MOTIONS:

SUGGESTED MOTIONS:

For Approval: As part of the Consent Agenda.

For Consideration outside the Consent Agenda: I move to remove the Town of Eaton Elected Official Social Media Policy from the consent agenda and [table consideration of approval of the policy until _____ or add the policy to the regular agenda as Item Number ____].



223 1st St, Eaton, CO 80615



(970) 454-3338



townofeaton.colorado.gov



Eaton Town Board Agenda Item

TO: Board of Trustees
FROM: Greg Brinck, Assistant Town Administrator
DATE of MEETING: October 19, 2023
TITLE/SUBJECT: Aspen Meadows Park – Change Order 1

DESCRIPTION

The Board of Trustees approved the Aspen Meadows Park seeding project with a budget not to exceed \$139,000. Staff decided to utilize Sage Landscaping to monitor the sprinklers for two weeks after the seeding to ensure the irrigation coverage was adequate and the seeds were taking root. The cost for the additional monitoring was not included in the quote received from Sage Landscaping and it exceeded the \$139,000 authorized by the Board of Trustees. The project had a cost overrun of \$3,834.53.

Staff is requesting the Board approve the additional \$3,834.53 for the project.

COST & BUDGET

The project was budgeted out of the Special Revenue Fund for impact fees that are paid by new construction. There is adequate reserves to cover the additional \$3,834.53

RECOMMENDATION

Staff recommends the Board approve change order 1 for the Aspen Meadows Park project to increase the budget by \$3,834.54 to \$142,834.53

PUBLIC HEARING



Eaton Town Board Agenda Item

TO: Town of Eaton Board of Trustees
FROM: Vince Harris, AICP – Baseline Corporation
DATE of MEETING: October 19, 2023
TITLE/SUBJECT: Eaton Plaza PUD Schematic Plan and Preliminary Development Plan

DESCRIPTION

The purpose of this agenda item is to consider a request to approve the Eaton Plaza PUD Schematic Plan and Preliminary Development Plan. The site is vacant, and the Eaton School District is in the process to make the site available for sale. Prior to selling the site, the Town Board and the School District have decided to coordinate future land use planning for the property and have chosen to complete a site analysis, a concept land use plan, adding the site to the recently approved Downtown Revitalization Plan, and then follow-up with a rezoning of the property to the PUD (Planned Unit Development) zone district to outline allowed uses and development standards specifically for this property. The Schematic Plan and Preliminary Development Plan is the first portion of the Planned Unit Development (PUD) process in Eaton. The second portion, the Final Development Plan, will be submitted by the developer of the property in the future and will need to contain many more design and engineering specifics to support the proposed project at that time.

SUMMARY

The attached document is the **Eaton Plaza PUD Schematic Plan and Preliminary Development Plan**. This portion of the PUD process includes Written Restrictions and a Planning Area Map. It is the desire of the property owner to rezone this property from R-2 Lower Density Single-Family Residential District to a Planned Unit Development district. It is the intent of this Schematic PUD Plan for this site to have a mixed-use development with multi-family residential and commercial development. The final layout and density will be proposed by the future developer and reviewed by the Planning Commission and the Town Board at the time of a proposed Final Development Plan.

KEY POINTS

- The PUD includes a set of standards so that a future developer has guidance to refer to and to accommodate new development.

- Staff reviewed the proposed Schematic PUD Plan based on the Town of Eaton Municipal Code, Section 7-3-7 required for all Planned Unit Development Regulations proposed.
- The proposed PUD has written restrictions related to architecture. The PUD includes restrictions on building exterior preferences, mixed-use area design, and preferred entryway design. At the time of the Final Development Plan, both Staff, the Planning Commission, and Town Board will review specific and proposed architectural elevations.
- The future developer will be required to submit utility plans for drainage, water, and sewer that demonstrate the adequacy of facilities to serve the proposed development.
- An overall traffic study will be required with the Final Development Plan application.
- The Final Development Plan will be required to satisfy off-street parking requirements for all on-site uses.
- Residential Parking:
 - The current Eaton code requires studio or 1-bedroom units to have 1.5 parking spaces per dwelling unit and two or more bedrooms to have two parking spaces per dwelling unit.
 - The proposed written restrictions in this PUD require two parking spaces per dwelling unit plus one guest space per five dwelling units – thus requiring more off-street parking spaces than the current Eaton Code.
 - Diagonal street parking is also recommended in potential parking areas identified on the Schematic Plan map and allowed using safe transportation practices.
- Commercial/Retail Parking:
 - The current code requires Dining and Drinking Establishments to have 1 space per 100 sq ft and commercial/retail to have 1 space per 300 sq ft.
 - The proposed written restrictions require Dining and Drinking Establishments to have 1 space per 150 sq ft and commercial/retail to have 1 space per 300 sq ft. - thus requiring more off-street parking spaces than the current Eaton Code.
- Proposed parking at the time of the FDP will be required to also meet current code standards in Section 7-2-30 of the Eaton Municipal Code.
- Developer will be required to bring sufficient raw water needs for the proposed development.
- A development agreement will be required at the time of Final Development Plan submittal. The resolution of approval also contains a provision regarding deferral of the Development Agreement requirement until a developer proposes to develop the subject property. Such provision also is applicable to a subdivision application.
- An address discrepancy via Weld County records has been corrected, and the correct address has been modified on all relevant rezone documents as being 25 Cheyenne Avenue.

RECOMMENDATION

Staff Recommendation: Staff recommends that the Town Board approve the Resolution and Ordinance provided.

Planning Commission: Planning Commission recommended approval of the Eaton Plaza PUD Schematic Plan and Preliminary Development Plan on October 5, 2023, with the condition to add the following requirement to the PUD written restrictions: private garages located in Planning Area 2 shall be used for vehicle parking only. The attached PUD document has added language to satisfy the Planning Commission's condition to clarify parking space expectations. Staff concurs with the provided condition for clarification and such new wording is included in this new version of the PUD for the Town Board to consider to approve as submitted herein.

BOCC Action Required: Approve, Deny, or Continue the case to a future date.

Attachments:

- PC staff report
- PUD (revised version)
- Downtown Revitalization Plan, as Amended
- Resolution and Ordinance for approval

TOWN OF EATON

PC Meeting Date: 10/05/2023

BoT Meeting Date: 10/19/2023

STAFF REPORT

Project Name: Eaton Plaza Planned Unit Development Schematic Plan

and Preliminary Development Plan

Project Address: 25 Cheyenne Ave (Parcel N

Applicants: Eat

Current Zoning: R-2

Prepared by: Lauren Richardson- Baseline Corporation

Approved by: Vince Harris, AICP - Baseline Corporation

Reviewed by: Wesley LaVanchy - Town Administrator



BACKGROUND:

The site is owned by the Weld County School District RE-2 and is 3.3 acres in size. The School District and the Town of Eaton recently collaborated on the site being added to the Downtown Revitalization Plan. The addition of the Plan was approved as a Comprehensive Plan amendment passed by Resolution 2023-09. This amendment to the Downtown Revitalization Plan visualized the desired concept plan and potential future uses for this property. This Schematic Plan and Preliminary Development Plan is the first portion of the Planned Unit Development (PUD) process. The developer of the property will be required to submit a Final Development Plan (FDP), the second portion or phase of the PUD process, prior to any permits or development being reviewed and approved for this property.

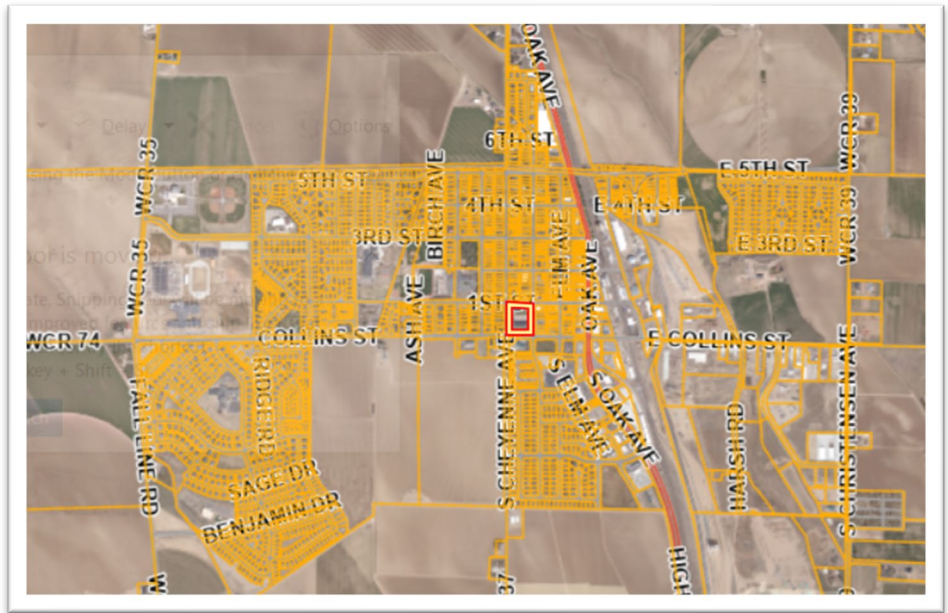


Figure 1- Vicinity Map

The site is bordered on the north by 1st Street, Cheyenne Ave. on the west, Collins Street on the south and Maple Ave. on the east. The Town Square park and open space is situated directly east of this site. Municipal facilities in the immediate area include Eaton Fire and Rescue on the south side, and the Eaton Town Hall northeast of the 1st and Maple intersection. The Eaton Police Department is located at the southeast corner of 1st St. and Maple Avenue.

REQUESTS:

1. The applicant and land owner being the Eaton RE-2 School District, requests approval of a Resolution for the Eaton Plaza Planned Unit Development Schematic Plan and Preliminary Development Plan application for their currently vacant land located at 25 Cheyenne Avenue, in the Town of Eaton.
2. Approval of Ordinance approving a Planned Unit Development.

The purpose and intent of this Planned Development is to allow zoning for multi-family residential use, as well as mixed-use buildings on the property, and to reflect the vision outlined in the Town of Eaton's Comprehensive Plan Downtown Revitalization Plan, as Amended. It is the desire of the property owner to rezone this property from R-2 Lower Density Single-Family Residential District to a Planned Unit Development district. The change in zone request is the next step to the development process. The rezone, if approved, will allow new development and uses directly adjacent to the older historic downtown area in Eaton. The PUD includes a set of standards so that a future developer has guidance to refer to and to accommodate new development. Eaton's Downtown Revitalization Plan and the PUD aim to extend those concepts approved by the Town Board with an anchor block with mixed use, urban-style development near to the original downtown area for Eaton.

The application was referred to the applicable Town of Eaton referral agencies, and no agencies objected to the proposal. A surrounding property owner mailing notice was sent to property owners within 500' of the property. A newspaper notice was published in the regional newspaper, and a sign was posted on the property to fulfill public notice requirements.



Figure 2 - Public Hearing Sign Posting

STAFF ANALYSIS:

Staff finds that the proposed PUD Schematic Plan and Preliminary Development Plan is in conformance with the Eaton Municipal Code and includes standards that are appropriate for the proposed development. More detailed findings are presented below.

Staff reviewed the proposed PUD Schematic Plan and Preliminary Development Plan based on the Town of Eaton Municipal Code, Section 7-3-7 required for all Planned Unit Development Regulations proposed.

The following criteria shall be utilized by the Planning Commission and the Town Board in evaluating any plan for planned unit development:

1. Open space: A minimum of twenty-five percent (25%) of the total PUD area shall be devoted to open-air recreation or other useable open space, public or otherwise; unusable open space shall not be included in the required twenty-five percent (25%).

Staff Findings: It is the intent that Planning Area 6 be some form of useable open space. The Schematic Plan Planning Area Map, found at the beginning of the Eaton Plaza Planned Unit Development Schematic Plan and Preliminary Development Plan, shows Planning Area 6 to be roughly 25% of the total site area. Additionally, the Written Restrictions section E, outlined in this Schematic PUD Plan, describes the permitted uses for this area as urban outdoor pedestrian plaza and hardscape, stormwater detention and rain garden spaces, and parking. Subsection E-1 of the Written Restrictions also proposes this area could be used to hold community events, such as farmers markets, movie showings, and other similar events.

2. Residential density: Density shall be limited as required by the Planning Commission and Town Board upon consideration of the master plan and individual characteristics of the subject land.

Staff Findings: It is the intent of this Schematic PUD Plan for this site to have medium to high residential density development. Multi-family units and townhomes are envisioned for a portion of this site. The final layout and density will be proposed by the future developer and reviewed by the Planning Commission and the Town Board at the time of a proposed Final Development Plan.

3. Density of other uses: The density of uses other than residential shall be limited as required by the Town Board upon consideration of the master plan and individual characteristics of the subject land.

Staff Findings: It is the intent of this PUD Schematic Plan and Preliminary Development Plan for this site to have mixed-use residential and commercial/retail uses. The Downtown Revitalization Plan envisions allowances for retail and commercial uses, and higher-density residential uses in townhomes and 'flats' above ground floor sales tax generating type uses on the ground floor facing the central court. The Schematic PUD Plan places further guidance on permitted uses in certain Planning Areas and is compatible with the Downtown Revitalization Plan.

4. Architecture: Each structure in the planned unit development shall be designed in such manner as to be compatible with other units in the area, yet to avoid uniformity and lack of variety in structural designs among the PUD.

Staff Findings: The proposed PUD has written restrictions included related to architecture. The PUD includes restrictions on building exterior preferences, mixed-use area design, and preferred entryway design. At the time of the Final Development Plan, both Staff, the Planning Commission, and Town Board will review specific and proposed architectural elevations.

5. Mixed uses: The PUD shall be designed, insofar as practicable when considering the overall size of the PUD, to provide commercial, recreational and educational amenities to its residents to alleviate the necessity of increased traffic and traffic congestion. A PUD may include any uses permitted by right or as conditional or special use in any other zone, except that any use that has been declared a nuisance by statute, ordinance or any court of competent jurisdiction shall not be permitted.

Staff Findings: The proposed Written Restrictions identify Planning Areas 1 & 3 where mixed-use development is desired. Mixed-uses are excluded from the permitted uses in Planning Areas 2, 4 & 5. This does comply with the Downtown Revitalization Plan.

6. **Minimum area:** A PUD shall not be permitted on a parcel of land less than five (5) acres in area. The minimum area requirement may be waived upon adequate justification shown by the applicant.

Staff Findings: While the site does not meet the five-acre minimum for size, this proposed Schematic PUD Plan requests this minimum size suggestion be waived as the entire block simply is has a size of 3.32 acres.

Planning Commission Determination

Section 7-3-11 of the Eaton Code states that the Planning Commission shall determine the following before allowing the application to proceed to Final Development Plan:

- 1. There are special physical conditions or objectives of development which the proposal will satisfy to warrant a departure from the standard regulation requirements;**

Staff Finding: The Schematic Plan and Preliminary Development Plan proposes Planning Areas for townhomes, multifamily residential & mixed-use, and commercial/retail development. Staff finds that a PUD is the best zoning option to guide future development from the Town's Downtown Revitalization Plan. The PUD aims to extend those concepts approved by the Town Board to zoning and desired development standards for a mixed-use, urban-style development on a block that could serve as a new urban development near to the original downtown area for Eaton.

- 2. Resulting development will not be inconsistent with the Comprehensive Plan objectives;**

Staff Finding: The PUD Schematic Plan and Preliminary Development Plan aims to extend those standards outlined in the Downtown Revitalization Plan with the Town of Eaton Comprehensive Plan. Staff finds the proposed written restrictions generally conform to the Comprehensive Plan. Furthermore, staff finds that the proposed PUD would implement many policies in the Comprehensive Plan, including the following housing policies:

- Policy 8.1.1 Create a mix of single-family detached homes, townhomes, condominiums, and apartments in the community*
- Policy 8.1.3 Encourage higher density housing to locate closer to the Town's core, thus taking advantage of its proximity to community facilities and services.*
- Policy 8.2.1 Ensure that new residential development provides linkages to existing or planned neighborhoods, parks schools, community facilities, and existing or planned pedestrian corridors.*
- Policy 8.2.3 Encourage a mix of uses, which will allow housing development to be located within reasonable walking distance to shopping, schools, and parks.*
- Policy 8.2.4 Ensure that new residential development is compatible with adjacent land uses in terms of: general use; building height, scale, and density; and, traffic, dust, and noise.*

- 3. The area around the development can be planned to be in substantial harmony with the proposed PUD;**

Staff Finding: The site is bordered on the north by 1st Street, Cheyenne Ave. on the west, Collins Street on the south and Maple Ave. on the east. The Town Square park and open space is situated directly east of this site. Municipal facilities in the immediate area include Eaton Fire and Rescue on the south side,

and the Eaton Town Hall northeast of the 1st and Maple intersection. The Eaton Police Department is located at the southeast corner of 1st St. and Maple Avenue. Staff finds that the proposed Schematic PUD Plan, does follow the Downtown Revitalization Plan, and provides guidance to a future developer of the site.

4. The adjacent and nearby developments will not be detrimentally affected by the proposed PUD;

Staff Finding: The proposed PUD does not appear to create detrimental impacts to adjacent and nearby development. The potential for site-specific impacts should be addressed in the review and approval of Final Development Plan.

5. The PUD can be completed within a reasonable period of time, which shall be determined prior to final approval of the PUD;

Staff Finding: Because this Planned Unit Development Schematic Plan and Preliminary Development Plan portion of the PUD process is submitted before a developer has purchased the property and is rezoned at the behest of the current property owner in order to provide guidance to a future developer of this property, it is Staff's recommendation that the resolution of approval for this PUD will not expire unless the property owner in the future ever decides to propose another rezone proposal for the same property.

6. Any proposed commercial or industrial development can be justified economically;

Staff Finding: The Written Restrictions identify certain Planning Areas to include commercial or mixed-use development. These ground-floor commercial & retail spaces, along with Planning Areas 4 & 5 identified for commercial & retail uses, will generate tax revenue.

7. The streets are adequate to support the anticipated traffic, and the development will not overload the streets outside the planned area;

Staff Finding: The drive aisle shown on the PUD Schematic Plan Map identifies a U-shaped paved corridor for site traffic that enters and exits off of Maple Avenue. The Final Development Plan will be required to show traffic load, parking and shall be expected to not overload existing streets.

8. Proposed utility and drainage facilities are adequate for population densities and type of development proposed; and

Staff Finding: The future developer will be required to submit utility plans for drainage, water, and sewer that demonstrate the adequacy of facilities to serve the proposed development. A north-south corridor identified in the PUD Schematic Plan Map is intended to be preserved to provide access to the existing sewer main on the site.

9. The applicant has complied with the school site dedications or payments in lieu for school purposes as set forth in the intergovernmental agreement between the Weld County Reorganized School District RE-2 and the Town.

Staff Finding: The site is currently owned by the School District. The Town has worked with the District to create this preferred concept. The PUD Schematic Plan and Preliminary Development Plan has been referred out to Town and external agencies for review, including the School District with no concerns received. At the time the Final Development Plan is proposed in the future, the developer will be required

to pay any school impact fees normally associated and collected during the development process, as well as any other applicable Eaton impact fees at time of development.

RECOMMENDATION

Staff recommends approval of the proposed Planned Unit Development Schematic Plan and Preliminary Development Plan and suggests the following motion to the Board of Trustees:

Resolution No. 2023-14

For Approval:

I move to approve Resolution No. 2023-14, a Resolution approving Planned Unit Development Schematic Plan and Preliminary Development Plan for the Eaton Elementary School Site located at 10 Cheyenne Avenue, Eaton, Colorado 80615, situated in Section 31, Township 7 North, Range 65 West of the 6th P.M., Town of Eaton, County of Weld, State of Colorado, and known by legal description as ETN 14145 ALL BLK41 (Parcel No. 070931325001), consisting of approximately 3.45 acres.

For Approval with Conditions:

I move to approve Resolution No. 2023-14, a Resolution approving Planned Unit Development Schematic Plan and Preliminary Development Plan for the Eaton Elementary School Site located at 10 Cheyenne Avenue, Eaton, Colorado 80615, situated in Section 31, Township 7 North, Range 65 West of the 6th P.M., Town of Eaton, County of Weld, State of Colorado, and known by legal description as ETN 14145 ALL BLK41 (Parcel No. 070931325001), consisting of approximately 3.45 acres, subject to the following condition(s):_____.

Ordinance No. 638

For Approval:

I move to approve Ordinance No. 638, an Ordinance approving Rezoning of the Property known as the Eaton Elementary School Site located at 10 Cheyenne Avenue, Eaton, Colorado 80615, situated in Section 31, Township 7 North, Range 65 West of the 6th P.M., Town of Eaton, County of Weld, State of Colorado, and known by legal description as ETN 14145 ALL BLK41 (Parcel No. 070931325001), containing approximately 3.45 acres, to Planned Unit Development.

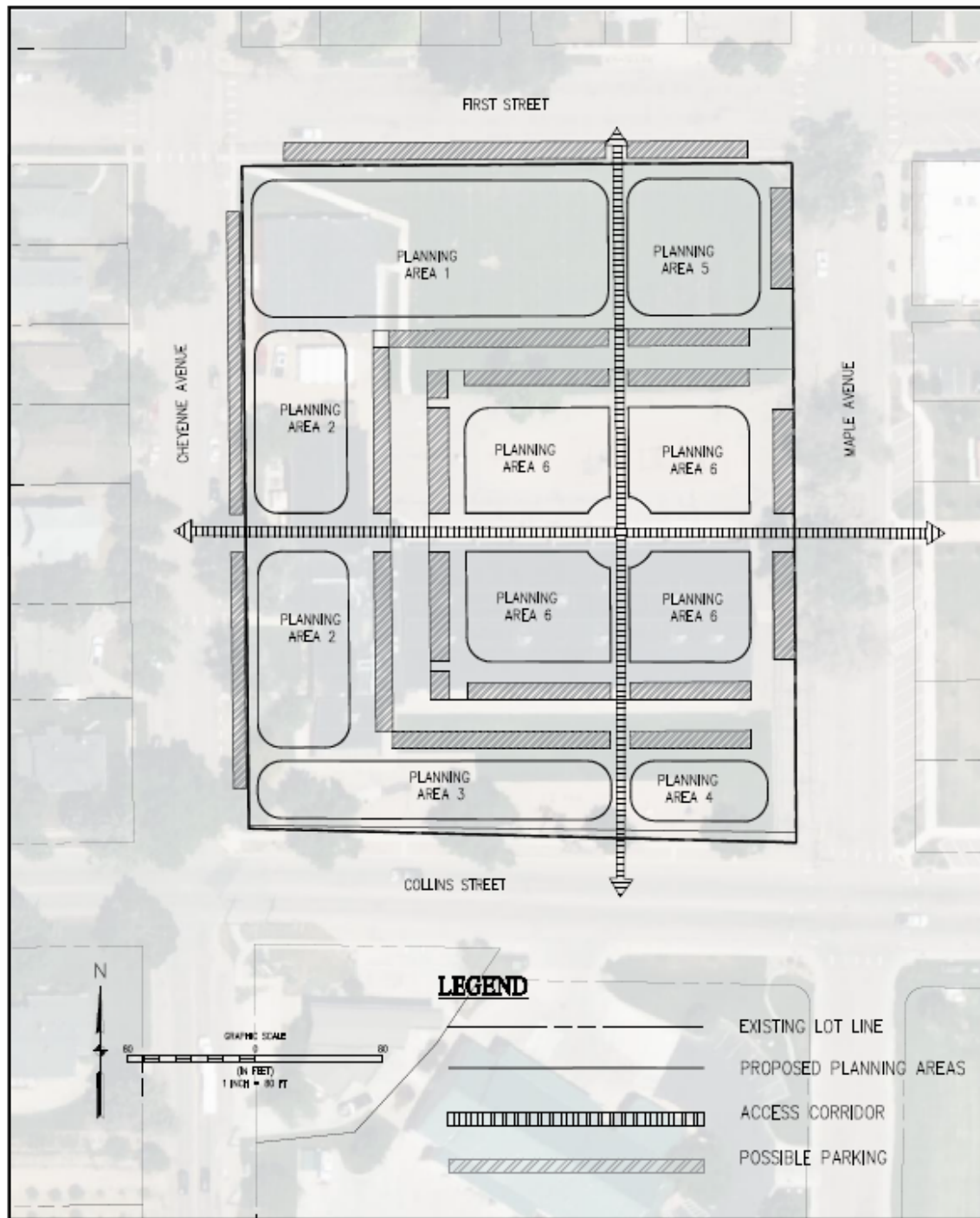
For Denial:

I move to deny approval of Ordinance No. 638.

Attachments:

- Application
- PUD Schematic Plan and Preliminary Development Plan & Map
- Downtown Revitalization Plan - Amended

Eaton Plaza Planned Unit Development Schematic Plan and Preliminary Development Plan



Site Legal Description:

ETN 14145 ALL BLK41. A formal survey will be required at the time of Final Development Plan.

Process:

The following development standards serve as the Schematic Plan and Preliminary Development Plan the first portion of the Planned Unit Development (PUD) process. The developer of the property will be required to submit a Final Development Plan (FDP), the second portion of the PUD process prior to any permits or development on this property. The FDP will also serve as the Site Development Plan (SDP) for development of the property. The FDP/SDP submittal will include all engineering, traffic, design, architecture, and the Development Agreement. At the time of the FDP/SDP submittal, Staff will review the application and present to Planning Commission and the Board of Trustees for final land use application phase and potential approval of the Eaton Plaza development.

Statement of Intent:

The purpose and intent of this Planned Unit Development Plan is to allow the creation of residential, mixed-use buildings for the property at 25 Cheyenne Ave, Eaton, to reflect the vision outlined in the Town of Eaton's Comprehensive Plan Downtown Revitalization Plan, as Amended. The property is owned by the Weld County School District RE-2, and is currently vacant. It is the desire of the property owner to rezone this property from R-2 Lower Density Single-Family Residential District to a Planned Unit Development district. The change in zone request is in response to the subject property being added to the Town's Downtown Revitalization Plan, as Amended which is part of the Eaton Comprehensive Plan. The rezone will bring the property closer to the concept outlined in the Downtown Revitalization Plan. The intent behind the rezoning is to provide a set of guidelines to possible developers when developing this extension of the Town of Eaton's Downtown district. With guidance from the Town's Downtown Revitalization Plan, the PUD aims to extend those concepts approved by the Town Board to site zoning and desired development standards for a mixed use, urban-style development on a block that could serve as new urban development anchor development near to the original downtown area for Eaton.

Written Restrictions

A. All Planning Areas:

1. Must provide required parking. (Encouraged to provide diagonal parking along access drive.)
2. All sidewalks shall be at least 5 feet in width.
3. Provide pedestrian breaks in long buildings.
4. The primary entrance of a building or store should have a clearly defined, visible entrance with distinguishing features. The addition of a canopy, portico or other prominent element of the architectural scheme is encouraged.
5. Vehicular access from Collins Street into the site between Maple and Cheyenne Avenue will be prohibited.
6. Parking area design shall follow Eaton Municipal Code standards.

B. Planning Area 1 & 3

1. Permitted Uses: (requires development of both permitted uses)
 - a. Multi-family Residential Units (3% of dwelling units shall qualify as affordable housing); and
 - b. Commercial Uses, ground floor only
2. Dimensional Requirements:
 - a. Maximum building height: 35 feet
 - b. Maximum impervious coverage: 80%
 - c. Front setback (to street): 10 feet

- d. Minimum side yard setback: 5 feet
- e. Minimum rear lot setback: 10 feet
- f. Maximum number of buildings: 2 in each Planning Area
- 3. Build-to requirements for any building fronting First Street or Collins Street:
 - a. At least 60% of the ground floor of the building length must be within 20 feet of the right-of-way.
 - b. The build-to requirement shall apply to the ground floor only, higher floors may be stepped back further from First Street and Collins Street by no more than 15 feet.
- 4. District development standards.
 - a. Garages or other buildings intended for vehicular storage shall provide a minimum eighteen-foot setback between property line and access door into the structure to accommodate vehicle driveway parking and prevent vehicle encroachment into the access street or alley. No sidewalk along the street shall be in the eighteen-foot setback/parking space.
 - b. The distance between detached structures shall not be less than five (5) feet.
 - c. At least twenty percent (20%) of each site shall be landscaped.
 - d. All development shall be designed so that, for the given location egress points, grading and other elements of the development could not be reasonably altered to:
 - i) Reduce the number of access points onto a street;
 - ii) Minimize adverse impacts on any existing or planned residential uses;
 - iii) Improve pedestrian or vehicle safety within the site and egressing from it; and
 - iv) Reduce the visual intrusion of parking areas, screened storage areas and similar accessory areas and structures.
 - e. All development including buildings, walls, and fences shall be so sited as to:
 - i) Complement existing development in scale and location;
 - ii) Provide an adequate system of sidewalks or an off-road system of pedestrian and bicycle trails of greater than four (4) feet in width.
- 5. Parking Standards.
 - a. Multi-family dwelling units: 2 per dwelling, plus 1 per guest spaces per 5 dwelling units
 - b. Dining and drinking establishments: 1 per 150 square feet
 - c. General commercial and retail sales: 1 per 300 square feet

C. Planning Area 2

- 1. Permitted Uses:
 - a. Multi-family Residential
- 2. Dimensional Requirements.
 - a. Maximum building height: 30 feet
 - b. Front setback (to street): 10 feet
 - c. Side yard setback: 5 feet
- 3. District Development Standards:
 - a. Garages or other buildings intended for vehicular storage shall provide a minimum eighteen-foot setback between property line and access door into the structure to accommodate vehicle driveway parking and prevent vehicle encroachment into the access street or alley. No sidewalk along the street shall be in the eighteen-foot setback/parking space.
 - b. The distance between detached structures shall not be less than five (5) feet.
 - c. At least twenty percent (20%) of each site shall be landscaped.
 - d. All development shall be designed so that, for the given location egress points, grading and other elements of the development could not be reasonably altered to:

- i) Reduce the number of access points onto a street;
 - ii) Minimize adverse impacts on any existing or planned residential uses;
 - iii) Improve pedestrian or vehicle safety within the site and egressing from it; and
 - iv) Reduce the visual intrusion of parking areas, screened storage areas and similar accessory areas and structures.
 - e. All development including buildings, walls, and fences shall be so sited as to:
 - i) Complement existing development in scale and location;
 - ii) Provide an adequate system of sidewalks or an off-road system of pedestrian and bicycle trails of greater than four (4) feet in width.
- 4. Parking Standards
 - a. Multi-family dwelling units: 2 per dwelling, plus 1 per guest spaces per 5 dwelling units
 - b. Vehicles shall be required to be parked within the private garage and/or within the driveway space in order to maintain public street parking. No private garage space shall be for any storage of anything other than a vehicle at all times and days. This zoning restriction shall also be enforceable by the governing owner's association required for this property.

D. Planning Area 4 & 5

- 1. Permitted Uses:
 - a. Retail establishments
 - b. Food establishments
 - c. Commercial services
 - d. Offices: professional, financial, insurance, medical, personal services and other office uses deemed to be of similar impact by the Town Administrator, maximum amount of all office type uses shall not exceed a total of 1000 square feet in Planning Areas 4 and 5.
- 2. Dimensional Requirements:
 - a. Maximum building height: 30 feet
 - b. Maximum impervious coverage: 80%
 - c. Front setback: 10 feet
 - d. Side yard setback: 5 feet
 - e. Rear lot setback: 10 feet
 - f. Maximum number of buildings: 2 (one in each Planning Area).
- 3. Build-to requirements for any building fronting First Street or Collins Street:
 - a. At least 60% of the ground floor building length must be within 20 feet of the right-of-way.
 - b. The build-to requirement shall apply to the ground floor only, higher floors may be stepped back further from First Street and Collins Street by no more than 15 feet.
- 4. District development standards.
 - a. Roof top seating may be considered and is encouraged.
 - b. No drive-thru facilities of any sort are permitted in this zone.
 - c. Garages or other buildings intended for vehicular storage shall provide a minimum eighteen-foot setback between property line and access door into the structure to accommodate vehicle driveway parking and prevent vehicle encroachment into the access street or alley. No sidewalk along the street shall be in the eighteen-foot setback/parking space.
 - d. The distance between detached structures shall not be less than five (5) feet.
 - e. At least twenty percent (20%) of each site shall be landscaped.
 - f. All development shall be designed so that, for the given location egress points, grading and other elements of the development could not be reasonably altered to:

- i) Reduce the number of access points onto a street;
 - ii) Minimize adverse impacts on any existing or planned residential uses;
 - iii) Improve pedestrian or vehicle safety within the site and egressing from it; and
 - iv) Reduce the visual intrusion of parking areas, screened storage areas and similar accessory areas and structures.
 - g. All development including buildings, walls, and fences shall be so sited as to:
 - i) Complement existing development in scale and location;
 - ii) Provide an adequate system of sidewalks or an off-road system of pedestrian and bicycle trails of greater than four (4) feet in width.
 - h. New development shall minimize unused or unusable public or private areas in the side or rear yards.
 - i. Entrances to buildings shall be designed so that doors swing into the structure to ensure smooth and safe pedestrian circulation.
 - j. Buildings will be designed so as to minimize snow shedding and runoff onto pedestrian areas and public ways.
- 5. Parking Standards
 - a. Dining and drinking establishments: 1 per 150 square feet
 - b. General commercial and retail sales: 1 per 300 square feet

E. Planning Area 6

- 1. Special events shall follow the standards of the Town of Eaton Municipal Code. Community events such as movie showings for residents and guests, mobile retail food events, farmers markets, and other similar events shall be limited to planning area 6.
- 2. Permitted Uses:
 - a. Urban outdoor pedestrian plaza and hardscape
 - b. Stormwater detention and raingarden spaces
 - c. Parking
- 3. District development standards.
 - a. Plaza adjacent to Maple Avenue may contain the following amenities:
 - i) Patio seating for public use
 - ii) Sidewalks and accessible ramps
 - iii) Covered and uncovered seating for gathering
 - iv) Planters containing required street trees and shrubs.
 - v) Street furniture

F. Access Corridor

- 1. The Downtown Revitalization Plan, a section of the Town of Eaton Comprehensive Plan, shows an access corridor that runs north to south and east to west. These access corridors shall be included in the Final Development Plan. Pedestrian connections are envisioned throughout the site, including detached sidewalks along the four street frontages, with a tree lawn on the four perimeters of the site. There should be pedestrian connectors through to the center of the site. A north-south pedestrian connection is intended to align with the existing sewer line on the site. An east-west pedestrian and visual corridor is also envisioned to continue the east-west pedestrian corridor in the Town Square Park to the east of this site.

G. Landscaping

Landscaping shall be in accordance with the Town of Eaton Municipal Code, except as supplemented or modified below.

1. Landscaping shall follow these specific standards
 - a. Landscaping shall be required for all common areas internal to and around the perimeter of the site.
 - b. Landscape planting requirements shall be calculated at 1 tree per every 30 linear feet of perimeter landscape area. 5 shrubs per 500 square feet of the total provided perimeter landscaped area are required and may be within permanent planters.
 - c. Landscape standards for mixed-use sites shall apply to all development within this PUD. Quantities shall be calculated within the site as a whole across planning areas and not per building.
 - d. Ground cover plants, native grass or turf must fully cover the remainder of any formal landscaped area, except under trees where mulch may be used.
 - e. Formal landscaping areas contain perimeter areas, parking areas, and internal areas as further specified in this PUD.
 - f. Perimeter areas:
 - i) Drought-resistant landscape materials such as ornamental trees, flowering shrubs and perennials and ground covers.

H. Architecture

1. Variety of home types
 - a. A variety of sizes and price ranges of homes should be provided. These could include townhomes, apartments, or condos.
2. Building Exteriors
 - a. Siding materials is to include at least two of the following, but not limited to exterior materials; brick, stone, cementitious lap wood, board and batten, or shake.
 - b. Materials and details should “return” the same materials around outside corner conditions.
 - c. Residential and non-residential units are to have a minimum of three different colors for siding, trim, and accents. Primary colors are encouraged as accents. Saturated colors and white are encouraged.
3. Entryways
 - a. All entries to ground level uses along First Street shall be easily identified through building design including the use of recessed or projected entryways, canopies, or changes in material, texture, or color.
 - b. Each commercial use with Collins Street, First Street, or Maple Avenue frontage shall have at least one main public entry that faces the street, opens directly outside, and is accessed by a sidewalk or plaza.
4. Garbage and trash receptacles:
 - a. Developments must screen dumpsters and bins from view.
5. Mixed-use areas
 - a. Pedestrian scale: The mixed-use areas consist of pedestrian-friendly main-streets which support pedestrian life. Building frontage incorporated inviting and active front entrances which face tree-lined streets and plazas.
 - b. Ground level commercial spaces shall have tall ceilings, and a high level of glazing. Roofs may be flat, with continuous cornice lines.
 - c. Surface or façade details that enrich architectural character and enhance the streetscape shall be used over at least 50% of the horizontal length of the ground floor using the at least three of the following components:
 - i) Awnings
 - ii) Arcades

- iii) Trellises
- iv) Columns
- v) Storefront window systems
- vi) Roll up glass garage doors
- d. All rooftop mechanical equipment must be screened.
- e. Higher parapets are allowed to serve as equipment screening.
- f. At least 50% of the facades for all buildings shall use exterior wall finish materials that either resemble or are the natural materials and color of brick or stone.
- g. Building exteriors shall primarily use subtle, yet rich colors such as browns, ambers, muted greens, gold, buffs, terra cotta, taupes, and muted blues that are harmonious with the colors of the surrounding area.

I. Outdoor Lighting

All lighting shall follow the Town of Eaton Municipal Code.

1. A Lighting Plan will be required at the time of Final Development Plan Submittal.

J. Signs

All signs shall follow the Town of Eaton Municipal Code.

1. Permitted signs:
 - a. Commercial signs – residential zone
 - b. Ground signs
2. Prohibited signs:
 - a. Flashing and roof signs.

K. Utilities

1. Water service to be provided by the Town of Eaton.
2. Sewer service to be provided by the Town of Eaton.
3. Proof of service utility services will be required with the Final Development Plan.

L. Drainage and Water Quality

1. Final Development Plan will be required to show adequate drainage and water quality features.

M. Modifications to PUD

1. Amendments to this schematic plan for this development will follow the Town of Eaton Municipal Code as amended.

N. Engineering section, public improvements, dedications

1. All engineering documents will be necessary with the Final Development Plan submittal as determined by the Town Engineer prior to submittal of the FDP application.

O. Development Agreement

1. A development agreement will be required at the time of Final Development Plan submittal. The resolution of approval also contains a provision regarding deferral of the Development Agreement requirement until a developer proposes to develop the subject property. Such provision also is applicable to a subdivision application.

P. Traffic

1. An overall traffic study will be required with the Final Development Plan application.

Q. Expiration

1. The resolution of approval for this PUD will not expire absent a future action of the Town Board in accordance with the Town Code.

Town of Eaton

Established in 1892



WHERE THE MIDWEST MEETS THE ROCKIES



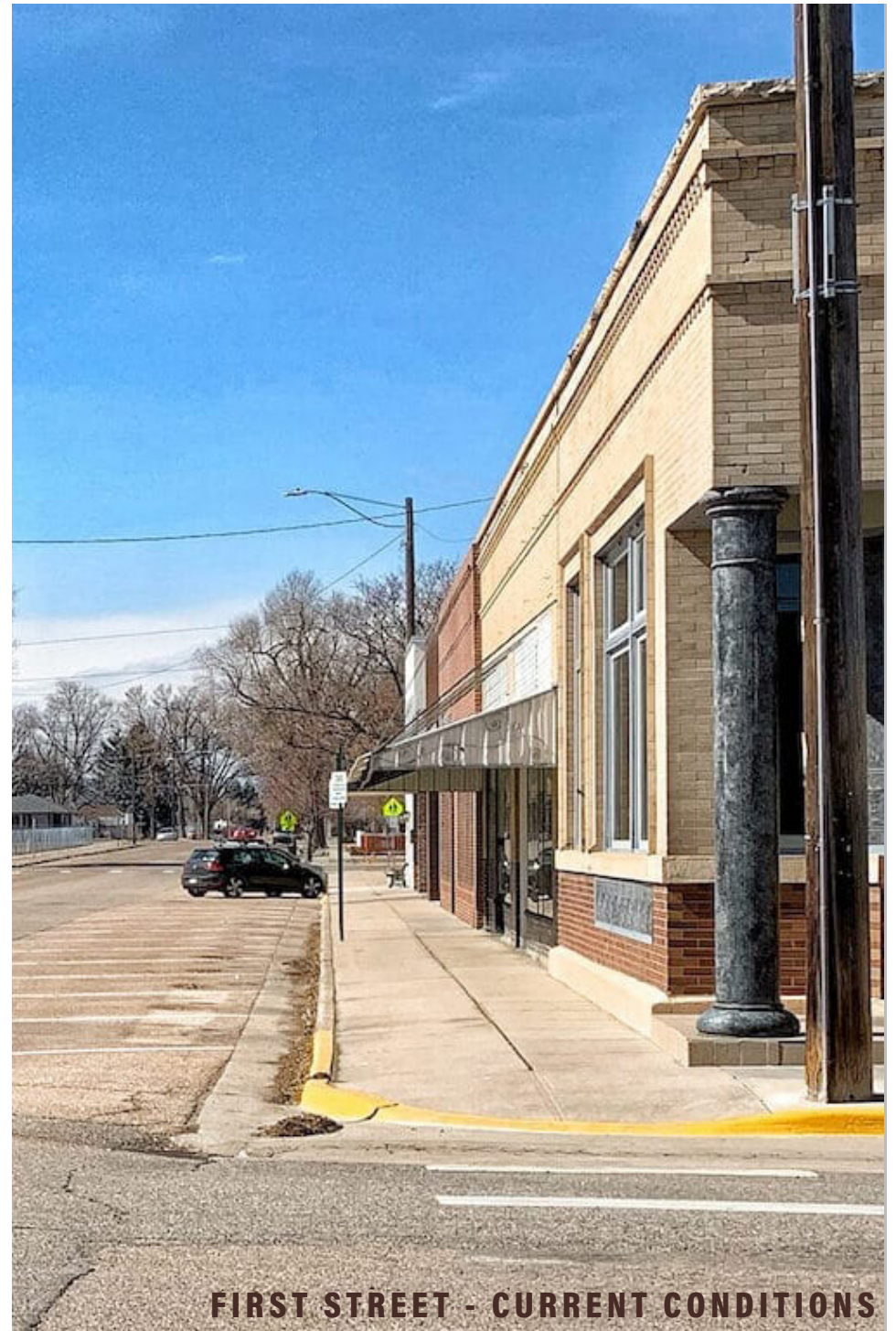
TABLE OF CONTENTS

1	INTRODUCTION <i>Intent • Approach • Study Area</i>	PG 4
2	DOWNTOWN EATON <i>History • Background • Existing Conditions</i>	PG 8
3	PLANNING PROCESS <i>Planning Process • Community Outreach • Survey and Results</i>	PG 14
4	FRAMEWORK <i>Community Goals • Community Vision • Conceptual Designs</i>	PG 20
5	ACKNOWLEDGMENTS <i>Steering Committee • Town of Eaton • Consulting Team</i>	PG 48



ADOPTED JULY 6, 2023





1 | INTRODUCTION

This plan offers fundamentals of downtown revitalization and introduces best practices to create a forward thinking start to a revitalization effort in the core and original 'Downtown' of Eaton. This plan attempts to spark a renewed vision and effort to invest in the original 'main street' of Eaton being First Street, between Oak and Cheyenne Avenue.



INTENT

The Intent of this Downtown Revitalization Plan is to begin the steps to allow community input, community interest, and enlightened leadership to visualize and create a 'plan' for the First Street corridor through the heart of original Eaton. So much history and change has occurred in the downtown neighborhood over the last century - with numerous changes in ownerships, new and old businesses have thrived, old and dated investments have begun to deteriorate, new investments by businesses in the area, and the Town itself with a new park to the immediate south and a new police/town hall annex building within the last decade. It is time to move forward and set an even stronger path to new and updated landscape to the main street core of the Town. It's time to begin to implement a vision for positive change to the facades and streetscape in the core of our Town.

This plan includes a vast amount of time, energy, input and thoughtfulness to the following pages that memorialize the process we have all undertaken. Opportunities for funding improvements are on the Town's doorstep with grant assistance from the State of Colorado - and we continue to refine our goals and perspectives as to how we all can work to better the Town of Eaton. This Plan helps us as an entire Community devoted to - bettering the special place that we call "HOME!"

APPROACH

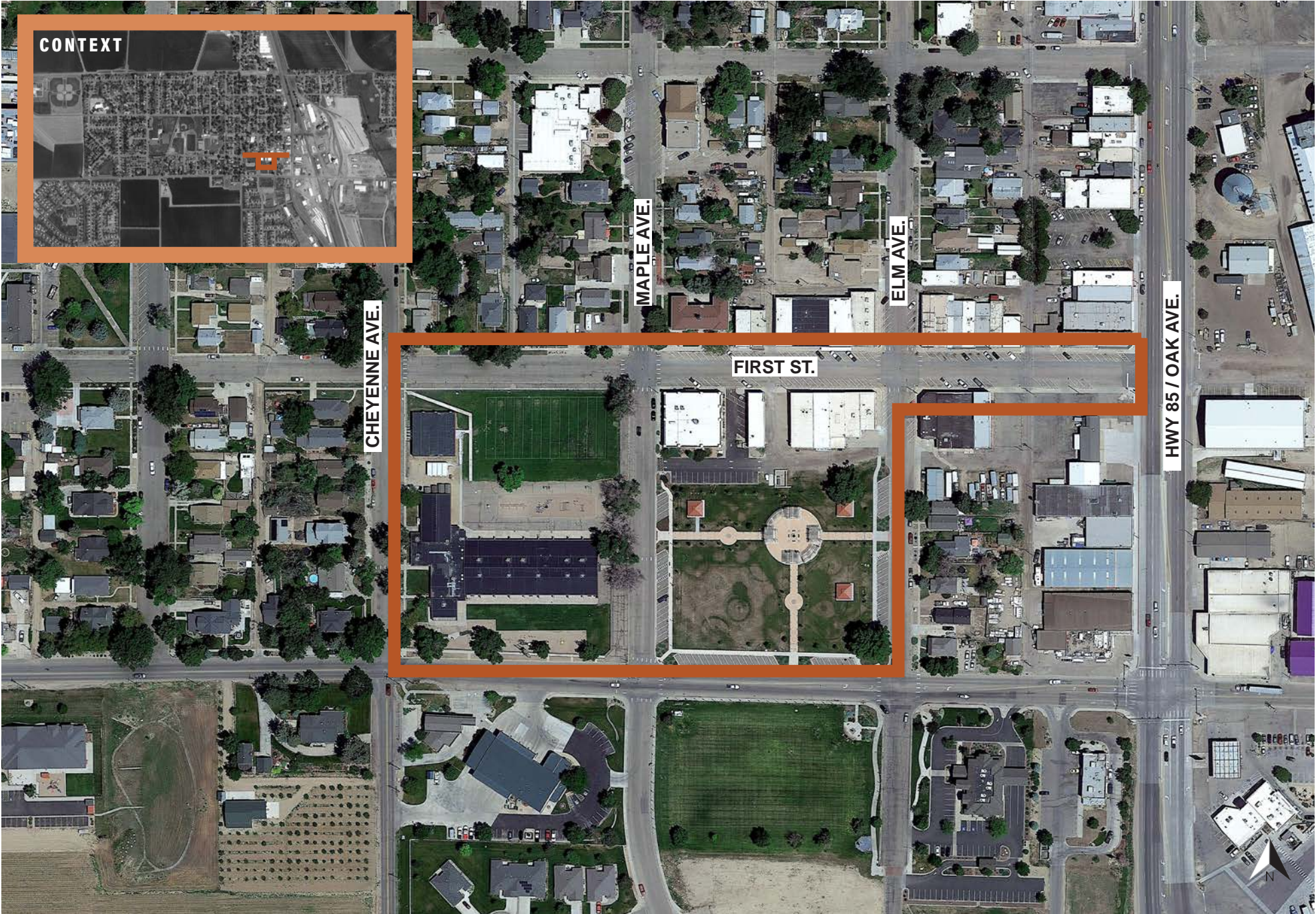
Our study area spans the length of three blocks on First Street; from Oak to Cheyenne Avenues. The easternmost two blocks currently house the front loaded business buildings and Town Hall buildings to First Street. Buildings are in various conditions and always need to keep up with maintenance needs. The westernmost one block fronts to the homes on the north side of First Street and the recently demolished Elementary School site on the south side that sets there looking forward to new options for its future. That future is undetermined at this time, but infrastructure needs for this block need to be considered with the neighboring two eastern blocks as pedestrians, traffic, drainage, and utility needs all should be considered in a plan. Lastly, the recently Town constructed 3 acre park north of Collins Street between Elm and Maple Avenues is a great place to relax and recreate away from traffic and enjoy the gazebo spaces and green grasses. This park is known as 'Town Square'.

As this plan began its public outreach efforts during 2020 in the 'COVID' year pandemic, we at the Town didn't let the pandemic slow the visioning process - and forged ahead with the beginning meetings in person and virtually. We had three large community meetings gathering information, listening to ideas, drawing likes and dislikes, sketching cool ideas, looking at other communities' improvement ideas, brainstorming took place, and all welcomed persons were able to vote and prioritize goals that are outlined in this Plan. The Plan is parceled up with

community goals, short-term and long-term goals, a framework with ideas and preferences, and some specific future furniture expectations to round out some of the expectations to better our Town. This plan is being approved and adopted by The Eaton Planning and Zoning Commission as an amendment to the 2020 Comprehensive Plan.



STUDY AREA



2 | DOWNTOWN EATON

Downtown Eaton has a rich history and a community with a strong vision. The revitalization of First Street provides an opportunity to emphasize and combine the past with the future. Understanding the history and existing conditions provides the foundation for the recommendations set out in this plan.



HISTORY: ONE-HUNDRED YEARS OF CHANGE TO FIRST STREET

Let's take a stroll down First Street in early 1900. The first store was a hardware store, which was built in 1892. The building still stands along the alley between Oak and Elm streets. Businesses came slower to First Street as The Big Store on Oak attracted many small stores around it. The First Bank of Eaton and the Eaton Herald were open for business on First Street. Flagstones from the mountains were placed in front of stores for a sidewalk, and the street was graded and it began to feel like a real little downtown. Dr. Bellrose had a large building constructed for his office and he rented out other spaces. A furniture and undertaking store, plus a dry goods and a bowling alley could be found on the Bellrose block. The elite bakery held a space on the corner of First and Elm. Later - other small businesses were opening along this two block area of First Street. The 1900 census of Eaton was 384 persons.

The Century School was constructed on the well-known Elementary School block and this area continued to be the location for 4 different schools.

The little town grew and businesses were added, changed locations, or simply moved on. Fast forwarding to the 1950's when the population was 1,276 according to the 1950 census. We find the two blocks on First Street with multiple businesses. In fact, you could say this was a self-sufficient town with only the need to leave Town if one needed to go to a hospital. One would have found two drug stores, one being a

hang-out for the high school kids at the counter. There were two clothing stores, two grocery stores, two hardware stores, an appliance and electrical store. A farm equipment shop and auto repair garage took up a space on the south side of the street. You could pay your bill at the telephone office or Home Light and Power Office. If one needed medical care, you could find two doctor's offices and a dentist office in town. Andy had a shoe store and shoe repair shop. There was also a beauty shop and two barber shops. In addition, was a pool hall, furniture store, post office, newspaper office, jewelry store, and an insurance office. The town also boasted a movie theater and a Conoco Station on the corner. The Town Hall was also the home to the fire and police department personnel. The main two blocks of First Street served a thriving and growing hometown community with many agriculture and domestic needs that the persons living in Eaton would need.

Thanks to June Gustafson for her memories of First Street.



BACKGROUND

The redevelopment of First Street into a thriving downtown core has been identified as a goal in the 2020 Town of Eaton Comprehensive Plan. With the availability of funding and support by the Town Board for economic development, visioning and potential future projects the Hometown Committee was charged by the Board of Trustees and Town staff to work alongside the community and Town planners to develop a phased redevelopment plan for downtown Eaton. The Hometown Revitalization Committee outlined a schedule beginning in the year 2020 to create this Revitalization Plan and create a vision to put on paper. Included with

the efforts to put on paper, the group scheduled and opened up the doors for communication to ask for community input with this Plan. A variety of community outreach meetings that were held and responses were incorporated and addressed as best as possible. Many goals reflected in the production of this plan were prioritized.

The Eaton Hometown Revitalization Committee was formed in June 2018 by the Board of Trustees and held three community meetings to engage community members and acquire community input. The series of meetings, starting in 2020, received feedback from the

community in regard to existing conditions and an understanding of the priorities of the community. In the following meetings, key discussions around parking, sidewalks, street character, events, implementation, and maintenance were presented and discussed based on the feedback that was received from each and every previous community meetings. The third community meeting in 2021 presented long-term and short-term design concepts that reflected the goals of the community input. The community input gathered and shaped this Downtown Revitalization Plan.



EXISTING CONDITIONS

In order to understand the project area and basis for improvement, an analysis of the existing conditions was conducted along First Street, including gathering feedback from the community.

Streetscape Elements

The current streetscape appears bare and does not offer successful amenities at the human scale or people-oriented opportunities. There is a lack of benches, planters and other elements to foster gathering and sense of place.



Wayfinding

There is currently nothing in place that announces a user has arrived or departed Downtown Eaton.



Streetscape Lighting

There is limited pedestrian scale lighting along First Street which has created a lack of illuminated walkways for pedestrians.



Sidewalks

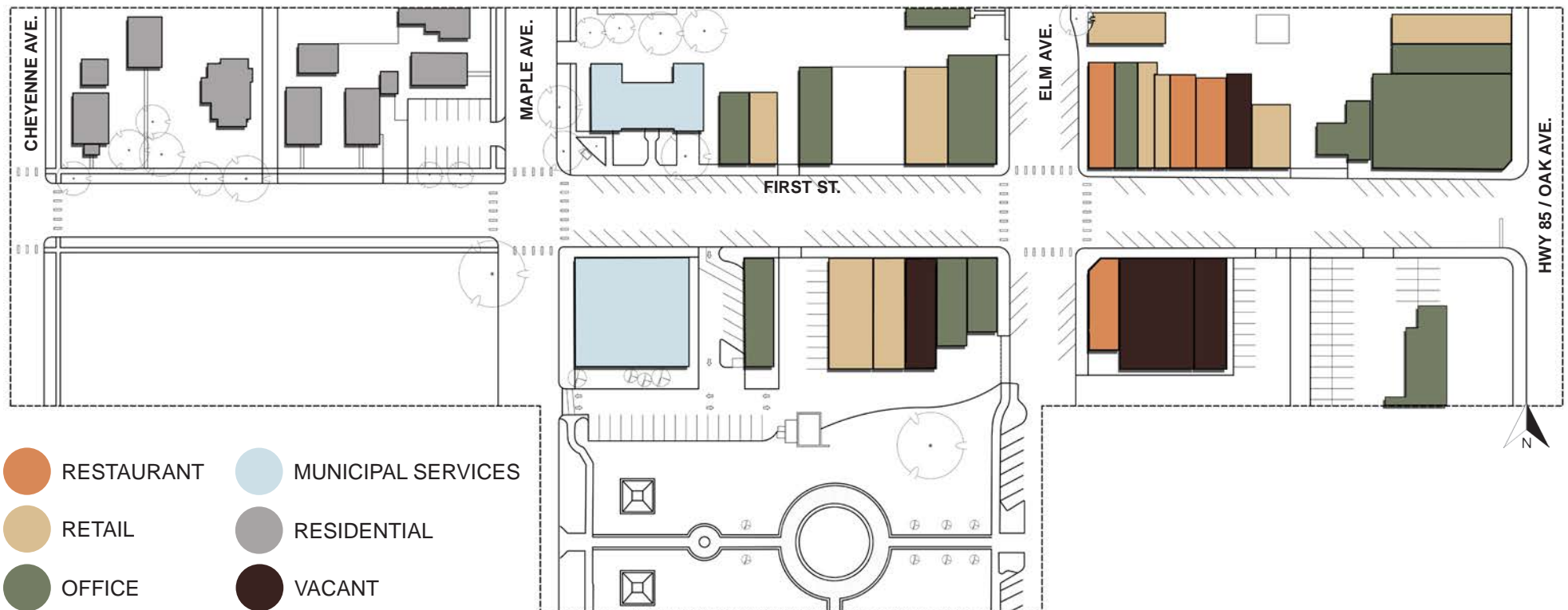
The sidewalk conditions are in various states along both sides of First Street. There are limited areas that are ADA accessible and the current sidewalks are narrow, tilted, and are causing poor circulation routes throughout town.

Crosswalks

Crosswalks at intersections either do not exist, or have very low visibility to them. The distance to cross these areas are considerably long and could be reduced to promote safety.

LOCAL BUSINESSES

First Street is composed of multiple small businesses that provided services to Eaton and are made up of municipal, retail, restaurants and office buildings, including the Eaton School District main office. Investing in the revitalization of First Street promotes opportunities and growth for small businesses, as well as incentivizing new business owners to create an opportunity in what are currently vacant buildings.



3 | PLANNING PROCESS

The planning process hosts one-on-one stakeholder surveys, open houses, and interviews to collect a broad cross section of residents, business owners, visitors, and employee feedback. The project team learned about existing conditions and how residents and community members use downtown sidewalks and public spaces. Ideas were captured from the public about future downtown improvements.



PLANNING PROCESS

The Eaton Hometown Revitalization Committee was formed in June 2018 by the Board of Trustees to act as an advisory committee with the initial scope of work to include:

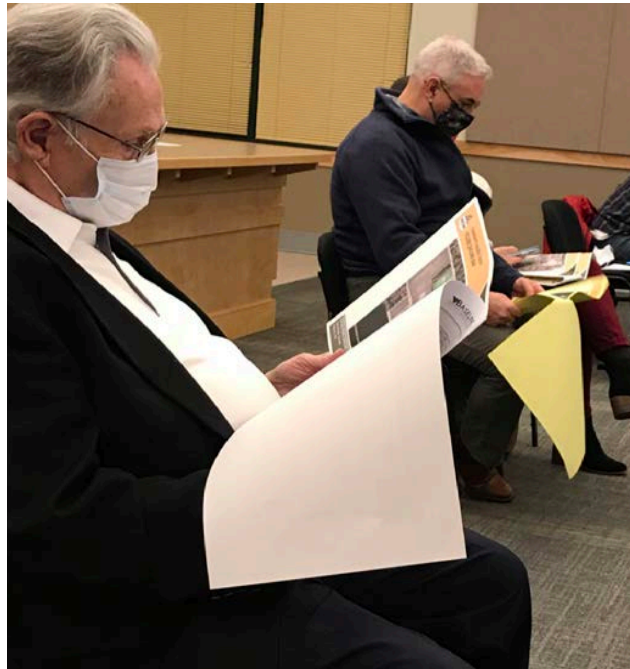
- Improving the existing commercial areas in the Town.
- Attracting new commercial and retail opportunities in the Town.
- Making physical improvements to the commercial areas in the Town.
- Marketing the commercial areas of the Town.
- Promoting community events in the commercial areas of the Town.
- Developing recommended financial policies and/or capital expenditures to support revitalization of the commercial areas in the Town.
- Medium and long term planning to support the revitalization of the commercial areas in the Town.

The redevelopment of 1st Street into a thriving downtown core has been identified as goal 3.5 in the 2020 Town of Eaton Comprehensive Plan. With the availability of funding for economic development project, the Hometown Committee was charged by the Board of Trustees and Town

staff to work alongside the community and Town planners to develop a phased redevelopment plan for downtown Eaton.

The Hometown Revitalization Committee outlined a schedule beginning in year 2020 to create this Revitalization Plan and create a vision to put on paper. Included with the efforts to put on paper, the group scheduled and opened up the doors for communication to ask for community input with this Plan.

Following you can find some short summaries of the three Community Meetings that were held during 2020 and 2021.



COMMUNITY OUTREACH

August 17, 2020: Community Meeting

The meeting held on August 17, 2020 and it was focused on receiving feedback from the community in regards to existing conditions and understanding the priorities of the community. Boards were provided, along with a survey that collected information on what residents were most concerned about and the solutions that they wanted to prioritize.

February 1, 2021: Community Meeting

The meeting held on February 1, 2021 used the information from the previous community meeting to develop a collective vision statement, goals and topic areas that reflect the priorities and desires that can be incorporated into the overall plan. This meeting was held as an in-person meeting and a virtual meeting to allow even more input and voting/opinions during the meeting. These topics were presented and voted on by the community through MentiMeter and paper surveys for those in the meeting at Town Hall. This information was used to produce visuals and graphics for next steps and the third meeting for the summer of 2022.

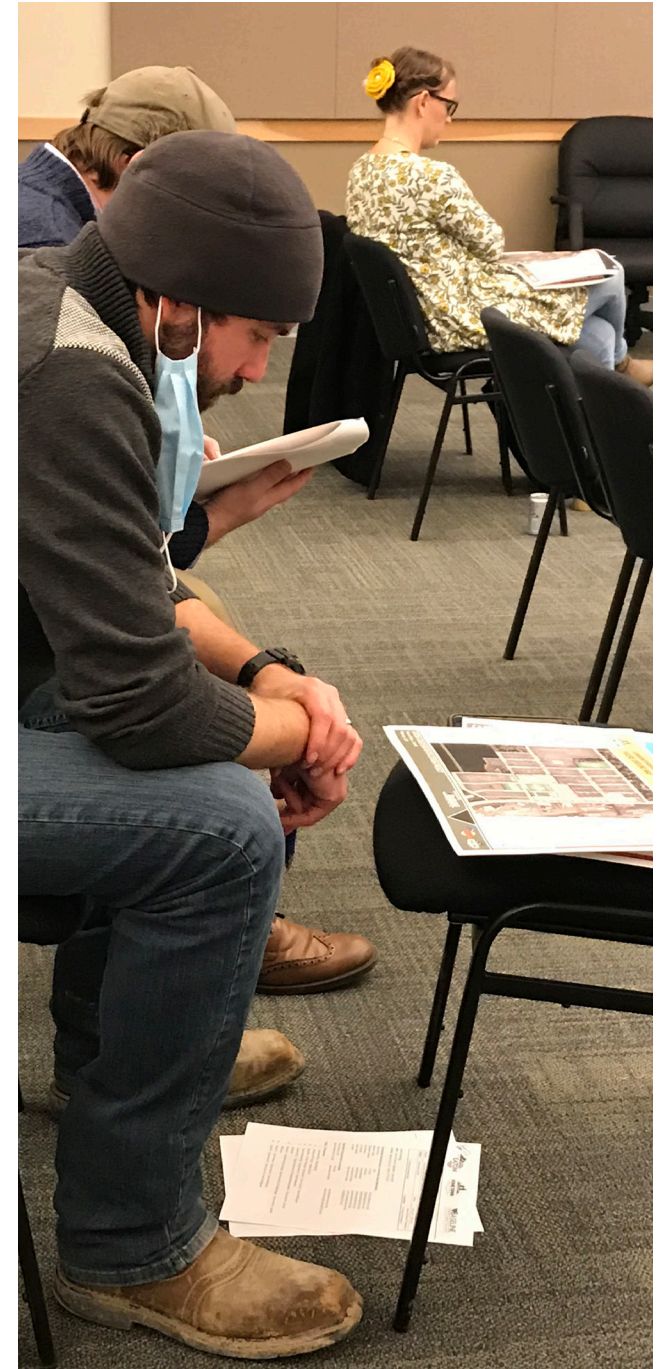
August 2, 2021: Community Meeting

A series of choices and strategies were presented that best achieve the character and identity desired for the Eaton downtown streetscape. Key discussions around parking, sidewalks, street character, events,

implementation and maintenance were presented and discussed based on the feedback that was received from the February 1, 2021 community meeting as well. This presentation provided long-term and short-term design concepts that reflected the goals of the community input.

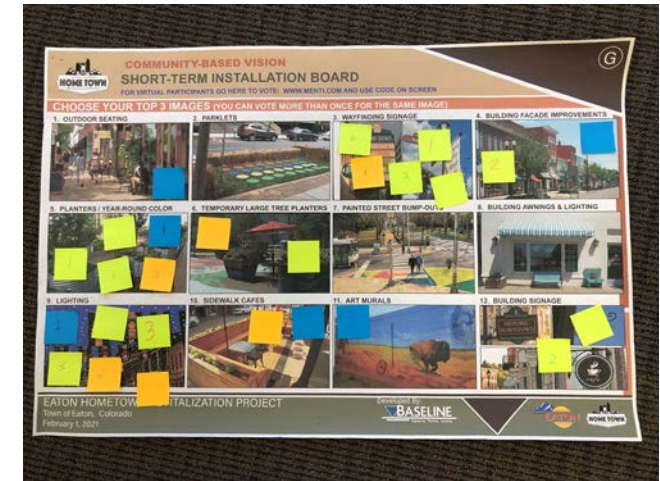
Top Three Goals for the Revitalization Plan

- Defining downtown entrances.
- Preserving unique small-town character through landscaping, lighting, signage, and building enhancements.
- Creating a safe, enjoyable, inclusive pedestrian experience by upgrading infrastructure, walkability, and outdoor



SURVEY & RESULTS

Community feedback was collected in various forms throughout the community engagement process and included holding meetings on Zoom, meetings in person and collecting data through surveys and interactive methods. In person meetings included open discussion, selection of favorite designs and amenities of highest priority, and paper surveys. Online presentations included a live, interactive platform to get feedback in real time and opportunities for discussions. Additionally, surveys were handed out and provided to businesses that included a QR code that connected the user to a live survey.



WHAT WE HEARD

FEEDBACK FROM THE AUGUST 2021 COMMUNITY MEETING

More signage to help expose small businesses which might help community members know what they have in their own back yard. As a small business owner we have too many people say they had no idea we were here.

Great ideas!

I'd like to see more mom & pop restaurants to eat at

It would be nice to have flowers in the town square. It's so boring, nothing to draw you there other than to just walk through. I always thought it would be finished, has no appeal at all.

Kid friendly

Lighting is important along with outdoor seating. I think this could make some small town festivals more suitable for crowds.

Edison lighting in town square as well.

I'd like to see additional parks and green spaces.

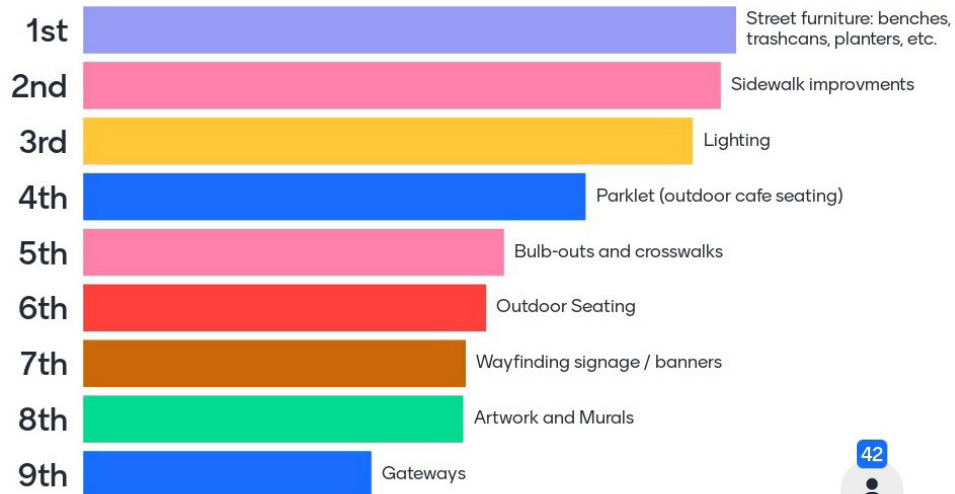
Planters, benches and lighting for the businesses on east side of highway 85 to extend the consistency from 1st street up and down the main thoroughfare of the community.

Good job!!! Thank you all for your work!!! The store fronts and alleyways need to be updated and cleaned up.

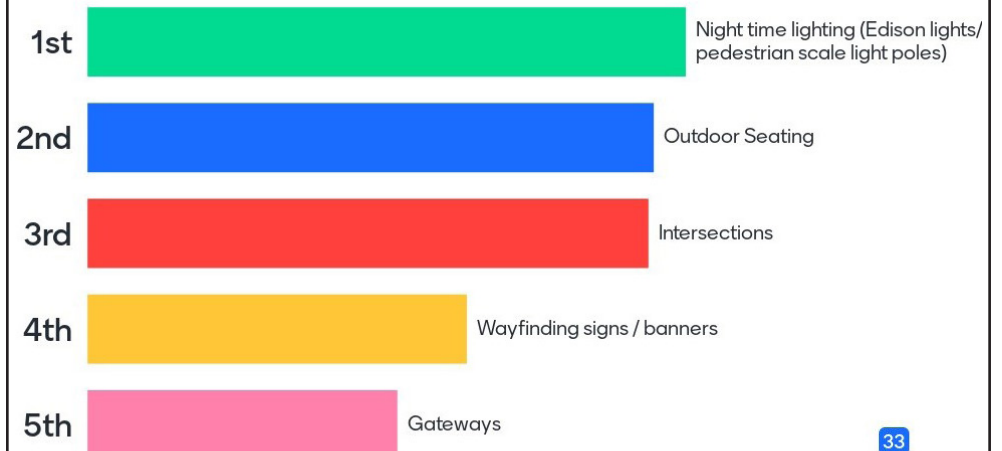
Would love to see trees or colorful Sunshades for some areas



Question: Rank which amenities you prefer to see implemented first from 1 - 9. (1 being the amenity you prefer to be implemented first).



Question: Rank which featured amenities you prefer to see implemented first, from 1 - 5. (1 being the featured area you prefer to be implemented first).



4 | FRAMEWORK

The following framework provides overall direction and content provided from the stakeholder meetings, community meetings, and design meetings. This guide will provide the overall direction for future uses in the downtown corridor.

FLYING COLORS!



COMMUNITY GOALS

Creating goals that reflect the community values and aesthetics is one of the first steps taken in order to provide a clear vision for the future and the plan.

The goals listed below were the outcome of multiple surveys and community meetings. These goals are shown in the order of importance to the community.

- 1 Clearly define downtown entrances.
- 2 Preserve unique small town character through landscaping, lighting, signage, and building enhancements.
- 3 Create a safe, enjoyable, inclusive pedestrian experience by upgrading infrastructure, walk-ability, and outdoor appearance.
- 4 Cultivate a day and night vitality and energizing environment by filling vacant storefronts.
- 5 Build tourism and visitors to shop locally in the town of Eaton.
- 6 Retain and expand existing businesses and create new businesses to join downtown.
- 7 Enhance the events, programming, branding and identity of downtown Eaton for marketability.



COMMUNITY VISION | PRECEDENT IMAGERY



SHORT-TERM GOALS

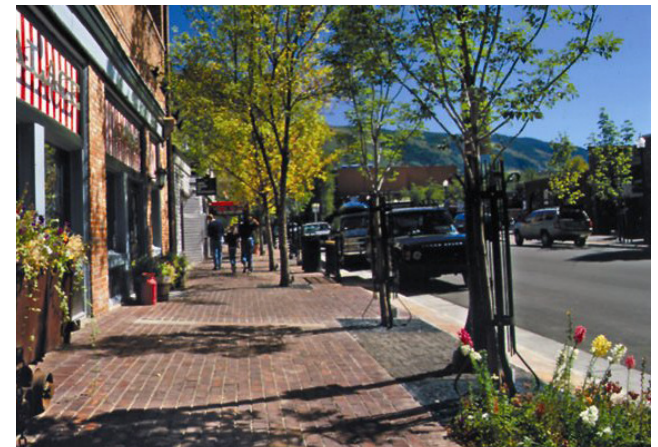
In order to help achieve long-term, sustainable solutions to improving the streetscape, short-term goals that provide temporary improvements have been proposed during an early phasing of the plan. Short-term goals will help the community, business owners, and stakeholders re-envision the downtown through parklets, painted bulb-outs and crosswalks, and gateways through lighting and other streetscape amenities. Ideally, these improvements are designed to be short-term and relatively low-cost, while providing the opportunity to provide feedback before making elements permanent.

- 1 Lighting
- 2 Planters / Year Round Color
- 3 Wayfinding / Signage
- 4 Sidewalk Cafes
- 5 Building Facade Improvements
- 6 Temporary Large Tree Planters
- 7 Outdoor Seating

LONG-TERM GOALS

Implementation of short-term goals and improvements build the foundation to provide successful design that will address the long-term goals defined by the community. At the time of adoption of this plan, it is envisioned that the initial efforts of the improvements will generally be in the long-term goals listed in this plan. It is expected that design engineering plans will be created in summer/fall of 2023 and significant construction efforts to begin in spring of 2024.

- 1 Lighting and Banners
- 2 Wayfinding / Signage
- 3 Permanent Site Furnishings
- 4 Alley / Walkable Connections
- 5 Building Improvements
- 6 Parking with Bulb-Outs
- 7 Division of Streetscape



AMENITIES

Public amenities have been proven to encourage activity, while enhancing the identity of a community. These amenities include seating, street trees, planters, lighting, wayfinding, and outdoor gathering spaces. The images on the right are the selected furnishings that are to be distributed along First Street.

Galvanized steel provides a low maintenance option for amenities, providing a highly durable material that is suitable in most environments and is resistant to weather, vandalism, and rusting.

Public art, including murals, provide character to a space and can be used to highlight a space or as a method of wayfinding.



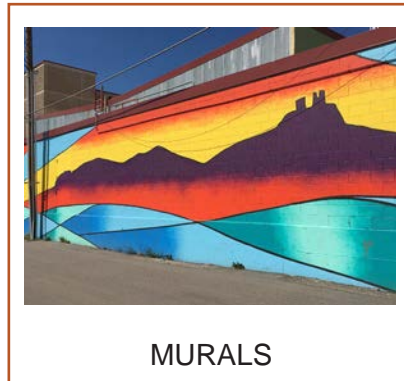
BENCH



LIGHTING W/ BANNER



LIGHTING, OPTION 2



MURALS



PLANTERS



TRASH CAN






POTENTIAL PARKLETS

Parklets are an excellent way to create public spaces to sit and gather, while encouraging pedestrians to slow down, connect with people and spend more time in their downtown. They have been shown to create positive effects for local businesses by increasing foot traffic and revenue, while complimenting adjacent restaurants and cafes. This plan provides potential locations for parklets along First Street, to encourage pedestrian traffic and a place to relax outside.



CONCEPTUAL PLAN | EARLY PHASING

Streetscape elements provide functionality and vibrancy at the pedestrian scale, while creating a space that is comfortable and welcoming to users. In early phasing, placing benches, trash cans, and planters less frequently will provide the opportunity to work toward the final phasing goals at a smaller scale. Other amenities, like lighting can be provided temporarily and updated during the final phasing of the project.

	X 6	STEEL BENCH
	X 8	LIGHTING W/ BANNERS
	X 3	STEEL TRASH CAN
	X 2	COMMUNITY MURALS
	X 8	STEEL PLANTERS





CONCEPTUAL PLAN | FINAL PHASING

The final phase of streetscape amenities will be coordinated with the extension of sidewalks, bulb-outs and gateways. With proper placement of amenities, unification and identity will start to appear along First Street.

Street furniture should be placed in a manner that the sidewalk will have adequate space for accessible pedestrian circulation.

Groupings of street furniture will create an opportunity to use sidewalks efficiently, while creating an organized feel.

	X 6	STEEL BENCH
	X 9	LIGHTING W/ BANNERS
	X 6	STEEL TRASH CAN
	X 4	COMMUNITY MURALS
	X 8	STEEL PLANTERS



CONCEPTUAL PLAN I

The priority of the East end of First Street, is to draw people in through the addition of a gateway feature with a strong appearance to and from Highway 85, also named Oak Avenue in the town limits. . A secondary gateway is also proposed, on a smaller scale, on the west end of First Street through the use of plantings, lights, and banners. These gateways are used as the “bookends” holding First Street together, while creating a sense of arrival and departure.



BENCH



LIGHTING W/ BANNER



LIGHTING, OPTION 2



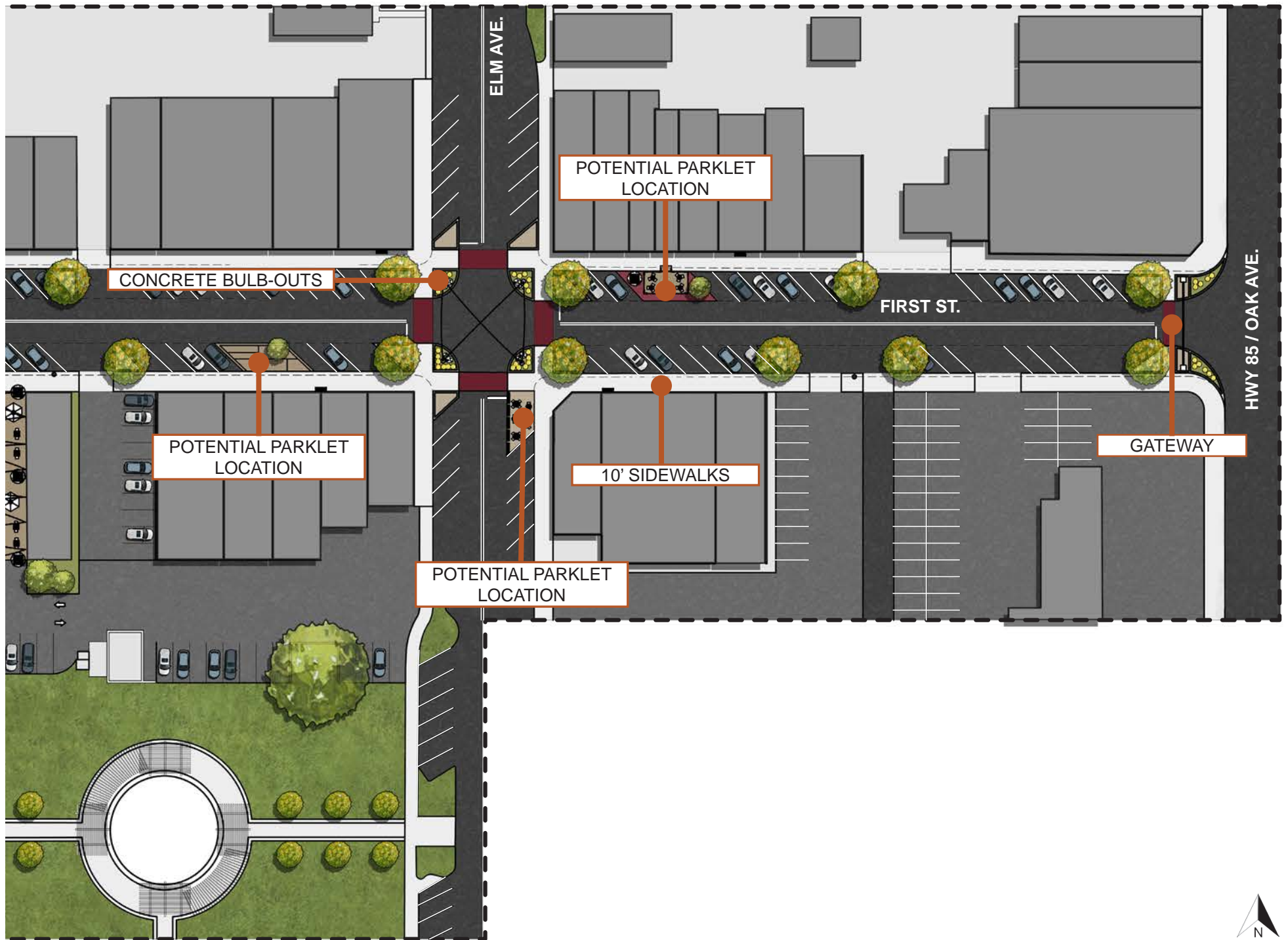
MURALS



PLANTERS



TRASH CAN



CONCEPTUAL PLAN II

As people are encouraged to continue down First Street, the next priority was to encourage users to not only visit, but stay. Outdoor seating, site amenities, and potential parklets create the transition areas of downtown that will encourage users to explore, relax, and interact with members of the community. These transitions become the reflection of community pride and vitality.



BENCH



LIGHTING W/ BANNER



LIGHTING, OPTION 2



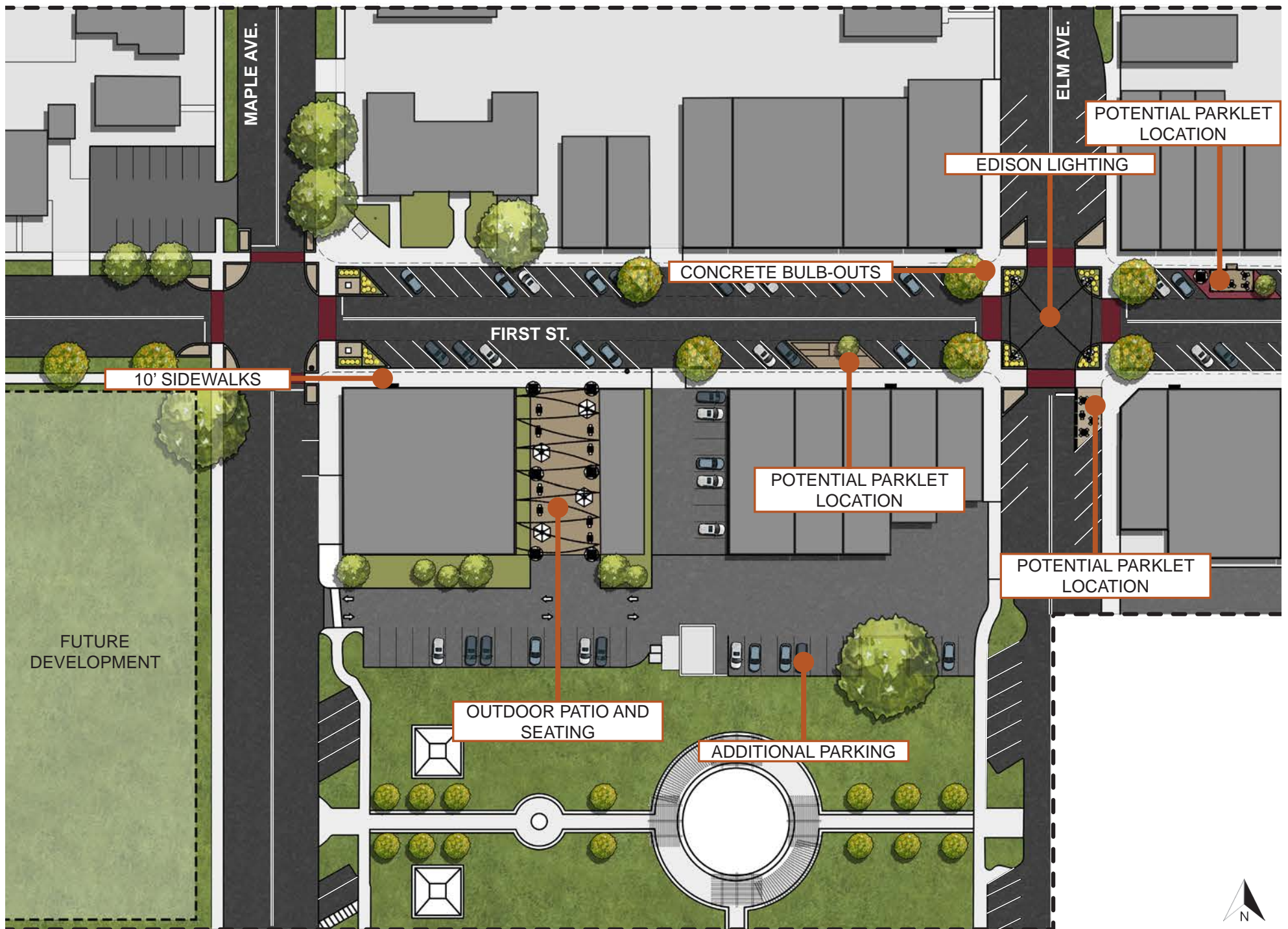
MURALS



PLANTERS



TRASH CAN



CONCEPTUAL PLAN III

In addition to providing areas for people to stay, we want to ensure that these spaces are inclusive and safe. This includes increasing sidewalks to 10', providing ADA accessible routes, creating bulb-outs and well-marked crosswalks with adequate wayfinding through placemaking. When the built environment is designed to be inclusive, it welcomes users of all ages and abilities.

An additional opportunity recently came about with the demolition of the decades old Eaton Elementary School on a complete block on the south side of 1st Street. This leaves 3.45 acres of vacant land for an opportunity for the Eaton School District and the Town to plan a future for this land that in the future can add high quality mixed land uses and add significant new and different options for the Downtown in Eaton. This plan includes a vision for this property and its future development opportunity.



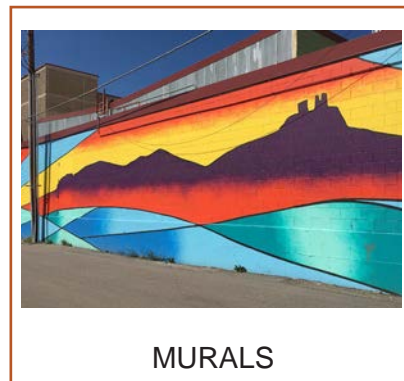
BENCH



LIGHTING W/ BANNER



LIGHTING, OPTION 2



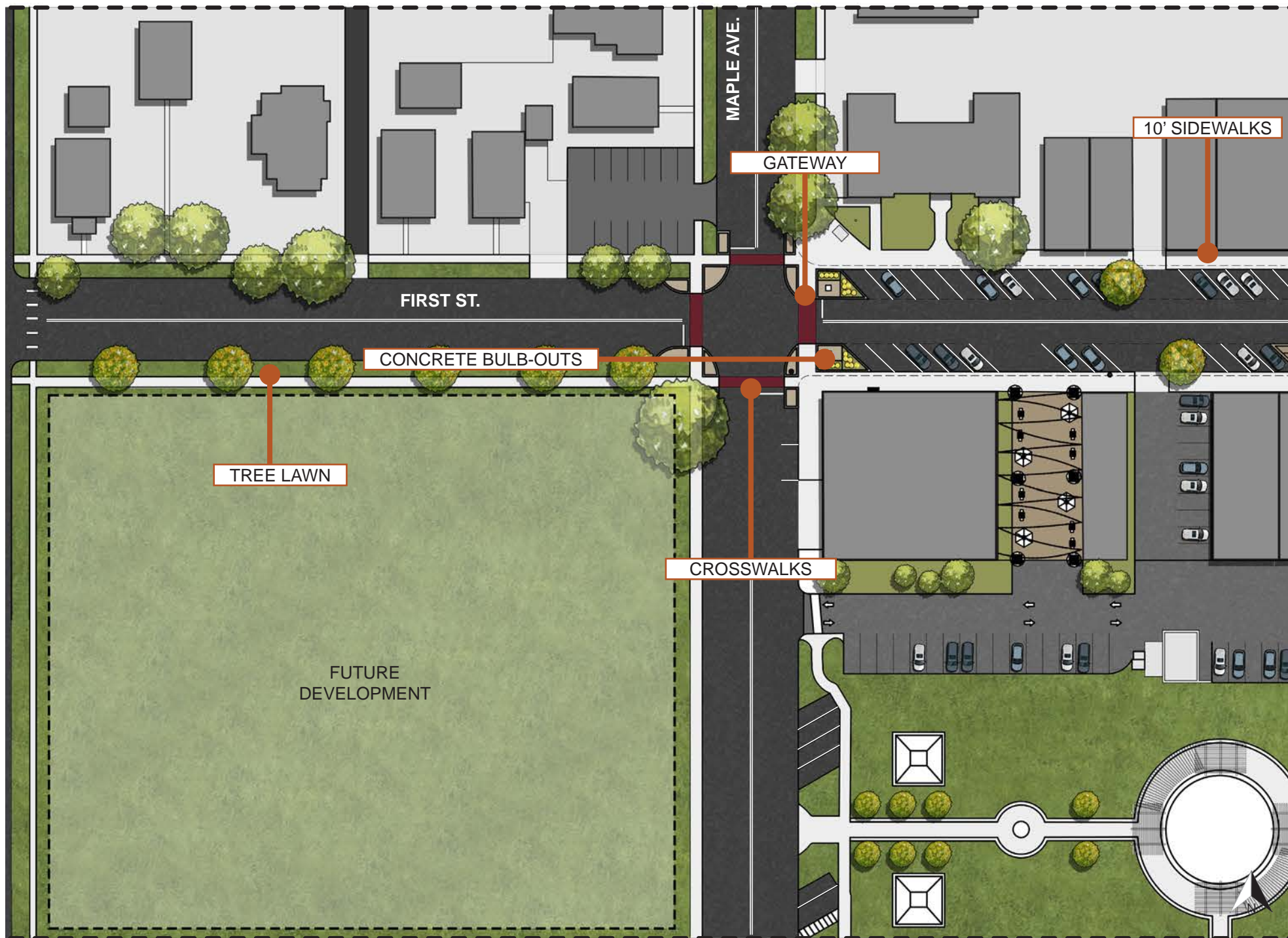
MURALS



PLANTERS



TRASH CAN



FUTURE DEVELOPMENT

The largest property now available for new development is approximately 3.45 acres in size, and was previously the home of the Eaton Elementary School. The site is owned by the Weld County School District No. RE-2 – known also as the Eaton School District aka “District”. The elementary school and associated improvements were recently demolished because of its age and that the District built a state of the art new High School building and entire campus on the west side of Town; refurbished the old high school to be the new Eaton Middle School; and established the elementary school previously on this site to the old middle school a couple blocks away to the west. A few alive and existing mature trees and portions of the athletic field were kept for the time being on this site. The site is bordered on the north by 1st Street, Cheyenne Ave. on the west, Collins Street on the south and Maple Ave. on the east. The Town Square park and open space is situated directly east of this site. Municipal facilities in the immediate area include Eaton Fire and Rescue on the south side, and the Eaton Town Hall northeast of the 1st and Maple intersection. The Eaton Police Department is located at the southeast corner of 1st St. and Maple Avenue.

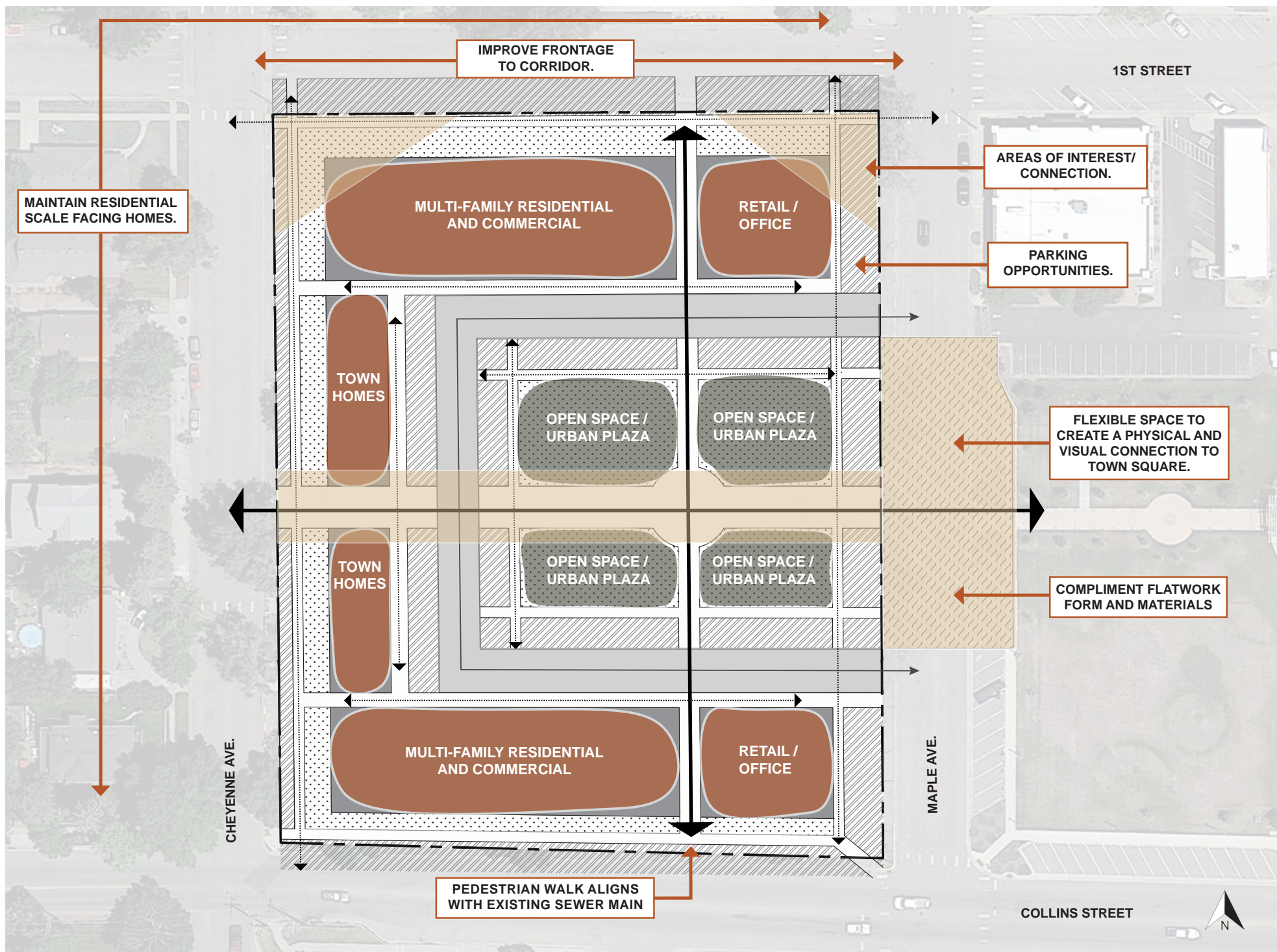
This plan intends to incorporate a thoughtful and focused plan, and the Town and the District desire to see that the site gets redeveloped with a residential – mixed use development. This plan envisions the site to incorporate “multi-family units, ground floor retail/commercial uses, and



potentially some restaurant/retail pad buildings and uses at the NE and SE corners of the vacant site”. Generally, this plan envisions allowances for retail and commercial uses, and higher density residential uses in townhomes and ‘flats’ above ground floor sales tax generating type uses on the ground floor facing the central court and potentially the streets as well. The intent is to provide for needed affordable housing in the Town of Eaton, along with the continuation of the urban character of the Town’s core. This block has a potential to expand the downtown of Eaton with its inclusion in the Revitalization plan and efforts along 1st Street and the historical area of being Downtown Eaton.

The Town and the District intend to soon create a Planned Unit Development (PUD) zoning document that will be processed as a rezoning case specifically for this previous school site. Such a PUD will establish an “overlay” zone

providing zoning standards for real future development on this site. The PUD will establish minimum and maximum zoning standards that developers can understand what the Town expects with a mixed use development. It will also list the types of residential units and maximum number of units and expectations for non-residential uses as well. This entitlement process once completed will provide a very clear vision for future development desires and expectations to best accommodate a quicker evaluation time and construction plan for development of the 3.45 acres of vacant land.



FUTURE DEVELOPMENT

BACKGROUND

This Plan includes a 'bubble-type' site design layout (page 35) as a best and current understanding of how development on this site could occur in the future. Since it is perceived that this property ought to now develop as it is vacant and directly adjacent to 1st Street and downtown Eaton, it is hereby envisioned that the site should develop with a mix of residential and commercial uses. There are currently water and sewer lines in the streets surrounding this site. The only current utility line directly under the site is a sewer line extension running north to south in the eastern half of the site. No buildings can be constructed over this line. It may be possible in the future to relocate/replace this line under the streets, but such a need will need to be born on the entity and owner that will develop this site in the future. For now, this plan anticipates the sewer line stays in its current location.

FRAMEWORK & USES ENVISIONED

Pedestrian connections are envisioned throughout the site, including detached sidewalks along the four street frontages, with a tree lawn on the four perimeters of the site. There should be pedestrian connectors through to the center of the site. A north-south pedestrian connection is intended to align with the existing sewer line on the site. An east-west pedestrian and visual corridor is also shown and envisioned to continue the east-west pedestrian corridor in the Town Square park to the east of this site. A U-shaped access drive is shown

to accommodate vehicular and pedestrian and parking access. This drive can be used to create on-site parking locations for residents and patrons to the businesses.

On the north and south frontages to the streets the plan envisions a combination of affordable residential apartments or condo-type units and above ground floor retail commercial space. Eastern corners could have both signature restaurant pads with rooftop seating opportunities to help enliven them and activate the site.

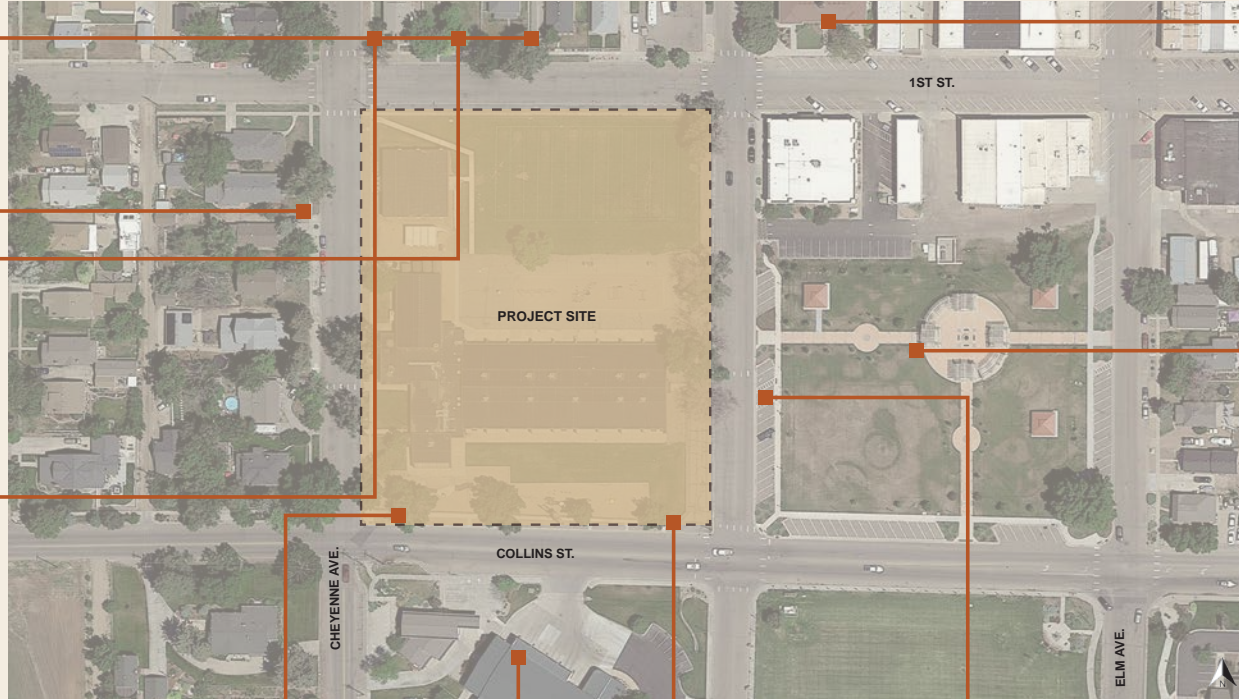
Along the western portion of the site (along Cheyenne Avenue) it is envisioned to maintain a residential character with townhouse type units (should be no taller than three stories) to front the street or even face the interior of the site - depending on the builder and market conditions and options available at the time of development. It is recommended the structures along 1st Street and Collins Street feature retail or office uses on the ground floor with residential units above. Building placement and angled parking matches the existing arrangement along 1st Street and Collins Street east of Maple Ave. Parallel parking along all four streets could also accommodate guests for residential or retail uses.

A central plaza to the site creates a visual and physical connection to the Town Square park to the east and provides an additional amenity for the new residents and patrons on the site. An

access drive is shown to access the interior of the site to and from Maple Avenue. This drive can allow for parking on both sides. It is also a design option that should be considered to allow the closing of Maple Avenue between the two access drives to temporarily connect this site to the Town Square for special events and celebrations as the Town desires. The interior of the U-shaped access drive could become a greenway and/or plaza, depending on the overall density of the site and how stormwater detention is designed. It may be necessary to incorporate additional surface parking within this area – along with storm water management and water quality needs.

In exchange for provision of needed storm water detention on site, and a plaza area interior to the subject site, the Town Square park property could get evaluated for re-use or redesign (by a future developer of this site and the Town Board) to better accommodate parking needs with the development of this subject site if a future developer desires to propose an alternative request to the Town Board.

EXISTING CONDITIONS



FUTURE DEVELOPMENT

Zoning

The existing zoning district for the subject property is R-2: Lower Density Residential. The R-2 Zoning District allows for single-family detached residential units and two-family (duplex) residence with a maximum gross density of six (6) units per acre. This R-2 zoning district promotes the continuance of single-family development that is similar to the existing on the west and north sides of the site and would potentially yield about 14 single family lots with the existing zoning.

The current thought is to accommodate a future rezoning of this property to a Planned Unit Development and such zoning could allow the uses described herein and for building heights along 1st Street at 35 feet and 45 feet in height along Collins Street. 35 foot heights would generally accommodate three stories and four stories at 45 feet height along Collins Street.

A change of Zone to PUD will be required to accomplish the mix of land uses as described and shown in the included Concept Plan shown in this Revitalization Plan.

Utilities

Utility Services, including water, sewer, electrical, telephone, gas and fiber optic services were capped but will be available to this site.

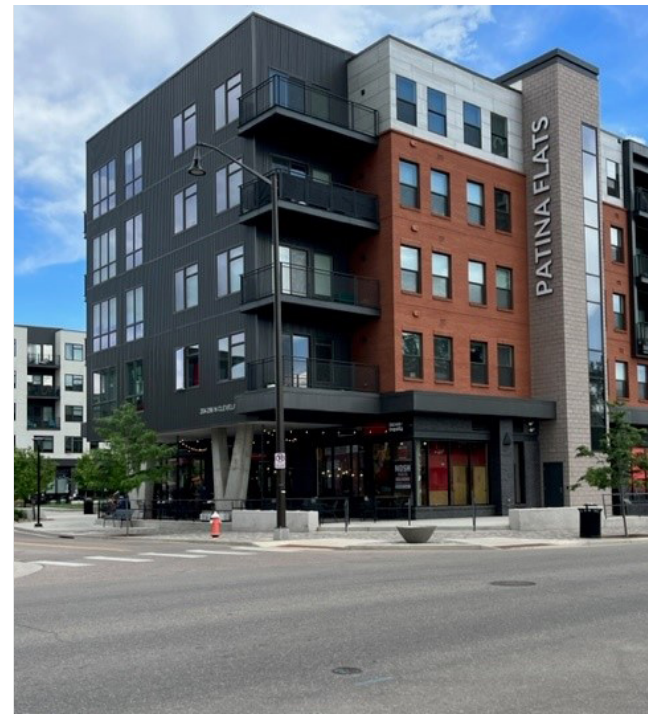
Transportation

Collins Street along the south property line of the property is also known as County Road 74

outside of the Town limits. This Major Arterial roadway is subject to the County Road 74 Access Control Plan, prepared by Weld County Department of Public Works. Vehicular access from Collins into the site between Maple Avenue and Cheyenne Avenue will be prohibited.

PRECEDENT IMAGES





FEATURED AREAS | 1

Identified as a high priority by the community, this plan provides various gathering and seating along First Street. In addition to recommending streetscape amenities and potential parklets, a featured area has been identified between two buildings to serve as an outdoor patio. This space not only encourages pedestrians to visit, but more importantly, it encourages both visitors and residents to linger in downtown. Through the use of seating, planters, murals, and lighting, this space transforms into a reflection of the community vision.



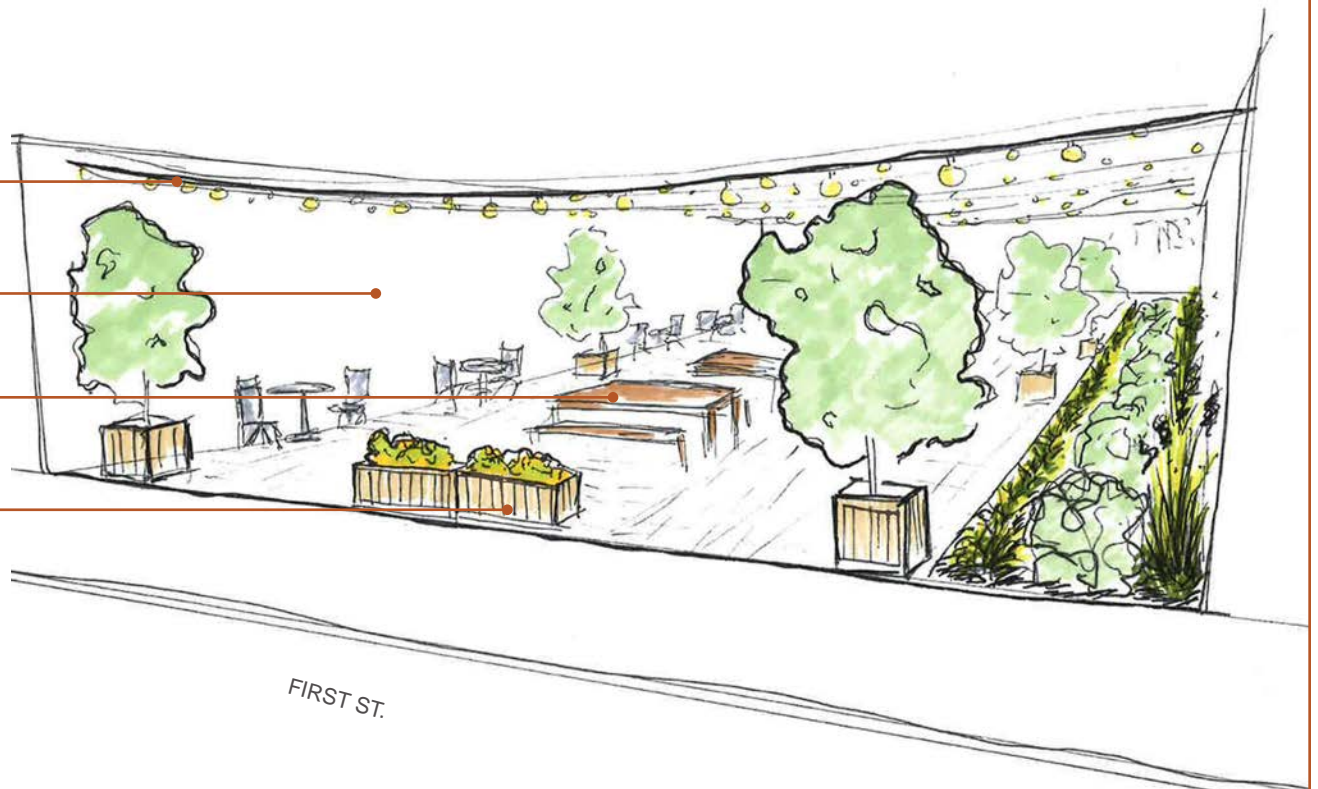
1 OUTDOOR PATIO AND SEATING

EDISON LIGHTS

MURAL ON BUILDING

SEATING

PLANTERS



FEATURED AREAS | 2

In addition to outdoor gathering, the community identified the need for elements that would continue to move the user through the space and create a warm and welcoming sense of place. Providing plantings, lighting, and banners at the intersection of First Street and Elm Avenue, creates an inviting space at a pedestrian scale, while providing a safe experience.



2 INTERSECTION

- EDISON LIGHTS
- POTENTIAL PARKLET
- BULB-OUTS
- CROSSWALK



FEATURED AREAS | 3

The third featured area defined by the community is the entrance to downtown. In order to provide a sense of place and community pride, a gateway is being proposed with complimentary landscaping, lighting and banners.



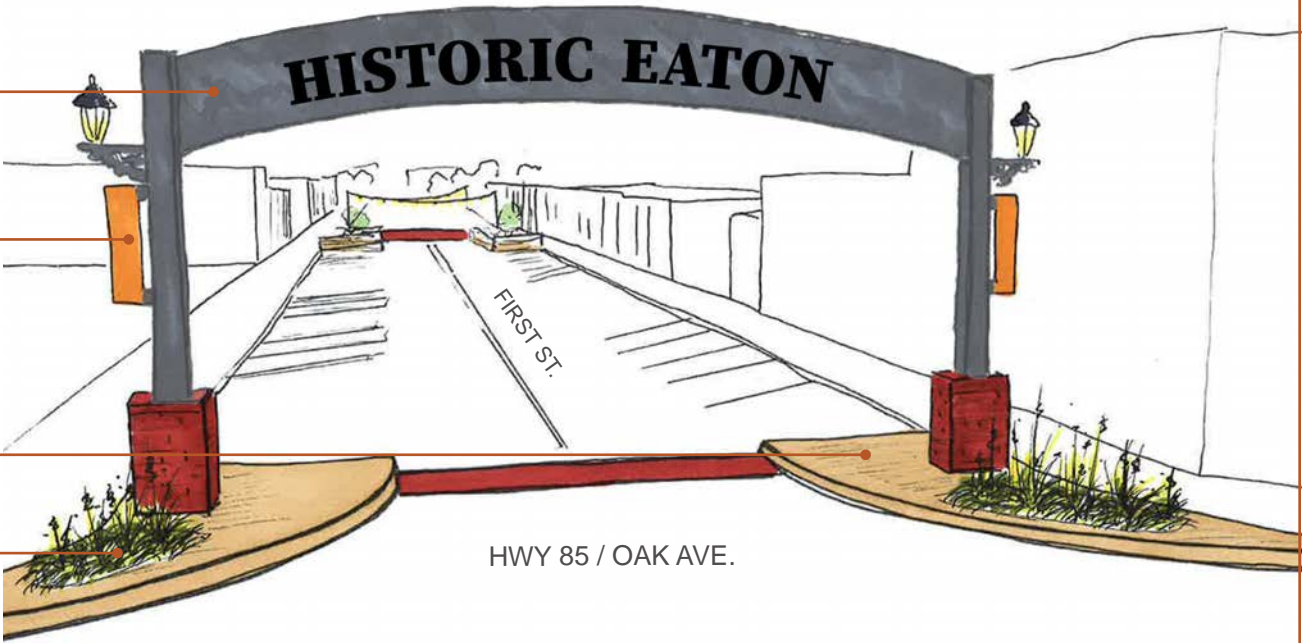
3 GATEWAY EXAMPLE

GATEWAY

BANNERS

BULB-OUTS

LANDSCAPE



INTERSECTIONS

Early phasing of intersections provide the opportunity to improve the pedestrian and vehicle experience, while working toward the final design. In the early phase, this can be done by painting crosswalks and bulb-outs in the designated area, while using planters and temporary bollards as a barrier between users and vehicles.

As funding and resources become available, these intersections will evolve from temporary design elements to permanent design elements. Permanent elements include bulb-outs with concrete, pavers, or other effective finishes, planting beds, and lighting with banners. These elements create a safe space for pedestrians, slow down vehicles, and serve residents of all ages and abilities.

EARLY PHASING



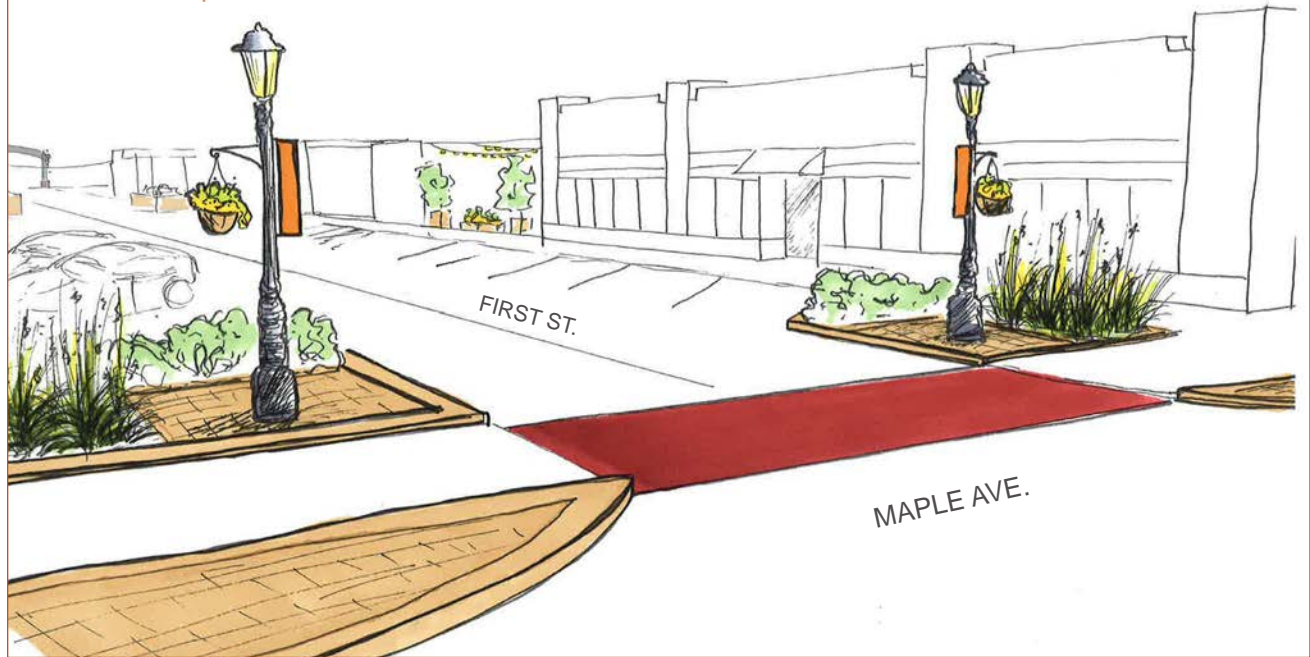
FINAL PHASING



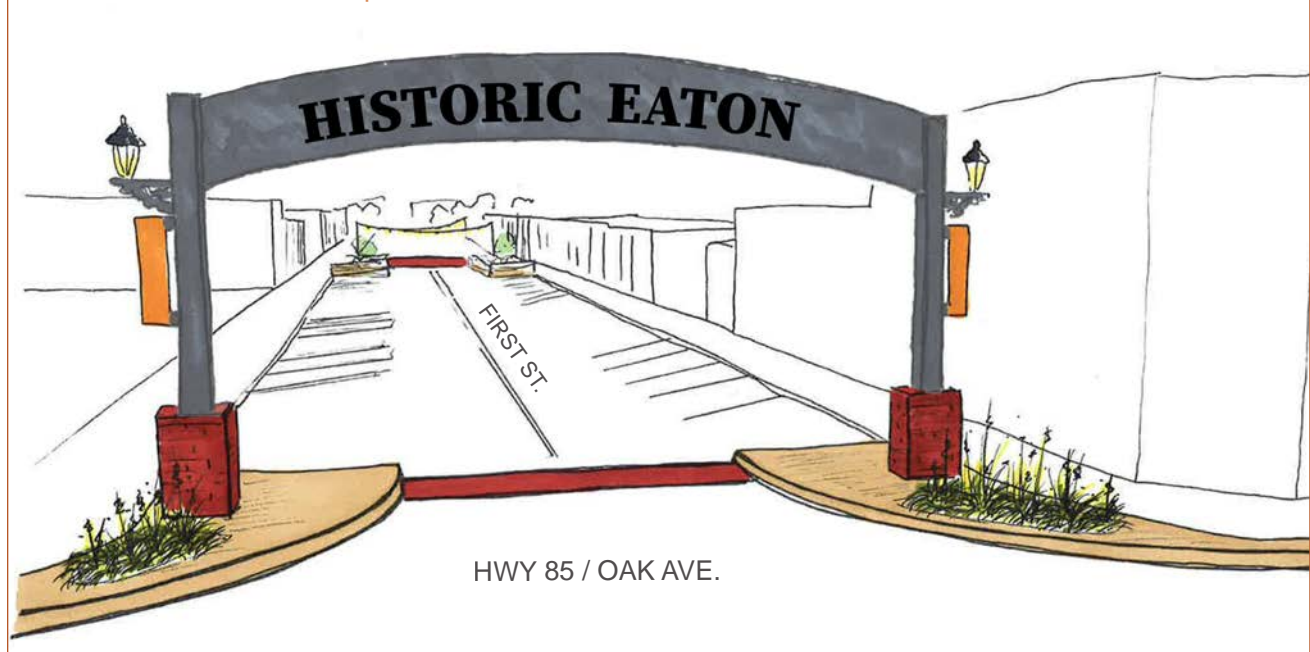
GATEWAYS

Gateways not only provide an opportunity to create a sense of arrival and departure, but they also provide an opportunity to showcase community pride and identity. When paired with other placemaking elements, like banners, they create uniformity for complimentary signage that help create a positive and pedestrian scale experience for community members and pedestrians.

GATEWAY | MAPLE AVE.



GATEWAY EXAMPLE | HWY 85 / OAK AVE.



CROSSWALKS

In order to create a safe space for both pedestrians and drivers, a series of high visible crosswalks are proposed at the intersections of First Street and Maple Avenue, First Street and Elm Avenue, as well as First Street and Highway 85 / Oak Street. In addition to traditional crosswalks, bulb-outs are proposed with other features to signal to drivers to slowdown, while providing a shortened crossing for pedestrians. There are a variety of different materials that can be used for crosswalks including paint, stamped concrete, and thermoplastic. Painted crosswalks are an effective and low-cost option, but will require more maintenance long-term.



OPTION 1: PAINTED CROSSWALKS



OPTION 2: STAMPED CROSSWALKS



OPTION 3: THERMOPLASTIC CROSSWALKS



FINAL PLAN

Through developing a collective vision, goals, and topic areas, the final plan reflects the community and key stakeholders priorities and desires for the next 5 - 10 years to be incorporated into the revitalization of downtown.

This Downtown Revitalization Plan provides a picture of the future as seen by the Town, Hometown Revitalization Committee, and community members.

This project will be reviewed by Town staff under all applicable regulations, ensuring it considers ADA accessibility and pedestrian safety and visibility.





NOTE: Handicap parking spaces and ADA design improvements to be coordinated with construction documents.



5 | ACKNOWLEDGMENTS

Many individuals and volunteers contributed to the development of this plan, including the public participation from the community. A special thank you to all individuals involved in an on-going basis.



HOMETOWN REVITALIZATION COMMITTEE

Weston Hager, Chair
Elizabeth Perkins, Secretary
Liz Heid, Trustee
Elaine Giersch, Member
Dawn Hass, Member
Marq Nichols, Former Member
Lanie Isbell, Former Member
Lynn Akney, Former Member
Liz Godsey, Former Member

TOWN OF EATON

Wesley LaVanchy, Town Administrator
Greg Brinck, Assistant Town Administrator
Jane Winter, Town Clerk
Jeff Schreier, Former Town Administrator

Karla Winter, Commissioner - Chair
Bond Baiamonte, Commissioner
Brad James, Commissioner
Glen Babcock, Commissioner
Jason Radke, Commissioner

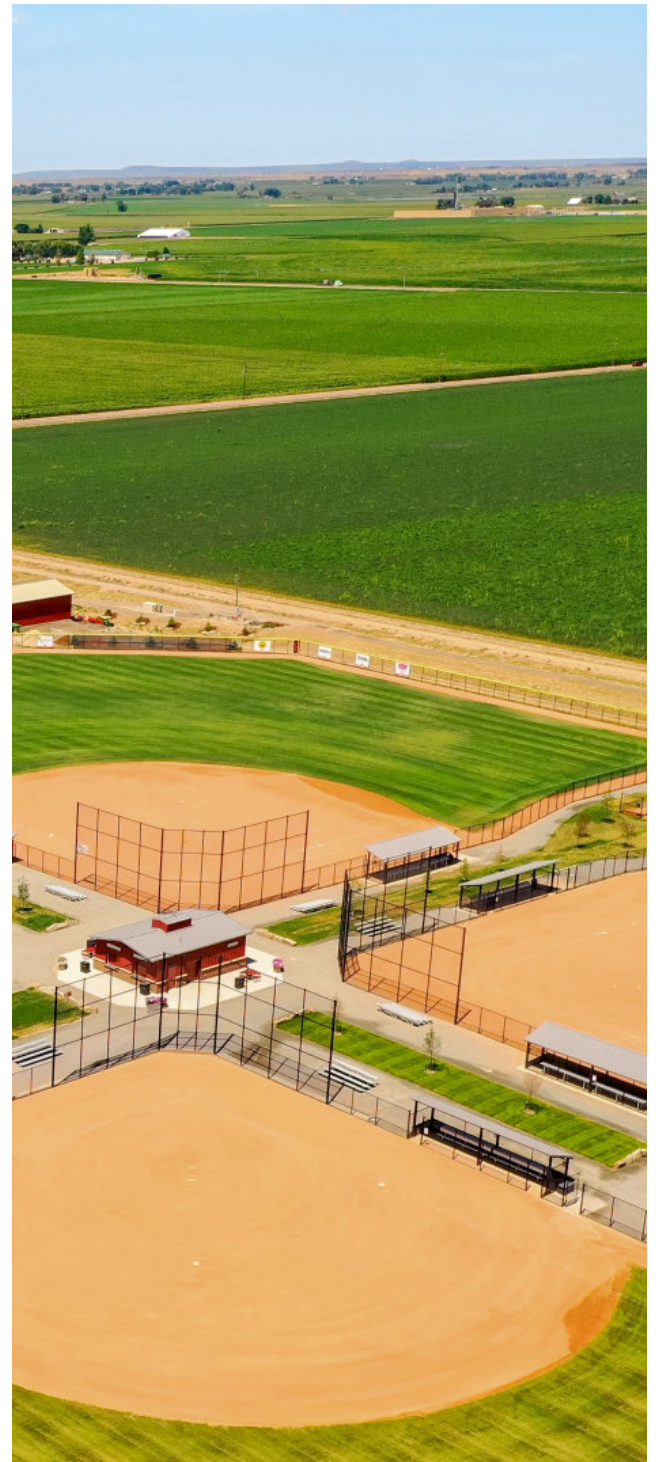
Scott Moser, Mayor
Liz Heid, Mayor Pro-Tem
Coby Gentry, Trustee
Karla Winter, Trustee
Glenn Ledall, Trustee
Lee D. Griffith, Trustee
Nina Lewis, Trustee

BASELINE ENGINEERING CORPORATION

Vince Harris - AICP, Principal Planner
Kortney Harris, Landscape Designer II
Lauren Richardson, Associate Planner

EATON SCHOOL DISTRICT

Jay Tapia, School District Superintendent





Town of Eaton

Established in 1892



TOWN OF EATON
LAND DEVELOPMENT APPLICATION

223 1ST Street, Eaton, CO 80615 • (970) 454-3338 • Fax (970) 454-3339 • www.colorado.gov/townofeaton

COMPLETE ALL BOXES

Applicant Name: WELD COUNTY SCHOOL DISTRICT RE-2	Applicant Address & Zip Code: 200 PARK AVE, EATON, CO 80615
Applicant Phone:	Applicant Email:
Property Owner Name: WELD COUNTY SCHOOL DISTRICT RE-2	Property Owner Address & Zip Code: 200 PARK AVE, EATON, CO 80615
Property Owner Phone:	Property Owner Email:
Project Name: EATON PLAZA SCHEMATIC PLAN PUD	Project Description: PUD SCHEMATIC PLAN
Project Address/Location: 25 CHEYENNE AVE	Project Parcel Number: 070931325001
Subdivision/Lot/Block: EATON TOWN B41 LNONE	Section/Township/Range: S31, T7N, 65W
Existing Zoning: R-2	Proposed Zoning: PUD
Existing Use: VACANT	Proposed Use: RESIDENTIAL/ MIXED-USE

APPLICATION AGREEMENT:

I, as the applicant, hereby certify that I believe to the best of my knowledge that all information supplied with this application is true and accurate and that consent of the property owner listed above, without which the requested action cannot lawfully be accomplished, has been granted. Permission is also hereby granted to the Town of Eaton staff and their consultants to physically enter upon and inspect the subject property and take photographs as necessary for preparation of the case. In addition, by signing this application I am agreeing that I am authorized to sign on behalf of the property owner, or business-owner, or applicant and commit and agree to signing a Developer Cost Reimbursement Agreement and deposit with the Town the sum of \$_____ to be used to pay the Town's expenses to review, evaluate and process the Application ("Deposit"), which funds may be used to pay the cost of third-party consultants plus fifteen percent (15%) of such actual costs for Town staff administrative costs and supplies. I agree that I am not acquiring any rights by virtue of the payment of the Town's expenses. I also understand that Land Use approvals do not entitle, nor grant building permits. Building permits are required in addition to and after land use approval and prior to site improvements including but not limited to grading, earth work, or construction of utilities or buildings.

Applicant's Signature

Date:

9/21/2023



TOWN OF EATON
LAND DEVELOPMENT APPLICATION – SUBMITTAL REQUIREMENTS
223 1ST Street, Eaton, CO 80615 • (970) 454-3338 • Fax (970) 454-3339 • www.colorado.gov/townofeaton

Project Name: EATON PLAZA SCHEMATIC PLAN PUD	Applicant:	Date:
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APPLICATION TYPE

<input type="checkbox"/> Rezone <input checked="" type="checkbox"/> Planned Unit Development (PUD) <input type="checkbox"/> Subdivision – Preliminary Plat <input type="checkbox"/> Subdivision – Final Plat <input type="checkbox"/> Site Plan	<input type="checkbox"/> Annexation <input type="checkbox"/> Disconnection <input type="checkbox"/> Vacation of Right-of-Way <input type="checkbox"/> Variance	<input type="checkbox"/> Special Review Use <input type="checkbox"/> Temporary Use <input type="checkbox"/> Nonconforming Use <input type="checkbox"/> Oil and Gas Drilling
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REQUIRED SUBMITTAL ITEMS (to be filled out by staff)

<ul style="list-style-type: none"><input checked="" type="checkbox"/> 1) Land Development Application Form: A fully completed and executed application on the form provided by The Town of Eaton<input checked="" type="checkbox"/> 2) Cover Letter/Narrative: The cover letter must provide a clear and concise description of the proposal<input checked="" type="checkbox"/> 3) Vicinity Map: Project location and context<input checked="" type="checkbox"/> 4) Proof of Ownership: A copy of recorded deed(s) reflecting current ownership. If there is a mortgage on the property, a copy of recorded deed(s) of trust/mortgages to any and all lending agencies and any and all liens of record are also required<input checked="" type="checkbox"/> 5) Proof of Clear Title: Title commitment or title policy guaranteeing clear title, including legible copies of any reported documents referenced by book and page or reception number, dated no earlier than three (3) months prior to the date this application is submitted<input checked="" type="checkbox"/> 6) Written legal description of property boundary<input checked="" type="checkbox"/> 7) Explanation of Water and Sewer sources<input checked="" type="checkbox"/> 8) Explanation of Access and/or Copy of Access Permit<input checked="" type="checkbox"/> 9) Signed Developer Cost Reimbursement Agreement as provided by the Town<input checked="" type="checkbox"/> 10) Payment of deposit in the amount of \$ _____.<input type="checkbox"/> 11) List and map of property owners and addresses in accordance with public notice requirements<input type="checkbox"/> 12) Planned Unit Development (PUD) Graphic Exhibit<input type="checkbox"/> 13) Annexation Plat<input type="checkbox"/> 14) Rezone Graphic Exhibit<input type="checkbox"/> 15) Concept Plan<input type="checkbox"/> 16) Preliminary Plat<input type="checkbox"/> 17) Final Plat<input type="checkbox"/> 18) Right-of-Way Vacation Exhibit	<ul style="list-style-type: none"><input type="checkbox"/> 19) Survey of the property showing property dimensions, existing structures, adjacent roadways, existing easements, etc.<input type="checkbox"/> 20) Site Plan<input type="checkbox"/> 21) Preliminary Drainage Report and Plan OR Drainage Letter<input type="checkbox"/> 22) Final Drainage Report and Plan OR Drainage Letter<input type="checkbox"/> 23) Floodplain Report (if property is within mapped flood hazard area)<input type="checkbox"/> 24) Geologic Report<input type="checkbox"/> 25) Grading and Erosion Control Plan<input type="checkbox"/> 26) Civil Construction Plans for on site improvements<input type="checkbox"/> 27) Preliminary Plans for public improvements<input type="checkbox"/> 28) Final Plans for public improvements<input type="checkbox"/> 29) Quantities and cost estimates for public improvements (Engineer's Estimate)<input type="checkbox"/> 30) Traffic Analysis (fewer than 1,000 VPD) or Traffic Study (greater than 1,000 VPD and must be prepared by a Professional Engineer)<input type="checkbox"/> 31) Utility Report and/or Plan<input type="checkbox"/> 32) Landscape Plan<input type="checkbox"/> 33) Building Elevations<input type="checkbox"/> 34) Development Agreement (prepared by the Town)<input type="checkbox"/> 35) Certification of notice from property owner to mineral estate owners of record pursuant to CRS 24.6.55-103, within 30 days before hearing, if lot lines are changed or created<input type="checkbox"/> 36) Other _____ <p>Note: All surveys, plats, and plans to be scaled and dimensioned.</p>
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TOWN OF EATON, COLORADO

RESOLUTION NO. 2023-14

APPROVING PLANNED UNIT DEVELOPMENT SCHEMATIC PLAN AND PRELIMINARY DEVELOPMENT PLAN FOR THE EATON ELEMENTARY SCHOOL SITE LOCATED AT 10 CHEYENNE AVENUE, EATON, COLORADO 80615, SITUATED IN SECTION 31, TOWNSHIP 7 NORTH, RANGE 65 WEST OF THE 6TH P.M., TOWN OF EATON, COUNTY OF WELD, STATE OF COLORADO, AND KNOWN BY LEGAL DESCRIPTION AS ETN 14145 ALL BLK41 (PARCEL NO. 070931325001), CONTAINING APPROXIMATELY 3.45 ACRES.

WHEREAS, the Town of Eaton, Colorado (the “Town”) is a municipal corporation duly organized and existing under the Constitution and laws of the State of Colorado; and

WHEREAS, the Town Board of Trustees (“Town Board”) is vested with the authority to administer the affairs of the Town; and

WHEREAS, the Weld County School District RE-2, a Colorado public school district (“School District”), is the owner of real property previously used as the Eaton Elementary School, located at 10 Cheyenne Avenue, Eaton, Colorado 80615, situated in Section 31, Township 7 North, Range 65 West of the 6th P.M., Town of Eaton, County of Weld, State of Colorado, and known by legal description as ETN 14145 ALL BLK41 (Parcel No. 070931325001), consisting of approximately 3.45 acres, as more fully described on Exhibit A attached hereto and incorporated herein by reference (“Property”); and

WHEREAS, the School District submitted an application to the Town for approval of a Planned Unit Development (“PUD”) Schematic Plan and Preliminary Development Plan for the Property pursuant to Section III of Chapter VII of the Eaton Municipal Code (“Code”), as more fully described and depicted Exhibit B; and

WHEREAS, on October 5, 2023, the Planning Commission held a hearing, reviewed the request and, upon evaluation of the criteria set forth in Sections 7-3-7 and 7-3-11 of Code, recommended that the Town Board approve the PUD Schematic Plan and Preliminary Development Plan with conditions; and

WHEREAS, on October 19, 2023, the Town Board held a hearing concerning the PUD Schematic Plan and Preliminary Development Plan and, after considering the Planning Commission’s recommendations, reviewing the file, the criteria set forth in Section 7-3-7 of the Code and other relevant criteria and considering the evidence presented at the hearing, found as follows:

1. Development of the Property as a PUD will result in a higher quality development as a result of the achievement of one or more purposes provided in Section 7-3-1 of the Code;

2. Development of the Property as a PUD is consistent with the Town's Comprehensive Plan;
3. The School District has established that the conditions and standards of the PUD regulations as set forth in Sections 7-3-2 and 7-3-3 of the Code will be achieved; and
4. The School District has met the submittal requirements contained in Sections 7-3-10 of the Code.

WHEREAS, based on the foregoing, the Town Board desires to approve the PUD Schematic Plan and Preliminary Development Plan for the Property subject to the condition set forth below.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF THE TOWN OF EATON, COLORADO, THAT:

Section 1. The PUD Schematic Plan and Preliminary Development Plan for the Property set forth and depicted on Exhibit B, attached hereto and incorporated by reference, is hereby approved, subject to the following condition:

- A. Prior to development of the Property, the developer shall be required to submit to the Town and obtain Town Board approval of a final development plan and written development agreement for the Property in accordance with Article II of Section III of Chapter VII of the Eaton Municipal Code, as amended.

Section 2. This Resolution shall be effective upon adoption.

PASSED, SIGNED, APPROVED, AND ADOPTED this 19th day of October 2023.

TOWN OF EATON, COLORADO

ATTEST:

By: _____
Margaret Jane Winter, Town Clerk

By: _____
Scott E. Moser, Mayor

TOWN OF EATON, COLORADO
ORDINANCE NO. 638

APPROVING REZONING OF THE PROPERTY KNOWN AS THE EATON ELEMENTARY SCHOOL SITE LOCATED AT 10 CHEYENNE AVENUE, EATON, COLORADO 80615, SITUATED IN SECTION 31, TOWNSHIP 7 NORTH, RANGE 65 WEST OF THE 6TH P.M., TOWN OF EATON, COUNTY OF WELD, STATE OF COLORADO, AND KNOWN BY LEGAL DESCRIPTION AS ETN 14145 ALL BLK41 (PARCEL NO. 070931325001), CONTAINING APPROXIMATELY 3.45 ACRES, TO PLANNED UNIT DEVELOPMENT

WHEREAS, the Town of Eaton, Colorado is a municipality duly organized and existing under the Constitution and laws of the State of Colorado; and

WHEREAS, the Town Board of Trustees ("Town Board") is vested with authority to administer the affairs of the Town; and

WHEREAS, the Weld County School District RE-2, a Colorado public school district ("School District"), is the owner of real property previously used as the Eaton Elementary School, located at 10 Cheyenne Avenue, Eaton, Colorado 80615, situated in Section 31, Township 7 North, Range 65 West of the 6th P.M., Town of Eaton, County of Weld, State of Colorado, and known by legal description as ETN 14145 ALL BLK41 (Parcel No. 070931325001), consisting of approximately 3.45 acres, as more fully described on Exhibit A attached hereto and incorporated herein by reference ("Property"); and

WHEREAS, the Property is currently zoned R-2, Lower Density Single-Family Residential; and

WHEREAS, the School District submitted an application to re-zone the Property to Planned Unit Development (PUD); and

WHEREAS, on October 19, 2023, the Town Board held a public hearing to consider a Schematic Plan and Preliminary Development Plan for the Property and determine appropriate zoning for the Property; and

WHEREAS, after considering the Planning Commission's recommendation, reviewing the file and conducting such hearing, the Town Board approved the Schematic Plan and Preliminary Development Plan for the Property; and

WHEREAS, based similarly upon the evidence received at the hearing and review of the file, the Town Board finds that the requested zoning of the Property to Planned Unit Development (PUD) conforms to the Town of Eaton Comprehensive Plan and should be approved.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN BOARD OF THE TOWN OF EATON, COLORADO, THAT:

1. Zoning Approval. Zoning of the real property located at 10 Cheyenne Avenue, Eaton, Colorado 80615, situated in Section 31, Township 7 North, Range 65 West of the 6th P.M., Town of Eaton, County of Weld, State of Colorado, and known by legal description as ETN 14145 ALL BLK41 (Parcel No. 070931325001), consisting of approximately 3.45 acres, shall hereby be designated as Planned Unit Development (PUD).
2. Duration of Planned Unit Development (PUD) zoning. Absent further formal action of the Town Board, the Property shall hereinafter remain zoned Planned Unit Development (PUD).
3. Effective Date. This Ordinance, after its passage on final reading, shall be numbered, recorded, published and posted as required by law and the adoption, posting and publication shall be authenticated by the signature of the Mayor and the Town Clerk. This Ordinance shall be effective thirty (30) days after its publication. The Town Clerk shall certify the date of publication and such certification shall be maintained with the original of this Ordinance. The Town Clerk shall make not less than three copies of the adopted Town Code, including this Ordinance, available for inspection by the public during regular business hours.
4. Recordation. Upon the effective date, the Town Clerk is directed to file this Ordinance with the real estate records of the Weld County Clerk and Recorder.

INTRODUCED, APPROVED AND ADOPTED by the Town Board of Trustees of the Town of Eaton, Colorado, this 19th day of October 2023.

TOWN OF EATON, COLORADO

ATTEST:

By: _____
Margaret Jane Winter, Town Clerk

By: _____
Scott E. Moser, Mayor



Eaton Town Board Agenda Item

TO: Town of Eaton Board of Trustees
FROM: Juan Romero, Public Works Director
DATE of MEETING: October 19, 2023
TITLE/SUBJECT: EATON 2023 SANITARY SEWER CLEANING & CCTV SERVICES

DESCRIPTION

The Town's preventative maintenance program is required by the State of Colorado to clean and inspect one third of the Town's wastewater collection system annually. This is accomplished with a high-pressure internal pipe cleaner where a nozzle and hose assembly are placed into a manhole and pushed to the upstream manhole with hydraulic pressure and slowly retrieved to the entrance point where any debris, grit, grease, roots or the like will be removed from the collection system. Immediately following the cleaning, a closed-circuit camera is placed into the pipeline and driven to the upstream manhole recording to video the inside condition of the collection system.

SUMMARY

The project was posted on September 07, through BIDNet, a recognized bid posting site specifically for targeted governments in Colorado and the region. 40 companies downloaded the associated RFP documents. Several companies attended the voluntary virtual Prebid Meeting held on September 19, 2023.

KEY POINTS

Additional benefits of the preventative maintenance program include.

- Reduce the Town's chance of experiencing sanitary sewer overflows.
- Protects the Town's wastewater treatment plant, homes, businesses, and public health.
- Keep focus on the Town's infrastructure to see return on investment.

COST & BUDGET

Company	Bid Amount
DES Pipeline Maintenance	\$ 38,309.00
Hydro Physics	\$ 42,943.46
National Power Rodding	\$ UNRESPONSIVE – Did not utilize Add #01 Bid Schedule
PipeView America	\$ 61, 218.03
Pro Pipe	\$ 55,623.83



223 1st St, Eaton, CO 80615



(970) 454-3338



townofeaton.colorado.gov

Work Force, Inc

\$101,249.75

The bids were evaluated on fairness, accuracy, and completeness of the submittal, experience, understanding of the project, schedule, and cost. In addition, supplied references were contacted for opinions on capabilities, responsiveness, workmanship, adherence to schedules, etc.

RECOMMENDATION

We recommend accepting DES Pipeline Maintenance. to perform the 2023 Sanitary Sewer Cleaning & CCTV project for a Base Bid of \$38,309.00.

This project was based on estimated areas typically performed in a revolving 3-year program and will be paid for by the linear foot for cleaning and closed circuit T.V. video.

As such, we also recommend that the project budget be extended to the not exceed amount of \$50,000 to address unexpected overruns administratively. Additionally, staff requests to allow for an optional 2-year extension agreement, subject to annual budget appropriations and contractor's performance of work.

Upon Board approval, a Notice of Award will be issued to the Contractor.




Town of Eaton
2023 Sanitary Sewer Cleaning CCTV Services
Eaton Town Hall
Monday, October 2, 2023, 4:00 p.m.

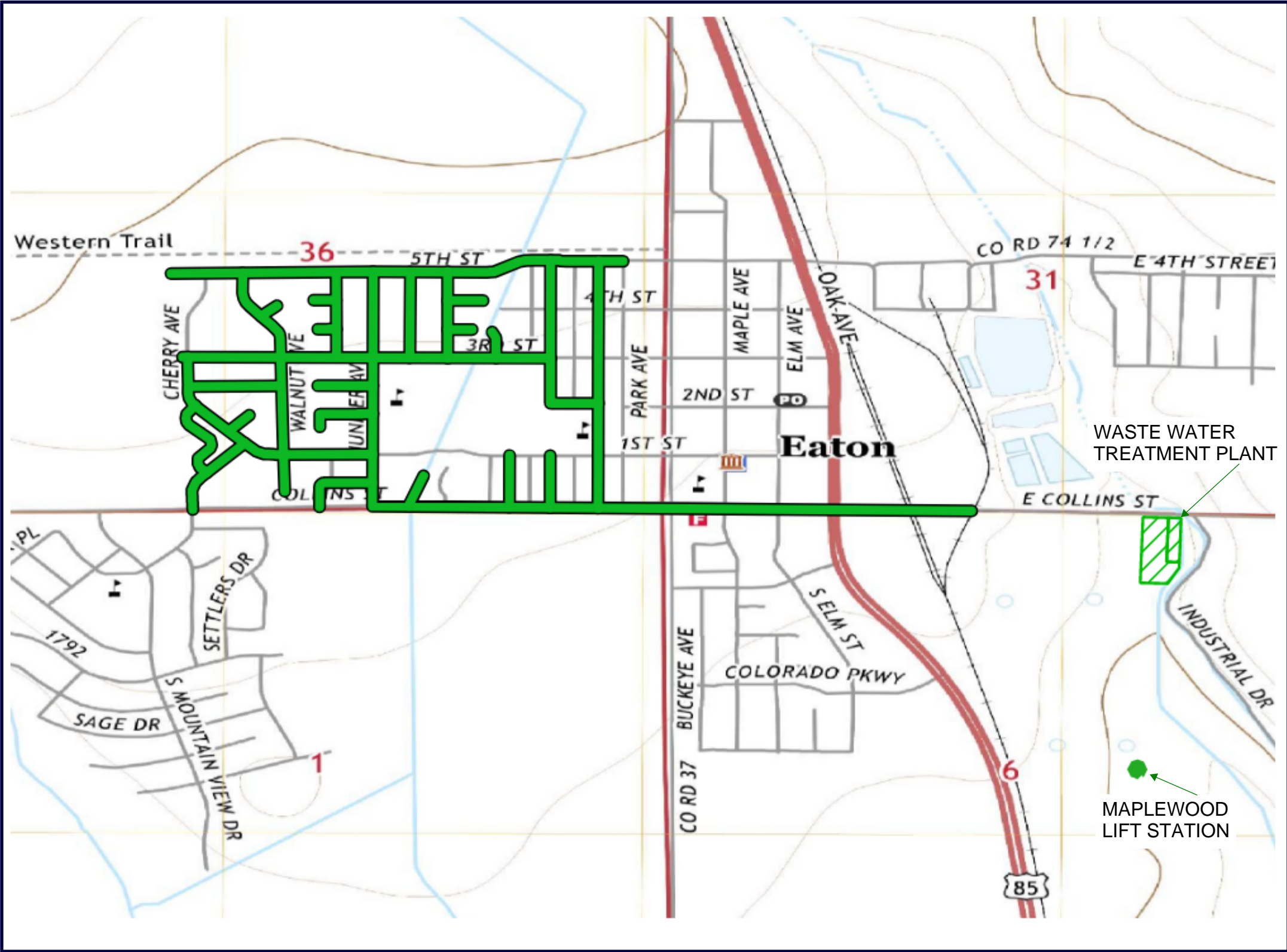
Item	Description	Quantity	Units	DES Pipeline Maintenance		Hydro Physics		National Power Rodding		Pipe View America		Pro Pipe		Work Force, Inc.			
				Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount		
SANITARY SEWER CLEANING																	
1.	6" - 8" diameter pipe	26,385	LF	\$0.50	\$13,192.50	\$0.62	\$16,358.70		UNRESPONSIVE: DID NOT UTILIZE ADDENDUM #1		\$1.17	\$30,870.45	\$0.66	\$17,414.10	\$1.25	\$32,981.25	
2.	10-inch diameter pipe	3,364	LF	\$0.50	\$1,682.00	\$0.62	\$2,085.68				\$1.17	\$3,935.88	\$0.82	\$2,758.48	\$1.25	\$4,205.00	
3.	12-inch diameter pipe	2,515	LF	\$0.50	\$1,257.50	\$0.63	\$1,584.45				\$1.17	\$2,942.55	\$0.95	\$2,389.25	\$1.25	\$3,143.75	
4.	15-inch diameter pipe	3,007	LF	\$0.50	\$1,503.50	\$0.63	\$1,894.41				\$1.17	\$3,518.19	\$1.19	\$3,578.33	\$1.25	\$3,758.75	
5.	18-inch diameter pipe	638	LF	\$0.50	\$319.00	\$0.63	\$401.94				\$1.17	\$746.46	\$1.72	\$1,097.36	\$1.25	\$797.50	
SUBTOTAL FOR CLEANING					\$17,954.50		\$22,325.18					\$42,013.53		\$27,237.52		\$44,886.25	
SANITARY SEWER CCTV																	
6.	CCTV, any size diameter pipe, incl. electronic data, reports, etc.	35,909	LF	\$0.50	\$17,954.50	\$0.42	\$15,118.28					\$0.50	\$17,954.50	\$0.59	\$21,186.31	\$1.50	\$53,863.50
SUBTOTAL FOR CCTV					\$17,954.50		\$15,118.28						\$17,954.50		\$21,186.31		\$53,863.50
STRUCTURE CLEANING																	
7.	Grit Chamber (25-ftx7-ftx14-ft), w 7-ft water	1	LS	\$1,200.00	\$1,200.00		\$0.00	\$				\$750.00	\$750.00	\$4,800.00	\$4,800.00	\$1,000.00	\$1,000.00
8.	Lift Station (6-ft dia x 15-ft deep), w 5-ft water	1	LS	\$1,200.00	\$1,200.00		\$0.00					\$500.00	\$500.00	\$2,400.00	\$2,400.00	\$1,500.00	\$1,500.00
SUBTOTAL FOR STRUCTURES					\$2,400.00		\$5,500.00						\$1,250.00		\$7,200.00		\$2,500.00
Total Bid					\$38,309.00		\$42,943.46						\$61,218.03		\$55,623.83		\$101,249.75
Extra Sewer Cleaning beyond required minimum of 2 pas PER HR					\$225.00		Did not submit						\$230.00		\$320.00		N/C

***they just
plugged in an
amount for the
bottom 2

TOWN OF EATON
SEWER JETTING



-  WWTP
-  Maplewood Lift Station
-  Sewer Lines



NEW BUSINESS

STAFF REPORT(S)

Town of Eaton

MONTHLY STAFF REPORT

November 2023



ADMINISTRATION



TOWN OF EATON STAFF REPORT

Town Staff continue to work on council priority projects across all departments. The updated staff report will be a summary of the previous month's activities. This report will be published in the monthly meeting packet and separately on the Town's website. The goal is to provide the Board and community with increased transparency into staff activities.

Hometown Revitalization Committee: Small Business Saturday November 25

The Committee is working on shared advertisement for Small Business Saturday which is a national day to support local businesses. SBS falls on the Saturday after Thanksgiving annually. This year we asked local businesses to send us their promotions so we can do shared advertising in the Town's utility bill and the North Weld Herald.

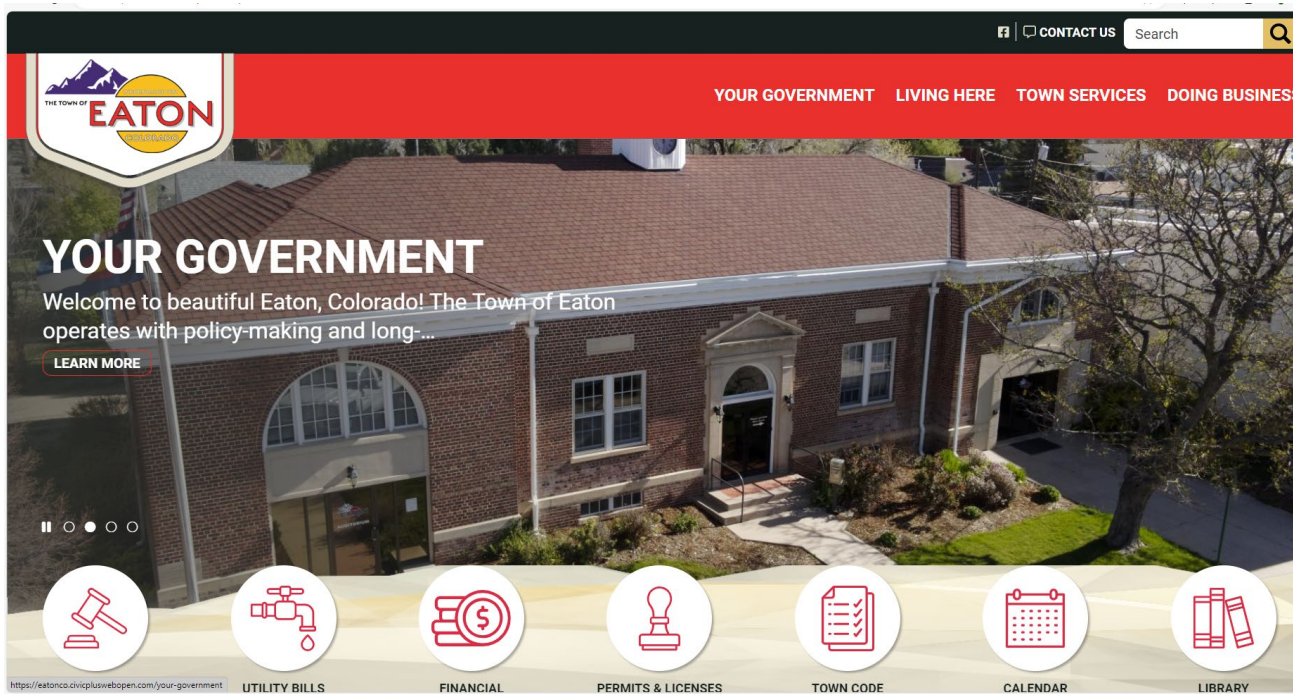
DOLA Grant Presentations

Town of Eaton applied for two Department of Local Affairs, Energy and Mineral Impact Grants this cycle. Assistant Administrator, Greg Brinck and Mayor Pro Tem Liz Heid will be presenting them to the grants committee in Avon on Tuesday, October 24. The first

grant is for water meter replacements for water meters that are still inside homes. The second grant is for 1st St construction. Grant awards are expected in December.

Website

Town staff and Slate have been working to get the new website up and running. The new site is expected to be published before the end of October.



Finance

CASH ALLOCATION **AUGUST**

General Fund	4,542,593
Library	6,060,233
Streets	3,196,054
Water	3,520,669
Sewer	834,123
Sanitation	219,870
Irrigation	193,848
<u>Special Revenue</u>	<u>1,142,990</u>
TOTAL	19,710,380

SALES TAX

	2021	2022	2023
January	264,114	325,462	310,368
February	204,045	255,289	268,430
March	218,997	269,309	269,037
April	309,747	287,382	343,950
May	268,755	262,003	322,989
June	278,204	287,739	307,767
July	332,329	306,415	337,388
August	283,600	364,272	340,289
September	286,652	393,407	351,581
October	293,425	380,582	
November	271,386	324,619	
December	281,838	345,475	
TOTAL	3,293,092	3,801,954	2,851,799

Liquor License(s)

Bulzomi Brewery Company, 208 Oak Avenue requested a transfer of the Special Use Permit from Sheaf & Kettle Brewing Company by means of a resolution which was approved September 21, 2023, by the Town Board of Trustees.

The State of Colorado has issued a Wholesale Beer (malt liquor) license and Sales Room Malt license as of October 3, 2023, to Bulzomi Brewery Company.

Street Vendor License(s) Issued

Name: Tacos El Bajio ~ Location: 151 S Oak Ave ~ Ace Hardware

Business License(s)

- 110 Total Business/Home Occupation Licenses have been issued as of October 5, 2023

Freedom Mailing Services

The Clerk's office has been in communication with Freedom Mailing Services, a company from Utah, that specializes in printing, computer sorting, stuffing and post office preparation and delivery of the utility billings to the post office in a 24 hour turn around period. Freedom Mailing Services provides their services to a number of Town's in Colorado that have the same billing and credit card programs as the Town. Their references, here in Colorado, gave high recommendations of the service they provide. The Clerk's office looks forward to this service transition beginning in December 2023. Please, see the attached flyer for Freedom Mailing Services.

Freedom Mailing Services

We are pleased to present our statement processing services to municipal and utility companies. We have been providing these services for over thirty five years.



We specialize in providing the individualized, detailed attention your city/utility company deserves. Time, accuracy and image is essential. The faster and more accurate the statement is produced and mailed, the sooner the customer receives and pays their bill. We know from experience that cities and utility companies want their statement to reflect their individuality. Our pricing and services make it possible for cities/utility companies to design their statements to best convey their image and information for their residents. Using a custom form allows your image to be prominently promoted and residents feel more informed and part of the community. Our focus is to lighten your work load so your staff can better serve your customers needs.

The services we provide include: computer sorting, laser printing, folding, inserting, post office prep, post office delivery, and postage payment. **All of our services are guaranteed in a 24 hour turn around.** (Starting from the time the file is verified and permission is given to print). If you would like a **13 month usage graph** on each account, this can also be done at a minimal additional fee.

The software that is used to sort and optimize postage discounts is approved by the Postal Service and is rated among the very best in the mailing industry. With this software we can assign the post office automation requirements including the **Full Service Barcode**, carrier routes and optional endorsement line. This information will decrease your postage for full page bills and postcards.

Your postage savings **PAYS OUR FEES!**

Our computer program will print your entire statement, including the automation requirement, without altering your calculations or information.

Freedom Mailing Services can do all or any portion of your mailing requirements. We have the facilities and equipment to do the design, layout, and printing of your blank bills and envelopes, assist with newsletters, flyers, water quality reports and public information letters.

Getting started is only one step away. . . .

We can print your custom forms and envelopes in-house!

- Saves you shipping and handling fees.

- We store printed forms & envelopes in our facility at

No extra fee.

- For a price quote call — 801-373-2131.

Freedom Mailing Services
459 W Center Street
Orem, UT 84057

Phone 801-373-2131
services@freedommailingservices.com

Service Features and Benefits



File Preparation:

- City/utility companies calculates statements *as usual*.
- Send the file via Email or FTP connection to F.M.S.

Processing:

- F.M.S. sorts and updates all statements according to U.S.P.S. requirements to ensure their accuracy. Statements are sorted for the fastest delivery and the greatest postage discounts.
- Each city/utility company will be contacted to verify all the city/utility companies information *before* printing begins. This procedure eliminates the possibility of statement calculations being sent out incorrectly.

Printing:

- F.M.S. laser prints statements with the post office Intelligent Mail Barcode (IMB), endorsement line and package number. The Postage, CASS & Qualification reports are also printed. (These reports are required for any mailing with discounted postage rates.) Great care is taken for quality control on font style & sizes, exact positioning, account number barcodes, and usage graphs.

Delivery:

- All jobs are delivered to the post office that will ensure the fastest delivery to the recipient.

Costs

FULL PAGE STATEMENTS— PRE-PRINTED STOCK .635 cents per piece

Generating a Usage Graph is an additional .015 cents per statement

There is an additional fee for inserting extra inserts:

- 8 ½" x 11" to be folded and inserted is .016 cents a piece.
- 11" x 17" to be folded and inserted is .018 cents a piece.

FULL PAGE STATEMENTS—FULL COLOR, ONE PASS PRINTING .675 cents per piece

This includes bill processing, perfed paper, instant adjustments and postage

AUTOMATED POSTCARD STATEMENTS .515 cents per piece

CREATING PDF IMAGES OF EACH STATEMENT .05 cents per piece

CASS CERTIFICATIONS & NCOA ADDRESS UPDATES Service fee of .01 cents per record + \$30 download fee per file.

For more
information on any
of our services
please call us at
801-373-2131

September 2023

September was a busy month, for both calls and Community Policing. We did have a Toys From a Cop, cornhole tournament, football games and training. We welcomed back Officer Joshua Eisentraut as our assigned SRO. We are looking forward for a busy October and hope to bring 1st place to the EPD for trunk or treat. (monthly crime report attached)

Toys from a Cop

Cornhole Tournament

1st place The Commandos

2nd place 11 year detectives(Chiefs Team)

3rd place The Mighty Ducks

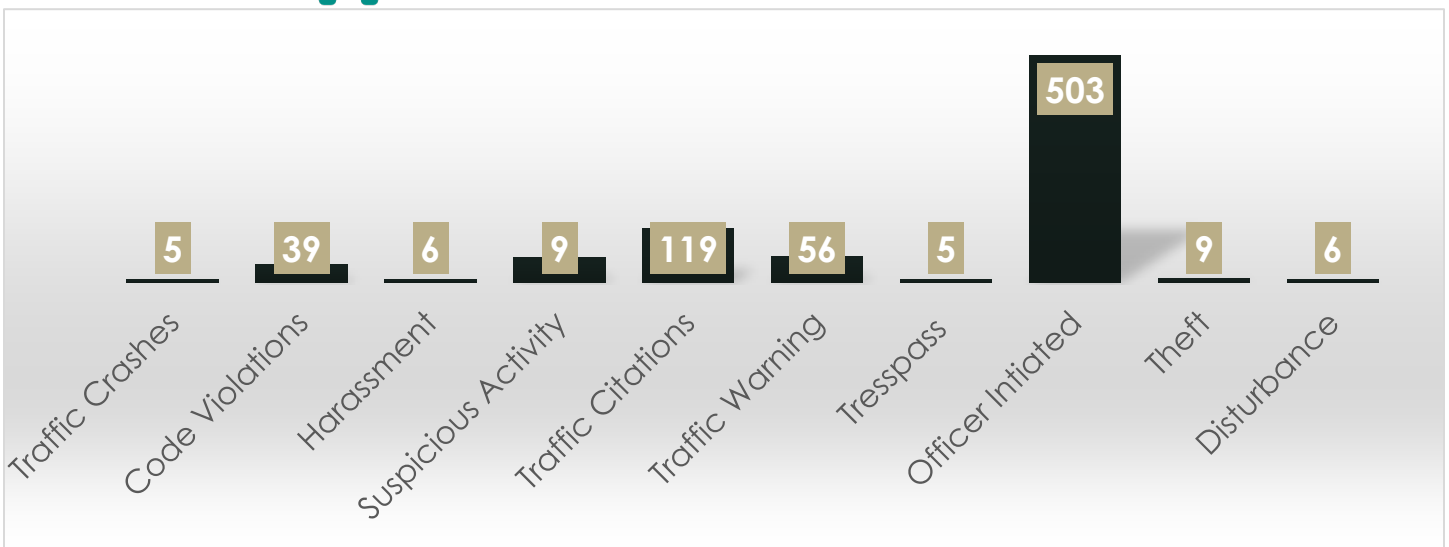
Thanks to all our Corn Hole sponsors:

Tyler Wright Edward Jones Branch, Costa Oil, Harsh Outdoors, Eaton Pizza, the Eaton School District and Eaton Rec Center

Welcome Back Officer Eisentraut!!



Activity Report



Damage to Building:



On 09/30/2023 at approx. 0138hrs a male vandalized the Eaton Police Department. The male who was identified and later arrested threw rocks threw several windows at the EPD, he also drove his car up to the building striking it with his front bumper causing the new stucco to tear. Officers were on a DUI call at the time of this incident and later found the damage and cleared the building to make sure no one gained entry. The male was known to us and is innocent until proven guilty. We are currently awaiting estimates for the damages. We have made changes to the security of the building by adding cameras and looking into blast protection for all the windows to ensure that the window is not completely broken to allow access to inside. We are also pricing out concrete bollards to put around perimeter of building to stop vehicles from striking it.

Officer of the Quarter:

Congratulations to Detective John Torres for being voted by his peers as the Officer of the Quarter. Detective Torres continues to close cases and is growing into his role as the department's detective. his work ethic and willingness to help his fellow Officer's is second to none. Congrats Detective.

Eaton Police Department Training

In September Officers trained active shooter response at BEE's. We hope to never have to use this training but will be HIGHLY prepared if we do. October we will be doing our last firearms training of the year.

Farewell:

I want to send a special thank you and farewell to Clerk Anderson. She has been a great employee and will be missed. Thank you for all you did for us, and we wish you the best of luck on your new journey.



Thank you Sponsors we couldn't do a lot of our events without you all

- Tyler Wright Edward Jones Branch
- Costa Oil
- Harsh Outdoors / Harsh Manufacturing
- Eaton Pizza
- Eaton School District
- Eaton Rec Center
- Bank of Colorado
- Dollar General
- Mauka Shaved Ice
- TDS
- ALLO
- Heritage Market
- McCarty's
- Dusty Kraft The Krafting Realty group
- C3 Real Estate
- ReDesign Concepts
- Scooters Coffee
- Coffee House 29
- Eaton Animal Den

PUBLIC WORKS



TOWN OF EATON STAFF REPORT

Water

The North Weld County Water District (NWCWD) is completing a Cost-of-Service Study for the District to provide for funding for operations and requisite infrastructure improvements to offset increasing treatment costs and increase distribution capacity. The NWCWD Board of Directors reviewed the following recommendations provided to them by their rate consultant at the October meeting. This information is still being revised but will give provide a since of what the district is looking to implement in the near future.

- *The proposed increase as described below represent a 30%-40% increase to the Town.*

- *Phasing – NWCWD is discussing phasing in the rate increases over several years.*
- *Rate Study -Town staff will incorporate this information in its own utility rate already underway and it will have a significant impact on rate recommendations that will be presented to the board later this year.*
- *Additional Taps - Approximately 300 wholesale taps will be available to the Town through 2032.*

CALCULATED COST OF SERVICE RATES

	Current water charges	Baseline cost-of-service water rates, 2023 update	Baseline cost-of-service water rates, 2023 updated since Sept. Board mtg.
Residential customers	\$4.44/1,000 gal	\$6.50/1,000 gal	\$6.50/1,000 gal
Commercial and Industrial	\$4.44/1,000 gal	\$4.30/1,000 gal	\$4.30/1,000 gal
Towns (average)	\$3.33/1,000 gal	\$4.40/1,000 gal average	\$4.71/1,000 gal average
Plant Investment fee	\$20,250/tap District \$15,100/tap Town	\$22,650 /tap District \$16,700 /tap Town	\$22,650 /tap District \$16,700 /tap Town

CALCULATED VOLUME CHARGE FOR TOWNS, BASED ON THEIR HISTORIC PEAKING FACTORS (\$/1000 GAL)

Town of Windsor	\$ 4.31
Town of Eaton	\$ 4.90
Town of Severance	\$ 4.60
Town of Ault	\$ 5.04
Town of Pierce	\$ 4.31
N. Colo Water Assoc #A-2110	\$ 4.90
Town of Nunn	\$ 4.90
Simple average	\$ 4.71

Lead and Copper

Public Works staff completed the required lead and copper testing. Results were sent to the state and property owners were informed of the results. Homeowners with high lead or copper are encouraged to replace their service lines or install whole home filters.

Water Consumption

	2020	2021	2022	2023
JAN	12,525,207	11,472,898	10,424,880	12,679,789
FEB	11,243,780	10,662,449	10,688,896	10,267,559
MAR	12,394,587	11,870,888	11,907,714	11,434,834
APR	17,112,089	12,598,290	16,656,327	13,074,439
MAY	24,567,315	14,291,705	24,565,316	19,878,605
JUN	36,750,817	36,436,524	36,349,698	17,087,198
JUL	39,188,581	37,908,840	32,601,027	22,887,478
AUG	30,732,320	33,298,026	35,937,752	29,215,911
SEP	29,919,228	31,690,711	30,111,855	30,953,000
OCT	18,425,881	17,019,826	17,353,315	
NOV	10,945,852	11,316,309	13,371,276	
DEC	10,881,184	10,728,770	11,701,990	

Sewer

The Town is continuing to work with CDPHE to get approval for the install of the new fan presses. The Town is working on our self certification and are hoping to get the presses installed in the coming weeks.

Parks/Cemetery

Parker Master Plan

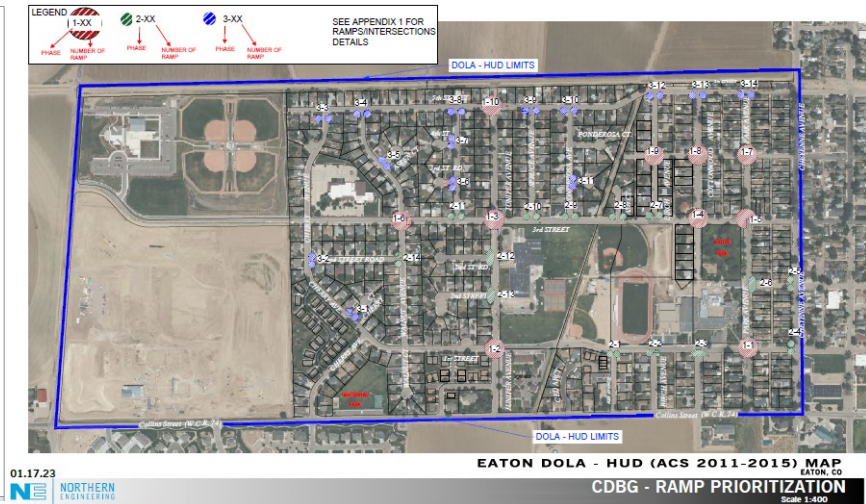
The Town hosted an open house for the Parks Master Plan on October 10, 2023. While the open house was not well attended, the online survey was completed by over 100 residents. The survey results are being analyzed by Baseline, our

consultants, and those will be formulated into a draft plan. There will be an additional open house and online survey for the community to see the draft plan and let the Town know if we are on the right track.

Streets/Transportation

The Weld County CDBG Program granted the Town an additional 90 days for the construction period for ramp replacement to July 1, 2024. This extension was due to the delay in the HUD grant agreement. This extension will ensure that the Town has adequate time to complete the ADA improvements in a satisfactory manner.

ESTIMATE OF PROBABLE COSTS - PHASE SUMMARY				
Project: Town of Eaton - DOLA/CDBG Sidewalk Replacement Costs				
Date: January 17, 2023				
Item Description	QUANTITY	UNITS	UNIT COST	COST
SUMMARY				
PHASE I				
Type 1 Combination	10	EA	\$ 2,984	\$ 29,840
Type 2 Diagonal	12	EA	\$ 3,094	\$ 37,128
Type 2 Small Radius Directional	15	EA	\$ 5,404	\$ 81,060
Type 2 Small One Direction	0	EA	\$ 2,035	\$ -
PHASE I TOTAL				\$ 148,028
PHASE II				
Type 1 Combination	8	EA	\$ 2,984	\$ 23,872
Type 2 Diagonal	9	EA	\$ 3,094	\$ 27,846
Type 2 Small Radius Directional	0	EA	\$ 5,404	\$ -
Type 2 Small One Direction	12	EA	\$ 2,035	\$ 24,420
PHASE II TOTAL				\$ 76,138
PHASE III				
Type 1 Combination	0	EA	\$ 2,984	\$ -
Type 2 Diagonal	4	EA	\$ 3,094	\$ 12,376
Type 2 Small Radius Directional	0	EA	\$ 5,404	\$ -
Type 2 Small One Direction	24	EA	\$ 2,035	\$ 48,840
PHASE III TOTAL				\$ 61,216
TOTAL ALL PHASES				\$ 285,382
Davis-Bacon Act /Prevailing Wages (30%)				\$ 85,615
TOTAL ESTIMATE OF PROBABLE COSTS				\$ 370,997



Mountain View Crossing

The pedestrian crosswalk at Collins and Mountain View should be completed this in the coming week. The flashing crosswalk signs were on backorder but have been delivered to the contractor. Work is expected to begin 10/18/2023.

TOWN OF EATON STAFF REPORT

In September, the library celebrated National Hispanic Heritage month with cultural programs and displays and National Library Card Sign-Up month with special activities and giveaways. Library usage continues to grow and we are on track to see an additional 10,000 visits this year. Computer usage, program attendance and meeting room reservations have surpassed pre-pandemic numbers, highlighting patron demand for these services. Of special note:

- The Library Board updated operational policies to expand meeting room usage for businesses, define library programs, clarify access permissions for library accounts, and approve 2024 holiday closures.
- The review process for the Town of Eaton's IGA with the High Plains Library District began in October with anticipated updates to technology services and staffing in the 2024 agreement.
- The library drew large crowds with the annual Fall Festival bringing 300 participants and bestselling author Craig Johnson bringing 200 participants, many of whom were first-time visitors.

Facilities

Library landscaping was updated this Fall with the addition of a Newport Plum tree, bushes and purple Columbines. The library's annual insurance walkthrough was conducted with CIRSA on September 13th. The Library Board approved Space Planning Committee recommendations on capital project scope and timeframes for an outdoor children's area, generator and HVAC upgrades. A public community meeting will be held this month to get neighborhood input on outdoor renovations.

Staffing

Two Library Associate openings have been posted to backfill vacancies for an Adult and Technology position and a Substitute position. These postings will be open through October 26th with an anticipated start date at the end of November. The Library Board approved expanded tuition reimbursement for qualifying coursework, staff completed their first annual in-service with North Range Behavioral Health and Emergenetics training, and several staff attended the annual Colorado Library Association Conference.

2023	Library Visits	Circulation	Program Attendance	Tech and Makerspace Support
January	2806	6335	779	39
February	2810	6570	806	38
March	3764	7331	955	44
April	3404	6310	905	51
May	3076	6659	805	44
June	3638	7094	1172	40
July	2966	6313	914	62
August	3357	6667	987	58
September	3319	6100	1053	57
October				
November				
December				



The Fall Festival Petting Zoo became the main attraction when a piglet escaped and had to be rounded up, much to the delight of kids!



Author Craig Johnson spent hours greeting long lines of fans, making sure every last book was signed. Eaton Library was his last stop on a 26 city tour.

PLANNING AND BUILDING



TOWN OF EATON STAFF REPORT

BUILDING PERMITS ISSUED

	2021	2022	2023
JAN	8	12	15
FEB	13	15	9
MAR	31	25	18
APR	16	12	18
MAY	28	15	11
JUN	25	16	18
JUL	20	8	21
AUG	22	29	23
SEP	18	21	14
OCT	18	18	
NOV	24	19	
DEC	16	14	

Building Permit Software

The Town of Eaton's Clerk Department will be working on the changeover from Cascade to CommunityCore for permitting. CommunityCore will be setting up training site accesses in the test site on October 9th so the clerks can navigate and familiarize themselves with the new system. There will be a training session to practice creating test permits in the system before the final sign off of Cascade. CommunityCore permitting will be live on Monday, November 6th.

Master Project List

Town Staff are working on updating the master land use project list to include more information for the Board and community. A new page on the new website is also being developed. It is expected that these will be completed before the November Board meeting.

Town of Eaton Master Project List – CURRENT PROJECTS Last update 10-13-2023

Project #	Case Name	Case Address	Proj Mgr	Review Type	Status
TE-19-02	Code Update	n/a	Vince Harris	PC/BOT Legislative	Working
TE-20-13	Eaton High School (new campus)	NE corner of Collins St. & CR35	Vince Harris	Administrative for Design Plan – Contract to build by BOT	Working
TE-20-06	Eaton Main Street Improvement Plan	Main Street	Vince Harris	PC/BOT Legislative	Working
TE-21-09	Eaton PD Range Plan	Eaton Ind Park Replat D	Lauren Richardson	TBD	On Hold
TE-22-02	Heinz SDP (Method Flow trailer violation) – building addition	115 E. First Street	Lauran Richardson	Administrative	Working
TE-22-03	TE-22-03 Kammerzell – Costa Oil SDP	281 E. Elm Ave	Lauren Richardson	Administrative	Approved
TE-22-05	Benjamin Eaton Elementary School Addition	100 S. Mountain View Dr	Lauren Richardson	Administrative	Approved
TE-22-10	Brown Farm Final Plat Fillings 1 & 2	17650 CR 74	Lauren Richardson	PC/BOT Quasi-judicial	Working
TE-22-11	25 Ash Ave Conversion SDP	25 Ash Ave	Lauren Richardson	Administrative	Working
TE-22-14	DCP Reeman Pipeline	080305300045	Lauren Richardson	PC/BOT Quasi-judicial	Approved
TE-22-15	DJ Basin Diesel Mechanic	080306111006	Will Charles	Administrative	Approved
TE-23-01	Eaton Community Church Parking Lot Expansion	1561 Benjamin Dr	Lauren Richardson	Administrative	Working
TE-23-04	Verizon Fuze SDP	151 S. Oak Ave	Lauren Richardson	Administrative	Approved
TE-23-05	EV Public Charging Station	224 1 st St	Vince Harris	Administrative	Approved
TE-23-06	Zito Trucking	601 E. Collins St	Lauren Richardson	Administrative	Working
TE-23-07	Suncor Energy Pipeline Pipe Yard	Lot 1 Sugar Factory Rplt 1	Vince Harris & Lauren Richardson	Administrative	Working
TE-23-08	Eaton Elementary School Master Plan & Rezone	25 Cheyenne Ave	Vince Harris	PC/BOT Quasi-Judicial	Working
TE-23-09	A&W Eaton Site Plan	680 Oak Ave	Lauren Richardson	Administration	Working
TE-23-10	Microbrewery Transfer	280 Oak Ave	Lauren Richardson	BoT	Approved
TE-23-11	Eaton Parks Master Plan	Town-wide	Vince Harris	PC/BOT Quasi-Judicial	Working
TE-23-12	Mainstreet Plans Review	Main Street	Vince Harris	Administrative	Working
TE-23-13	Agfinity Headquarters	110 Collins St	Lauren Richardson	Administrative	Working

Billable to the TOWN at the TOWN RATE

Billable to applicant at APPLICANT RATE

Pre-App or Formal case - Working

Project Approved – Waiting final docs and/or inspections

Quasi-Judicial

Closed

Eaton Police Department

Monthly CAD Incidents / Calls For Service

09 / 2023

Total Overall Incidents (By Method Received)

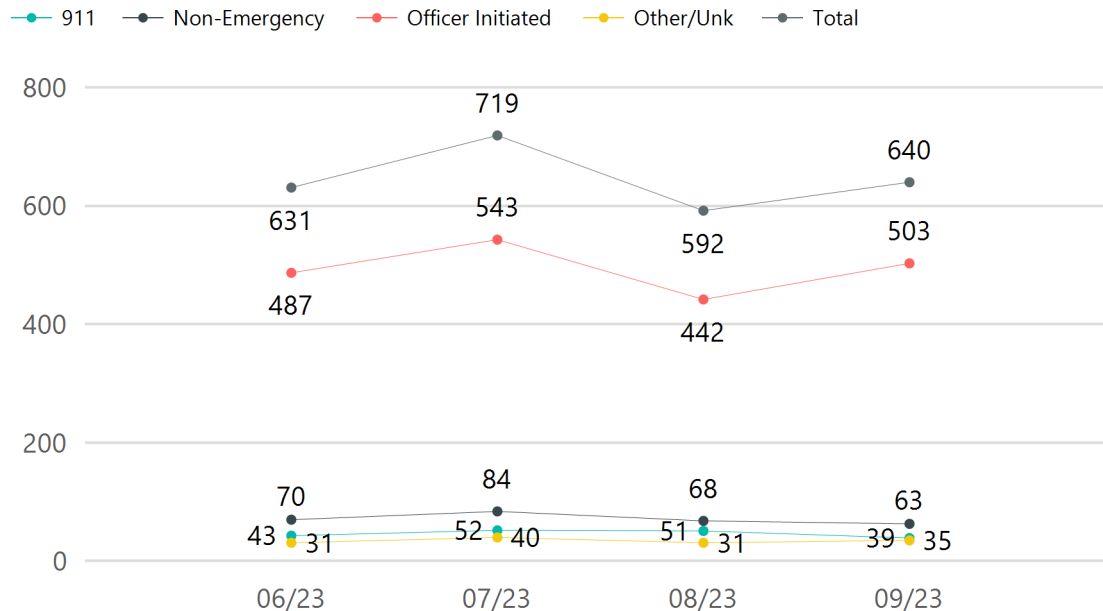
Total	640
911	39
Non-Emergency	63
Officer Initiated	503
Safe2Tell	3
Unknown	32

Total Overall Incidents (By Priority)

Total	640
1 - Critical	1
2 - High	8
3 - Medium	94
4 - Low	74
5 - General Services	260
6 - Planned	2
8 - Informational	1
9 - Traffic / CC	199
10 - Civil / Home	1

The Incidents counted and considered in this report are any Incidents in which any "Unit" belonging to the listed Agency was attached to - regardless of physical jurisdiction, regardless of disposition, and regardless of whether or not that "Unit" or the listed Agency was considered "Primary". The primary scope of this report includes incidents which occurred within the prior month from the time of publishing - although some report objects may include historical data for comparison.

Incident counts over Last 4 Months (By Category of Method Received)



Top 10 Incident Locations

450 SPRUCE AVE	5
151 S OAK AVE (ACE HARDWARE - OAK AVE)	4
1661 COLLINS ST (EATON HIGH SCHOOL)	4
BENJAMIN DR / ROCK RD	3
1431 FRONTIER RD	2
160 S OAK AVE (GUARDIAN STORAGE - EATON)	2
570 OAK AVE	2
328 HICKORY AVE	2
1230 1ST ST	2
150 JUNIPER AVE	2

This list includes the top 10 locations by incident occurrence during the last month. This list does not include officer-initiated incidents, or any incidents located at the address of the Police Department.

Count of Incidents (Overall) by Day of Week and Hour of Day - 09 / 2023

	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	Total
Sunday	2	1	3	1				3	2	2	1	1	2	3	1	3	2	2	6	2	5	5	4	3	54
Monday	2	2			1		1	3	1	2	1	7	2	4	2	2	3		1	3	4	5	5	1	52
Tuesday	3	3	2	4	3		1	3	8	9	8	7	7	5	7	4	4	4	5	3	8	4	6	4	112
Wednesday	2	3	4	4	2		2	6	3	3	4	5	3	6	2	3	11	4	7	11	8	12	3	6	114
Thursday	2	1	2	2	5		3	6	2	6	3	3	4	7	4	6	5	8	3	3	9	4	2	6	96
Friday	5	3	1	5	3		3	7	6	9	7	3	7	9	8	5	11	6	4	3	8	4	8	3	128
Saturday	1	3	4	1	1	1		2	3	1	4	4	2	5	4	3	6	5	7	9	6	5	4	3	84
Total	17	16	16	17	15	1	10	30	25	32	28	30	27	39	28	26	42	29	33	34	48	39	32	26	640

Count of Incidents (Recieved Calls) by Day of Week and Hour of Day - 09 / 2023

	0	1	2	3	4	6	7	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	Total
Sunday	1		1	1			3		1	1			1			1	1	2	3	1	2		19
Monday	1						1			2	1	2	2		1		1	2	2		2		17
Tuesday		2					2	1	1	1			2	1			3	2			2	1	18
Wednesday		2	1	1	2	1					1	1			1	1		5	1	3	1	2	23
Thursday		1				1		1	1								1	1	2		1	1	10
Friday		1		1	1	2			1		1					1	2	1		1	2	3	17
Saturday	1		2		1			1	3	3	1	2	3	2	4	3	1	1		2	2	1	33
Total	3	6	4	3	4	4	6	3	7	7	4	5	8	3	6	6	9	14	8	7	12	8	137

Count of Incidents (Officer Initiated) by Day of Week and Hour of Day - 09 / 2023

	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	Total
Sunday	1	1	2						2	2			2	3		3	2	1	5		2	4	2	3	35
Monday	1	2			1		1	2	1	2	1	5	1	2		2	2			1	2	5	3	1	35
Tuesday	3	1	2	4	3		1	1	8	8	7	6	7	5	5	3	4	4	2	1	8	4	4	3	94
Wednesday	2	1	3	3			1	6	3	3	4	5	2	5	2	3	10	3	7	6	7	9	2	4	91
Thursday	2		2	2	5		2	6	2	5	2	3	4	7	4	6	5	8	2	2	7	4	1	5	86
Friday	5	2	1	4	2		1	7	6	9	6	3	6	9	8	5	11	5	2	2	8	3	6		111
Saturday		3	2	1		1		2	3		1	1	1	3	1	1	2	2	6	8	6	3	2	2	51
Total	14	10	12	14	11	1	6	24	25	29	21	23	23	34	20	23	36	23	24	20	40	32	20	18	503

Traffic Data - 09 / 2023

Traffic Accidents

Nature	Total	Report	Ticket Issued
Total	5	3	2
Traffic Accident	4	2	2
Traffic Accident Unknown Inj.	1	1	0

Top 5 Traffic Accident Locations

151 S OAK AVE (ACE HARDWARE - OAK AVE)	1
201 S ELM AVE (MAPLEWOOD WINE AND SPIRITS)	1
BENJAMIN DR / ROCK RD	1
MM 273 HWY 85 SB (MM 273 HWY 85 SB)	1
S 1ST AVE / LARKSPUR ST	1

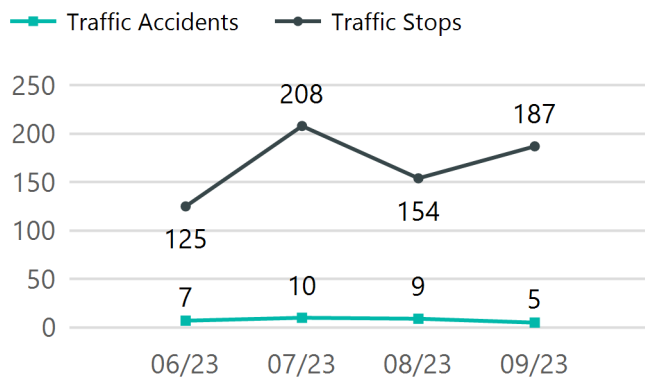
Traffic Stops

	Total	Report	Serviced call	Ticket Issued	Warning
Total	187	7	5	119	56
Traffic Stop	187	7	5	119	56

Top 5 Traffic Stop Locations

100 OAK AVE	20
10 OAK AVE	14
300 S OAK AVE	7
S OAK AVE / COLORADO PKWY	7
200 S OAK AVE	7

Traffic Incident Counts - Last 4 months



All Incidents by Nature/Disposition in Time Period - 09 / 2023

Problem	Total	False Alarm	Message Left	Report	Serviced call	Ticket Issued	Warning
Total	640	2	1	84	333	136	84
Animal At Large	9	0	0	2	5	1	1
Animal Complaint	16	0	0	1	12	1	2
Area Watch	70	0	0	0	70	0	0
Assault	4	0	0	4	0	0	0
Assist Other Agency	7	0	0	2	5	0	0
Burglary Alarm	12	2	0	0	10	0	0
Business Check	10	0	0	0	10	0	0
Certified Vin Inspection	2	0	0	0	2	0	0
Check Wellbeing	12	0	0	4	8	0	0
Citizen Assist	4	0	0	0	4	0	0
Citizen Contact	12	0	0	1	11	0	0
Civil Process	1	0	0	0	1	0	0
Code Violation	39	0	0	0	5	11	23
Detail	9	0	0	0	9	0	0
Disturbance	6	0	0	4	2	0	0
Disturbance With Weapons	1	0	0	0	1	0	0
Drug Related Activity	2	0	0	1	1	0	0
Follow Up	57	0	0	9	45	2	1
Harass	6	0	0	3	3	0	0
Hazmat	1	0	0	0	1	0	0
Loud Party	1	0	0	0	1	0	0
Medical	1	0	0	0	1	0	0
Medical Assist	1	0	0	1	0	0	0
Medical Assist - Echo	1	0	0	0	1	0	0
Meet	44	0	1	8	35	0	0
Mental Health Crisis	2	0	0	1	1	0	0
Noise Complaint	2	0	0	0	1	0	1
Overdose	1	0	0	1	0	0	0
Parking Complaint	2	0	0	0	2	0	0

Problem	Total	False Alarm	Message Left	Report	Serviced call	Ticket Issued	Warning
Property	2	0	0	0	2	0	0
Request for Backup	2	0	0	0	2	0	0
Restraining Order Violation	1	0	0	1	0	0	0
Runaway Juvenile	2	0	0	1	1	0	0
School Assignment	1	0	0	0	1	0	0
Sex Offender Registration	1	0	0	0	1	0	0
Shots Fired	1	0	0	1	0	0	0
Stolen Vehicle	2	0	0	1	1	0	0
Subject With A Warrant	2	0	0	2	0	0	0
Suspicious	54	0	0	9	45	0	0
Theft	9	0	0	8	1	0	0
Traffic Accident	4	0	0	2	0	2	0
Traffic Accident Unknown Inj.	1	0	0	1	0	0	0
Traffic Complaint	11	0	0	1	10	0	0
Traffic Hazard	2	0	0	0	2	0	0
Traffic Stop	187	0	0	7	5	119	56
Trespass	5	0	0	5	0	0	0
Unwant	2	0	0	0	2	0	0
Vandalism	2	0	0	2	0	0	0
Vin Inspection	14	0	0	1	13	0	0



Leaf Cleanup

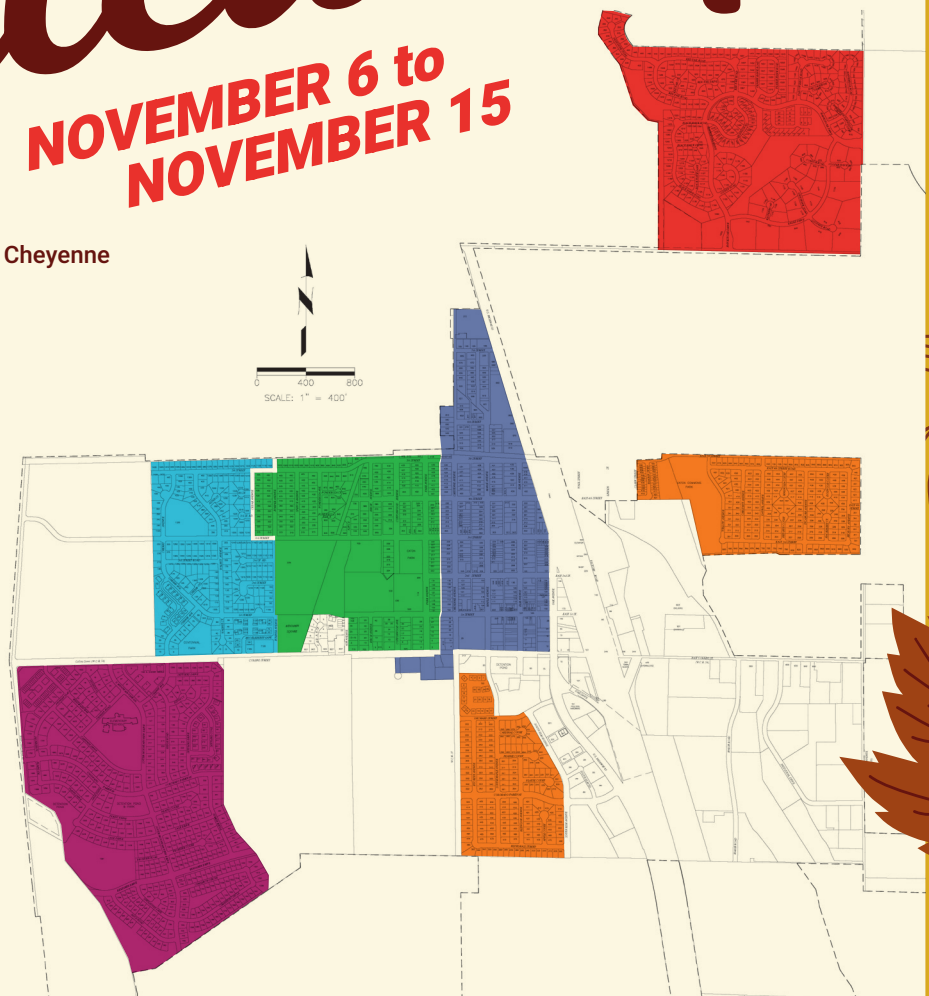
**NOVEMBER 6 to
NOVEMBER 15**

SCHEDULE

- MONDAY, NOV 6**
North of Collins from Hwy 85 through Cheyenne
- TUESDAY, NOV 7**
North of Collins Park through Juniper
- WEDNESDAY, NOV 8**
North of Collins West of Juniper
- MONDAY, NOV 13**
Hawkstone
- TUESDAY, NOV 14**
Aspen Meadows and Gov Ranch
- WEDNESDAY NOV 15**
Maplewood and Eaton Commons

**Leaves need to be
out by 7 AM on
your scheduled day.**

**Pickup is ONLY
available on your
scheduled day.**



**NO TRASH • NO PUMPKINS • NO BRANCHES
NO DEBRIS OF ANY KIND!**

Simply place your unbagged leaves into the street away from the gutter and town crews will collect them. **LEAVES ONLY.** Do not place your leaves into the street until the day prior to your scheduled collection to prevent blockages to storm drains.



September 22, 2023

Chris Gathman
1402 N. 17th Avenue,
Greeley, CO 80632

Re: USR23-0031
 Solar Energy Facility

The proposed Site-Specific Development Plan and Use by Special Review Permit for a 5.7 MW Solar Energy Facility (SEF) located on parcel 080316300037 lies within the border of the Town of Eaton's southern growth boundary.

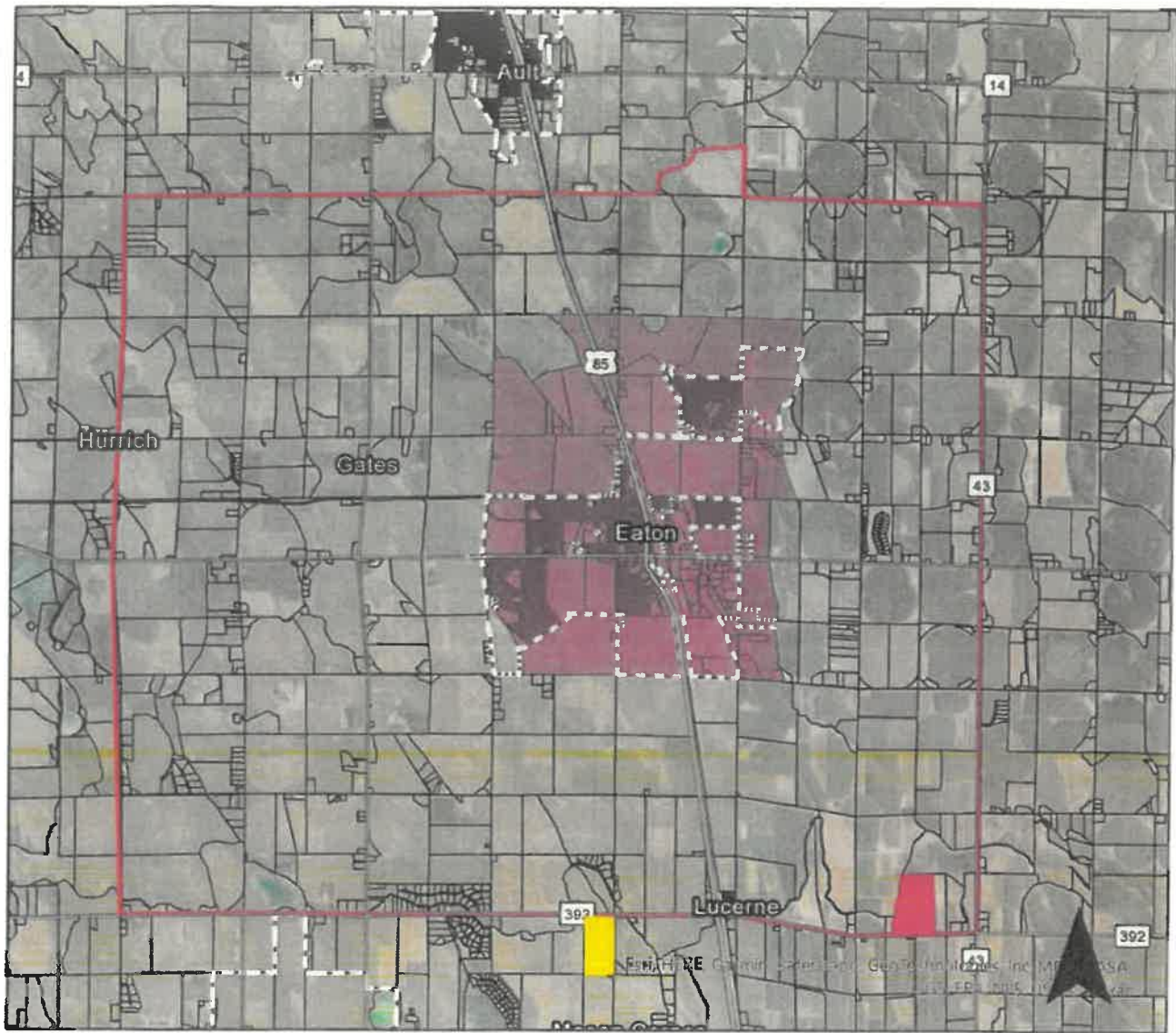
The Town of Eaton respectfully opposes this proposed development due to its location and potential impact on future growth and development of the Town. State Highway 392 is the Town's southern growth boundary. The proximity to Greeley and State Hwy 392 makes Eaton's southern growth boundary more attractive to growth and development. Because it is a major corridor, the Town finds that this development could remove valuable real estate that could otherwise become commercial or residential, dissuade development of surrounding properties, and negatively impact surrounding uses and property values. For these reasons, the Town finds the proposed land use inappropriate adjacent to Eaton's planning boundary.

Please enter these comments into the record for USR23-0031.

Sincerely,

Scott E. Moser
Mayor, Eaton Colorado

CC. Wesley LaVanchy, Town Administrator
 Greg Brinck, Assistant Town Administrator
 Vincent Harris, AICP, Town Planner



Legend

- City Limits open data selection
- IGA Boundary Urban Growth Area Map Per Appendix 19-G
- Planning_Boundaries
- Surrounding Towns**
- GREELEY
- AULT
- Parcels_open_data

USR23-0032



PARCEL: 080524000024

**ADDRESS: 0 37 CR
LUCERNE, CO
80646**

PROPOSED USE: SOLAR FACILITY

ACREAGE: 79.12 ACRES

**HEARING DATES:
PC - 10/3/23
BOCC- 11/08/23**

USR23-0031



PARCEL: 080524000024

**ADDRESS: 0 392 HWY
EATON, CO
80615**

PROPOSED USE: SOLAR FACILITY

ACREAGE: 93.16 ACRES

**HEARING DATES:
PC - 10/3/23
BOCC- 10/18/23031**



September 22, 2023

Chris Gathman
1402 N. 17th Avenue,
Greeley, CO 80632

Re: USR23-0032
 Solar Energy Facility

The proposed Site-Specific Development Plan and Use by Special Review Permit for a 7.5 MW Solar Energy Facility (SEF) located on parcel 080524000024 lies on the border of the Town of Eaton's southern growth boundary.

The Town of Eaton respectfully opposes this proposed development due to its location and potential impact on future growth and development of the Town. State Highway 392 is the Town's southern growth boundary. The proximity to Greeley and State Hwy 392 makes Eaton's southern growth boundary more attractive to growth and development. Because it is a major corridor, the Town finds that this development could remove valuable real estate that could otherwise become commercial or residential, dissuade development of surrounding properties, and negatively impact surrounding uses and property values. For these reasons, the Town finds the proposed land use inappropriate adjacent to Eaton's planning boundary.

Please enter these comments into the record for USR23-0032.

Sincerely,


Scott E. Moser
Mayor, Eaton Colorado

CC. Wesley LaVanchy, Town Administrator
 Greg Brinck, Assistant Town Administrator
 Vincent Harris, AICP, Town Planner



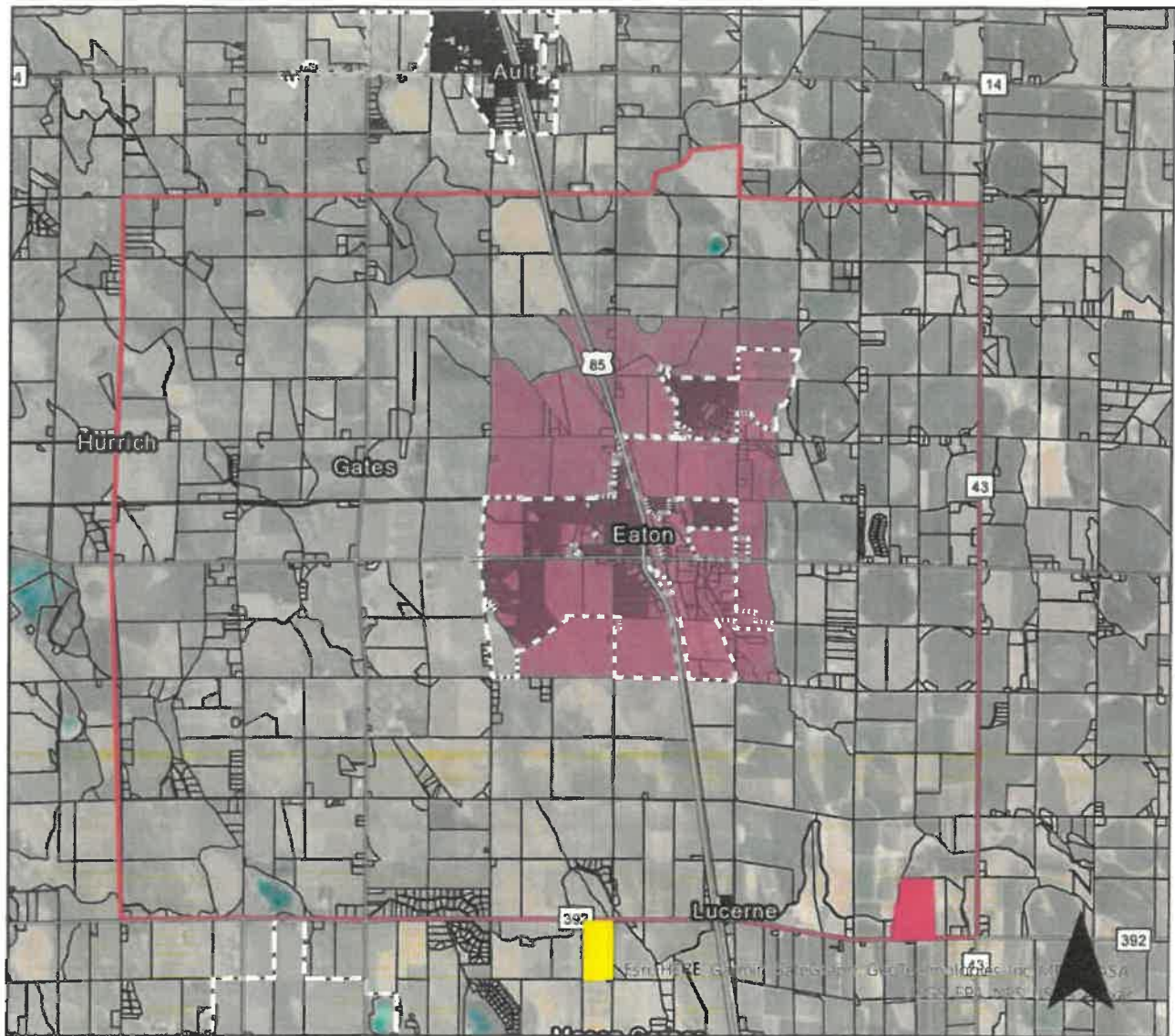
223 1st St, Eaton, CO 80615



(970) 454-3338



townofeaton.colorado.gov



0 0.75 1.5 3 4.5 6 7.5 9 10.5 Miles

Legend

City Limits open data selection

IGA Boundary Urban Growth Area Map Per Appendix 19-G

Planning_Boundaries

Surrounding Towns

GREELEY

AULT

Parcels_open_data

USR23-0032



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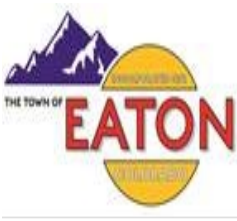
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**COUNCIL
REPORTS
AND
REQUEST
FOR
FUTURE
AGENDA
ITEMS**

MAYOR'S COMMENT(S)

ADJOURN

**EATON HOUSING
AUTHORITY
MEETING**



EATON HOUSING AUTHORITY MEETING AGENDA
Thursday, October 19, 2023, Following Regular Board Meeting
Held at the Carsten Board Room at 224 First Street

CALL TO ORDER

ROLL CALL

AGENDA APPROVAL / AMENDMENTS

Motion to approve agenda as is or approve agenda with amendment(s).

PUBLIC COMMENT*

Members of the audience are invited to speak at the Board of Trustees' meeting. Public Comment is reserved for citizen comments on items not contained on the printed agenda. Citizen comments are limited to three (3) minutes per speaker. When several people wish to speak about the same position on a given item, they are requested to select a spokesperson to state that position.

EXECUTIVE SESSION

An executive session to determine matters subject to negotiation and instruct negotiators related to the Eaton Housing Authority pursuant to C.R.S. § 24-6-402(4)(e).

ADJOURN

** If you have public comment but are not comfortable attending in person, please send the comments to wesley@eatonco.org by noon on the day of the meeting, and the comment will be read into the record or otherwise shared with the Board during the meeting.*

AMERICANS WITH DISABILITIES ACT NOTICE

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in this meeting should contact Town Hall at (970) 454-3338 within 48 hours prior to the meeting to request such assistance.
