



TOWN BOARD REGULAR MEETING
224 First Street, Eaton, CO
Thursday, September 21, 2023, 7:00 P.M.

MINUTES

CALL TO ORDER

Mayor Pro Tem Heid called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

ROLL CALL

BOARD PRESENT Mayor Pro Tem Liz Heid Trustee Coby Gentry Trustee Nina Lewis
Trustee Glenn Ledall Trustee Karla Winter

BOARD ABSENT Mayor Scott Moser Trustee Lee Griffith

STAFF PRESENT: Town Administrator - Wesley LaVanchy, Town Attorney - Avi Rocklin, Assistant Town Administrator - Greg Brinck, Financial Director - Faith Smith, Police Chief - Kevin Sturch, Northern Engineering - Brad Curtis and Baseline Associate Planner - Lauren Richardson

AGENDA APPROVAL / AMENDMENT(S)

Trustee Lewis moved to approve the agenda as is.

Trustee Ledall seconded, and the motion passed unanimously, 4-0.

PROCLAMTION

1. Suicide Awareness and Prevention Month September 2023

Shawna Hendricks, SSE Coordinator of North Range thanked the Trustees for having this proclamation for the community, showing support for those that have had suicide touch their lives.

The Board of Trustees and Mayor Pro Tem Heid read the proclamation aloud to raise awareness about suicide and prevention. Suicide is a complex issue that can affect anyone, regardless of age, gender, race, orientation, income level or background. September 2023 is the Suicide Awareness and Prevention Month to recommit our community to increase awareness and understanding of behavioral health, and the need for appropriate and accessible services for all citizens.

STAFF RECOGNITION

2. Rebeca Cox-Outreach Librarian

Rebecca Proctor, Eaton Library's Executive Assistant shared that Rebeca Cox was promoted to Outreach Librarian and will be responsible for taking materials, programs, and technology outside the library walls to local schools, homebound seniors, Spanish speakers, businesses, and community events. She looks forward to serving the Eaton and Galetton communities.

3. Officer Ward-Police Department

Chief Sturch introduced Travis Ward, he grew up in Eaton and has come back to serve his hometown. He has a two-week academy training and FTO to complete and then will be serving the public. Travis added that he had served in the military after high school in 2010 and then became a police officer. He is happy to be back in the community.

4. Officer Saucerman-Police Department

Chief Sturch introduced Tanner Saucerman, he comes from the Town of Ault and has had police experience in Longmont. Tanner spoke about being happy to have the opportunity be here in Eaton, an extension of Ault since the police department helps out Ault. He is glad to be a part of the family-oriented community and police department.

SPECIAL PRESENTATIONS

5. CDOT/Roadway Maintenance

Tim Miles, Maintenance Superintendent, Region 4 was not present.

PUBLIC COMMENT

Mayor Pro Tem Heid opened the floor for public comment and closed the floor at 7:10 p.m., there were no public comments.

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CONSENT AGENDA

6. Minutes – August 17, 2023, Regular Board Meeting

7. Accounts Payable Invoice History Report – August 2023

8. Financial Statements – July 2023

9. Treasurer Report – July 2023

Trustee Winter moved to approve the Consent Agenda.

Trustee Gentry seconded, and the motion passed unanimously, 4-0.

NEW BUSINESS

10. Resolution No. 2023-11 Special Review Brewery

Lauren Richardson, Baseline Associate Planner gave a summary about a transfer request for a previously approved 2019 Special Use Permit to Sheaf & Kettle Brewing, located at 208 Oak Avenue to the new owner of Bulzomi Brewing Co. The C-2 zoned district requires that a brewery application is to be reviewed as a special permit and given written Town Board approval, by means of a resolution. The new business will operate using the same equipment and general layout as the previous owners, along with water usage and volume of product. Staff recommends that the Town Board approve the request for a Special Use Permit Transfer from Sheaf & Kettle Brewery Co., to Bulzomi Brewing Co.

Geno Bulzomi, co-owner spoke to the board about the brewery being a family business and for the perspective of the community, they are civic minded. He has worked for 25 plus-years in public service between the federal government and the military. They plan to have a Wall of Honor for veterans and display their photos. He actually considers the brewery a Nanobrewery, smaller than a Microbrewery.

Trustee Ledall moved to approve Resolution No. 2023-11, a Resolution Approving the Assignment and Transfer of Sheaf & Kettle Brewing Company's Use By Special Review Permit to G.I. Geno LLC, D/B/A Bulzomi Brewing CO, for Property Located at 208 Oak Avenue, Town of Eaton, State Of Colorado.

Trustee Lewis seconded, and the motion passed unanimously, 4-0.

11. 2023 Roadway Improvements Update, South Christenson Avenue

Greg Brinck, Assistant Town Administrator stated the Town planned for the 2023 roadway capital improvement budget to be used to rehabilitate S Christenson Avenue from E Collins Street to the south boundary of town. Northern Engineering (NE) analyzed the roadway and created cost estimates for the project, the cost estimate significantly exceeds the Town's budget for street capital projects. The estimated cost is \$1,052,249 for the project and the Town budgeted \$572,249. The increase in cost is attributed to general inflation and the need to rebuild the road. The road has deteriorated to a point where a full rebuild is necessary to withstand the amount of heavy traffic. Staff recommends removing this project from 2023 and will use unspent appropriations in 2023 in addition to proposed appropriations in 2024 to complete the project in 2024.

12. Resolution No. 2023-12, CDOT Revitalizing Main Streets IGA

Greg Brinck, Assistant Town Administrator stated that this is to formally accept the grant award from CDOT Revitalizing Main Streets Grant via Resolution No. 2023-12. The project is currently in design, this grant award is for construction only. The award amount is \$1,150,000 with a match obligation of \$287,500. The project is budgeted for 2024. Staff recommends approval of Resolution No. 2023-12 authorizing the Town of Eaton to enter into an IGA with the State of CO, for the Eaton Downtown Streetscape Project, (Project "STM M360-003(25327)").

Trustee Lewis moved to approve Resolution No. 2023-12, Authorizing the Town of Eaton to Enter Into An Intergovernmental Agreement with The State Of Colorado, for The Use and Benefit of the Colorado Department of Transportation, for the "Eaton Downtown Streetscape" Project (Project "STM M360-003 (25327)")

Trustee Winter seconded, and the motion passed unanimously, 4-0.

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OLD BUSINESS

13. Solids Handling Update

Wesley LaVanchy, Town Administrator, stated that the dewatering centrifuge has reached its service life and is no longer operational. Contracted with McDonald Farms to haul away liquid sludge and CDPHE suggested this project could proceed as a demonstration project.

Brad Curtis, Northern Engineering (NE) continued with the next steps. Since moving forward with the screw press CDPHE application in January to install as a demonstration process, CDPHE has since revisited its requirements to require the non-functioning centrifuge to remain installed for the duration of the demonstration project. This shifted the project from a demonstration to a site amendment, which is considerably more involved. Communication with CDPHE and relaying the Town's sense of urgency, they have concurred that the expected completion is at the end of October, which would allow for the construction and startup by Ramey Environmental. NE is coordinating with Ramey to be available for the final construction and startup at end of October which, per their proposal would not exceed 3 weeks.

14. Elected Official Social Media Policy

Avi Rocklin, Town Attorney spoke for consideration of a proposed Elected Official Social Media Policy ("Policy") to guide and govern the Mayor/Trustee's conduct when participating in social media. The Policy recognizes two types of social media uses – official capacity use and personal capacity use. Mayor Pro Tem Heid directed the Town Attorney on behalf of the Board of Trustees to move forward with the formal adoption by resolution of the Policy next month.

15. Town-wide Asphalt Patching Projects Change Order 1

Greg Brinck, Assistant Town Administrator spoke about the Town-wide Asphalt Patching Project. Public Works and NE were notified by the contractor, Lightfield Enterprises, concerns about a couple of concrete cross pans in the Hawkstone Subdivision. The two cross pans have failed and no longer perform as intended; they have created low spots that have contributed to the asphalt pavement failing. The change order would be in the amount of \$15,820 to replace two cross pans and one apron which would increase the not to exceed budget for the Town-wide asphalt patching project to \$165,820. Adequate funds are budgeted in the Street Fund, and this would not require a 2023 budget amendment. Staff recommends approval of Town-wide Asphalt Patching Projects Change Order 1 in the amount of \$15,820.

Trustee Ledall moved to approve the Town-wide Asphalt Patching Projects Change Order 1 to increase the budget by \$15,820 and to not exceed \$165,820.

Trustee Lewis seconded, and the motion passed unanimously, 4-0.

STAFF REPORT(S)

16. September Staff Report

COUNCIL REPORTS AND REQUEST FOR FUTURE AGENDA ITEMS

17. Planning Commission Meeting – No meeting held on September 7th.

18. Hometown Revitalization Committee –

19. Great Western Trail/Park – Trustee Griffith Report – Trail use for the month averaged 53 bike/pedestrians and 2024 budget increase would request participant towns to increase their yearly contributions from \$10,000 to \$15,000.

20. Northern Front Range/MPO – Mayor Pro Tem Heid – EPA Draft Letter on Background Ozone. Note: This letter is asking for a waiver/amendment to downgrade to emissions control only.

MAYOR'S COMMENTS - None

ADJOURN

Mayor Pro Tem Heid adjourned the September 21, 2023, Board of Trustees Regular Meeting at 7:49 p.m.

Margaret Jane Winter Town Clerk