



**6:00-6:45 p.m. Board of Trustees Work Session  
2023 Sales Tax Initiative  
TOWN BOARD REGULAR MEETING AGENDA  
Thursday, February 16, 2023, at 7:00 P.M.  
Held at the Carsten Board Room at 224 First Street**

**CALL TO ORDER**

**Pledge of Allegiance**

**ROLL CALL**

**AGENDA APPROVAL / AMENDMENTS**

*Motion to approve agenda as is or approve agenda with amendment(s).*

**PUBLIC COMMENT\***

*Members of the audience are invited to speak at the Board of Trustees' meeting. Public Comment is reserved for citizen comments on items not contained on the printed agenda. Citizen comments are limited to three (3) minutes per speaker. When several people wish to speak on the same position on a given item, they are requested to select a spokesperson to state that position.*

**CONSENT AGENDA**

*The Consent Agenda is a group of routine matters to be acted on with a single motion and vote. Council or staff may request an item(s) to be removed from the Consent Agenda and placed under New Business for discussion.*

1. Minutes – January 19, 2023, Regular Meeting
2. Accounts Payable Invoice History Report – January 2023
3. Financial Statements – December 2022
4. Treasurer Report – December 2022

**PUBLIC HEARING (See Exhibit A)**

5. Smokin' Bros Barbecue – Hotel & Restaurant (City) Liquor License – Brantley, Gavan & Les Maitland
  - Staff Report ~ Jane Winter, Town Clerk

**NEW BUSINESS**

6. "Jake Brake" Usage within Town Limits – Chief Sturch
  - Ordinance No. 631 – Amending Section IV of Chapter X of the Eaton Municipal Code to Include Section 10-4-14 Concerning Motor Vehicle Braking
7. 25 Ash Ave Variance Extension Request – Baseline Corporation, Vince Harris, and Lauren Richardson
8. Cemetery Memo - Attorney Rocklin
  - Ordinance No. 632 - Repealing and Readopting Section V of Chapter XIV of the Eaton Municipal Code Concerning the Eaton Cemetery – Attorney Rocklin
  - Rules & Regulations – Clerk Winter and Attorney Rocklin
9. Utility Rate Study Bid Memo & Approval – Northern Engineering, Brad Curtis
10. Water Use/Dedication for Development – Northern Engineering, Brad Curtis

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**STAFF REPORT(S)**

11. Interim Town Administrator – Monthly Report
12. Assistant Town Administrator
13. Police Chief – January 2023 Report & Police Progress and Statistical Summary
14. Town Clerk – Casa Dona Maria Inc applied for Liquor License Renewal.
15. Town Attorney
16. Finance Director
17. Town Engineer – Roundabout Proposed Street Lighting Update Report

**COUNCIL REPORTS AND REQUEST FOR FUTURE AGENDA ITEMS**

18. Planning Commission Meeting
19. Hometown Revitalization Committee
20. Great Western Trail/Park – Trustee Griffith – See attached report.
21. Northern Front Range/MPO

**MAYOR PRO TEM'S COMMENTS**

**EXECUTIVE SESSION**

22. An executive session to obtain legal advice pursuant to C.R.S. § 24-6-402(4)(b) concerning the Eaton Housing Authority.

**ADJOURN**

*\* If you have public comment but are not comfortable attending in person due to COVID-19, please send the comments to [wesley@eatonco.org](mailto:wesley@eatonco.org) by noon on the day of the meeting, and the comment will be read into the record or otherwise shared with the Board during the meeting.*

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**AMERICANS WITH DISABILITIES ACT NOTICE**

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in this meeting should contact Town Hall at (970) 454-3338 within 48 hours prior to the meeting to request such assistance.

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**EXHIBIT A**  
**RULES FOR THE HEARING**

- A. All questions and comments by applicant, staff, or the public are to be directed to the governing body.
- B. The Mayor will ask each member of the governing body to disclose any conflicts requiring recusal, or the specific substance of any ex-parte communications made by them.
- C. No applicant, staff member, or the public will be subject to cross examination except by the governing body.
- D. Public comments shall be taken at the hearing and are limited to three (3) minutes per individual. Any unused time may not be given to another.
- E. Disruptive behavior will not be tolerated.

**PUBLIC HEARING PROCEDURE**

- 1. Open public hearing.
- 2. Receive information from staff.
- 3. Receive information from applicant.
- 4. Receive information from public.
  - a. Ask to hear from anyone who supports the matter.
  - b. Ask to hear from anyone who opposes the matter.
- 5. Receive rebuttal from applicant. *(If any.)*
- 6. Additional questions from Board, if any. *(Board may ask questions at any time until the hearing is closed.)*
- 7. Close the public hearing.
- 8. Discussion and deliberation among Board.
- 9. Make a decision and/or motion from Board.

**Proposed Motions:**

**For Approval:**

I move to approve \_\_\_\_\_.

**For Approval with Conditions:**

I move to approve \_\_\_\_\_ with the following conditions: \_\_\_\_\_.

**For Denial:**

I move to deny approval of \_\_\_\_\_.

# **PUBLIC COMMENT**

# **CONSENT**

# **AGENDA**



## **TOWN BOARD REGULAR MEETING**

**224 First Street, Eaton, CO**

**Thursday, January 19, 2023, 7:00 P.M.**

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### **MINUTES**

#### **CALL TO ORDER**

Mayor Pro Tem Heid called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

#### **ROLL CALL**

BOARD PRESENT	Mayor Pro Tem Liz Heid	Trustee Karla Winter	Trustee Coby Gentry
	Trustee Nina Lewis	Trustee Glenn Ledall	Trustee Lee Griffith

BOARD ABSENT Mayor Scott Moser

STAFF PRESENT: Interim Town Administrator - Wesley LaVanchy, Town Attorney - Avi Rocklin, Assistant Administrator - Greg Brinck, Financial Director - Faith Smith, Chief - Kevin Sturch, and Baseline Corporation, Vince Harris, and Lauren Richardson

#### **AGENDA APPROVAL**

Motion made by Trustee Winter, seconded by Trustee Ledall to accept the agenda as written. Motion carried with a 5-0 vote.

#### **PROCLAMATION**

1. Eaton Reds High School Football Team 2022 – The Board of Trustees and Mayor Pro Tem Heid read the Proclamation – Eaton Reds High School Team 2022 aloud to recognize the accomplishments of the Eaton Reds High School Football Team.

**PUBLIC COMMENT\*** Mayor Pro Tem Heid opened the floor at 7:07 p.m. for public comment.

Ashley Cole spoke to request a dog park in the town limits.

Laura VanWyk spoke to the snow route, clean-up of icy street gutters.

Having no other public comments, floor was closed at 7:12 p.m. by Mayor Pro Tem Heid.

#### **CONSENT AGENDA**

Motion made by Trustee Lewis, seconded by Trustee Griffith to approve the Consent Agenda. Motion carried with a 5-0 vote.

2. Minutes – December 8, 2022, Regular Board Meeting
3. Accounts Payable Invoice History Report – December 2022
4. Financial Statements – November 2022
5. Treasurer Report – November 2022
6. Resolution No. 2023-01 – Designating Public Places for Posting Notices
7. Resolution No. 2023-02 – Adopting the Annual Three-Mile Plan
8. CPS-HR Revised Contract for 2023
  - Second Amendment to Professional Services Agreement

**I. PUBLIC HEARING (See Exhibit A)** Mayor Pro Tem Heid opened the Public Hearing at 7:13 p.m.

9. Eaton Annexation Agreement – WCR 74 – ITA, LaVanchy and Baseline Corporation, Vince Harris, AICP. This agenda item is to consider a request from WC Commissioners and the Town of Eaton to annex property (0.85 acre) west of the intersection and Initial Zoning as part of the new roundabout intersection at CR 's 35 & 74. This is in accordance with the C.R.S. §31-12-107(1). Following staff recommendations of approval for the following resolution and two ordinances, Mayor Pro Tem Heid

January 19, 2023

## **I. PUBLIC HEARING (See Exhibit A) CONTINUED**

opened to the floor for public comment, at 7:19 p.m. As there was no public comment, Mayor Pro Tem Heid closed the public comment at 7:23 p.m.

- Resolution No. 2023-03 – WCR 74 Findings of Fact – Motion was made by Trustee Winter, seconded by Trustee Ledall to approve Resolution No. 2023-03, Findings of Fact and Conclusions Based thereon with Respect to the Weld County Road 74 Annexation. Motion carried 5-0.
- Ordinance No. 629 – Annexing WCR 74 Annexation – Motion was made by Trustee Ledall, seconded by Trustee Winter to approve Ordinance No. 629, Annexing Certain Unincorporated Lands Located in a Portion of the Southeast Quarter of Section 35, Township 7 North, Range 66 West and Northeast Quarter of Section 2, Township 6 North, Range 66 West of the 6<sup>th</sup> P.M., County of Weld, State of Colorado, Consisting of Approximately 0.85 Acres, and Known as the Weld County Road 74 Annexation. Motion carried 5-0.
- Ordinance No. 630 – Zoning of WCR 74 Annexation – Motion was made by Trustee Winter, seconded by Trustee Griffith to approve Ordinance No. 630, Approval of Agricultural (A-1) Zoning of the Property Known as the Weld County Road 74 Annexation, Located in a Portion of the Southeast Quarter of Section 35, Township 7 North, Range 66 West and Northeast Quarter of Section 2, Township 6 North, Range 66 West of the 6<sup>th</sup> P.M., County of Weld, State of Colorado, Consisting of Approximately 0.85 Acres. Motion carried 5-0.
- Annexation Agreement – between County of Weld and Town of Eaton – Motion was made by Trustee Ledall, seconded by Trustee Lewis to approve the Annexation Agreement. Motion carried 5-0.

## **II. PUBLIC HEARING (See Exhibit A) Mayor Pro Tem Heid opened the Public Hearing at 7:23 p.m.**

10. NWC Reeman Lateral Natural Gas Pipeline – Baseline Corporation, Vince Harris, AICP, and Lauren Richardson. Lauren stated that this is a Land Use Hearing for NWC Reeman Natural Gas Pipeline Special Review Use for parcel numbers 070929200014 & 070929300013 and the applicant is NWC Development, LLC. This agenda item is to consider a request for approval of a section of a pipeline that would run through the two parcels that lie within the Town of Eaton limits. This natural gas line will lead to the Reeman property which is located just north of the Eaton Cemetery. Applicant, Ryder Riddick with Tetra Tech presented a power point presentation of the natural gas line. It was also stated that construction cannot begin until November of 2023 due to the growing season of the properties and ditches that the gas line will cross. Requested that the resolution becomes effective April 1, 2023. Following the applicant's presentation and staff recommendations of approval for the following Resolution, Mayor Pro Tem Heid opened to the floor for public comment, at 7:46 p.m. As there was no public comment, Mayor Pro Tem Heid closed the public comment at 7:46 p.m.

- Resolution No. 2023-04 – NWC Reeman Lateral Natural Gas Pipeline – Motion was made by Trustee Griffith, seconded by Trustee Lewis to approve Resolution No. 2023-04, Approving NWC Development, LLC's Application for a Special Use Permit Concerning the Alignment, and Installation of the NWC Reeman Lateral Natural Gas Pipeline with a change to Section 3, the effective date being April 1, 2023. Motion carried 5-0.

Mayor Pro Tem Heid closed all Public Hearings at 7:48 p.m.

## **NEW BUSINESS**

11. Eaton NISP 19<sup>th</sup> Interim Agreement & Invoice – ITA LaVanchy summarized that the agreement is with Northern Colorado Water Conservancy District – NISP Enterprise agreement and payment is for the continued participation in the NISP project of 2023. The Town has provided \$751,270 for the funding request in the 2023 budget in the Water Enterprise Fund. Following discussion, Trustee Winter, seconded by Trustee Griffith to approve the NISP 19<sup>th</sup> Agreement and Payment of \$751,270 invoice. Motion carried with a 5-0 vote.

## **STAFF REPORT(S)**

12. Interim Town Administrator – Monthly Report – Discussed the proposed letter to City of Fort Collins about Proposed 1041 Regulations.

13. Assistant Town Administrator – ALLO to begin Monday on installation of fiber lines; 1<sup>st</sup> phase building backbone of network main line thru Town from HWY 85, 2<sup>nd</sup> phase in Aspen Meadows, Governor's Ranch and Governor's Crossing, and 3<sup>rd</sup> phase west of Cheyenne Avenue Main Town.

January 19, 2023

**STAFF REPORT(S) CONTINUED**

14. Police Chief – Reviewed the Year End 2022 Report & Police Progress in a Power Point presentation.
15. Town Clerk – Smokin' Bros Barbecue submitted concurrent liquor license application.
16. Town Attorney - None
17. Finance Director – Working on Paylocity and Caselle software to complete W-2 and 1099's this week. Year-end needs to be completed by February 10<sup>th</sup> for the auditors and March 6<sup>th</sup> the auditors will be begin their assessment.

**COUNCIL REPORTS AND REQUEST FOR FUTURE AGENDA ITEMS**

18. Planning Commission Meeting – None
19. Hometown Revitalization Committee - None
20. Great Western Trail/Park – Trustee Griffith submitted a report.
21. Northern Front Range/MPO – Mayor Pro Tem Heid submitted a report.

**EXECUTIVE SESSION**

Trustee Lewis, seconded by Trustee Winter to move into the executive session, to obtain legal advice pursuant to C.R.S. § 24-6-402(4)(b) concerning the Eaton Housing Authority, at 8:11 p.m. Motion carried 5-0.

22. An executive session to obtain legal advice pursuant to C.R.S. § 24-6-402(4)(b) concerning the Eaton Housing Authority.

At 8:31 p.m., Mayor Pro Tem Heid stated that no other topics were discussed, and no decisions were made about the Eaton Housing Authority and moved out of executive session.

**ADJOURN**

Mayor Pro Tem Heid moved to adjourn at 8:31 p.m.

*Margaret Jane Winter, Town Clerk*



Report Criteria:  
 Report type: GL detail  
 Check Type = {<-> "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>62356</b>										
01/23	01/03/2023	62356	182	ADAMSON POLICE PRODUCTS	INV389525	1	01-02-7400	.00	532.99	532.99
Total 62356:										532.99
<b>62357</b>										
01/23	01/03/2023	62357	630	ALEX MCINTYRE	1	1	02-00-8600	.00	300.00	300.00
Total 62357:										300.00
<b>62358</b>										
01/23	01/03/2023	62358	128	ALL COPY PRODUCTS INC	33018044	1	01-02-7215	.00	519.95	519.95
01/23	01/03/2023	62358	128	ALL COPY PRODUCTS INC	33018044	2	01-02-5125	.00	222.84	222.84
01/23	01/03/2023	62358	128	ALL COPY PRODUCTS INC	AR3775173	1	01-02-5125	.00	50.80	50.80
01/23	01/03/2023	62358	128	ALL COPY PRODUCTS INC	AR3775173	2	01-02-7215	.00	118.53	118.53
Total 62358:										912.12
<b>62359</b>										
01/23	01/03/2023	62359	168	ALSCO - LARAMIE	LLAR159783	1	02-00-7315	.00	111.48	111.48
01/23	01/03/2023	62359	168	ALSCO - LARAMIE	LLAR159783	2	01-06-7215	.00	485.74	485.74
01/23	01/03/2023	62359	168	ALSCO - LARAMIE	LLAR159783	3	01-02-7215	.00	70.18	70.18
Total 62359:										667.40
<b>62360</b>										
01/23	01/03/2023	62360	459	AREA WIDE PROTECTIVE AWP	500424526 V	1	03-00-7310	.00	1,155.25	1,155.25
Total 62360:										1,155.25
<b>62361</b>										
01/23	01/03/2023	62361	53	ATMOS ENERGY	2047 DEC22	1	05-00-7510	.00	1,883.38	1,883.38
01/23	01/03/2023	62361	53	ATMOS ENERGY	3402 DEC22	1	01-06-7510	.00	802.91	802.91
01/23	01/03/2023	62361	53	ATMOS ENERGY	3635 DEC22	1	01-06-7510	.00	1,400.87	1,400.87
01/23	01/03/2023	62361	53	ATMOS ENERGY	3877 DEC22	1	01-06-7510	.00	36.65	36.65

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
01/23	01/03/2023	62361	53	ATMOS ENERGY	6490 DEC22	1	01-06-7510	.00	341.92	341.92
01/23	01/03/2023	62361	53	ATMOS ENERGY	6669 DEC22	1	01-06-7510	.00	1,028.65	1,028.65
01/23	01/03/2023	62361	53	ATMOS ENERGY	7557 DEC22	1	02-00-7510	.00	1,314.71	1,314.71
01/23	01/03/2023	62361	53	ATMOS ENERGY	9495 DEC22	1	01-04-7510	.00	305.20	305.20
Total 62361:										7,114.29
<b>62362</b>										
01/23	01/03/2023	62362	435	AUTOZONE	4388249135	1	01-02-7225	.00	10.48	10.48
Total 62362:										10.48
<b>62363</b>										
01/23	01/03/2023	62363	559	CPS HR CONSULTING	0008260	1	01-01-6160	.00	5,001.69	5,001.69
01/23	01/03/2023	62363	559	CPS HR CONSULTING	0008260	2	02-00-7315	.00	1,329.56	1,329.56
Total 62363:										6,331.25
<b>62364</b>										
01/23	01/03/2023	62364	129	DELANEY'S ELECTRIC INC	10393	1	02-00-7520	.00	573.55	573.55
Total 62364:										573.55
<b>62365</b>										
01/23	01/03/2023	62365	21	EON OFFICE INC	WO-3701707	1	01-02-7210	.00	12.23	12.23
01/23	01/03/2023	62365	21	EON OFFICE INC	WO-3701708	1	01-02-7210	.00	55.29	55.29
Total 62365:										67.52
<b>62366</b>										
01/23	01/03/2023	62366	111	HIGH PLAINS LIBRARY DISTRICT	5331	1	02-00-8510	.00	815.58	815.58
01/23	01/03/2023	62366	111	HIGH PLAINS LIBRARY DISTRICT	5331	2	02-00-8211	.00	289.35	289.35
Total 62366:										1,104.93
<b>62367</b>										
01/23	01/03/2023	62367	99	HILL & ROBBINS P.C.	2685	1	07-00-7310	.00	615.00	615.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 62367:										
62368	01/23	01/03/2023	62	JAYS AUTOMOTIVE	30047	1	05-00-7525	.00	1,176.00	1,176.00
Total 62368:										
62369	01/23	01/03/2023	328	KINSCO LLC	0013204-0	1	01-02-7400	.00	138.42	138.42
Total 62369:										
62370	01/23	01/03/2023	166	MARISELA AGUILAR	E4	1	01-02-5125	.00	90.00	90.00
Total 62370:										
62371	01/23	01/03/2023	132	QA BALANCE SERVICES	13339	1	05-00-7520	.00	98.00	98.00
01/23	01/03/2023	62371	132	QA BALANCE SERVICES	14188	1	05-00-7520	.00	98.00	98.00
Total 62371:										
62372	01/23	01/03/2023	473	SHELF IMAGE INC.	22230	1	02-00-9110	.00	8,995.00	8,995.00
Total 62372:										
62373	01/23	01/03/2023	157	TDS BROADBAND LLC	2379 JAN23	1	01-01-7220	.00	57.98	57.98
01/23	01/03/2023	62373	157	TDS BROADBAND LLC	2379 JAN23	2	01-02-7220	.00	57.97	57.97
Total 62373:										
62374	01/23	01/03/2023	109	WELD COUNTY HEALTH DEPT	E220498	1	04-00-7310	.00	776.25	776.25

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 62374:										776.25
62375										
01/23	01/03/2023	62375	56	XCEL ENERGY	807692384	1	01-03-7510	.00	11.63	11.63
01/23	01/03/2023	62375	56	XCEL ENERGY	808235614	1	03-00-7515	.00	11.73	11.73
Total 62375:										23.36
62376										
01/23	01/03/2023	62376	236	XEROX CORPORATION	IN4155425	1	01-01-7230	.00	157.03	157.03
Total 62376:										157.03
62377										
01/23	01/03/2023	62377	23	COLORADO MUNICIPAL LEAGU	2023 MEMB	1	01-01-7250	.00	2,498.00	2,498.00
Total 62377:										2,498.00
62378										
01/23	01/03/2023	62378	343	KAISER PERMANENTE	0027475730	1	01-00-2230	.00	10,665.01	10,665.01
01/23	01/03/2023	62378	343	KAISER PERMANENTE	0027475730	2	01-00-1140	.00	446.90	446.90
01/23	01/03/2023	62378	343	KAISER PERMANENTE	0027475730	3	02-00-2230	.00	3,308.73	3,308.73
01/23	01/03/2023	62378	343	KAISER PERMANENTE	0027475730	4	03-00-2230	.00	394.31	394.31
01/23	01/03/2023	62378	343	KAISER PERMANENTE	0027475730	5	04-00-2230	.00	1,240.26	1,240.26
01/23	01/03/2023	62378	343	KAISER PERMANENTE	0027475730	6	05-00-2230	.00	876.60	876.60
Total 62378:										16,931.81
62379										
01/23	01/03/2023	62379	631	PINNACOL ASSURANCE	21137565	1	01-01-7270	.00	2,845.00	2,845.00
Total 62379:										2,845.00
62380										
01/23	01/09/2023	62380	635	KANSAS HIGHWAY PATROL	2023-006	1	01-02-9120	.00	58,700.00	58,700.00
Total 62380:										58,700.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>62381</b>										
01/23	01/17/2023	62381	547	4IMPRINT, INC.	10649736	1	02-00-7216	.00	2,933.44	2,933.44
01/23	01/17/2023	62381	547	4IMPRINT, INC.	10649736	2	02-00-8540	.00	2,298.91	2,298.91
Total 62381:									.00	5,232.35
<b>62382</b>										
01/23	01/17/2023	62382	182	ADAMSON POLICE PRODUCTS	INV390526	1	01-02-7400	.00	101.24	101.24
01/23	01/17/2023	62382	182	ADAMSON POLICE PRODUCTS	INV390527	1	01-02-7400	.00	345.71	345.71
01/23	01/17/2023	62382	182	ADAMSON POLICE PRODUCTS	INV390530	1	01-02-7400	.00	214.24	214.24
01/23	01/17/2023	62382	182	ADAMSON POLICE PRODUCTS	INV390531	1	01-02-7400	.00	46.95	46.95
01/23	01/17/2023	62382	182	ADAMSON POLICE PRODUCTS	INV390551	1	01-02-9120	.00	37.75	37.75
01/23	01/17/2023	62382	182	ADAMSON POLICE PRODUCTS	INV390552	1	01-02-7400	.00	354.21	354.21
01/23	01/17/2023	62382	182	ADAMSON POLICE PRODUCTS	INV390524	1	01-02-9120	.00	419.22	419.22
Total 62382:									.00	1,519.32
<b>62383</b>										
01/23	01/17/2023	62383	168	ALSCO - LARAMIE	LLAR160017	1	02-00-7315	.00	111.48	111.48
01/23	01/17/2023	62383	168	ALSCO - LARAMIE	LLAR160017	2	01-06-7215	.00	485.74	485.74
01/23	01/17/2023	62383	168	ALSCO - LARAMIE	LLAR160017	3	01-02-7215	.00	70.18	70.18
01/23	01/17/2023	62383	168	ALSCO - LARAMIE	LLAR160260	1	02-00-7315	.00	107.26	107.26
01/23	01/17/2023	62383	168	ALSCO - LARAMIE	LLAR160260	2	01-06-7215	.00	537.92	537.92
01/23	01/17/2023	62383	168	ALSCO - LARAMIE	LLAR160260	3	01-02-7215	.00	75.81	75.81
Total 62383:									.00	1,388.39
<b>62384</b>										
01/23	01/17/2023	62384	97	AMBER GREENE	DEC REIMB	1	02-00-7215	.00	321.17	321.17
01/23	01/17/2023	62384	97	AMBER GREENE	DEC REIMB	2	02-00-8535	.00	350.00	350.00
Total 62384:									.00	671.17
<b>62385</b>										
01/23	01/17/2023	62385	347	American Elevator Professionals	05-16-3300	1	02-00-7520	.00	200.00	200.00
Total 62385:									.00	200.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>62386</b>										
01/23	01/17/2023	62386	395	AMERICAN FIDELITY	D534709	1	01-00-2250	.00	513.60	513.60
01/23	01/17/2023	62386	395	AMERICAN FIDELITY	D534709	2	02-00-2250	.00	28.60	28.60
01/23	01/17/2023	62386	395	AMERICAN FIDELITY	D534709	3	03-00-2250	.00	28.00	28.00
01/23	01/17/2023	62386	395	AMERICAN FIDELITY	D534709	4	05-00-2250	.00	33.40	33.40
Total 62386:									.00	603.60
<b>62387</b>										
01/23	01/17/2023	62387	399	AMERICAN FIDELITY Flex	2166937A	1	01-00-2250	.00	120.83	120.83
01/23	01/17/2023	62387	399	AMERICAN FIDELITY Flex	2166937A	2	02-00-2250	.00	40.00	40.00
01/23	01/17/2023	62387	399	AMERICAN FIDELITY Flex	2166937A	3	04-00-2250	.00	104.16	104.16
01/23	01/17/2023	62387	399	AMERICAN FIDELITY Flex	2166941A	1	01-00-2250	.00	120.83	120.83
01/23	01/17/2023	62387	399	AMERICAN FIDELITY Flex	2166941A	2	02-00-2250	.00	40.00	40.00
01/23	01/17/2023	62387	399	AMERICAN FIDELITY Flex	2166941A	3	04-00-2250	.00	104.16	104.16
01/23	01/17/2023	62387	399	AMERICAN FIDELITY Flex	2166947A	1	01-00-2250	.00	120.83	120.83
01/23	01/17/2023	62387	399	AMERICAN FIDELITY Flex	2166947A	2	02-00-2250	.00	40.00	40.00
01/23	01/17/2023	62387	399	AMERICAN FIDELITY Flex	2166947A	3	04-00-2250	.00	104.16	104.16
01/23	01/17/2023	62387	399	AMERICAN FIDELITY Flex	2204475A	1	01-00-2250	.00	92.30	92.30
01/23	01/17/2023	62387	399	AMERICAN FIDELITY Flex	2204475A	2	02-00-2250	.00	46.15	46.15
Total 62387:									.00	933.42
<b>62388</b>										
01/23	01/17/2023	62388	4	ANDERSON & WHITNEY PC	28685	1	01-01-7310	.00	1,350.00	1,350.00
01/23	01/17/2023	62388	4	ANDERSON & WHITNEY PC	28685	2	02-00-7315	.00	150.00	150.00
01/23	01/17/2023	62388	4	ANDERSON & WHITNEY PC	28685	3	03-00-7310	.00	300.00	300.00
01/23	01/17/2023	62388	4	ANDERSON & WHITNEY PC	28685	4	04-00-7310	.00	300.00	300.00
01/23	01/17/2023	62388	4	ANDERSON & WHITNEY PC	28685	5	05-00-7310	.00	300.00	300.00
01/23	01/17/2023	62388	4	ANDERSON & WHITNEY PC	28685	6	06-00-7310	.00	300.00	300.00
01/23	01/17/2023	62388	4	ANDERSON & WHITNEY PC	28685	7	07-00-7310	.00	300.00	300.00
Total 62388:									.00	3,000.00
<b>62389</b>										
01/23	01/17/2023	62389	638	ANTHONY RABER	UNIFORM R	1	01-02-7400	.00	136.55	136.55
Total 62389:									.00	136.55

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>62390</b>										
01/23	01/17/2023	62390	435	AUTOZONE	4388256591	1	01-02-7225	.00	39.58	39.58
Total 62390:										39.58
<b>62391</b>										
01/23	01/17/2023	62391	639	AWE ACQUISITION, INC	EATON2200	1	02-00-9110	.00	8,528.00	8,528.00
Total 62391:										8,528.00
<b>62392</b>										
01/23	01/17/2023	62392	213	BATESVILLE CASKET CO INC	44397237	1	01-03-7215	.00	277.85	277.85
Total 62392:										277.85
<b>62393</b>										
01/23	01/17/2023	62393	439	BEAM INSURANCE ADMINISTR	CO04728-20	1	01-01-6180	.00	270.54	270.54
01/23	01/17/2023	62393	439	BEAM INSURANCE ADMINISTR	CO04728-20	2	01-02-6180	.00	809.27	809.27
01/23	01/17/2023	62393	439	BEAM INSURANCE ADMINISTR	CO04728-20	3	01-03-6180	.00	102.24	102.24
01/23	01/17/2023	62393	439	BEAM INSURANCE ADMINISTR	CO04728-20	4	01-04-6180	.00	103.12	103.12
01/23	01/17/2023	62393	439	BEAM INSURANCE ADMINISTR	CO04728-20	5	02-00-6180	.00	371.77	371.77
01/23	01/17/2023	62393	439	BEAM INSURANCE ADMINISTR	CO04728-20	6	03-00-6180	.00	157.41	157.41
01/23	01/17/2023	62393	439	BEAM INSURANCE ADMINISTR	CO04728-20	7	04-00-6180	.00	135.62	135.62
01/23	01/17/2023	62393	439	BEAM INSURANCE ADMINISTR	CO04728-20	8	05-00-6180	.00	89.14	89.14
01/23	01/17/2023	62393	439	BEAM INSURANCE ADMINISTR	CO04728-20	9	01-00-1140	.00	46.47	46.47
Total 62393:										2,085.58
<b>62394</b>										
01/23	01/17/2023	62394	632	CAPITAL BUSINESS SYSTEMS I	1234958	1	02-00-8540	.00	5,602.77	5,602.77
Total 62394:										5,602.77
<b>62395</b>										
01/23	01/17/2023	62395	64	CARROLL EXCAVATION & REPA	5000	1	04-00-7310	.00	2,000.00	2,000.00
01/23	01/17/2023	62395	64	CARROLL EXCAVATION & REPA	5001	1	04-00-7310	.00	1,689.28	1,689.28
01/23	01/17/2023	62395	64	CARROLL EXCAVATION & REPA	5002	1	04-00-7310	.00	964.63	964.63

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 62395:										
62396	01/23	01/17/2023	390	CASELLE	122251	1	01-01-7280	.00	1,286.00	1,286.00
Total 62396:										
62397	01/23	01/17/2023	634	CDW GOVERNMENT	FW24483	1	02-00-8540	.00	2,773.97	2,773.97
01/23	01/17/2023	62397	634	CDW GOVERNMENT	FX11822	1	02-00-8540	.00	2,968.50	2,968.50
01/23	01/17/2023	62397	634	CDW GOVERNMENT	FX60643	1	02-00-9110	.00	222.13	222.13
01/23	01/17/2023	62397	634	CDW GOVERNMENT	FZ63195	1	02-00-9110	.00	1,800.74	1,800.74
Total 62397:										
62398	01/23	01/17/2023	69	CENTURY LINK	484B JAN23	1	01-02-7220	.00	60.00	60.00
01/23	01/17/2023	62398	69	CENTURY LINK	484B JAN23	2	01-01-7220	.00	59.99	59.99
01/23	01/17/2023	62398	69	CENTURY LINK	507B JAN23	1	02-00-7510	.00	216.19	216.19
01/23	01/17/2023	62398	69	CENTURY LINK	642B JAN23	1	05-00-7510	.00	255.09	255.09
Total 62398:										
62399	01/23	01/17/2023	114	CIRSA	222115	1	01-01-7270	.00	1,000.00	1,000.00
01/23	01/17/2023	62399	114	CIRSA	230027	1	01-01-7270	.00	58,984.22	58,984.22
01/23	01/17/2023	62399	114	CIRSA	230027	2	02-00-7270	.00	9,319.59	9,319.59
01/23	01/17/2023	62399	114	CIRSA	230027	3	03-00-7270	.00	6,095.45	6,095.45
01/23	01/17/2023	62399	114	CIRSA	230027	4	04-00-7270	.00	15,259.58	15,259.58
01/23	01/17/2023	62399	114	CIRSA	230027	5	05-00-7270	.00	21,116.96	21,116.96
01/23	01/17/2023	62399	114	CIRSA	230027	6	06-00-7270	.00	1,395.13	1,395.13
01/23	01/17/2023	62399	114	CIRSA	230027	7	07-00-7270	.00	1,066.75	1,066.75
01/23	01/17/2023	62399	114	CIRSA	230328	1	02-00-7270	.00	79.36	79.36
Total 62399:										
62400	01/23	01/17/2023	138	CLEAR PERCEPTIONS	55604	1	01-02-7215	.00	1,505.65	1,505.65

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 62400:										
								.00		1,505.65
<b>62401</b>										
01/23	01/17/2023	62401	542	CODE 4	C4-1501	1	01-02-7215	.00	400.00	400.00
Total 62401:										
								.00		400.00
<b>62402</b>										
01/23	01/17/2023	62402	196	COMPANION LIFE	569715	1	01-01-6180	.00	273.25	273.25
01/23	01/17/2023	62402	196	COMPANION LIFE	569715	2	01-02-6180	.00	839.50	839.50
01/23	01/17/2023	62402	196	COMPANION LIFE	569715	3	01-03-6180	.00	76.34	76.34
01/23	01/17/2023	62402	196	COMPANION LIFE	569715	4	01-04-6180	.00	87.87	87.87
01/23	01/17/2023	62402	196	COMPANION LIFE	569715	5	01-00-1140	.00	65.88	65.88
01/23	01/17/2023	62402	196	COMPANION LIFE	569715	6	02-00-6180	.00	130.06	130.06
01/23	01/17/2023	62402	196	COMPANION LIFE	569715	7	03-00-6180	.00	105.34	105.34
01/23	01/17/2023	62402	196	COMPANION LIFE	569715	8	04-00-6180	.00	100.05	100.05
01/23	01/17/2023	62402	196	COMPANION LIFE	569715	9	05-00-6180	.00	9.89-	9.89-
Total 62402:										
								.00		1,668.40
<b>62403</b>										
01/23	01/17/2023	62403	342	COUNTRY JOHNS	23-0208	1	01-03-7215	.00	115.00	115.00
01/23	01/17/2023	62403	342	COUNTRY JOHNS	23-0209	1	01-04-7215	.00	115.00	115.00
01/23	01/17/2023	62403	342	COUNTRY JOHNS	23-0210	1	01-04-7215	.00	208.00	208.00
01/23	01/17/2023	62403	342	COUNTRY JOHNS	23-0211	1	04-00-7215	.00	115.00	115.00
Total 62403:										
								.00		553.00
<b>62404</b>										
01/23	01/17/2023	62404	81	EATON AREA HISTORICAL SOCI	2023 MEMB	1	02-00-7216	.00	50.00	50.00
Total 62404:										
								.00		50.00
<b>62405</b>										
01/23	01/17/2023	62405	334	EATON PAINT & BODY SPECIAL	3881	1	01-02-7225	.00	4,720.61	4,720.61
Total 62405:										
								.00		4,720.61

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>62406</b>										
01/23	01/17/2023	62406	154	EATON SCHOOL DISTRICT #RE-	IMPACT FEE	1	01-00-2025	.00	6,759.00	6,759.00
Total 62406:										6,759.00
<b>62407</b>										
01/23	01/17/2023	62407	21	EON OFFICE INC	WO-3703626	1	01-02-7210	.00	73.35	73.35
01/23	01/17/2023	62407	21	EON OFFICE INC	WO-3704015	1	01-06-7520	.00	60.88	60.88
01/23	01/17/2023	62407	21	EON OFFICE INC	WO-3705018	1	01-06-7320	.00	172.09	172.09
Total 62407:										306.32
<b>62408</b>										
01/23	01/17/2023	62408	152	FIDELITY SECURITY LIFE INSU	152357	1	01-00-2230	.00	1,852.83	1,852.83
01/23	01/17/2023	62408	152	FIDELITY SECURITY LIFE INSU	152357	2	02-00-2230	.00	555.27	555.27
01/23	01/17/2023	62408	152	FIDELITY SECURITY LIFE INSU	152357	3	03-00-2230	.00	54.42	54.42
01/23	01/17/2023	62408	152	FIDELITY SECURITY LIFE INSU	152357	4	04-00-2230	.00	214.62	214.62
01/23	01/17/2023	62408	152	FIDELITY SECURITY LIFE INSU	152357	5	05-00-2230	.00	146.65	146.65
01/23	01/17/2023	62408	152	FIDELITY SECURITY LIFE INSU	152357	6	01-00-1140	.00	58.32	58.32
Total 62408:										2,882.11
<b>62409</b>										
01/23	01/17/2023	62409	165	FIRST CLASS SECURITY SYST	137971	1	02-00-7315	.00	92.85	92.85
Total 62409:										92.85
<b>62410</b>										
01/23	01/17/2023	62410	636	FORT COLLINS MUSEUM OF DI	N0001	1	02-00-7216	.00	500.00	500.00
Total 62410:										500.00
<b>62411</b>										
01/23	01/17/2023	62411	65	GENERAL AIR	95308493-1	1	03-00-7215	.00	21.82	21.82
Total 62411:										21.82
<b>62412</b>										
01/23	01/17/2023	62412	51	GOULD PARTS INC	DEC STATE	1	01-03-7525	.00	201.83	201.83

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
01/23	01/17/2023	62412	51	GOULD PARTS INC	DEC STATE	2	01-02-7225	.00	180.49	180.49
01/23	01/17/2023	62412	51	GOULD PARTS INC	DEC STATE	3	03-00-7525	.00	297.55	297.55
01/23	01/17/2023	62412	51	GOULD PARTS INC	DEC STATE	4	04-00-7215	.00	16.86	16.86
01/23	01/17/2023	62412	51	GOULD PARTS INC	DEC STATE	5	05-00-7215	.00	54.90	54.90
Total 62412:										751.63
<b>62413</b>										
01/23	01/17/2023	62413	277	GREAT WESTERN TRAIL AUTH	1029	1	01-04-7215	.00	10,000.00	10,000.00
Total 62413:										10,000.00
<b>62414</b>										
01/23	01/17/2023	62414	516	GREELEY LOCK & KEY	0000020323	1	02-00-7315	.00	480.00	480.00
01/23	01/17/2023	62414	516	GREELEY LOCK & KEY	0000020403	1	02-00-7215	.00	89.00	89.00
Total 62414:										569.00
<b>62415</b>										
01/23	01/17/2023	62415	546	GREELEY TRIBUNE	2023 SUBC	1	02-00-8530	.00	343.20	343.20
Total 62415:										343.20
<b>62416</b>										
01/23	01/17/2023	62416	31	HERITAGE MARKET	DECEMBER	1	01-01-7230	.00	11.97	11.97
01/23	01/17/2023	62416	31	HERITAGE MARKET	DECEMBER	2	01-06-7320	.00	19.34	19.34
01/23	01/17/2023	62416	31	HERITAGE MARKET	DECEMBER	3	01-03-7215	.00	8.16	8.16
01/23	01/17/2023	62416	31	HERITAGE MARKET	DECEMBER	4	01-04-7215	.00	8.15	8.15
01/23	01/17/2023	62416	31	HERITAGE MARKET	DECEMBER	5	03-00-7215	.00	8.16	8.16
01/23	01/17/2023	62416	31	HERITAGE MARKET	DECEMBER	6	04-00-7215	.00	8.15	8.15
01/23	01/17/2023	62416	31	HERITAGE MARKET	DECEMBER	7	05-00-7215	.00	78.35	78.35
01/23	01/17/2023	62416	31	HERITAGE MARKET	DECEMBER	8	01-02-7215	.00	198.93	198.93
01/23	01/17/2023	62416	31	HERITAGE MARKET	DECEMBER	9	01-01-7290	.00	156.00	156.00
Total 62416:										497.21
<b>62417</b>										
01/23	01/17/2023	62417	99	HILL & ROBBINS P.C.	2757	1	07-00-7310	.00	184.50	184.50

Check Issue Dates: 1/1/2023 - 1/31/2023

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 62417:										
62418	01/23	01/17/2023	42	IMS INFRASTRUCTURE MANAG	50509-7	1	03-00-5630	.00	5,399.00	5,399.00
Total 62418:										
62419	01/23	01/17/2023	211	J.P. COOKE CO.	760952	1	01-02-7215	.00	69.00	69.00
Total 62419:										
62420	01/23	01/17/2023	433	KYLA MONTOYA	PC JAN 2023	1	01-01-7230	.00	44.17	44.17
62420	01/23	01/17/2023	433	KYLA MONTOYA	PC JAN 2023	2	01-02-7215	.00	55.83	55.83
62420	01/23	01/17/2023	433	KYLA MONTOYA	PC JAN 2023	3	01-01-7290	.00	47.72	47.72
Total 62420:										
62421	01/23	01/17/2023	633	LAKESHORE LEARNING	19112112172	1	02-00-8600	.00	1,770.80	1,770.80
62421	01/23	01/17/2023	633	LAKESHORE LEARNING	3073481230	1	02-00-8600	.00	866.76	866.76
Total 62421:										
62422	01/23	01/17/2023	536	LANGUAGE LINE SERVICES	10603842	1	01-02-7215	.00	1.56	1.56
62422	01/23	01/17/2023	536	LANGUAGE LINE SERVICES	10696804	1	01-02-5125	.00	10.66	10.66
62422	01/23	01/17/2023	536	LANGUAGE LINE SERVICES	10721284	1	01-02-5125	.00	154.99	154.99
62422	01/23	01/17/2023	536	LANGUAGE LINE SERVICES	9020515362	1	01-02-5125	.00	34.88-	34.88-
Total 62422:										
62423	01/23	01/17/2023	44	LAW OFFICE OF AVI S ROCKLIN	2839	1	01-01-7320	.00	8,364.50	8,364.50
62423	01/23	01/17/2023	44	LAW OFFICE OF AVI S ROCKLIN	2839	2	04-00-7310	.00	526.50	526.50
62423	01/23	01/17/2023	44	LAW OFFICE OF AVI S ROCKLIN	2840	1	01-02-5130	.00	1,807.00	1,807.00
62423	01/23	01/17/2023	44	LAW OFFICE OF AVI S ROCKLIN	2841	1	01-08-7320	.00	29.50	29.50

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
01/23	01/17/2023	62423	44	LAW OFFICE OF AVI S ROCKLIN	2842	1	02-00-7315	.00	39.00	39.00
Total 62423:										
01/23	01/17/2023	62424	307	McCREERY & SUN OF COLORA	86457	1	05-00-7520	.00	586.77	586.77
Total 62424:										
01/23	01/17/2023	62425	245	NORTH FRONT RANGE WATER	2023 MEMB	1	05-00-7310	.00	1,000.00	1,000.00
Total 62425:										
01/23	01/17/2023	62426	88	NORTH WELD COUNTY WATER	9000 DEC22	1	04-00-9000	.00	49,654.26	49,654.26
Total 62426:										
01/23	01/17/2023	62427	87	NORTH WELD HERALD	5219	1	02-00-7216	.00	168.00	168.00
01/23	01/17/2023	62427	87	NORTH WELD HERALD	5220	1	01-01-7260	.00	1,986.66	1,986.66
Total 62427:										
01/23	01/17/2023	62428	1003	Occupational Health Centers of th	16199635	1	01-02-7215	.00	186.00	186.00
Total 62428:										
01/23	01/17/2023	62429	432	PIVOT ENERGY	2C99F4CB	1	03-00-7515	.00	4,698.83	4,698.83
Total 62429:										
01/23	01/17/2023	62430	95	POULSEN ACE HARDWARE	DEC STATE	1	01-03-7215	.00	63.87	63.87
01/23	01/17/2023	62430	95	POULSEN ACE HARDWARE	DEC STATE	2	01-04-7215	.00	47.34	47.34
01/23	01/17/2023	62430	95	POULSEN ACE HARDWARE	DEC STATE	3	01-02-7215	.00	67.41	67.41

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
01/23	01/17/2023	62430	95	POULSEN ACE HARDWARE	DEC STATE	4	05-00-7215	.00	47.34	47.34
01/23	01/17/2023	62430	95	POULSEN ACE HARDWARE	DEC STATE	5	03-00-7215	.00	302.51	302.51
01/23	01/17/2023	62430	95	POULSEN ACE HARDWARE	DEC STATE	6	04-00-7215	.00	177.63	177.63
01/23	01/17/2023	62430	95	POULSEN ACE HARDWARE	DEC STATE	7	01-06-7520	.00	43.10	43.10
01/23	01/17/2023	62430	95	POULSEN ACE HARDWARE	DEC STATE	8	01-02-7210	.00	6.46	6.46
01/23	01/17/2023	62430	95	POULSEN ACE HARDWARE	DEC STATE	9	05-00-7520	.00	520.79	520.79
01/23	01/17/2023	62430	95	POULSEN ACE HARDWARE	DEC STATE	10	01-02-9120	.00	21.23	21.23
01/23	01/17/2023	62430	95	POULSEN ACE HARDWARE	DEC STATE	11	01-02-7400	.00	17.99	17.99
01/23	01/17/2023	62430	95	POULSEN ACE HARDWARE	DEC STATE	12	01-06-7320	.00	31.47	31.47
Total 62430:									.00	1,347.14
62431	01/23	01/17/2023	296	PROCEDURE INC	0095023-IN	1	01-01-7410	.00	5,628.64	5,628.64
01/23	01/17/2023	62431	296	PROCEDURE INC	0095023-IN	2	01-01-7410	.00	1,384.10	1,384.10
Total 62431:									.00	7,012.74
62432	01/23	01/17/2023	541	SLATE COMMUNICATIONS	2783	1	01-01-5640	.00	2,750.00	2,750.00
Total 62432:									.00	2,750.00
62433	01/23	01/17/2023	597	STRATEGIC GOVERNMENT RE	2023-105819	1	01-01-7240	.00	424.00	424.00
Total 62433:									.00	424.00
62434	01/23	01/17/2023	637	THOMAS POWELL	0001	1	02-00-8600	.00	125.00	125.00
Total 62434:									.00	125.00
62435	01/23	01/17/2023	355	TimeClock Plus	INV00173211	1	01-01-7280	.00	15.75	15.75
01/23	01/17/2023	62435	355	TimeClock Plus	INV0019040	1	01-01-7280	.00	9.45	9.45
Total 62435:									.00	25.20

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>62436</b>										
01/23	01/17/2023	62436	186	UTILITY NOTIFICATION CENTE	222120453	1	05-00-7310	.00	35.10	35.10
01/23	01/17/2023	62436	186	UTILITY NOTIFICATION CENTE	222120453	2	04-00-7310	.00	35.10	35.10
Total 62436:										70.20
<b>62437</b>										
01/23	01/17/2023	62437	224	WASTE MANAGEMENT	4992576-253	1	05-00-9030	.00	41,863.65	41,863.65
01/23	01/17/2023	62437	224	WASTE MANAGEMENT	4993382-253	1	05-00-9030	.00	548.34	548.34
Total 62437:										42,411.99
<b>62438</b>										
01/23	01/17/2023	62438	501	WESLEY LAVANCHY	VEH STIPEN	1	01-01-7235	.00	500.00	500.00
Total 62438:										500.00
<b>62439</b>										
01/23	01/17/2023	62439	591	WEX	85951348	1	01-02-5620	.00	2,396.99	2,396.99
01/23	01/17/2023	62439	591	WEX	85951348	2	01-03-5620	.00	285.47	285.47
01/23	01/17/2023	62439	591	WEX	85951348	3	01-04-5620	.00	203.60	203.60
01/23	01/17/2023	62439	591	WEX	85951348	4	05-00-5620	.00	446.01	446.01
01/23	01/17/2023	62439	591	WEX	85951348	5	03-00-5620	.00	524.03	524.03
01/23	01/17/2023	62439	591	WEX	85951348	6	04-00-5620	.00	546.05	546.05
Total 62439:										4,402.15
<b>62440</b>										
01/23	01/17/2023	62440	56	XCEL ENERGY	810312297	1	03-00-7515	.00	7,320.60	7,320.60
01/23	01/17/2023	62440	56	XCEL ENERGY	810380480	1	01-04-7510	.00	19.78	19.78
01/23	01/17/2023	62440	56	XCEL ENERGY	810380480	2	01-06-7510	.00	371.98	371.98
01/23	01/17/2023	62440	56	XCEL ENERGY	811216302	1	01-06-7510	.00	25.16	25.16
01/23	01/17/2023	62440	56	XCEL ENERGY	811837566	1	05-00-7510	.00	427.52	427.52
01/23	01/17/2023	62440	56	XCEL ENERGY	811917317	1	01-04-7510	.00	117.53	117.53
01/23	01/17/2023	62440	56	XCEL ENERGY	811920166	1	01-04-7510	.00	14.27	14.27
01/23	01/17/2023	62440	56	XCEL ENERGY	811985379	1	01-06-7510	.00	43.59	43.59
01/23	01/17/2023	62440	56	XCEL ENERGY	812039494	1	01-03-7510	.00	431.22	431.22
01/23	01/17/2023	62440	56	XCEL ENERGY	812039494	2	07-00-7510	.00	1,072.25-	1,072.25-
01/23	01/17/2023	62440	56	XCEL ENERGY	812039494	3	01-04-7510	.00	87.34-	87.34-

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
01/23	01/17/2023	62440	56	XCEL ENERGY	812039494	4	01-06-7510	.00	114.15	114.15
01/23	01/17/2023	62440	56	XCEL ENERGY	812039494	5	04-00-7510	.00	491.43	491.43
01/23	01/17/2023	62440	56	XCEL ENERGY	812039494	6	02-00-7510	.00	197.44	197.44
01/23	01/17/2023	62440	56	XCEL ENERGY	812050155	1	01-03-7510	.00	11.63	11.63
Total 62440:										8,426.71
<b>62441</b>										
01/23	01/17/2023	62441	392	McCARTY'S	DEC22 STAF	1	01-01-7290	.00	2,850.52	2,850.52
01/23	01/17/2023	62441	392	McCARTY'S	DEC22 STAF	2	02-00-7240	.00	219.27	219.27
Total 62441:										3,069.79
<b>62442</b>										
01/23	01/27/2023	62442	83	NORTHERN COLORADO WATE	10910	1	04-00-8020	.00	751,270.00	751,270.00
Total 62442:										751,270.00
<b>10323001</b>										
01/23	01/03/2023	10323001	1002	MASTERS TELECOM LLC	12355	1	01-01-7210	.00	34.48	34.48
Total 10323001:										34.48
<b>10323002</b>										
01/23	01/03/2023	10323002	71	MY OFFICE ETC	293096-0	1	02-00-7215	.00	6.50	6.50
01/23	01/03/2023	10323002	71	MY OFFICE ETC	293331-0	1	01-01-7210	.00	92.52	92.52
01/23	01/03/2023	10323002	71	MY OFFICE ETC	293331-1	1	01-01-7210	.00	58.70	58.70
Total 10323002:										157.72
<b>11723001</b>										
01/23	01/17/2023	11723001	2	AGFINITY INC	Z916644	1	01-02-7225	.00	14.25	14.25
Total 11723001:										14.25
<b>11723002</b>										
01/23	01/17/2023	11723002	384	ENVIROTECH	CD20230424	1	03-00-7215	.00	1,050.28	1,050.28
01/23	01/17/2023	11723002	384	ENVIROTECH	CD20230436	1	03-00-7215	.00	978.36	978.36
01/23	01/17/2023	11723002	384	ENVIROTECH	CD20230436	1	03-00-7215	.00	995.72	995.72

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
01/23	01/17/2023	11723002	384	ENVIROTECH	CD20230442	1	03-00-7215	.00	1,068.88	1,068.88
01/23	01/17/2023	11723002	384	ENVIROTECH	CD20230554	1	03-00-7215	.00	1,001.92	1,001.92
01/23	01/17/2023	11723002	384	ENVIROTECH	CD20230555	1	03-00-7215	.00	1,019.28	1,019.28
Total 11723002:										6,114.44
<b>11723003</b>										
01/23	01/17/2023	11723003	25	GRANITE TELECOMMUNICATIO	586021344	1	01-01-7220	.00	161.68	161.68
01/23	01/17/2023	11723003	25	GRANITE TELECOMMUNICATIO	586021344	2	01-02-7220	.00	161.67	161.67
Total 11723003:										323.35
<b>11723004</b>										
01/23	01/17/2023	11723004	230	HARSH INTERNATIONAL INC	26096	1	01-02-7400	.00	474.20	474.20
01/23	01/17/2023	11723004	230	HARSH INTERNATIONAL INC	INV214223	1	03-00-7525	.00	320.07	320.07
Total 11723004:										794.27
<b>11723005</b>										
01/23	01/17/2023	11723005	285	KEY PEOPLE CO	23010516	1	02-00-7315	.00	1,625.00	1,625.00
01/23	01/17/2023	11723005	285	KEY PEOPLE CO	N6122200 C	1	02-00-7315	.00	40.19-	40.19-
Total 11723005:										1,584.81
<b>11723006</b>										
01/23	01/17/2023	11723006	603	KURB APPEAL LLC	003572	1	01-06-7320	.00	2,290.00	2,290.00
Total 11723006:										2,290.00
<b>11723007</b>										
01/23	01/17/2023	11723007	481	MCDONALD FARMS ENTERPRIS	0070164-IN	1	05-00-7310	.00	6,058.00	6,058.00
01/23	01/17/2023	11723007	481	MCDONALD FARMS ENTERPRIS	0070593-IN	1	05-00-7310	.00	6,208.00	6,208.00
01/23	01/17/2023	11723007	481	MCDONALD FARMS ENTERPRIS	0070861-IN	1	05-00-7310	.00	6,170.50	6,170.50
01/23	01/17/2023	11723007	481	MCDONALD FARMS ENTERPRIS	0071569-IN	1	05-00-7310	.00	3,179.00	3,179.00
Total 11723007:										21,615.50
<b>11723008</b>										
01/23	01/17/2023	11723008	71	MY OFFICE ETC	293480-0	1	02-00-7215	.00	140.54	140.54

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 11723008:										
								.00		140.54
11723009										
01/23	01/17/2023	11723009	191	NORTHERN ENGINEERING INC	1127-001-00	1	01-07-8900	.00	227.79	227.79
01/23	01/17/2023	11723009	191	NORTHERN ENGINEERING INC	1127-001-00	2	03-00-9210	.00	227.79	227.79
01/23	01/17/2023	11723009	191	NORTHERN ENGINEERING INC	1127-001-00	3	04-00-9150	.00	227.79	227.79
01/23	01/17/2023	11723009	191	NORTHERN ENGINEERING INC	1127-001-00	4	05-00-9150	.00	227.78	227.78
01/23	01/17/2023	11723009	191	NORTHERN ENGINEERING INC	1127-001-00	5	01-07-8900	.00	200.00	200.00
01/23	01/17/2023	11723009	191	NORTHERN ENGINEERING INC	1127-001-00	6	03-00-9210	.00	200.00	200.00
01/23	01/17/2023	11723009	191	NORTHERN ENGINEERING INC	1127-001-00	7	04-00-9150	.00	200.00	200.00
01/23	01/17/2023	11723009	191	NORTHERN ENGINEERING INC	1127-001-00	8	05-00-9150	.00	200.00	200.00
01/23	01/17/2023	11723009	191	NORTHERN ENGINEERING INC	1127-001-00	9	01-03-9130	.00	575.00	575.00
01/23	01/17/2023	11723009	191	NORTHERN ENGINEERING INC	1127-001-00	10	01-08-7350	.00	280.35	280.35
01/23	01/17/2023	11723009	191	NORTHERN ENGINEERING INC	1127-001-00	11	04-00-7320	.00	1,810.75	1,810.75
01/23	01/17/2023	11723009	191	NORTHERN ENGINEERING INC	1127-001-00	12	01-01-7310	.00	270.00	270.00
01/23	01/17/2023	11723009	191	NORTHERN ENGINEERING INC	1127-001-00	13	05-00-7320	.00	90.00	90.00
01/23	01/17/2023	11723009	191	NORTHERN ENGINEERING INC	1127-001-00	14	03-00-7310	.00	405.00	405.00
01/23	01/17/2023	11723009	191	NORTHERN ENGINEERING INC	1127-001-00	15	01-08-7350	.00	138.00	138.00
01/23	01/17/2023	11723009	191	NORTHERN ENGINEERING INC	1127-001-00	16	01-01-7310	.00	1,483.00	1,483.00
01/23	01/17/2023	11723009	191	NORTHERN ENGINEERING INC	1127-001-00	17	05-00-7320	.00	646.50	646.50
01/23	01/17/2023	11723009	191	NORTHERN ENGINEERING INC	1127-001-00	18	01-03-9130	.00	38.75	38.75
01/23	01/17/2023	11723009	191	NORTHERN ENGINEERING INC	1127-001-00	19	03-00-5700	.00	241.08	241.08
01/23	01/17/2023	11723009	191	NORTHERN ENGINEERING INC	1127-001-00	20	03-00-7320	.00	45.00	45.00
01/23	01/17/2023	11723009	191	NORTHERN ENGINEERING INC	1127-001-00	21	04-00-7310	.00	93.45	93.45
01/23	01/17/2023	11723009	191	NORTHERN ENGINEERING INC	1127-001-00	22	05-00-7310	.00	93.45	93.45
01/23	01/17/2023	11723009	191	NORTHERN ENGINEERING INC	1127-001-00	23	07-00-7310	.00	93.45	93.45
01/23	01/17/2023	11723009	191	NORTHERN ENGINEERING INC	1127-001-00	24	01-08-7350	.00	290.00	290.00
01/23	01/17/2023	11723009	191	NORTHERN ENGINEERING INC	1127-001-00	25	01-08-7350	.00	710.00	710.00
01/23	01/17/2023	11723009	191	NORTHERN ENGINEERING INC	1127-001-00	26	01-08-7350	.00	2,016.25	2,016.25
01/23	01/17/2023	11723009	191	NORTHERN ENGINEERING INC	1127-001-00	27	01-08-7350	.00	51.25	51.25
01/23	01/17/2023	11723009	191	NORTHERN ENGINEERING INC	1127-001-00	28	01-08-7350	.00	358.75	358.75
01/23	01/17/2023	11723009	191	NORTHERN ENGINEERING INC	1127-001-00	29	01-08-7350	.00	317.85	317.85
Total 11723009:										
								.00		11,759.03
11723010										
01/23	01/17/2023	11723010	445	SENERGY PETROLEUM LLC	879282	1	01-04-5620	.00	424.61	424.61
01/23	01/17/2023	11723010	445	SENERGY PETROLEUM LLC	879282	2	03-00-5620	.00	14.82	14.82

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
01/23	01/17/2023	11723010	445	SENERGY PETROLEUM LLC	879282	3	05-00-5620	.00	263.08	263.08
01/23	01/17/2023	11723010	445	SENERGY PETROLEUM LLC	879282	4	06-00-7330	.00	253.69	253.69
Total 11723010:										956.20
<b>11723011</b>										
01/23	01/17/2023	11723011	356	USABUEBOOK	204193	1	05-00-7215	.00	145.00	145.00
Total 11723011:										145.00
<b>11723012</b>										
01/23	01/17/2023	11723012	313	VERIZON WIRELESS	9923647722	1	01-01-7220	.00	537.32	537.32
01/23	01/17/2023	11723012	313	VERIZON WIRELESS	9923647722	2	01-03-7215	.00	50.66	50.66
01/23	01/17/2023	11723012	313	VERIZON WIRELESS	9923647722	3	01-04-7215	.00	116.00	116.00
01/23	01/17/2023	11723012	313	VERIZON WIRELESS	9923647722	4	01-02-7220	.00	320.80	320.80
01/23	01/17/2023	11723012	313	VERIZON WIRELESS	9923647722	5	05-00-7510	.00	116.00	116.00
01/23	01/17/2023	11723012	313	VERIZON WIRELESS	9923647722	6	03-00-7215	.00	103.14	103.14
01/23	01/17/2023	11723012	313	VERIZON WIRELESS	9923647722	7	04-00-7510	.00	169.03	169.03
01/23	01/17/2023	11723012	313	VERIZON WIRELESS	9923728400	1	04-00-7510	.00	264.76	264.76
01/23	01/17/2023	11723012	313	VERIZON WIRELESS	9924015290	1	01-02-7220	.00	1,047.92	1,047.92
Total 11723012:										2,725.63
<b>12723001</b>										
01/23	01/27/2023	12723001	42	IMS INFRASTRUCTURE MANAG	50509-6	1	03-00-5630	.00	3,000.00	3,000.00
Total 12723001:										3,000.00
Grand Totals:										1,253,587.81

## Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-00-1140	617.57	.00	617.57
01-00-2000	122.22	226,412.58-	226,290.36-
01-00-2025	6,759.00	.00	6,759.00

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
01-00-2230	12,517.84	.00	12,517.84
01-00-2250	968.39	.00	968.39
01-01-5640	2,750.00	.00	2,750.00
01-01-6160	5,001.69	.00	5,001.69
01-01-6180	543.79	.00	543.79
01-01-7210	185.70	.00	185.70
01-01-7220	816.97	.00	816.97
01-01-7230	213.17	.00	213.17
01-01-7235	500.00	.00	500.00
01-01-7240	424.00	.00	424.00
01-01-7250	2,498.00	.00	2,498.00
01-01-7260	1,986.66	.00	1,986.66
01-01-7270	62,829.22	.00	62,829.22
01-01-7280	1,311.20	.00	1,311.20
01-01-7290	3,054.24	.00	3,054.24
01-01-7310	3,103.00	.00	3,103.00
01-01-7320	8,364.50	.00	8,364.50
01-01-7410	7,012.74	.00	7,012.74
01-02-5125	529.29	34.88-	494.41
01-02-5130	1,807.00	.00	1,807.00
01-02-5620	2,396.99	.00	2,396.99
01-02-6180	1,648.77	.00	1,648.77
01-02-7210	147.33	.00	147.33
01-02-7215	3,339.03	.00	3,339.03
01-02-7220	1,648.36	.00	1,648.36
01-02-7225	4,965.41	.00	4,965.41
01-02-7400	2,362.50	.00	2,362.50
01-02-9120	59,178.20	.00	59,178.20
01-03-5620	285.47	.00	285.47
01-03-6180	178.58	.00	178.58
01-03-7215	515.54	.00	515.54
01-03-7510	454.48	.00	454.48
01-03-7525	201.83	.00	201.83
01-03-9130	613.75	.00	613.75
01-04-5620	628.21	.00	628.21
01-04-6180	190.99	.00	190.99
01-04-7215	10,494.49	.00	10,494.49
01-04-7510	456.78	87.34-	369.44
01-06-7215	1,509.40	.00	1,509.40
01-06-7320	2,512.90	.00	2,512.90

GL Account	Debit	Credit	Proof
01-06-7510	4,165.88	.00	4,165.88
01-06-7520	103.98	.00	103.98
01-07-8900	427.79	.00	427.79
01-08-7320	29.50	.00	29.50
01-08-7350	4,162.45	.00	4,162.45
02-00-2000	40.19	62,986.68	62,946.49
02-00-2230	3,864.00	.00	3,864.00
02-00-2250	194.75	.00	194.75
02-00-6180	501.83	.00	501.83
02-00-7215	557.21	.00	557.21
02-00-7216	3,651.44	.00	3,651.44
02-00-7240	219.27	.00	219.27
02-00-7270	9,398.95	.00	9,398.95
02-00-7315	4,046.63	40.19	4,006.44
02-00-7510	1,728.34	.00	1,728.34
02-00-7520	773.55	.00	773.55
02-00-8211	289.35	.00	289.35
02-00-8510	815.58	.00	815.58
02-00-8530	343.20	.00	343.20
02-00-8535	350.00	.00	350.00
02-00-8540	13,644.15	.00	13,644.15
02-00-8600	3,062.56	.00	3,062.56
02-00-9110	19,545.87	.00	19,545.87
03-00-2000	.00	37,545.75	37,545.75
03-00-2230	448.73	.00	448.73
03-00-2250	28.00	.00	28.00
03-00-5620	538.85	.00	538.85
03-00-5630	8,399.00	.00	8,399.00
03-00-5700	241.08	.00	241.08
03-00-6180	262.75	.00	262.75
03-00-7215	6,550.07	.00	6,550.07
03-00-7270	6,095.45	.00	6,095.45
03-00-7310	1,860.25	.00	1,860.25
03-00-7320	45.00	.00	45.00
03-00-7515	12,031.16	.00	12,031.16
03-00-7525	617.62	.00	617.62
03-00-9210	427.79	.00	427.79
04-00-2000	.00	828,599.53	828,599.53
04-00-2230	1,454.88	.00	1,454.88
04-00-2250	312.48	.00	312.48

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
04-00-5620	546.05	.00	546.05
04-00-6180	235.67	.00	235.67
04-00-7215	317.64	.00	317.64
04-00-7270	15,259.58	.00	15,259.58
04-00-7310	6,385.21	.00	6,385.21
04-00-7320	1,810.75	.00	1,810.75
04-00-7510	925.22	.00	925.22
04-00-8020	751,270.00	.00	751,270.00
04-00-9000	49,654.26	.00	49,654.26
04-00-9150	427.79	.00	427.79
05-00-2000	9.89	52,667.31-	52,667.42-
05-00-2230	1,023.25	.00	1,023.25
05-00-2250	33.40	.00	33.40
05-00-5620	709.09	.00	709.09
05-00-6180	89.14	9.89-	79.25
05-00-7215	325.59	.00	325.59
05-00-7270	21,116.96	.00	21,116.96
05-00-7310	23,044.05	.00	23,044.05
05-00-7320	736.50	.00	736.50
05-00-7510	2,681.99	.00	2,681.99
05-00-7520	1,303.56	.00	1,303.56
05-00-7525	1,176.00	.00	1,176.00
05-00-9150	427.78	.00	427.78
06-00-2000	.00	44,360.81-	44,360.81-
06-00-7270	1,395.13	.00	1,395.13
06-00-7310	300.00	.00	300.00
06-00-7330	253.69	.00	253.69
06-00-9030	42,411.99	.00	42,411.99
07-00-2000	1,072.25	2,259.70-	1,187.45-
07-00-7270	1,066.75	.00	1,066.75
07-00-7310	1,192.95	.00	1,192.95
07-00-7510	.00	1,072.25-	1,072.25-
Grand Totals:	1,256,076.91	1,256,076.91-	.00

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

M = Manual Check, V = Void Check

12/31/2022

## GENERAL FUND

ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANC	PERCENT USED
<b>REVENUE</b>					
Property Taxes	5,315.65	449,448.47	449,583.00	134.53	99.97%
Sales Tax	227,437.46	2,621,077.34	1,880,000.00	(741,077.34)	139.42%
Franchise Tax - Xcel Energy	12,124.33	144,675.27	105,000.00	(39,675.27)	137.79%
Franchise Tax - Atmos Energy	-	70,544.95	50,000.00	(20,544.95)	141.09%
Occupation Tax - Century Link	-	5,000.00	5,000.00	-	100.00%
Franchise Tax - Other	1,075.14	22,873.59	11,000.00	(11,873.59)	207.94%
Penalties & Interest	-	-	400.00	400.00	0.00%
Business Licenses	160.00	3,013.78	1,300.00	(1,713.78)	231.83%
Liquor Licenses	278.75	1,352.50	1,100.00	(252.50)	122.95%
Building Permits	7,645.28	128,201.08	200,000.00	71,798.92	64.10%
Animal Licenses	40.00	500.00	380.00	(120.00)	131.58%
Contractor License	200.00	3,575.00	600.00	(2,975.00)	595.83%
Lottery Proceeds	9,987.07	37,371.27	26,000.00	(11,371.27)	143.74%
Cigarette Tax	691.28	6,829.59	5,200.00	(1,629.59)	131.34%
Grave Openings	2,350.00	35,750.00	22,000.00	(13,750.00)	162.50%
Cemetery Admin	-	200.00	-	(200.00)	#DIV/0!
Miscellaneous	-	200.00	-	(200.00)	#DIV/0!
Sale of Cemetery Plots	1,445.00	51,951.50	26,500.00	(25,451.50)	196.04%
Recreation Fees	-	-	-	-	#DIV/0!
Planning / Dev Revenue	24,563.69	219,637.87	90,000.00	(129,637.87)	244.04%
Court Fines	12,386.72	293,532.70	400,000.00	106,467.30	73.38%
Miscellaneous Revenue	2,965.03	34,801.78	30,000.00	(4,801.78)	116.01%
Mineral & Severance	-	-	-	-	-
Taxes	-	230,139.19	30,000.00	(200,139.19)	767.13%
Interest Income	(7,309.98)	10,367.28	2,000.00	(8,367.28)	518.36%
Contributions & Grants	1,985.32	96,108.22	28,300.00	(67,808.22)	339.61%
Transfers From Other Funds	101,250.00	101,279.97	101,250.00	(29.97)	100.03%
<b>TOTAL REVENUE</b>	<b>404,590.74</b>	<b>4,568,231.35</b>	<b>3,465,613.00</b>	<b>(1,102,618.35)</b>	<b>131.82%</b>

Cares act  
reimbursement last for  
2021 received in January  
68K



**GENERAL FUND EXPENDITURES**

**ADMIN**

ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANC	PERCENT USED
Tuition Reimbursement	-	-	10,000.00	10,000.00	0.00%
IT	7,629.84	31,810.43	-	(31,810.43)	#DIV/0!
SALARIES	58,117.70	452,788.47	409,380.00	(43,408.47)	110.60%
Municipal Judge	1,300.00	15,600.00	15,600.00	-	100.00%
Court Clerk	913.72	7,773.28	7,495.00	(278.28)	103.71%
HR Generalist	11,036.30	76,464.67	36,000.00	(40,464.67)	212.40%
Employee Benefits	32,592.34	52,251.83	108,388.00	56,136.17	48.21%
FICA/ME Tax ER Paid	-	-	-	-	#DIV/0!
Health/Vision Insurance	-	-	-	-	#DIV/0!
ER Pd	-	-	-	-	#DIV/0!
Employee Supplemental	-	-	-	-	#DIV/0!
ER Pd	-	-	-	-	#DIV/0!
Pension ER Pd	-	-	-	-	#DIV/0!
Employment Taxes ER Pd	-	-	-	-	#DIV/0!
FICA/ME Tax ER Paid	-	16,546.94	-	(16,546.94)	#DIV/0!
Health/Vision Insurance	-	-	-	-	#DIV/0!
ER Pd	-	9,589.73	-	(9,589.73)	#DIV/0!
Employee Supplemental	-	-	-	-	#DIV/0!
ER Pd	-	-	-	-	#DIV/0!
Pension ER Pd	3,289.76	12,830.01	-	(12,830.01)	#DIV/0!
Employment Taxes ER Pd	-	538.05	-	(538.05)	#DIV/0!
Emergencies	-	-	-	-	#DIV/0!
Elections	-	15,064.45	25,000.00	9,935.55	60.26%
Office Supplies	685.70	17,337.51	18,000.00	662.49	96.32%
Communications	813.60	10,556.19	7,798.00	(2,758.19)	135.37%
Office Expenses	1,627.40	24,765.45	12,500.00	(12,265.45)	198.12%
Mileage Reimbursements	1,200.00	7,900.00	-	(7,900.00)	#DIV/0!
Training	601.08	11,408.32	8,000.00	(3,408.32)	142.60%
Municipal League Dues	-	5,718.00	3,000.00	(2,718.00)	190.60%
Publication Expense	1,986.66	14,385.88	8,000.00	(6,385.88)	179.82%
Insurance	1,000.00	52,005.05	75,000.00	22,994.95	69.34%
SOFTWARE	2,200.20	11,518.28	64,370.00	52,851.72	17.89%
Employee Recognition	4,555.73	14,190.34	8,000.00	(6,190.34)	177.38%
Professional Services	8,625.47	112,537.43	140,000.00	27,462.57	80.38%
Legal Fees	14,401.00	96,955.88	75,000.00	(21,955.88)	129.27%
Building Inspections	7,047.74	152,532.80	150,000.00	(2,532.80)	101.69%
Office Equipment	-	5,378.96	10,000.00	4,621.04	53.79%
	159,624.24	1,228,447.95	1,191,531.00	(36,916.95)	103.10%

will pay final invoice  
after utility billing is set  
up

Budget Amendment

Also included are  
backflow prevention  
expenses included in  
this total.

## POLICE

ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANC	PERCENT USED
Court Operating Supplies	744.29	5,464.06	12,925.00	7,460.94	42.28%
Court Prosecutor	1,807.00	26,831.50	-	(26,831.50)	#DIV/0!
End of Summer Bash	-	-	-	-	-
Police	-	(1,064.87)	-	1,064.87	#DIV/0!
CO Responder Program	-	-	18,000.00	18,000.00	0.00%
Fuel	5,030.46	35,309.17	24,000.00	(11,309.17)	147.12%
IT	1,016.13	9,160.79	-	(9,160.79)	#DIV/0!
Sponsorship	-	709.63	-	(709.63)	#DIV/0!
SALARIES	128,292.24	1,044,799.80	1,052,046.00	7,246.20	99.31%
Employee Benefits	79,801.68	109,212.64	273,532.00	164,319.36	39.93%
FICA/ME Tax ER Paid	-	36,073.41	-	(36,073.41)	#DIV/0!
Health/Vision Insurance	-	-	-	-	-
ER Pd	-	24,021.73	-	(24,021.73)	#DIV/0!
Employee Supplemental	-	-	-	-	-
ER Pd	-	-	-	-	#DIV/0!
Pension ER Pd	7,518.26	33,552.67	-	(33,552.67)	#DIV/0!
Employment Taxes ER Pd	-	1,187.08	-	(1,187.08)	#DIV/0!
Office Supplies	1,021.52	12,907.66	12,000.00	(907.66)	107.56%
Consulting	-	-	-	-	#DIV/0!
Operating Supplies	4,256.01	65,914.01	48,611.00	(17,303.01)	135.59%
Communications	1,823.08	87,059.05	86,730.00	(329.05)	100.38%
Automotive Services	5,844.77	15,843.10	23,500.00	7,656.90	67.42%
Jail Services	-	-	600.00	600.00	0.00%
Training	100.00	14,183.99	16,000.00	1,816.01	88.65%
Uniforms	788.39	8,703.02	8,000.00	(703.02)	108.79%
County Dispatch Fees	-	-	-	-	#DIV/0!
Animal Shelter	-	140.00	1,500.00	1,360.00	9.33%
Gift Expenses	-	1,496.81	-	(1,496.81)	#DIV/0!
Office Equipment	195.49	2,330.43	5,000.00	2,669.57	46.61%
Equipment Acquisition	21.23	175,192.56	300,000.00	124,807.44	58.40%
Court Equipment	-	1,024.63	3,000.00	1,975.37	34.15%
	238,260.55	1,710,052.87	1,885,444.00	175,391.13	90.70%

Received circa  
reimbursement

Budget Amendment

**CEMETERY**

ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANC	PERCENT USED
Fuel	641.34	4,789.49	-	(4,789.49)	#DIV/0!
SALARIES	8,910.39	90,403.10	96,589.00	6,185.90	93.60%
Weekend Burials	-	-	1,200.00	1,200.00	0.00%
Employee Benefits	12,239.21	14,983.08	24,447.00	9,463.92	61.29%
FICA/ME Tax ER Paid	-	3,139.77	-	(3,139.77)	#DIV/0!
Health/Vision Insurance	-	-	-	-	-
ER Pd	-	4,674.48	-	(4,674.48)	#DIV/0!
Employee Supplemental	-	-	-	-	-
ER Pd	-	-	-	-	#DIV/0!
Pension ER Pd	535.60	2,811.90	-	(2,811.90)	#DIV/0!
Employment Taxes ER Pd	-	98.38	-	(98.38)	#DIV/0!
Operating Supplies	928.31	18,905.17	27,342.00	8,436.83	69.14%
SOFTWARE	2,122.58	2,122.58	-	(2,122.58)	#DIV/0!
Professional Services	-	-	20,000.00	20,000.00	0.00%
Uniforms	286.96	915.96	500.00	(415.96)	183.19%
Utilities	808.17	9,309.06	9,622.00	312.94	96.75%
Repairs & Maintenance	-	5,276.18	10,000.00	4,723.82	52.76%
Equipment Maintenance	334.08	334.08	-	(334.08)	#DIV/0!
Forestry & Nursery	-	11,798.67	17,500.00	5,701.33	67.42%
Equipment Acquisition	-	3,803.98	36,500.00	32,696.02	10.42%
Cemetery Improvements	701.60	160,907.17	460,000.00	299,092.83	34.98%
	27,508.24	334,273.05	703,700.00	369,426.95	47.50%

**PARKS**

ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANC	PERCENT USED
Fuel	782.92	11,823.73	-	(11,823.73)	#DIV/0!
SALARIES	13,192.85	143,588.18	129,844.00	(13,744.18)	110.59%
Employee Benefits	9,153.33	12,097.38	31,163.00	19,065.62	38.82%
FICA/ME Tax ER Paid	-	4,558.79	-	(4,558.79)	#DIV/0!
Health/Vision Insurance	-	-	-	-	-
ER Pd	-	1,838.43	-	(1,838.43)	#DIV/0!
Employee Supplemental	-	-	-	-	-
ER Pd	-	-	-	-	#DIV/0!
Pension ER Pd	615.36	2,997.93	-	(2,997.93)	#DIV/0!
Employment Taxes ER Pd	-	142.99	-	(142.99)	#DIV/0!
Operating Supplies	1,031.64	89,286.17	100,000.00	10,713.83	89.29%
SOFTWARE	2,122.58	2,122.58	-	(2,122.58)	#DIV/0!
Uniforms	182.00	938.26	1,500.00	561.74	62.55%
Utilities	1,954.57	18,839.19	30,000.00	11,160.81	62.80%
Repairs & Maintenance	-	12,475.24	-	(12,475.24)	#DIV/0!
Equipment Maintenance	-	2,965.01	-	(2,965.01)	#DIV/0!
Forestry & Nursery	-	4,253.33	13,000.00	8,746.67	32.72%
Equipment Acquisition	-	65,011.49	40,000.00	(25,011.49)	162.53%
Park Development	-	109,485.00	200,000.00	90,515.00	54.74%
	29,035.25	482,423.70	545,507.00	63,083.30	88.44%

maplewood playground

**BUILDING**

ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANC	PERCENT USED
Employee Benefits	-	-	-	-	#DIV/0!
Operating Supplies	1,524.21	14,935.49	15,019.00	83.51	99.44%
SOFTWARE	1,200.00	1,200.00	-	(1,200.00)	#DIV/0!
Custodial Services	4,736.14	18,492.54	16,800.00	(1,692.54)	110.07%
Utilities	4,516.23	27,399.21	22,680.00	(4,719.21)	120.81%
Repairs & Maintenance	1,183.70	28,168.76	13,000.00	(15,168.76)	216.68%
Town Hall Annex Lease Payments	-	-	-	-	#DIV/0!
Building Improvements/Equipmen	-	-	65,000.00	65,000.00	0.00%
Museum Lease Payments	-	-	-	-	#DIV/0!
	13,160.28	90,196.00	132,499.00	42,303.00	68.07%

**MISCELLANEOUS**

ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANC	PERCENT USED
Treasurers Fees	56.62	5,863.65	5,000.00	(863.65)	117%
Miscellaneous Expense	1,879.40	23,029.17	6,000.00	(17,029.17)	384%
Equipment Acquisition	-	119.35	-	(119.35)	#DIV/0!
Economic Development	266.25	21,627.26	18,000.00	(3,627.26)	120%
Transfers to Other Funds	-	-	-	-	#DIV/0!
Shelton Trust Fund Grants	-	29,110.86	5,000.00	(24,110.86)	582%
	2,202.27	79,750.29	34,000.00	(45,750.29)	235%

**PLANNING AND DEVELOPMENT**

ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANC	PERCENT USED
FICA/ME Tax ER Paid	-	-	-	-	#DIV/0!
Health/Vision Insurance	-	-	-	-	#DIV/0!
ER Pd	-	-	-	-	#DIV/0!
Employee Supplemental	-	-	-	-	#DIV/0!
ER Pd	-	-	-	-	#DIV/0!
Pension ER Pd	-	-	-	-	#DIV/0!
Employment Taxes ER Pd	-	-	-	-	#DIV/0!
Planner	10,944.02	111,815.69	75,000.00	(36,815.69)	149%
Professional Services	5,285.00	647,385.58	1,500.00	(645,885.58)	43159%
Legal Fees	1,622.50	32,297.50	15,000.00	(17,297.50)	215%
Engineering	6,006.20	37,202.46	15,000.00	(22,202.46)	248%
	23,857.72	828,701.23	106,500.00	(722,201.23)	778%
	493,648.55	4,753,845.09	4,599,181.00	(154,664.09)	103%
	(89,057.81)	(185,613.74)	(1,133,568.00)		

## LIBRARY

ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANC	PERCENT USED
Property Taxes	-	1,146,769.46	1,147,754.00	984.54	99.91%
Art Special Projects	-	19,378.21	-	(19,378.21)	#DIV/0!
Library Fines & Miscellaneous	-	2,297.06	3,000.00	702.94	76.57%
Gifts & Memorials	-	9,822.98	1,600.00	(8,222.98)	613.94%
Interest Income	6,241.88	11,498.41	468.00	(11,030.41)	2456.93%
Grant Proceeds	-	3,810.55	-	(3,810.55)	#DIV/0!
TOTAL REVENUE	6,241.88	1,193,576.67	1,152,822.00	(40,754.67)	103.54%
EXPENDITURES					
SALARIES	43,880.74	404,130.11	587,792.00	183,661.89	68.75%
Employee Benefits	32,686.02	42,651.21	146,948.00	104,296.79	29.02%
FICA/ME Tax ER Pd	-	14,531.28	-	(14,531.28)	#DIV/0!
Health/Vision Insurance ER Pd	-	10,471.44	-	(10,471.44)	#DIV/0!
Employee Supplemental ER Pd	-	-	-	-	#DIV/0!
Pension ER Pd	2,593.68	11,923.25	-	(11,923.25)	#DIV/0!
Employment Taxes ER Pd	-	488.59	-	(488.59)	#DIV/0!
Transfers out General Fund Administration costs	14,250.00	14,430.00	14,250.00	(180.00)	101.26%
IT	97.57	97.57	-	(97.57)	#DIV/0!
Emergencies	-	-	-	-	#DIV/0!
Operating Supplies	1,907.55	15,491.75	18,000.00	2,508.25	86.07%
Public Relations	3,523.44	10,110.38	10,000.00	(110.38)	101.10%
Postage	9.55	9.55	500.00	490.45	1.91%
Communications	716.19	5,285.30	4,725.00	(560.30)	111.86%
Mileage Reimbursements	39.38	436.58	2,800.00	2,363.42	15.59%
Training/ travel/ meetings	1,082.27	5,059.07	11,500.00	6,440.93	43.99%
Insurance	-	9,991.33	18,000.00	8,008.67	55.51%
Contract Services	7,853.26	60,319.87	37,350.00	(22,969.87)	161.50%
Utilities	1,868.10	10,498.47	20,500.00	10,001.53	51.21%
Repairs & Maintenance	1,301.13	20,181.07	35,000.00	14,818.93	57.66%
Media	289.35	6,375.31	26,000.00	19,624.69	24.52%
Art Expense Special Projects	-	21,192.00	-	(21,192.00)	#DIV/0!
Print	815.58	24,468.59	32,000.00	7,531.41	76.46%
Reference	-	-	-	-	#DIV/0!
Periodicals	416.20	1,727.72	4,900.00	3,172.28	35.26%
Gift Expenses	431.32	1,835.64	1,600.00	(235.64)	114.73%
Makers Space	14,282.40	28,393.58	25,000.00	(3,393.58)	113.57%
Library Programs	6,230.14	36,039.71	32,000.00	(4,039.71)	112.62%
Acq of Equipment	19,545.87	20,278.87	20,000.00	(278.87)	101.39%
Capital Projects	-	67,516.07	45,400.00	(22,116.07)	148.71%
TOTAL EXPENDITURES	153,819.74	843,934.31	1,094,265.00	250,330.69	77.12%
NET SURPLUS (DEFICIT)	(147,577.86)	349,642.36	58,557.00		

American Constructions  
Invoices

## STREETS

ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANC	PERCENT USED
<b>REVENUE</b>					
Highway Users Tax	16,538.01	190,509.59	185,926.00	(4,583.59)	102.47%
County Road & Bridge	-	53,141.88	54,000.00	858.12	98.41%
Sales Tax	97,471.81	1,123,317.46	745,000.00	(378,317.46)	150.78%
B & "D" Tax	1,893.10	26,699.69	30,000.00	3,300.31	89.00%
Motor Vehicle Fees	1,454.49	18,957.92	25,000.00	6,042.08	75.83%
Miscellaneous	-	600,000.00	110,000.00	(490,000.00)	545.45%
Mineral & Severance	-	110,000.00	-	(110,000.00)	#DIV/0!
Taxes	3,032.12	5,702.80	33.00	(5,669.80)	17281.21%
Interest Income	-	721,122.44	721,000.00	(122.44)	100.02%
Grant Proceeds	-	-	-	-	#DIV/0!
Transfers In - Impact Fees	-	-	-	-	#DIV/0!
<b>TOTAL REVENUE</b>	<b>120,389.53</b>	<b>2,849,451.78</b>	<b>1,870,959.00</b>	<b>(978,492.78)</b>	<b>152.30%</b>
<b>EXPENSES</b>					
Fuel	1,258.19	7,198.33	-	(7,198.33)	#DIV/0!
Pavement Data Collection	5,399.00	44,891.00	34,000.00	(10,891.00)	132.03%
Roundabout	4,103.55	2,996,662.86	4,200,000.00	1,203,337.14	71.35%
IT	21.68	146.19	-	(146.19)	#DIV/0!
<b>SALARIES</b>	<b>13,019.40</b>	<b>118,270.26</b>	<b>120,707.00</b>	<b>2,436.74</b>	<b>97.98%</b>
Employee Benefits	3,993.52	8,537.73	31,384.00	22,846.27	27.20%
FICA/ME Tax ER Paid	-	3,953.12	-	(3,953.12)	#DIV/0!
Health/Vision Insurance	-	-	-	-	#DIV/0!
ER Pd	1,417.71	6,885.12	-	(6,885.12)	#DIV/0!
Employee Supplemental	-	-	-	-	#DIV/0!
ER Pd	-	-	-	-	#DIV/0!
Pension ER Pd	852.49	3,991.19	-	(3,991.19)	#DIV/0!
Employment Taxes ER Pd	-	126.14	-	(126.14)	#DIV/0!
Office Supplies	-	110.13	-	(110.13)	#DIV/0!
Operating Supplies	9,410.36	59,571.63	25,000.00	(34,571.63)	238.29%
Training	-	90.00	-	(90.00)	#DIV/0!
Insurance	-	17,898.09	9,378.00	(8,520.09)	190.85%
<b>SOFTWARE</b>	<b>2,122.58</b>	<b>2,122.58</b>	<b>-</b>	<b>(2,122.58)</b>	<b>#DIV/0!</b>
Professional Services	4,372.51	76,991.67	15,000.00	(61,991.67)	513.28%
Engineering Services	495.00	18,925.85	80,000.00	61,074.15	23.66%
Snow Removal - Private	-	630.00	2,500.00	1,870.00	25.20%
Con	-	17,800.00	-	(17,800.00)	#DIV/0!
Engineering	3,200.00	1,296.67	850.00	(446.67)	152.55%
Uniforms	77.00	(613.40)	-	613.40	#DIV/0!
Utilities	23.12	172,531.80	105,320.00	(67,211.80)	163.82%
Street Lighting	18,308.05	19,786.63	20,000.00	213.37	98.93%
Equipment Maintenance	617.62	9,358.65	15,000.00	5,641.35	62.39%
Signs	971.41	50,540.00	90,000.00	39,460.00	56.16%
Surface Maint - Patching	-	9,430.34	30,000.00	20,569.66	31.43%
Equipment Acquisition	-	-	-	-	#DIV/0!
Street Scape 1st Street	-	-	-	-	#DIV/0!
Projec	717.50	717.50	-	(717.50)	#DIV/0!
Street Capital	-	-	-	-	#DIV/0!
Improvements	1,879.40	217,508.70	250,000.00	32,491.30	87.00%
Sidewalk Construction	-	8,900.00	30,000.00	21,100.00	29.67%
Storm Sewer Construction	-	2,002.50	30,000.00	27,997.50	6.68%
<b>TOTAL EXPENDITURES</b>	<b>72,260.09</b>	<b>3,876,261.28</b>	<b>5,089,139.00</b>	<b>1,212,877.72</b>	<b>76.17%</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>48,129.44</b>	<b>(1,026,809.50)</b>	<b>(3,218,180.00)</b>		

transferred from  
Planning and  
Development. Pay  
received from School  
District in November  
2021

74.90%

**WATER**

ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANC	PERCENT USED
<b>REVENUE</b>					
Water Service Fees	150,972.96	2,552,567.06	2,265,840.00	(286,727.06)	112.65%
Water Tap Fees	17,300.00	58,100.00	306,000.00	247,900.00	18.99%
Loan Proceeds	-	-	-	-	#DIV/0!
Miscellaneous Revenue	200.00	81,024.00	400.00	(80,624.00)	20256.00%
Interest Revenue	4,879.04	8,433.02	125.00	(8,308.02)	6746.42%
Grants	-	-	30,000.00	30,000.00	0.00%
<b>TOTAL REVENUE</b>	<b>173,352.00</b>	<b>2,700,124.08</b>	<b>2,602,365.00</b>	<b>(97,759.08)</b>	<b>103.76%</b>
<b>EXPENDITURES</b>					
Fuel	1,061.76	5,036.34	-	(5,036.34)	#DIV/0!
IT	864.35	7,924.20	-	(7,924.20)	#DIV/0!
NWCWD Plant	-	-	-	-	-
Investments	-	-	92,100.00	92,100.00	0%
Water bank purchases	-	-	300,000.00	300,000.00	0%
<b>SALARIES</b>	<b>21,129.60</b>	<b>171,482.59</b>	<b>164,829.00</b>	<b>(6,653.59)</b>	<b>104%</b>
Employee Benefits	14,492.07	20,242.62	42,855.00	22,612.38	47%
FICA/ME Tax ER Paid	-	5,139.49	-	(5,139.49)	#DIV/0!
Health/Vision Insurance	-	-	-	-	-
ER Pd	531.90	11,031.01	-	(11,031.01)	#DIV/0!
Employee Supplemental	-	-	-	-	-
ER Pd	-	-	-	-	#DIV/0!
Pension ER Pd	957.44	5,089.10	-	(5,089.10)	#DIV/0!
Employment Taxes ER Pd	-	163.54	-	(163.54)	#DIV/0!
Office Supplies	-	2,137.75	4,000.00	1,862.25	53%
Operating Supplies	5,346.37	36,673.53	19,500.00	(17,173.53)	188%
Miscellaneous Expense	-	1,603.64	6,500.00	4,896.36	25%
Training	-	135.00	-	(135.00)	#DIV/0!
Insurance	-	16,922.88	21,600.00	4,677.12	78%
<b>SOFTWARE</b>	<b>2,122.58</b>	<b>2,122.58</b>	-	(2,122.58)	#DIV/0!
Professional Services	12,748.51	167,970.99	148,025.00	(19,945.99)	113%
Engineering Services	2,213.02	7,872.07	-	(7,872.07)	#DIV/0!
Uniforms	-	599.90	1,000.00	400.10	60%
Utilities	960.40	16,948.14	16,500.00	(448.14)	103%
Repairs & Maintenance	-	14,877.81	174,070.00	159,192.19	9%
Water Assessments	-	86,895.60	120,422.00	33,526.40	72%
Escrow Expense	-	-	-	-	#DIV/0!
NISP Expenses	-	617,500.00	809,250.00	191,750.00	76%
Depreciation Expense	-	-	-	-	#DIV/0!
Bond Issue Amortization	-	-	-	-	#DIV/0!
Expens	-	-	-	-	#DIV/0!
Loan Issue Amortization	-	-	-	-	#DIV/0!
Expens	-	-	-	-	#DIV/0!
Water Rental Expense	-	-	-	-	#DIV/0!
NWCWD Purchases	120,165.23	950,860.39	1,250,102.00	299,241.61	76%
Bond Interest Expense	-	-	-	-	#DIV/0!
Loan Interest Expense	15,523.45	184,548.10	184,548.00	(0.10)	100%
Scada System	835.00	30,544.83	5,000.00	(25,544.83)	611%
Equipment	-	-	42,000.00	42,000.00	0%
Capital Projects	1,879.40	20,000.84	315,000.00	294,999.16	6%
Transfers Out -	-	-	-	-	-
Administration	37,500.00	37,500.00	37,500.00	-	100%
<b>TOTAL EXPENDITURES</b>	<b>238,331.08</b>	<b>2,421,822.94</b>	<b>3,754,801.00</b>	<b>1,332,978.06</b>	<b>64%</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(64,979.08)</b>	<b>278,301.14</b>	<b>(1,152,436.00)</b>		

Litigation and NPIC  
water liner & weld

97.20%

## SEWER

ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANC	PERCENT USED
<b>REVENUE</b>					
Sewer Service Fees	70,210.89	853,949.21	831,504.00	(22,445.21)	102.70%
Sewer Tap Fees	5,095.00	14,095.00	90,000.00	75,905.00	15.66%
Miscellaneous Revenue	-	-	-	-	#DIV/0!
Interest Revenue	1,495.11	2,885.59	300.00	(2,585.59)	961.86%
<b>TOTAL REVENUE</b>	<b>76,801.00</b>	<b>870,929.80</b>	<b>921,804.00</b>	<b>50,874.20</b>	<b>94.48%</b>
<b>EXPENDITURES</b>					
Fuel	1,438.98	3,940.67	-	(3,940.67)	#DIV/0!
IT	853.51	7,761.09	-	(7,761.09)	#DIV/0!
<b>SALARIES</b>	<b>24,538.31</b>	<b>158,388.87</b>	<b>176,800.00</b>	<b>18,411.13</b>	<b>90%</b>
Employee Benefits	13,169.77	16,459.13	43,160.00	26,700.87	38%
FICA/ME Tax ER Paid	-	4,279.96	-	(4,279.96)	#DIV/0!
Health/Vision Insurance	-	-	-	-	-
ER Pd	-	3,611.78	-	(3,611.78)	#DIV/0!
Employee Supplemental	-	-	-	-	-
ER Pd	-	-	-	-	#DIV/0!
Pension ER Pd	1,062.16	4,411.70	-	(4,411.70)	#DIV/0!
Employment Taxes ER Pd	-	134.41	-	(134.41)	#DIV/0!
Office Supplies	-	3,897.29	4,000.00	102.71	97%
Operating Supplies	524.37	20,287.97	52,530.00	32,242.03	39%
NPDES Permit Fees	-	4,630.00	4,996.00	366.00	93%
Training	-	1,488.57	-	(1,488.57)	#DIV/0!
Insurance	-	12,637.76	37,800.00	25,162.24	33%
<b>SOFTWARE</b>	<b>2,122.58</b>	<b>2,122.58</b>	<b>-</b>	<b>(2,122.58)</b>	<b>#DIV/0!</b>
Professional Services	40,222.85	315,958.93	290,000.00	(25,958.93)	109%
Engineering Services	1,556.00	40,123.50	10,000.00	(30,123.50)	401%
Uniforms	84.00	909.86	1,000.00	90.14	91%
Utilities	11,919.53	71,379.70	92,610.00	21,230.30	77%
Repairs & Maintenance	1,324.56	99,965.95	106,090.00	6,124.05	94%
Equipment Maintenance	2,274.86	2,274.86	-	(2,274.86)	#DIV/0!
Depreciation Expense	-	-	-	-	#DIV/0!
Bond Premium	-	-	-	-	#DIV/0!
Amortization	-	-	-	-	#DIV/0!
Lease Payments	-	-	-	-	#DIV/0!
Interest Expense	-	-	-	-	#DIV/0!
Loan Interest Expense	-	315,667.99	315,668.00	0.01	100%
Scada System	835.00	42,759.71	7,250.00	(35,509.71)	590%
Equipment Acquisition	-	1,099.82	6,000.00	4,900.18	18%
Capital Projects	1,879.39	145,225.88	409,875.00	264,649.12	35%
Transfers Out -	-	-	-	-	-
Administration	37,500.00	37,500.00	37,500.00	-	100%
<b>TOTAL EXPENDITURES</b>	<b>141,305.87</b>	<b>1,316,917.98</b>	<b>1,595,279.00</b>	<b>278,361.02</b>	<b>83%</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(64,504.87)</b>	<b>(445,988.18)</b>	<b>(673,475.00)</b>		

Budget Amendment



**SANITATION**

ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANC	PERCENT USED
<b>REVENUE</b>					
Trash Collection Fees	47,138.08	564,504.27	553,377.00	(11,127.27)	102.01%
Miscellaneous Revenue	-	-	-	-	#DIV/0!
<b>TOTAL REVENUE</b>	<b>47,138.08</b>	<b>564,504.27</b>	<b>553,377.00</b>	<b>(11,127.27)</b>	<b>102.01%</b>
<b>EXPENDITURES</b>					
Office Supplies	-	1,350.90	1,600.00	249.10	84.43%
Miscellaneous Expense	-	2,706.35	3,000.00	293.65	90.21%
Weed Control Supplies	-	-	-	-	#DIV/0!
Insurance	-	600.00	600.00	-	100.00%
Professional Services	2,090.26	25,886.93	21,000.00	(4,886.93)	123.27%
Fall/ Clean Up	6,230.57	6,230.57	-	(6,230.57)	#DIV/0!
Depreciation Expense	-	-	-	-	#DIV/0!
Trash Contractor	-	-	-	-	#DIV/0!
Payments	42,411.99	563,734.80	573,800.00	10,065.20	98.25%
Capital Projects	-	-	1,000.00	1,000.00	0.00%
Transfers Out -	-	-	-	-	-
Administration	12,000.00	12,000.00	12,000.00	-	100.00%
<b>TOTAL EXPENDITURES</b>	<b>62,732.82</b>	<b>612,509.55</b>	<b>613,000.00</b>	<b>490.45</b>	<b>99.92%</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>(15,594.74)</b>	<b>(48,005.28)</b>	<b>(59,623.00)</b>		

Budget Amendment

# IRRIGATION

ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANC	PERCENT USED
Irrigation Water Fees	14,532.80	153,245.00	160,000.00	6,755.00	95.78%
Irrigation Tap Fees	-	-	-	-	#DIV/0!
Miscellaneous Revenue	-	-	-	-	#DIV/0!
Interest Revenue	-	-	-	-	#DIV/0!
TOTAL REVENUE	14,532.80	153,245.00	160,000.00	6,755.00	95.78%
EXPENDITURES					
Office Supplies	-	364.39	757.00	392.61	48.14%
Operating Supplies	-	1,318.80	283.00	(1,035.80)	466.01%
Miscellaneous Expense	-	68.75	-	(68.75)	#DIV/0!
Insurance	-	(1,132.05)	1,350.00	2,482.05	-83.86%
Professional Services	3,488.85	63,028.61	18,035.00	(44,993.61)	349.48%
Utilities	(729.64)	17,012.71	28,000.00	10,987.29	60.76%
Repairs & Maintenance	930.00	6,779.54	28,000.00	21,220.46	24.21%
Depreciation Expense	-	-	-	-	#DIV/0!
Scada System	835.00	10,394.51	-	(10,394.51)	#DIV/0!
Capital Projects	-	204,284.30	220,000.00	15,715.70	92.86%
Transfers Out -					
Administration	-	-	-	-	#DIV/0!
TOTAL EXPENDITURES	4,524.21	302,119.56	296,425.00	(5,694.56)	101.92%
NET SURPLUS (DEFICIT)	10,008.59	(148,874.56)	(136,425.00)		

Budget Amendment

**EATON HOUSING AUTHORITY**

ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANC	PERCENT USED
Tenant Rents	-	197,070.26	230,000.00	32,929.74	86%
HUD Subsidies	23,822.00	252,541.00	279,000.00	26,459.00	91%
Laundry & Other	215.25	1,997.45	4,000.00	2,002.55	50%
Interest Revenue	119.96	398.96	250.00	(148.96)	160%
<b>TOTAL REVENUE</b>	<b>24,157.21</b>	<b>452,007.67</b>	<b>513,250.00</b>	<b>61,242.33</b>	<b>88.07%</b>
<b>EXPENDITURES</b>					
Fuel	47.56	333.11	-	(333.11)	#DIV/0!
IT	10.84	632.08	1,500.00	867.92	42%
SALARIES	5,736.82	186,776.67	164,584.00	(22,192.67)	113%
Maintenance Supplies	-	10,090.45	24,000.00	13,909.55	42%
Maintenance Contract Service	-	45,591.60	74,000.00	28,408.40	62%
Snow Removal	-	6,600.00	6,500.00	(100.00)	102%
Grounds Maintenance	-	20,346.00	24,250.00	3,904.00	84%
Capital Projects	-	4,742.56	80,000.00	75,257.44	6%
Miscellaneous Operating	-	-	-	-	-
Expens	78.01	9,730.02	2,250.00	(7,480.02)	432%
Electricity	-	34,349.31	39,000.00	4,650.69	88%
Water	-	14,309.00	22,145.00	7,836.00	65%
Sewer	-	9,699.00	22,000.00	12,301.00	44%
Accounting Technician	-	-	17,210.00	17,210.00	0%
Gas	-	16,180.04	21,218.00	5,037.96	76%
Trash Removal	-	2,989.85	3,199.00	209.15	93%
Communications	-	2,421.41	690.00	(1,731.41)	351%
Employee Benefits	1,787.28	41,531.95	34,520.00	(7,011.95)	120%
FICA/ME Tax ER Paid	75.60	973.18	-	(973.18)	#DIV/0!
Health/Vision Insurance	-	-	-	-	#DIV/0!
ER Pd	-	-	-	-	#DIV/0!
Employee Supplemental	-	-	-	-	#DIV/0!
ER Pd	-	-	-	-	#DIV/0!
Pension ER Pd	845.04	11,163.79	-	(11,163.79)	#DIV/0!
Employment Taxes ER Pd	-	-	-	-	#DIV/0!
Management Fees	-	18,420.92	-	(18,420.92)	#DIV/0!
Office Supplies	-	7,423.64	500.00	(6,923.64)	1485%
Training	365.00	365.00	1,000.00	635.00	37%
Professional Services	63.39	59,833.97	9,000.00	(50,833.97)	665%
Office Equipment	-	-	1,000.00	1,000.00	0%
Workers Comp Insurance	-	(24.00)	4,320.00	4,344.00	-1%
Miscellaneous Admin	-	-	-	-	-
Expenses	-	3,040.48	-	(3,040.48)	#DIV/0!
Property & Liability	-	-	-	-	-
Insurance	-	16,301.01	12,852.00	(3,449.01)	127%
Fidelity Bond Insurance	-	-	-	-	#DIV/0!
Mortgage Interest	-	-	-	-	-
Expense	-	-	-	-	#DIV/0!
Depreciation Expense	-	-	-	-	#DIV/0!
Automotive Services	-	1,058.99	-	(1,058.99)	#DIV/0!
Mileage Reimbursements	-	491.87	-	(491.87)	#DIV/0!
Capital Equipment	-	14.94	10,000.00	9,985.06	0%
<b>TOTAL EXPENDITURES</b>	<b>9,009.54</b>	<b>525,386.84</b>	<b>575,738.00</b>	<b>50,351.16</b>	<b>91.25%</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>15,147.67</b>	<b>(73,379.17)</b>	<b>(62,488.00)</b>		

**SPECIAL REVENUE**

ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANC	PERCENT USED
Use Tax	7,503.69	81,329.10	112,500.00	31,170.90	72.29%
Police Impact Fees	295.00	688.00	3,930.00	3,242.00	17.51%
Municipal & Equipment Fees	-	2,220.00	22,200.00	19,980.00	10.00%
Community Park Fees	-	762.00	7,620.00	6,858.00	10.00%
Neighborhood Park Fees	-	1,725.00	17,250.00	15,525.00	10.00%
Transfers From Other Funds	-	-	-	-	#DIV/0!
<b>TOTAL REVENUE</b>	<b>7,798.69</b>	<b>86,724.10</b>	<b>163,500.00</b>	<b>76,775.90</b>	<b>53.04%</b>
Use Tax Expenses	-	141,410.21	248,541.00	107,130.79	56.90%
Police Fee Expenses	-	5,592.66	-	(5,592.66)	#DIV/0!
Muni/Equip Expenses	-	-	-	-	#DIV/0!
Community Park Expenses	-	-	5,000.00	5,000.00	0.00%
Neighborhood Park Expenses	-	-	10,000.00	10,000.00	0.00%
<b>TOTAL EXPENDITURES</b>	<b>-</b>	<b>147,002.87</b>	<b>263,541.00</b>	<b>116,538.13</b>	<b>55.78%</b>
<b>NET SURPLUS (DEFICIT)</b>	<b>7,798.69</b>	<b>(60,278.77)</b>	<b>(100,041.00)</b>		

**TREASURER'S REPORT**  
December 31, 2022

<b>GENERAL FUND</b>			
CASH ON DEPOSIT - 11/30/2022	\$9,238,572.42		
DEPOSITS December	127,742.21		
CHECKS PAID DURING December		\$513,700.94	
CASH ON DEPOSIT - 12/31/2022		8,852,613.69	
	<u>\$9,366,314.63</u>	<u>\$9,366,314.63</u>	
<b>NEW OPERATING ACCOUNT</b>			
CASH ON DEPOSIT - 11/30/2022	\$3,827,859.00		
DEPOSITS November	\$558,574.44		
CHECKS PAID DURING November		\$599,941.25	
CASH ON DEPOSIT - 12/31/2022		\$3,784,492.19	
	<u>\$4,386,433.44</u>	<u>\$4,384,433.44</u>	
CASH ON DEPOSIT - COLOTRUST		\$2,189,688.09	
BANK OF COLORADO CD @ 0.0100		181,688.11	
BANK OF COLORADO CD @ 0.0100		328,291.85	
BANK OF COLORADO CD @ 0.0100		82,719.38	
FEDERAL FARM BANK BONDS @ 1.55%		250,800.00	
FEDERAL HOME LOAN BONDS @ .50%		250,800.00	
RESOLUTION FDG FED BONDS @ 1.45%		250,000.00	
Federal Farm Bank bonds @ 1.160		258,000.80	
United Sts Treas .25%		286,000.90	
TOTAL CASH & DEPOSITS		<u>\$16,889,805.29</u>	
<b>ACCOUNTS PAYABLE</b>			
CASH ON DEPOSIT - 11/30/2022	\$0.14		
Deposits	\$772,007.00		
CHECKS PAID DURING November		\$772,007.12	
CASH ON DEPOSIT - 12/31/2022		\$0.02	
	<u>\$772,007.14</u>	<u>\$772,007.14</u>	
<b>Payroll</b>			
CASH ON DEPOSIT - 11/30/2022	\$1,000,231.30		
Deposits	\$0.00		
CHECKS PAID DURING December		\$20.00	
CASH ON DEPOSIT - 12/31/2022		\$1,000,211.30	
	<u>\$1,000,231.30</u>	<u>\$1,000,231.30</u>	
<b>EATON CEMETERY CARE FUND</b>			
CASH ON DEPOSIT - 11/30/2022	\$133,545.75		
Transfer for Perp. Care	\$9.99		
BANK OF COLORADO CD @ .400 Cash on			
Deposit 12/31/2022		\$133,555.74	
	<u>\$133,555.74</u>	<u>\$133,555.74</u>	
<b>MUNICIPAL COURT ACCOUNT</b>			
CASH ON DEPOSIT - 11/30/2022	\$5,382.12		
Deposits			
CHECKS PAID DURING November		\$5,382.12	
CASH ON DEPOSIT - 12/31/2022		\$5,382.12	
	<u>\$5,382.12</u>	<u>\$5,382.12</u>	
<b>MUNICIPAL COURT ACCOUNT</b>			
<b>Bank of Colorado</b>			
CASH ON DEPOSIT - 11/30/2022	\$50,427.44		
Deposits	\$0.00		
CHECKS PAID DURING December		\$50,427.44	
CASH ON DEPOSIT - 12/31/2022		\$50,427.44	
	<u>\$50,427.44</u>	<u>\$50,427.44</u>	
<b>WATER RESERVE ACCOUNT</b>			
CASH ON DEPOSIT - 11/30/2022	\$157,890.00		
INTEREST RECEIVED	\$3.94		
BANK OF COLORADO CD @ .0100 Cash on			
Deposit 12/31/2022		\$157,893.94	
	<u>\$157,893.94</u>	<u>\$157,893.94</u>	
<b>SEWER RESERVE ACCOUNT</b>			
CASH ON DEPOSIT - 11/30/2022	\$247,042.47		
INTEREST RECEIVED	\$18.48		
BANK OF COLORADO CD @ .0300 Cash on			
Deposit 12/31/2022		\$247,060.95	
	<u>\$247,060.95</u>	<u>\$247,060.95</u>	
<b>SHELTON TRUST FUND</b>			
CASH ON DEPOSIT - 11/30/2022	\$3,109.18		
INTEREST RECEIVED	\$3.17		
Transfers with draws			
BANK OF COLORADO SAVINGS ACCT			
12/31/2022		3,112.36	
	<u>\$3,112.36</u>	<u>\$3,112.36</u>	
<b>PLANNING AND DEVELOPMENT ACCOUNT</b>			
CASH ON DEPOSIT - 11/30/2022	\$405,611.73		
Deposits	\$42,682.64		
CHECKS PAID DURING December		18,319.25	
CASH ON DEPOSIT - 12/31/2022		\$430,175.42	
	<u>\$448,494.67</u>	<u>\$448,494.67</u>	

Deposit was deposited into this account by mistake moved to New operating account.

FAITH SMITH - FINANCE DIRECTOR

# **PUBLIC HEARING**



223 1st Street  
EATON CO 80615  
970.454.3338  
Fax: 970.454.3339  
www.eatonco.org

## LIQUOR LICENSE HEARING

### REQUEST FOR BOT ACTION

**Date:** February 16, 2023

**Reported by:** Jane Winter, Town Clerk

**Business Name:** Smokin' Bros Barbecue, LLC

**Trade Name:** Smokin' Bros Barbecue

**Applicant & Title:** Brantley Maitland, 40 % Owner, Gavan Maitland, 40% Owner and Les Maitland, 20% Owner

**Business Address:** 241 South Elm Avenue, Unit #3, Eaton, CO 80615

- 1. Purpose:** To obtain a Hotel and Restaurant License (City).
- 2. Background:** Applicant's Submitted Application; 1/12/23, Background Checks; received & all good, Petitions Issued; 2/2/2023, Completed Petitions Received; 2/13/23, Posted Public Hearing at Premise; 2/3/2023, Published Public Hearing; 2/9/23.
- 3. Petition Results:** 2/4/23-2/11/23 Residential: 132 Total Addresses, 126 Favor, 5 Oppose, 1 Underage Signature. Business: 23 Total Addresses, 23 Favor, 0 Oppose.
- 4. Inspection of Proposed Premise:** February 13, 2023
- 5. Recommendation:** Approve since all requirements have been met.
- 6. BOT Action:** Approve or Deny

## NEW LIQUOR LICENSE PUBLIC HEARING PROCEDURE

**General Manager-Brantley Maitland, Member-Gavan Maitland, and Member-Les Maitland,**

**dba Smokin' Bros Barbecue**

1. Open public hearing.
2. Receive information from staff. Town Clerk, Jane Winter reviewed petition & found it satisfactory. (See attached map & paperwork)
3. Receive information from applicant.
4. Receive information from "parties in interest." Parties in interest may also cross-examine the applicant.

(Parties in interest include adult residents of the designated neighborhood, the owner or manager of any business located within the designated neighborhood and the representative of any school within 500 feet of the proposed license. The representative of any organized neighborhood group within the designated neighborhood may present evidence but may not cross-examine witnesses.)

5. Discretionary: Receive information from "others." *(Only if the testimony would aid Board in considering the application.)*
6. Additional questions from the Board, if any.
6. Close the public hearing. *(No more questions from the Board.)*
7. Discussion and deliberation among the Board.
8. Make a decision and/or motion from the Board.

### SUGGESTED MOTIONS


For Approval: I move to approve the Application for a **Hotel & Restaurant (City) Liquor License for Smokin' Bros Barbecue.**

For Approval with Conditions: I move to approval the Application for a **Hotel & Restaurant (City) Liquor License for Smokin' Bros Barbecue, with the following condition(s):** \_\_\_\_\_.

For Denial: I move to deny the approval of the Application for a **Hotel & Restaurant (City) Liquor License for Smokin' Bros Barbecue, for the reason of:**  
\_\_\_\_\_.



# **NEW BUSINESS**

	EATON
	<b>EATON TOWN BOARD Report</b>
TO: Town Board of Trustees	
FROM: Chief Kevin Sturch	
DATE OF MEETING:	
<p><b>TITLE / SUBJECT:</b> An ordinance to ban the use of engine compression braking device or a dynamic braking device (commonly referred to as a Jake Brake)</p> <p>Sec. 10-4-13 – Motor Vehicle Braking. No person shall operate any motor vehicle with an engine compression braking device or a dynamic braking device (commonly referred to as a Jake Brake) within the Town limits except to avert imminent danger or if the vehicle is an emergency vehicle responding to an emergency.</p>	

#### **DESCRIPTION**

An ordinance to ban the use of engine compression braking device or a dynamic braking device (commonly referred to as a Jake Brake)

Reading as:

Sec. 10-4-13 – Motor Vehicle Braking.

No person shall operate any motor vehicle with an engine compression braking device or a dynamic braking device (commonly referred to as a Jake Brake) within the Town limits except to avert imminent danger or if the vehicle is an emergency vehicle responding to an emergency.

#### **SUMMARY**

This ordinance would ban the use of engine compression braking device or a dynamic braking device (commonly referred to as a Jake Brake), the only allowance to the ordinance would be in case of an emergency and when using an emergency vehicle. This ordinance is similar to other jurisdictions.

#### **KEY POINTS**

The exhaust brake when unmuffled makes a loud noise that causes annoyance. The current ordinance is hard to enforce because it does not define muffler leaving it open to interpretation. This ordinance would eliminate the interpretation and would ban the use of any engine compression braking device or a dynamic braking device (commonly referred to as a Jake Brake). This ordinance would only be in the Town of Eaton and would not extend to areas outside of the Town limits. If a driver used the brake just outside of town and the noise

radiated into town it would not be enough to write that driver for violating the ordinance. The State charge would be considered in these incidents.

**RECOMMENDATION**

Staff recommends adopting the above ordinance. Thank you Chief Sturch.

**TOWN OF EATON, COLORADO**  
**ORDINANCE NO. 631**

**AN ORDINANCE AMENDING SECTION IV OF CHAPTER X OF  
THE EATON MUNICIPAL CODE TO INCLUDE SECTION 10-4-  
14 CONCERNING MOTOR VEHICLE BRAKING**

**WHEREAS**, the Town of Eaton, Colorado ("Town") is a municipal corporation duly organized and existing under the Constitution and laws of the State of Colorado; and

**WHEREAS**, the Town Board of Trustees ("Town Board") is vested with authority to administer the affairs of the Town; and

**WHEREAS**, the Town Board recognizes that motor vehicles with an engine compression braking device or a dynamic braking device (commonly known as a *Jake Brake*) are disruptive to the public peace and welfare; and

**WHEREAS**, based on a recommendation from the Eaton Police Department, the Town Board has determined that it is in the best interests of the Town to enact an ordinance prohibiting motor vehicles with an engine compression braking device or a dynamic braking device in the Town; and

**WHEREAS**, the Town Board hereby finds, determines and declares that this Ordinance is promulgated under the general police power of the Town, that it is promulgated for the preservation of the public peace, health, safety and welfare and that this Ordinance is in the best interests of the citizens of the Town.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN BOARD OF TRUSTEES OF THE TOWN OF EATON, COLORADO, THAT:**

**Section 1.**     Section 10-4-14. Section IV of Chapter X of the Eaton Municipal Code is hereby amended to include Section 10-4-14, which shall read as follows:

**Sec. 10-4-13 – Motor Vehicle Braking.**

No person shall operate any motor vehicle with an engine compression braking device or a dynamic braking device (commonly known as a *Jake Brake*) within the Town limits except to avert imminent danger or if the vehicle is an emergency vehicle responding to an emergency.

**Section 2.** Severability. If any section, paragraph, sentence, clause or phrase of this Ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the constitutionality or validity of the remaining portions of this Ordinance. The Town Board

hereby declares that it would have passed this Ordinance and each part or parts hereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

**Section 3.** Effective Date and Publication. This Ordinance shall be effective thirty (30) days after its publication. The Town Clerk shall certify the date of publication and such certification shall be maintained with the original of this Ordinance. The Town Clerk shall make not less than three copies of the adopted Town Code available for inspection by the public during regular business hours.

**INTRODUCED, APPROVED AND ADOPTED** by the Board of Trustees of the Town of Eaton, Colorado, this 16th day of February, 2023.

**TOWN OF EATON, COLORADO**

**ATTEST:**

By: \_\_\_\_\_  
Margaret Jane Winter, Town Clerk

By: \_\_\_\_\_  
Scott E. Moser, Mayor



## Eaton Town Board Agenda Item

<b>TO:</b> Town of Eaton Board of Trustees
<b>FROM:</b> Vince Harris, AICP Town Planner
<b>DATE of MEETING:</b> Thursday, February 16, 2023
<b>TITLE/SUBJECT:</b> 25 Ash Ave Variance Extension Request

### **DESCRIPTION**

The applicant would like to ask for a six-month extension of the Variance Resolution No. 2022-04. The Variance was approved on February 17, 2022, will be expiring February 17, 2023. The approval of this extension would then push the Variance expiration date 180 days forward to August 16, 2023.

### **SUMMARY**

The Town staff has not completed a process for the dedication of water regulations for this type of use. Without this information the applicant cannot submit a full application and move forward with the variance. The applicant is currently waiting to hear from Town staff. All other pieces of the Site Development Plan application are ready to be submitted to the Town for review.

The Town of Eaton Municipal Code establishes a term limit of one year for an applicant to a year is stated by the Town of Eaton Municipal Development Code in Section 7-2-43(j) and has been included in the Resolution No. 2022-04.

### **KEY POINTS**

- The second condition of Resolution No. 2022-04 states that *"The Owners, their successors or assigns, shall commence construction within one year of the date of this Resolution and shall, in advance of the one-year deadline, submit a complete Site Development Plan ("SDP") application to Town staff, containing, among other requirements, architectural and engineering documents, and obtain approval of such SDP before a building permit is issued for construction of any improvements on the Property,"*
- The applicant is waiting on the Town of decide on water/sewer requirements and cannot create final design plans to propose the conversion of the existing single-family home to four multifamily units.
- All of other submittal items of the SDP application are ready to be submitted by the applicant.

- A complete application is necessary before staff begins the referral and review process.
- This extension will allow Town staff time to finalize water/sewer requirements for this property and thus allow the applicant to submit a complete application, fulfilling the needs of the approved Variance Resolution.

### **RECOMMENDATION**

Staff recommends the Town Board consider approving this six-month extension request to the approved Variance Resolution No. 2022-04.

### **PROPOSED MOTIONS**

For approval:

I move to approve Tyson and Laura Thompson's request for extension of time to construct the improvements authorized by Resolution No. 2022-04, a resolution approving a variance for property located at 25 Ash Avenue, and to amend condition 2 set forth in Section 3 of the Resolution to provide that commencement of the construction of the improvements shall occur on or before August 16, 2023.

For denial:

I move to deny Tyson and Laura Thompson's request for extension of time to construct the improvements authorized by Resolution No. 2022-04.

### **Attachments**

- Resolution No. 2022-04
- Applicant's Extension Cover Letter Request

Mr. Vincent Harris  
Baseline Engineering Corporation  
Town of Eaton Planner

Mr. Harris,

I am sending this letter as a formal request for a 12-month extension of our variance for our project at 25 Ash. Ave. in Eaton, CO.

I would not have an accurate estimation of how much longer this timeline will need to be but I can share with you the items that I am aware of that are completed, pending, and need to be completed. Here is that list.

Completed:

- Improvement Location Certificate
- Preliminary Floorplans
- Elevations
- Site Plan

Pending:

- Explanation of Water and Water Sources
- Water and Sewer Connection Plan

Need to be Completed:

- SDP Application
- Building Permit

I need to express my apologies for the underestimation of the complexity of this process. Once the variance was granted, it was my expectation to apply for a building permit and get started. I was obviously mistaken and did not budget enough time for this process. We still fully intend to move forward with the project and have significant time and money invested into the project at this point. We respectfully ask that you grant the above extension so we can continue to make progress toward our permit and project completion. Thank you!

Sincerely,

Tyson and Laura Thompson



**TOWN OF EATON, COLORADO**  
**RESOLUTION NO. 2022-04**

**RESOLUTION APPROVING VARIANCE FOR PROPERTY  
LOCATED AT 25 ASH AVENUE, EATON, CO 80615**

**WHEREAS**, the Town of Eaton, Colorado (the "Town") is a municipal corporation duly organized and existing under the Constitution and laws of the State of Colorado; and

**WHEREAS**, the Town Board of Trustees ("Town Board") constitutes the legislative body of the Town with authority to set the policies of the Town; and

**WHEREAS**, on or about November 30, 2021, Tyson Thompson and Laura Thompson ("Owners"), owners of the real property located at Lot 10, Block 2, Third Mountain View Addition, Town of Eaton, County of Weld, State of Colorado, known by street address as 25 Ash Avenue, Eaton, CO 80615 ("Property"), submitted an application to the Town for a variance pursuant to Section 7-2-43 of the Eaton Municipal Code ("Code"); and

**WHEREAS**, the Property is zoned R-3 Medium Density Residential District (R-3 District"); and

**WHEREAS**, the Owners seek to convert the existing single family home on the Property to a four-plex structure, with four attached dwelling units, consistent with the existing adjacent and surrounding structures on properties on Ash Avenue and in the R-3 District, and seek a variance with respect to three requirements contained in the R-3 District, the minimum lot size, the minimum shortest lot dimension and the density; and

**WHEREAS**, on February 17, 2022, after due notice and posting pursuant to Section 7-2-43 of the Code, the Town Board conducted a public hearing concerning the variance request; and

**WHEREAS**, after reviewing the file, considering the evidence presented at the public hearing, and evaluating the factors set forth in Section 7-2-43(f) of the Code, the Town Board finds that:

1. The granting of the variance will not constitute a grant of special privilege inconsistent with the limitations on other properties classified in the R-3 District;
2. The granting of the variance will not be detrimental to the public health, safety or welfare, or materially injurious to properties or improvements in the vicinity; and
3. The strict or literal interpretation and enforcement of the specified regulation would deprive the applicant of privileges enjoyed by the owners of other properties in the R-3 District.

**WHEREAS**, based upon the foregoing, the Town Board desires to approve the variance request with conditions; and

WHEREAS, the Town Board finds that adoption of this Resolution is in the best interests of the Town.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF TRUSTEES OF THE TOWN OF EATON, COLORADO, THAT:**

Section 1. The Owners' application for a variance is hereby approved, subject to the conditions set forth in Section 3 below;

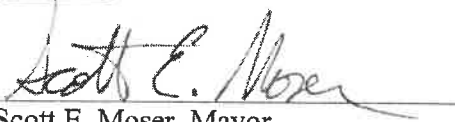
Section 2. The Owners may construct a four-plex on the Property, in the form approved by Town staff, and, in doing so, may deviate from the minimum lot size, the minimum shortest lot dimension and the density requirements applicable to the R-3 District.

Section 3. The variance is granted subject to the following conditions:

1. Except as set forth in Section 2 above, the Owners, their successors or assigns, shall follow all requirements of the R-3 District;
2. The Owners, their successors or assigns, shall commence construction within one year of the date of this Resolution and shall, in advance of the one-year deadline, submit a complete Site Development Plan ("SDP") application to Town staff, containing, among other requirements, architectural and engineering documents, and obtain approval of such SDP before a building permit is issued for construction of any improvements on the Property; and
3. Prior to issuance of a building permit, the Owners, their successors or assigns, shall dedicate sufficient raw water to the Town, or, at the Town's discretion, pay cash-in-lieu of the required water dedication, in an amount required by the Town, for each dwelling unit.

Section 4. This Resolution shall be effective upon adoption.

RESOLVED AND PASSED this 17th day of February 2022.

  
Scott E. Moser, Mayor

ATTEST:

  
Margaret Jane Winter, Town Clerk





## Eaton Town Board Agenda Item

**TO:** Board of Trustees of the Town of Eaton

**FROM:** Avi Rocklin, Town Attorney

**DATE of MEETING:** February 16, 2023

**TITLE/SUBJECT:** Ordinance No. 632, an Ordinance Repealing and Readopting Section V of Chapter XIV of the Eaton Municipal Code concerning the Eaton Cemetery

**DESCRIPTION:** For consideration is Ordinance No. 632, an Ordinance Repealing and Readopting Section V of Chapter XIV of the Eaton Municipal Code concerning the Eaton Cemetery.

**SUMMARY:** Section V of Chapter XIV of the Eaton Municipal Code ("Cemetery Ordinance") concerns the Eaton Cemetery. The Cemetery Ordinance was adopted in 1978. The Town Administrator and Town Clerk recommend that the Cemetery Ordinance be revised to reflect new policies and procedures. Concurrently herewith, Town staff is recommending revised Rules and Regulations for the Eaton Cemetery.

**KEY POINTS:** The revised Cemetery Ordinance:

- Defines a "burial space" to include a grave space (located within a platted lot designed for interment), a garden space (located in the cremation garden), and niche (located within the columbarium).
- Delegates authority to the Town Administrator to: (i) administer the Eaton Cemetery, and to delegate such authority to Town staff, including the Town Clerk and Cemetery Sexton; and (ii) adopt rules and regulations for the Eaton Cemetery.
- Recognizes a procedure for the sale of burial spaces;
- Designates the allocation of the cemetery funds and acknowledges the Cemetery Perpetual Care Fund;
- Establishes a priority regarding the right to interment in, and use of, burial spaces;
- Refers to state law to determine whether a burial space has been abandoned;
- Directs that the price of burial spaces and cemetery fees be adopted by resolution of the Town Board and set forth in the Town fee schedule; and
- Sets forth conduct that is prohibited in the Eaton Cemetery so that such conduct may be enforced in municipal court.



223 1st St, Eaton, CO 80615



(970) 454-3338



[townofeaton.colorado.gov](http://townofeaton.colorado.gov)

**COST & BUDGET:** N/A

**RECOMMENDATION:** Approve Ordinance No. 632.

**PROPOSED MOTIONS:**

**For Approval:** I move to approve Ordinance No. 632, an Ordinance Repealing and Readopting Section V of Chapter XIV of the Eaton Municipal Code concerning the Eaton Cemetery.

**For Denial:** I move to deny approval of Ordinance No. 632, an Ordinance Repealing and Readopting Section V of Chapter XIV of the Eaton Municipal Code concerning the Eaton Cemetery.

**TOWN OF EATON, COLORADO  
ORDINANCE NO. 632**

**AN ORDINANCE REPEALING AND READOPTING SECTION V OF  
CHAPTER XIV OF THE EATON MUNICIPAL CODE CONCERNING  
THE EATON CEMETERY**

**WHEREAS**, the Town of Eaton, Colorado ("Town") is a municipal corporation duly organized and existing under the Constitution and laws of the State of Colorado; and

**WHEREAS**, the Town Board of Trustees ("Town Board") is vested with the authority to administer the affairs of the Town; and

**WHEREAS**, Section V of Chapter XIV of the Eaton Municipal Code ("Code") concerns the Eaton Cemetery; and

**WHEREAS**, the Town Administrator and Town Clerk recommend that Section V of Chapter XIV of the Code be revised to reflect new policies and procedures; and

**WHEREAS**, based on the recommendation of Town staff, the Town Board desires to repeal and readopt Section V of Chapter XIV of the Code; and

**WHEREAS**, the Town Board hereby finds, determines and declares that this Ordinance is promulgated under the general police power of the Town, that it is promulgated for the preservation of the public health, welfare, peace, safety and property and that this Ordinance is in the best interests of the citizens of the Town.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN BOARD OF TRUSTEES OF THE TOWN OF EATON, COLORADO, THAT:**

**Section 1. Repeal and Readoption of Section V of Chapter XIV.** Section V of Chapter XIV of the Eaton Municipal Code is hereby be repealed in its entirety and readopted to read as follows in its entirety:

**SECTION V - Cemetery**

**Sec. 14-5-1. – Establishment of Eaton Cemetery; administration by Town Administrator.**

The Town has established a cemetery known as the Eaton Cemetery. The Town Administrator is hereby delegated the authority to administer the cemetery. Among other duties and obligations, the Town Administrator shall supervise the care and maintenance of the cemetery, keep a map of the cemetery and maintain the records of the cemetery. The Town Administrator may delegate the administration of the cemetery, or any part thereof, to the Town Clerk, Cemetery Sexton or other duly qualified employees or agents of the Town.

**Sec. 14-5-2. - Definitions**

For purposes of this Section, the following definitions apply:

*Burial memorial* shall mean any type of gravestone, tombstone, headstone, memorial, monument, or marker that commemorates the permanent disposition of the remains of a human body either below or above the surface of the ground.

*Burial space* shall mean a grave space, a garden space or a niche, as appropriate.

*Cemetery* shall mean the Eaton Cemetery.

*Cremation garden* shall mean the area in the cemetery for the burial of urns.

*Columbarium* shall mean a vault with niches for urns containing the ashes of cremated bodies.

*Garden space* shall mean a single space within a platted lot in the cremation garden for burial of an urn.

*Grave space* shall mean a single space within a platted lot designed for the interment of one body.

*Lot* shall mean a platted lot within the cemetery and may consist of more than one grave space or garden space.

*Niche* shall mean a location within the columbarium vault designed to hold an urn containing the ashes of a cremated body.

*Owner* shall mean the person with the right to interment in a burial space, who may also be the purchaser.

*Purchaser* shall mean the purchaser of a burial space.

#### **Sec. 14-5-3. - Rules and regulations.**

The Town Administrator shall adopt rules and regulations not inconsistent with the provisions of this Section governing the cemetery. Such rules and regulations shall be on file and available for public examination in the office of the Town Clerk. The failure to comply with any rule or regulation promulgated under this Section, as such rules and regulations may be amended from time to time, shall be deemed a violation of the Code.

#### **Sec. 14-5-4. – Application for burial space.**

The Town shall require an application for all burial spaces. The application shall contain a description of the grave space, garden space or niche and the purchase price. At the time of application, the Town Clerk shall provide the applicant with, or direct the applicant to the location of, the rules and regulations then in effect. When executed by the applicant and the Town, the application shall become a binding contract of purchase and sale of a burial space.

#### **Sec. 14-5-5. – Interment agreement; no title to real property.**

- (1) Upon payment of the full purchase price for the burial space to the Town, the Town shall issue an interment agreement, signed by the Town Administrator or the Town Clerk, conveying the right of interment for the designated burial space, subject to this Section and the rules and regulations adopted by the Town Administrator.

- (2) Interment agreements issued prior to April 1, 2023, or other similar instruments issued by the Town for a burial space in the cemetery, shall remain valid and binding obligations of the Town.
- (3) The interment agreement, or any instrument issued by the Town for a burial space in the cemetery, of whatever form, grants interment rights only and does not convey title to real property.

**Sec. 14-5-6. – Price of burial spaces and cemetery fees.**

The price of burial spaces and cemetery fees shall be adopted by resolution of Town Board and set forth in the Town fee schedule.

**Sec. 14-5-7. – Cemetery funds.**

- (1) There is created a fund to be known as the Cemetery Perpetual Care Fund.
- (2) Ten percent (10%) of the monies and proceeds derived from the sale of burial spaces shall be deposited and carried in the Cemetery Perpetual Care Fund. The Cemetery Perpetual Care Fund and the entire principal thereof shall be safely and perpetually kept and invested as permitted by law.
- (3) Except for funds in the Cemetery Perpetual Care Fund, all monies and proceeds derived from the sale of burial spaces, all other revenue derived from the operation of the cemetery from any source and the earnings received from investment of the Cemetery Perpetual Care Fund shall be deposited and carried in the Town's General Fund.

**Sec. 14-5-8. – Transfer of burial space; prohibited sale of burial space.**

- (1) A burial space, or interest in the cemetery, may not be transferred, assigned or conveyed without the prior written consent of the Town. The Town shall not consent to the transfer, assignment or conveyance of any burial space or interest in the cemetery upon which there is any indebtedness due the Town.
- (2) Burial spaces may not be sold to a funeral director or to any other persons for the purpose of resale or speculation.

**Sec. 14-5-9. – Use of burial space.**

- (1) For burial spaces purchased after April 1, 2023, the owner shall be entitled to use of the burial space, unless:
  - (a) The purchaser, prior to use by the owner, provides a written, notarized request to the Town requesting that the burial space be transferred or assigned to a different person. If such request is granted by the Town, the Town shall void the existing interment agreement and issue a new interment agreement;
  - (b) The purchaser is deceased and the owner provides a written, notarized request to the Town requesting that the burial space be transferred or assigned to a different person; or
  - (c) The purchaser and owner are deceased and an authorized representative of the owner directs the Town to allow a third party to use the burial space by written, notarized notification.
- (2) For burial spaces purchased prior to April 1, 2023, the Town shall conclusively presume that the purchaser, the purchaser's spouse or the purchaser's children are entitled to use the burial space,

unless, upon purchase, the purchaser designated the right of interment to a specific person or the purchaser, if not deceased, otherwise directs the Town by written, notarized notification.

- (3) To the extent necessary to determine the use of a burial space, the Town may rely on the representations of family members or authorized persons and shall not be liable for decisions made related to the use of the burial space.

**Sec. 14-5-110. – Abandonment of burial space; right to reclaim.**

A burial space shall be deemed abandoned, and the Town shall have a right to reclaim the burial space, as provided in § 6-24-112, C.R.S., as amended.

**Sec. 14-5-11. – Burial memorials.**

All burial memorials shall be governed by the rules and regulations of the cemetery.

**Sec. 14-5-12. – Perpetual care.**

All burial spaces in the cemetery shall be perpetually cared for by the Town.

**Sec. 14-5-13. – Acts prohibited within cemetery.**

No person in the cemetery shall:

- (1) Loiter upon the grounds;
- (2) Be under the age of fifteen (15) unless accompanied by an adult or other proper caretaker;
- (3) Drive an automobile or other vehicle in excess of 10 miles per hour or in excess of such lesser speed as is prudent under the existing conditions and circumstances;
- (4) Except for authorized personnel with written consent of the cemetery Sexton, drive or ride any automobile, motorcycle, all-terrain vehicle, machine or animal on lots, grass or walks within the cemetery
- (5) Except for authorized personnel with written consent of the cemetery Sexton, drive any commercial truck or other commercial vehicle;
- (6) Discard trash, debris or other unsightly items, except in receptacles designated for such items;
- (7) Direct or cause Town employees to perform work without written consent of the cemetery Sexton;
- (8) Perform work on the cemetery grounds without written consent of the cemetery Sexton;
- (9) Take any animal and/or permit any animal to be taken into the cemetery without written consent of the cemetery Sexton, with the exception of service animals;
- (10) Deface, damage, destroy or injure any burial memorials or property in the cemetery;
- (11) Peddle flowers or plants or any other commodity;
- (12) Except for authorized persons, make a change to the inscription on a burial memorial;
- (13) Gather flowers, either wild or cultivated, or break trees, shrubs, or plants, or feed or disturb birds or other wild animal life within the cemetery;
- (14) Bring alcohol into the cemetery;



- (15) Talk loudly, use profane language, play loud music or make loud noises with voice or devices;
- (16) Except law enforcement officers, carry or bring firearms into the cemetery without written consent of the cemetery Sexton;
- (17) Display signs or notices or advertisements of any kind; or
- (18) Bring barbeques (gas, wood or charcoal) or firepits into the cemetery or build fires of any kind.

**Sec. 14-5-14. – Violation; penalty.**

Any person violating any provision of this Section shall be deemed guilty of an offense and upon conviction thereof shall be penalized as provided in Section III of Chapter I of the Code. All persons doing damage to burial spaces, burial memorials or other property in the cemetery shall be liable to the Town and to the owner of the property damaged for such damage.

**Section 2. Severability.** If any part or provision of this Ordinance, or its application to any person or circumstance, is adjudged to be invalid or unenforceable, the invalidity or unenforceability of such part, provision, or application shall not affect any of the remaining parts, provisions or applications of this Ordinance that can be given effect without the invalid provision, part or application, and to this end the provisions and parts of this Ordinance are declared to be severable.

**Section 3. Code revisions.** Minor changes such as the format and other changes to unify the revised Code may be necessary. The Town Clerk is hereby authorized to make such changes, provided that neither the intent nor substantive content will be altered by such changes.

**Section 4. Effective Date.** This Ordinance shall be effective thirty (30) days after its publication or on April 1, 2023, whichever is later. The Town Clerk shall certify the date of publication and such certification shall be maintained with the original of this Ordinance. The Town Clerk shall make not less than three copies of the adopted Town Code available for inspection by the public during regular business hours..

**INTRODUCED, AND APPROVED** by the Board of Trustees of the Town of Eaton, Colorado, this 16th day of February, 2023.

**TOWN OF EATON, COLORADO**

**ATTEST:**

By: \_\_\_\_\_  
Margaret Jane Winter, Town Clerk

By: \_\_\_\_\_  
Scott E. Moser, Mayor



**FROM:** Bradley A Curtis, PE, CPM, LEED AP  
Northern Engineering  
Town Engineer Consultant

**SUBJECT:** Utility Rate Study

**DATE:** February 8, 2023

**MEETING DATE:** February 16, 2023

---

**PROJECT SUMMARY:** The Town of Eaton (Town) has received a DOLA EIAF #A-2010 grant and is seeking proposals from qualified firms to prepare an updated Utility Rate Study and Financial Analysis (Study) of the Town's Water, Wastewater, and Irrigation enterprise funds.

The purpose of this study is to develop financial plans for a 10-year study period and rate and fee adjustments for 2024 through 2034 to generate sufficient revenue to fund annual operations, maintenance, and capital improvements, meet annual revenue requirements, sustain adequate cash reserves, provide appropriate debt service coverage, and encourage water conservation. A cost-of-service analysis by customer class will be completed for the water, wastewater, and irrigation funds to identify the cost for the Town to provide service to retail and wholesale customers.

A Request for Proposals was issued on January 6, 2023, with Proposals due on February 3, 2023. Questions were answered during this period. The Town received two (2) sealed bids; however one (1) bid was not received until February 7, 2023 and therefore considered non responsive.





Therefore the one (1) bid was evaluated:





Raftelis, Greenwood Village, CO

Total Fees and Expenses of \$73,513.00, including reimbursable expenses.

As background, Raftelis has completed thousands of similar studies over the last 30 years. They have a national footprint and are one of the most experienced financial consultants to utilities in the country, with an office in Denver. They serve dozens of utilities in Colorado and have considerable experience in utility financial management, rate and fee studies, and infrastructure funding. Most recently the Town of Wellington.

Subject to the Board's approval, the Project is scheduled to begin in March 2023 and the Final Reports and Presentation ready in September 2023. The Town desires to adopt and make any changes effective starting January 2024.

	2023							
TASKS	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP
1. Project Initiation, Management, and Kick-off Workshop								
2. Data Collection								
3. Historical Analysis								
4. Cost of Service and Financial Analysis for Water, Wastewater, and Irrigation								
5. Alternative Evaluations								
6. Rate Structure Recommendations								
7. Project Management, Presentations, and Meetings								

-  In-person Meetings
-  Web Meetings
-  Council Meeting
-  Draft and Final Reports

Additionally, Northern Engineering has been providing the project management services on a Time and Expense basis for approximately \$13,500. Services include RFP preparation, bidding process as well as provide coordination between the Town and the firm providing the rate study, attend all stakeholder meetings, provide monthly progress reports, provide quality control of the deliverables, and assist with DOLA documentation.

#### ACTION REQUESTED:

The project budget was estimated to be \$100,000, which included a \$20,000 grant. Costs were to be distributed amongst the three Enterprise Funds, Water, Sewer, and Irrigation.

In conjunction with Town staff, the bid was evaluated on fairness, accuracy, and completeness of the submittal, experience, understanding of the project, schedule, and cost. Staff is requesting the Council's approval to accept Raftelis bid to provide the Town of Eaton with a Utility Rate Study for \$73,513.00 and for authorization to expend up to \$75,000.00 on the project as needed. Upon Board approval, a Notice of Award will be issued to the Contractor and utilize the Town's standard Professional Services Agreement, as reviewed and approved by the Interim Town Administrator and Town Attorney, for said services.

**SUPPORTING DOCUMENTS:** Raftelis Colorado Experience attached.



Client	Benchmarking	Cost-of-Service Analysis	Debt Issuance Support	System Development Fees	Financial & Capital Improvements Planning	Public Education & Outreach	Rate Case Support	Rate Structure Development	Rate Study	Stakeholder Process Development & Facilitation
Ken-Caryl Ranch Water & Sanitation District		●			●			●	●	
Lakewood, City of		●			●			●	●	
Left Hand Water District		●		●	●			●	●	
Littleton, City of	●	●				●	●	●		●
Lochbuie, Town of				●	●			●	●	●
Longmont, City of	●	●		●	●			●	●	●
Louisville, City of		●		●	●			●	●	●
Mead, Town of		●		●	●			●	●	
Mount Crested Butte Water & Sanitation District	●	●	●	●				●	●	●
Mount Werner Water & Sanitation District	●	●		●	●			●	●	●
Nederland, Town of		●		●	●			●	●	
Northern Colorado Water Conservancy District						●				
Platteville, Town of			●	●	●			●	●	
Pueblo, City of	●	●		●	●	●		●	●	●
Pueblo Water		●		●	●					
Pueblo West Metropolitan District	●	●		●	●	●		●	●	●
Salida, City of		●		●	●			●	●	
Security Water & Sanitation District		●		●	●			●	●	●
South Adams County Water & Sanitation District	●				●					●
St. Vrain Sanitation District		●		●	●			●	●	●
Steamboat Springs, City of		●	●	●	●			●	●	●
Superior, Town of				●	●			●		
Thornton, City of	●	●	●	●	●	●		●	●	●
Three Lakes Water & Sanitation District		●		●	●			●	●	
Trinidad, City of	●	●		●	●			●	●	●
Triview Metropolitan District				●	●			●	●	
Upper Eagle Regional Water Authority					●			●	●	●
Upper Thompson Sanitation District		●			●			●	●	
Westminster, City of	●	●	●	●	●			●	●	
Woodmoor Water & Sanitation District No. 1				●	●			●	●	●



February 9, 2023

VIA EMAIL

Wesley LaVanchy, Interim Town Administrator  
Town of Eaton  
223 1st Street  
Eaton, CO 80615

**RE: Water Use / Dedication for Development**

Dear Mr. LaVanchy:

Northern Engineering Services is pleased to submit this memorandum as an update to the evaluation of historical water uses and raw water dedications. This memo provides guidance towards how much water future developments should dedicate to Eaton. Due to the limitations of the Town's previous billing systems, the cross check of information is based on historical water use billing data from two irrigation months and two non-irrigation months in 2022.

## 1.0 BACKGROUND

As the Town of Eaton (Town) continues to grow, it must periodically update its municipal code. This memo serves as guidance for the Town for determining the amount of water developers need to provide to Eaton for various types of developments. This report draws on the Water Master Plan (Northern Engineering 2022), the Water Supply Master Plan (Clean Water Solutions 2022) as well as the recent water use billing analysis from 2022.

## 2.0 WATER DEDICATION REQUIREMENTS

### 2.1 HISTORICAL WATER USE

Residential billing data was analyzed for the months of February, March, July, and August (2022) to determine representative use for both "irrigation" and "non-irrigation" seasons. Main Town, Eaton Commons, East Eaton and Hawkstone utilize potable water system for irrigation. At the same time, Governors Ranch, Maplewood and Aspen Meadows utilize a nonpotable system for residential.

Table 1 shows the average data grouped by subdivisions with single family residential (SFE) that have a non-potable system for irrigation, and those who use potable water. Multifamily were excluded from this analysis as there is insufficient data to determine an average use case. Treatment losses and system losses were also considered Table 1.

**TABLE 1. 2022 HISTORICAL DATA**

USAGE	AVERAGE WITH POTABLE IRRIGATION USE	AVERAGE WITH NON POTABLE IRRIGATION USE
AF/TAP/YEAR	.30	.15
NWCWD Losses (10%)	.33	.17
System Losses (20%)	.40	.20





## 2.2 RECOMMENDED WATER DEDICATION

Table 2 shows the recommended water dedication based on historical water usage for Eaton. Multifamily, Industrial, and Commercial water usage is difficult to estimate as it depends heavily on the type of activity. It is recommended that the Town evaluate these on a case-by-case basis. The numbers presented in Table 2 are higher than the metered water consumption since they account for treatment losses, plant losses, contractual assessments and drought protection.

TABLE 2. RECOMMENDED WATER REQUIREMENTS

USE	WATER ALLOCATION
SFE (Potable Irrigation), up to 3,000 SF lawn	0.50 AF
Per additional 1000 SF of Lawn (potable systems)	0.05 AF
SFE (Non-Potable Irrigation)	0.30 AF
Multifamily	Case by Case / TBD
Commercial	Case By Case
Industrial	Case By Case

## 3.0 ALLOWABLE WATER SUPPLIES

### 3.1 COLORADO BIG THOMPSON (CBT)

CBT shares historically have been the primary ways for developers to meet their water supply obligations, however 1 CBT does not provide 1 AF. It is recommended that the Town adopt an equivalency between 1 CBT unit and 0.5 AF of useable water. While the average yield of CBT has been 0.7 AF, it has been as low as 0.5, which is also the firm yield. It is prudent for the Town to plan for the worst case.

### 3.2 NORTH POUDE IRRIGATION COMPANY (NPIC)

NPIC shares are split between municipal and agricultural use. The municipal portion of NPIC shares are CBT, and each NPIC share is eligible for 4 units of CBT water. This would equate 1 NPIC share = 4 CBT units = 2 AF of useable water.

### 3.3 OTHER WATER SUPPLIES

Other water supplies should be evaluated on a case-by-case basis. Currently, the Town is 100% dependent on the North Weld County Water District (NWCWD) for their potable water, therefore any water supply considered should be able to be treated at NWCWD's Solider Canyon WTP.

If you have any questions or concerns regarding the materials submitted, please do not hesitate to reach out.

Sincerely,

NORTHERN ENGINEERING SERVICES, INC.

RENE SANTIN, PE

Municipal Engineer

cc: Greg Brinck, Assistant Town Manager, Eaton  
Bradley A Curtis, Director of Municipal Services, Northern

# **STAFF REPORT(S)**





## **Administrator's Report Board of Trustees Meeting February 2023**

### **Administration:**

- **Xcel EV Charging Station** – Staff recently met with Xcel representatives to complete a review of the draft host site agreement. We believe we have a final agreement in concept. We are hopeful that we can move forward on this and see construction by end of 1<sup>st</sup> Q or 2023.

### **Water Utilities:**

- **Irrigation Wells** - Staff has meet with several water providers to discuss the possibility of obtaining leased water for a temporary substitute water supply for its water court application. We believe that we will have something for your consideration at the March meeting that will satisfy the state while we work on a more permanent solution.

### **Planning & Development:**

- **Land Use / Development Code** – Baseline has completed their edits to the Code and these are now being reviewed by the Town's attorney. We hope to have something to the Town Board by the end of 1<sup>st</sup> Q.

### **Finance & Budget:**

- **Sales Tax Revenue Collection** – Please see the attached spreadsheet. The Town's sales tax revenues were down slightly by 4.6% for the same period last year. The Town had an extraordinary January of 2022. As you will recall, we ended the year for 2022, significantly above our revised estimate.



EATON SALES TAX REVENUE						
MONTH	2019	2020	2021	2022	2023	Change
JANUARY	148,478	247,302	264,114	325,462	310,368	-4.6%
FEBRUARY	155,032	263,335	204,045	255,289		
MARCH	132,633	201,606	218,997	269,309		
APRIL	205,063	265,572	309,747	287,382		
MAY	241,561	286,634	268,755	262,003		
JUNE	270,446	250,556	278,204	287,739		
JULY	254,460	218,448	332,329	306,415		
AUGUST	258,373	198,349	283,600	364,272		
SEPTEMBER	212,889	194,457	286,652	393,407		
OCTOBER	245,980	235,241	293,425	380,582		
NOVEMBER	198,571	227,873	271,386	324,619		
DECEMBER	213,118	233,058	281,838	345,475		
TOTALS	2,536,604	2,822,432	3,293,091	3,801,953	310,368	-4.6%
	902,021	265,828	470,659	508,862		
	55.18%	11.27%	16.68%	15.45%		

- **Accounts Payable Policies** – The finance department is working through the process of updating the Town's accounts payable process and policies to make the Town as efficient and effective as possible while ensuring proper internal controls are in place to maintain the Town's financial integrity. Staff will present its recommendations to the Board of Trustees in the next few months.
- **CDBG Grant for Sidewalks** – Staff submitted a final GDBG request from the County after meeting with representatives of Weld County. The total funding allocated is a little more than a million dollars for the entire County. We are slated to present our request in March. Below is a summary of our submttal.



223 1st St, Eaton, CO 80615



(970) 454-3338



[townofeaton.colorado.gov](http://townofeaton.colorado.gov)

ESTIMATE OF PROBABLE COSTS - PHASE SUMMARY				NE NORTHERN EDMONTON	
Project: Town of Eaton - DOLA/CDBG Sidewalk Replacement Costs					
Date: January 17, 2023					
Item Description	QUANTITY	UNITS	UNIT COST	COST	
SUMMARY					
PHASE I					
Type 1 Combination	10	EA	\$ 2,984	\$	29,840
Type 2 Diagonal	12	EA	\$ 3,094	\$	37,128
Type 2 Small Radius Directional	15	EA	\$ 5,404	\$	81,060
Type 2 Small One Direction	0	EA	\$ 2,035	\$	-
PHASE I TOTAL				\$	148,028
PHASE II					
Type 1 Combination	8	EA	\$ 2,984	\$	23,872
Type 2 Diagonal	9	EA	\$ 3,094	\$	27,846
Type 2 Small Radius Directional	0	EA	\$ 5,404	\$	-
Type 2 Small One Direction	12	EA	\$ 2,035	\$	24,420
PHASE II TOTAL				\$	76,138
PHASE III					
Type 1 Combination	0	EA	\$ 2,984	\$	-
Type 2 Diagonal	4	EA	\$ 3,094	\$	12,376
Type 2 Small Radius Directional	0	EA	\$ 5,404	\$	-
Type 2 Small One Direction	24	EA	\$ 2,035	\$	48,840
PHASE III TOTAL				\$	61,216
TOTAL ALL PHASES				\$	285,382
Davis-Bacon Act /Prevailing Wages (30%)				\$	85,615
TOTAL ESTIMATE OF PROBABLE COSTS				\$	370,997



223 1st St, Eaton, CO 80615



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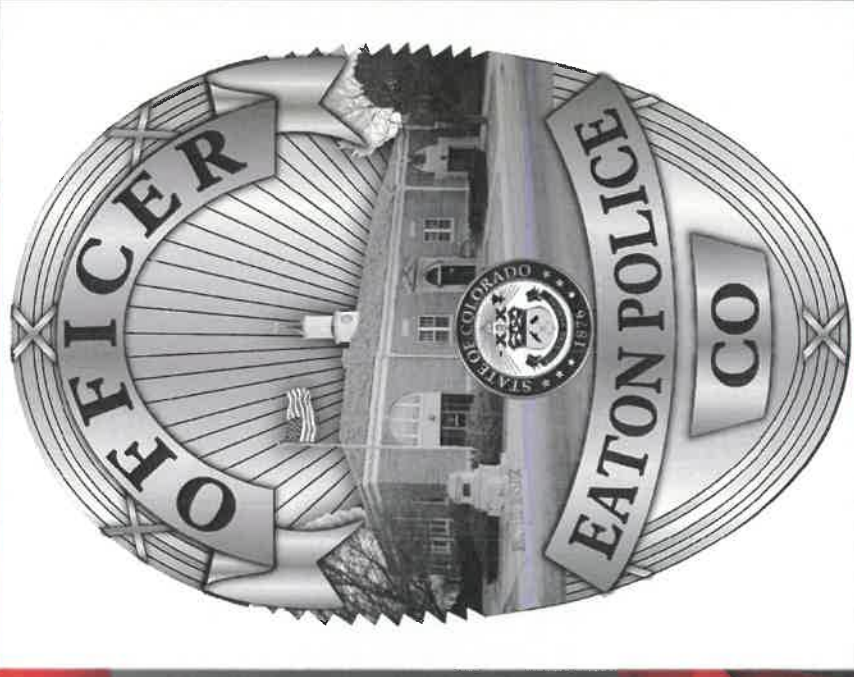
## Water Appendix

### I. Town of Eaton Water Usage for the Current 2022/2023 Water Year

Owned Water	402.00 AF			
Transferred Water	201.00 AF			
<b>TOTAL WATER</b>	<b>603.00 AF</b>			
<b>Usage 2022-2023</b>				
	<b>Usage Kgal</b>	<b>AF</b>	<b>Shrinkage AF</b>	<b>AF + Shrinkage</b>
November	15206.00	46.67	4.67	51.33
December	15966.00	49.00	4.90	53.90
January	16912.00	51.90	5.19	57.09
February		0.00	0.00	0.00
March		0.00	0.00	0.00
April		0.00	0.00	0.00
May		0.00	0.00	0.00
June		0.00	0.00	0.00
July		0.00	0.00	0.00
August		0.00	0.00	0.00
September		0.00	0.00	0.00
October		0.00	0.00	0.00
<b>Total Usage in Kgal</b>	<b>48084.00</b>	<b>147.56</b>	<b>14.76</b>	<b>162.32</b>
<b>10% Shrinkage in Kgal</b>	<b>4808.40</b>			
<b>Total Usage + Shrinkage in Kgal</b>	<b>52892.40</b>			
<b>Total Water</b>	<b>196487.55 KGal</b>		<b>Total Water</b>	<b>603.00</b>
<b>Less Usage &amp; Shrinkage</b>	<b>52892.40 KGal</b>		<b>Less Usage &amp; Shrinkage</b>	<b>-162.32</b>
<b>Remaining Water</b>	<b>143595.15 KGal</b>		<b>Remaining Water</b>	<b>440.68</b>







# EATON POLICE DEPARTMENT

Chiefs Report  
Revised 02/09/2023

# COMMUNITY POLICING REPORT

## Toys From a Cop

- We are finished inventorying all our toys and will make a purchase with the donations we received to replenish what we used in 2022
- Toys From a Cop is a year-round program that delivers toys for birthdays, graduations, etc. This month we delivered gifts to 2 amazing children

## Misc. Activity

- Chief will be presenting a Conflict Resolution class to the Library on the 8<sup>th</sup>
- Det. Torres was a guest speaker for a forensic science class at Sacred Heart Academy. He showed students how to take finger prints and what equipment he uses on scenes

## Upcoming Events

- Easter Basket Drive March 27<sup>th</sup> - April 7<sup>th</sup>
- Quarterly Catch-up With Chief Sturch March 31<sup>st</sup>
- We are playing the fire department in a game of kickball on June 2nd!

# CRIME REPORT

## Thefts

I met with businesses to explain that we can not prosecute shoplifters if we don't have the item taken and the value. This was due to several calls being taken by officers regarding shoplifting and theft. When the officers are not able to obtain that information, it is difficult to prosecute.

## Crimes Against Persons

1 assault:

- Adult male assaulted father and was arrested

## Property Crimes

3 burglaries

- 1 unfounded burglary
- 2 attempted / suspicious circumstances





# CRIME REPORT CONT.

**Fines Collected**

\$14830

**Clearance Rate**

91.8

**Misc.**

Bomb threat at middle school, we have suspect information and will complete a handwriting comparison and file with the DA.



# EATON POLICE DEPARTMENT HAPPENINGS

## Officer Awards Ceremony

Officer of Year - Cpl. Allen Jr  
Supervisor of Year - Sgt. Loos  
Training Officer of Year - Sgt. Rundle  
Community Policing Officer - Ofc Pettit  
Civilian Employee of Year - Clerk Pena  
Above and Beyond Award - Clerk Pena  
Traffic Enforcement Award - Cpl. Allen Jr  
Calls for Service Award - Ofc Jenkins  
Dui Enforcement Award - Ofc Edwards  
15 years of service to Eaton Police Dept - Chief Slurch  
5 years service as Clerk/CSO/ Officer - Ofc Jenkins  
Appreciation for Service to Law Enforcement 28 years - Lt.  
Sufer (served several agencies over the years)

## New Officer!!!

- 1<sup>st</sup> ever Police Cadet Brooke Brodt started Monday, Feb. 6th.
  - She is in the academy and will graduate in May. She will be spending time at the academy and at the PD to learn the Job. Once she graduates and passes her P.O.S.T exam she will be elevated to Police Officer.
- We have 1 current officer opening and 1 part time CSO opening which we are working on filling.

## Cars

- The 2 new Durango's are being outfitted
- New SRO logos will be going on one of our Ford Explorers. We will have a PD/Schools wrap with some surprises added for the student body

# UPCOMING POLICE DEPARTMENT ACTIVITIES

## Training:

- Active shooter training will be held at the end of the month. We will be using the EMS. We are currently planning an active shooter training for each school this year. The training will be held after hours and will include scenarios to better prepare our officers in the event an active shooter event takes place.

## WE ARE OFFICIALLY DIGITAL:

- Clerk Gowan and Clerk Pena worked hard to get us to the point that we can stop using paper for all reports. This is going to make us more efficient and will have cost savings over the year. The officers will no longer be doing so many things with several unneeded steps. We are very excited about this.
- We are also researching moving to a online pay system for municipal fines!! Again, this is a long time coming for our agency and will help make it easier to pay the fines that are already frustrating to receive.

## Traffic Enforcement:

- Traffic calming shifts: Officers will be working traffic shifts to focus on stop lights and speeding infractions. This is essential to maintain safety on our roadways and to continue to keep Weld County yearly fatality numbers low.







**THANK YOU FOR TAKING  
THE TIME TO READ THIS  
REPORT!!**

Chief Kevin Sturch



**DATE:** February 3, 2023

**PROJECT:** Town of Eaton Roundabout Proposed Street Lighting  
Eaton, CO

**PROJECT NO.** 1127-823:ST23-00

**ATTENTION:** Greg Brink  
Assistant Town Administrator  
Town of Eaton  
223 1st Street  
Eaton, CO 80615

Greg,

Per request, we have further researched the proposed street lighting for the roundabout (RAB) to provide improved nighttime visibility as well as safeguard both vehicular and pedestrian traffic. We had submitted an Xcel BHL request to install cobra-head lighting at existing power poles, with an additional option for a new light and pole at the northeast corner of the RAB.

After an on-site meeting with representatives from Xcel, we were advised that they will not permit lighting on any of the existing poles. Also, the following items were discussed and will need to be determined before they can provide any construction costs and begin to schedule any work:

1. The number of poles for the entire intersection.
2. The type of pole that best fits the needs of the project.
3. The lamp wattage and type.
4. Determine how streetlights are to be billed (metered or flat rate).
5. An evaluation of the existing infrastructure that can be utilized.

Additionally, we reached out to one of our electrical engineer partners, to evaluate a temporary solution to the RAB lighting with a single pole in the center of the RAB, with the following comments:

1. A pedestrian pole (~12') could light the roundabout itself but would not cover the drive lanes. It should really be higher to avoid any shadowing caused around the periphery of the RAB. The shadows can lead to a false depth perception giving the feeling the RAB is further away than it actually is.
2. The design would meet the intent if the intent were to keep people from running over the RAB. It cannot be said with certainty that the solution would minimize the risk of injury to that of a fully engineered solution without the actual engineering of the solution.
3. Key things to consider on fixture selection is to light the area, but not cause glare and not overlight. Low light levels are sufficient in dark surrounds (rural).
4. Find a fixture that has a glare of 0 on the BUG rating with a Type V lighting distribution. Also make sure the color is 3000K with a CRI > 80.
5. It would be best to have someone model the solution with the fixture chosen to make sure there would not be any glare, particularly veiling illuminance sufficient to be a safety concern.



## RAB LIGHTING MEMORANDUM



NORTHERN  
ENGINEERING

6. Engineered evaluation to provide an AASHTO wind load calc on the pole with fixture to verify the base in the soil condition is sufficient to not blow over, even for the temporary solution.
7. Electrical review the service to make sure it will handle the additional fixture. Most LED are around 30-75W so it wouldn't be a lot of load but should be validated.

The above-mentioned items do not qualify as an engineered solution. Additionally, this is not an exhaustive list of the items that should be properly evaluated. Anything done without an appropriate engineering process is done at the Town's risk and liability.

We recommend securing an Electrical Engineer to analyze and provide a street lighting model that will meet industry standards and determine the most cost-efficient solution required for this project. It is our belief that looking at the long-term solution outweighs any benefits that a temporary or short-term solution would provide.

Please feel free to contact me if you have any questions.

Sincerely,

**NORTHERN ENGINEERING SERVICES, INC.**

**BRADLEY A CURTIS, PE, CPM, LEED AP**  
Director of Municipal Services / Vice-President

cc: Wesley LaVanchy, Interim Town Administrator, Town of Eaton



**COUNCIL  
REPORTS  
AND  
REQUEST  
FOR  
FUTURE  
AGENDA  
ITEMS**

## Jane Winter

---

**From:** Lee Griffith  
**Sent:** Thursday, February 2, 2023 6:19 PM  
**To:** Jane Winter  
**Cc:** Scott Moser  
**Subject:** GWTA Report

Good evening Jane, here is the report for the GWTA January meeting:

- The board is seeking a third party auditor to look over the trails management of financials.
- Trail use in the Eaton section numbers averaged 18-20/day.
- Final phase construction should kick off soon. The board is hopeful to have the entire trail complete by April 15<sup>th</sup>.

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# **EXECUTIVE SESSION**