



6:00-6:45 Board of Trustees Work Session

Raftelis Rate Study

TOWN BOARD REGULAR MEETING AGENDA
Thursday, December 14, 2023, at 7:00 P.M.
Held at the Carsten Board Room at 224 First Street

CALL TO ORDER

Pledge of Allegiance

ROLL CALL

AGENDA APPROVAL / AMENDMENT(S)

Motion to approve agenda as is or approve agenda with amendment(s).

PROCLAMATION

1. A Women's Place 45th Anniversary – Danielle Souza, Outreach Coordinator

SPECIAL PRESENTATION

2. Citizens Committee for Ballot 2A – Wesley LaVanchy, Town Administrator
Tim Croissant, Alan Holmberg, Dick Leffler, Lanie Isbell, and Dawn Hass

STAFF RECOGNITION

3. Lanie Goodard, Library Associate – Amber Greene, Library Director

PUBLIC COMMENT*

Members of the audience are invited to speak at the Board of Trustees' meeting. Public Comment is reserved for citizen comments on items not contained on the printed agenda. Citizen comments are limited to three (3) minutes per speaker. When several people wish to speak about the same position on a given item, they are requested to select a spokesperson to state that position.

CONSENT AGENDA

The Consent Agenda is a group of routine matters to be acted on with a single motion and vote. Council or staff may request an item(s) to be removed from the Consent Agenda and placed under New Business for discussion.

4. Minutes – November 16, 2023, Board of Trustees Regular Meeting
5. Accounts Payable Invoice History Report – November 2023
6. Financial Statements – October 2023
7. Treasurer Report – October 2023
8. Resolution No. 2023-16, Authorizing a Mail Ballot Election and Election Procedures

PUBLIC HEARING

Presentation by Faith Smith, Financial Director

9. Resolution No. 2023-17, Adopting An Amended Consolidated Town Fee Schedule
10. Resolution No. 2023-18, Amending the 2023 Budget and Defray Expenses
11. Resolution No. 2023-19, Adopting a Budget for the 2024 Calendar Year
12. Resolution No. 2023-20, Appropriating Sums for the 2024 Calendar Year
13. Resolution No. 2023-21, Levying General Property Taxes for the 2024 Calendar Year
 - Power Point Presentation
 - Budget Highlights
 - Budget Memo
 - 2024 Budget

OLD BUSINESS

14. Fransen-Pittman Construction GMP Amendment – Amber Greene, Library Director

NEW BUSINESS

15. Resolution No. 2023-22, Adopting Eaton Public Library Policy – Amber Greene, Library Director

- Memo
- Resolution No. 2023-22
- Exhibit A – Eaton Public Library Policy

16. NISP 20th Interim Participation Agreement – Wesley LaVanchy, Town Administrator

17. Weld County Coordinated Planning Agreement Discussion – Wesley LaVanchy, Town Administrator

STAFF REPORT

18. December Staff Report

19. Eaton Representative for the Great Western Trail Authority – Wesley LaVanchy, Town Administrator

20. CPS HR, Employee Engagement Survey Services 2024 – Wesley LaVanchy, Town Administrator

21. CPS HR, Third Amendment to PSA 2024 – Wesley LaVanchy, Town Administrator

COUNCIL REPORTS AND REQUEST FOR FUTURE AGENDA ITEM(S)

22. Planning Commission Meeting

23. Hometown Revitalization Committee

24. Great Western Trail Authority

25. Northern Front Range/MPO

MAYOR COMMENT(S)

AJOURN

** If you have public comment but are not comfortable attending in person, please send the comments to wesley@eatonco.org by noon on the day of the meeting, and the comment will be read into the record or otherwise shared with the Board during the meeting.*

AMERICANS WITH DISABILITIES ACT NOTICE

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in this meeting should contact Town Hall at (970) 454-3338 within 48 hours prior to the meeting to request such assistance.

EXHIBIT A

RULES FOR THE HEARING

- A. All questions and comments by applicant(s), staff, or the public are to be directed to the governing body.
- B. The Mayor will ask each member of the governing body to disclose any conflicts requiring recusal, or the specific substance of any ex-parte communications made by them.
- C. No applicant(s), staff member, or the public will be subject to cross examination except by the governing body.
- D. Public comments shall be taken at the hearing and are limited to three (3) minutes per individual. Any unused time may not be given to another.
- E. Disruptive behavior will not be tolerated.

PUBLIC HEARING PROCEDURE

- 1. Open public hearing.
- 2. Receive information from staff.
- 3. Receive information from applicant.
- 4. Receive information from the public.
 - a. Ask to hear from anyone who supports the matter.
 - b. Ask to hear from anyone who opposes the matter.
- 5. Receive rebuttal from applicant. (*If any.*)
- 6. Additional questions from the Board, if any. (*Board may ask questions at any time until the hearing is closed.*)
- 7. Close the public hearing.
- 8. Discussion and deliberation among Board.
- 9. The Board will decide and make a motion.

Proposed Motions:

For Approval:

I move to approve _____.

For Approval with Conditions:

I move to approve _____ with the following conditions: _____.

For Denial:

I move to deny approval of _____.