



**TOWN BOARD REGULAR MEETING AGENDA**  
**Thursday, February 15, 2024, at 7:00 P.M.**  
**Held at the Carsten Board Room at 224 First Street**

**CALL TO ORDER**

**Pledge of Allegiance**

**ROLL CALL**

**AGENDA APPROVAL / AMENDMENT(S)**

*Motion to approve agenda as is or approve agenda with amendment(s).*

**STAFF RECOGNITION**

1. Sgt. Pettit - Chief Sturch, Eaton Police Department

**PUBLIC COMMENT\***

*Members of the audience are invited to speak at the Board of Trustees' meeting. Public Comment is reserved for citizen comments on items not contained on the printed agenda. Citizen comments are limited to two (2) minutes per speaker. When several people wish to speak about the same position on a given item, they are requested to select a spokesperson to state that position.*

**CONSENT AGENDA**

*The Consent Agenda is a group of routine matters to be acted on with a single motion and vote. Council or staff may request an item(s) to be removed from the Consent Agenda and placed under New Business for discussion.*

2. Minutes – January 18, 2024 Board of Trustees Regular Meeting
3. Accounts Payable Invoice History Report – January 2024
4. Financial Statements – December 2023
5. Treasurer Report – December 2023
6. Resolution No. 2024-04, a Resolution Canceling the Town of Eaton Municipal Election Scheduled for April 2, 2024
  - Resolution No. 2024-04 Report

**NEW BUSINESS**

7. Ordinance 640, Chapter IX Water and Sewer – Greg Brinck, Assistant Town Administrator
8. Resolution No. 2024-05, Water Sewer Nonpotable Rates Fees – Greg Brinck, Assistant Town Administrator
  - Exhibit A
  - Rate Study Report
9. CDBG ADA Ramp – Phase I Award – Brad Curtis, Northern Engineering

**STAFF REPORT**

10. February Staff Report
11. Board Retreat – Wesley LaVanchy, Town Administrator

**COUNCIL REPORTS AND REQUEST FOR FUTURE AGENDA ITEM(S)**

12. Planning Commission Meeting - Karla Winter, Chairperson – No monthly meeting in February.
13. Hometown Revitalization Committee
14. Great Western Trail Authority
15. Northern Front Range/MPO

**MAYOR COMMENT(S)**

**EXECUTIVE SESSION**

16. An executive session to develop a strategy and direct negotiators with respect to a potential agreement with the Fort Collins-Loveland Water District pursuant to C.R.S. § 24-6-402(4)(e).

**AJOURN**

**Next: Eaton Housing Authority Meeting 2-15-24**

*\* If you have public comment but are not comfortable attending in person, please send the comments to [wesley@eatonco.org](mailto:wesley@eatonco.org) by noon on the day of the meeting, and the comment will be read into the record or otherwise shared with the Board during the meeting.*

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**AMERICANS WITH DISABILITIES ACT NOTICE**

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in this meeting should contact Town Hall at (970) 454-3338 within 48 hours prior to the meeting to request such assistance.

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## TOWN BOARD REGULAR MEETING

224 First Street, Eaton, CO

Thursday, January 18, 2024, 7:00 P.M.

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### MINUTES

#### CALL TO ORDER

*Mayor Moser called the meeting to order at 7:03 p.m. and led the Pledge of Allegiance.*

#### ROLL CALL

##### BOARD PRESENT

Mayor Scott Moser  
Trustee Glenn Ledall  
Trustee Lee Griffith

Trustee Coby Gentry  
Mayor Pro Tem Liz Heid

Trustee Nina Lewis  
Trustee Karla Winter

**STAFF PRESENT:** Town Administrator - Wesley LaVanchy, Town Attorney - Avi Rocklin, Assistant Town Administrator - Greg Brinck, Financial Director - Faith Smith, Police Chief – Kevin Sturch, and Northern Engineering – Brad Curtis

#### AGENDA APPROVAL / AMENDMENT(S)

*Mayor Pro Tem Heid moved to approve the agenda as is.*

Trustee Griffith seconded, and the motion passed, unanimously 6-0.

#### SPECIAL PRESENTATION

##### 1. Eaton Area Historic Society Annual Update

Carolyn Prior gave an annual update of 2023 Eaton Area Historic Society with a summary of events and fundraisers throughout the year. The Eaton Museum received 356 visitors over the course of the year thanks to 37 volunteers. The Eaton Museum is open Tuesdays and Thursdays from 2-4 p.m. and Saturdays from 10 a.m. to 2 p.m. The museum is also available to host private events.

#### STAFF RECOGNITION

##### 2. Travis Stewart – Utilities Technician

Juan Romero, Public Works Director introduced Travis Stewart, a Utilities Technician. Travis is an Eaton High School graduate and came to work for the Town in 2017 as a Manager for Benjamin Square. In 2023, Travis switched over to the Water and Wastewater Department. In eight months, Travis acquired his first Water Distribution Certificate. Travis is an asset to the Public Works Team.

##### 3. Dominic Braccio – Wastewater Operator

Juan Romero, Public Works Director introduced Dominic Braccio, a Wastewater Operator. Dominic is a Roosevelt High School graduate and came to work for the Town in 2022 from the Town of Miliken. Dominic is an overachiever, he has obtained many State Certifications; Wastewater Collections, Industrial Wastewater Treatment, Domestic Wastewater Treatment, Water Treatment and Water Distribution. Currently, he is working on the fast track to complete the state required Operator in Reasonable Charge (ORC). Dominic also has IT skills that he shares with the team. Dominic is an asset to the Public Works Team.

#### PUBLIC COMMENT

*Mayor Moser opened the floor for public comment at 7:32 p.m.*

Michelle Lauber, 717 Apple Court, Windsor approached the board to discuss the speed limit sign on CR 35 and Benjamin Road. The transition on the speed limit signs are from 55 mph to 35 mph instead of 55 mph to 45 mph and then 35 mph. There is also a very distracting flashing light at the roundabout.

*Mayor Moser closed the floor for public comment at 7:36 p.m. as there were no other comments.*

January 18, 2024

## CONSENT AGENDA

- |  |  |
|--|--|
| <b>4. Minutes – December 14, 2023, BOT Regular Board Meeting</b> | <b>5. A/P Invoice History Report – December 2023</b>   |
| <b>6. Financial Statements – November 2023</b>                   | <b>7. Treasurer Report – November 2023</b>             |
| <b>8. Resolution No. 2024-01, Public Posting Places 2024</b>     | <b>9. Resolution No. 2024-02, Three Mile Plan 2024</b> |

*Mayor Pro Tem Heid moved to approve the Consent Agenda.*

Trustee Ledall seconded, and the motion passed, unanimously 6-0.

## PUBLIC HEARING

*Mayor Moser opened the floor for the public hearing at 7:39 p.m.*

### 10. Heritage Market Liquor License

Jane Winter, Town Clerk gave a summary and key points about owners, Katherine, and John Rohn, of Heritage Market, LLC applying for a Retail Fermented Malt Beverages and Wine to their retail establishment. Their business opened in 2008 with various services and departments for the residents of Eaton and surrounding areas. The application was submitted December 8, 2023, fingerprinting and background checks were conducted and approved. The public hearing was posted at the premises on January 5, 2024 and the public hearing was published in The Herald-Voice on January 11, 2024, both following state guidelines. A residential and business petition was circulated from December 28, 2023 through January 8, 2024, for the needs and desires of the neighborhood; 43 in favor of the license, 0 opposed of the license and 1 signature incomplete. Inspection of proposed premises will be mid to late February 2024. Staff recommends approving the liquor license, based on all requirements being met and their character, record and reputation are above satisfactory to hold the license for which they have applied.

John and Katherine Rohn approached the board and stated that they have contemplated about adding this feature for the past three years and there have been many customers that inquired about having fermented beverages and wine to sell and be a one stop shop.

*Mayor Moser opened the floor to comments from parties of interest in the area of Maplewood subdivision.*

Julie Dennison of Maplewood Wine and Spirits stated that they are against this license being approved since there are already four liquor licenses in the area. If this license is approved, it will affect their business and their income. They only sell alcohol, and the other businesses have many other items to sell. The other businesses in the area that sell alcohol are having problems with theft from students and minors. Heritage Market has also had theft of their vanilla extract product for the alcohol. Julie expressed that they are the anchor of the strip mall, purchased in 2010 and do not want another liquor license in the area.

Don Dennison of Maplewood Wine and Spirits stated that the four liquor licenses is a lot for a little town and sufficient for the size of the town. Their sales representative is the person that tells them about the theft that is going on at the other liquor businesses. Heritage Market has had issues with theft. Maplewood Wine runs a tight ship and has cameras. The four businesses that sale beer and wine also sells gas, and other products such as groceries and make a great income. Maplewood only has liquor.

Jesse Dennison of Maplewood Wine and Spirits, Store Manager stated that when the liquor laws changed to allow fermented products, at the grocery stores, these changed laws were made to help protect the liquor retail stores. Commented that he hopes the application is following the rules that have been set with regard to distance rules and protection.

*Mayor Moser closed the floor to comments from parties of interest in the area of Maplewood subdivision, since there were no other parties to give comments, he closed the public hearing at 7:55 p.m.*

*Mayor Pro Tem Heid moved to approve the Retail Fermented Malt and Wine (City) Liquor License for Heritage Market, LLC based on the information presented tonight.*

Trustee Lewis seconded, and the motion passed, unanimously 6-0.

## OLD BUSINESS

### 11. Change Order for Cemetery Project

Brad Curtis, Northern Engineering explained that in 2023, the Town Board approved Town Staff to enter into a contract with Coyote Ridge Construction for up to \$500,000 for the Cemetery Expansion. Through the budgeting process for 2024, extra improvements were discussed; second payment of the columbarium, permanent seeding options and landscaping (trees), and additional surveying to permanent markers to identify cemetery lots and construction administration. The change order

January 18, 2024

### **11. Change Order for Cemetery Project Continued**

request allows Coyote Ridge Construction to perform the additional 2024 improvements along with other items as applicable since they are familiar with the work to date and are still waiting for spring to confirm proper start-up of the new booster station and irrigation system. The 2024 Town budget has considered \$100,000 for these next improvements. The expenditures will exceed the estimated costs prepared in 2023. Staff recommends the Town Board to authorize Coyote Ridge Construction to continue their contract, and authorize project improvements costs, including the additional expenditures for both the Change Order and other associated items, not to exceed \$125,000.

*Trustee Winter moved to approve the Change Order for the Cemetery Expansion including the additional expenditures and other associated items, not to exceed \$125,000 and utilizing Coyote Construction to complete the expansion project.*

Trustee Gentry seconded, and the motion passed, unanimously 6-0.

### **NEW BUSINESS**

### **12. Appointment of Mark Duggan to GWTA Board as Eaton Representative**

Wesley LaVanchy, Town Administrator introduced and recommended Mark Duggan as an appointment to the GWTA Board as the Eaton Representative.

*Mayor Pro Tem Heid moved to approve Mark Duggan as the Eaton Representative for the GWTA Board.*

Trustee Griffith seconded, and the motion passed, unanimously 6-0.

### **13. Resolution No. 2024-03, Cobb Lake Regional Water Treatment Authority Creation Agreement**

Avi Rocklin, Town Attorney stated that staff has been working on an authority agreement, known as a water authority. The Town of Eaton in conjunction with the Town of Windsor, Town of Severance, and the Fort Collins-Loveland Water District (Party) collectively established a water authority by contract to construct and operate a water treatment plant to treat the Town's NISP water. Participation in the water authority would allow the Town secondary water treatment and water supply alternatives. Key points of the agreement were discussed.

Wesley LaVanchy, Town Administrator discussed the status of Eaton's procedural negotiations with Fort Collins-Loveland Water District ("District"), to postpone expense associated with the treatment plant and the cost of the construction and the construction and installation of pipelines to deliver water. The District has an immediate need to construct the treatment plan and obtain treated water from water sources other than NISP. The Town and the District are exploring several options for the Town to defer initial capital cost in phase I. The cost and budget for the Authority's capital costs will be based on each Party's treatment capacity share and each Party would pay rates or fees for the treated water and pay a minimal amount of shared administrative cost to continue to participate, i.e., Authority Management (Director & Legal Counsel). Once the authority is established, and the board is sworn in, the board may request that we convey the property to them within thirty days, each entity will convey and no longer have an interest in the property. Recommendation is to approve the Cobb Lake Regional Water Treatment Authority Agreement.

*Trustee Griffith moved to approve Resolution No. 2024-03, a Resolution Approving the Cobb Lake Regional Water Treatment Authority Agreement and authorizing the Mayor to execute the Cobb Lake Regional Water treatment Authority Agreement.*

Trustee Winter seconded, and the motion passed, unanimously 6-0.

### **STAFF REPORT(S)**

### **14. January Staff Report**

### **COUNCIL REPORTS AND REQUEST FOR FUTURE AGENDA ITEMS**

**15. Planning Commission Meeting** – Trustee Winter - No meeting was held in January.

**16. Hometown Revitalization Committee** – Mayor Pro Tem Heid – Two DDA meetings in February; 2/5/24 - Coffee House 29 at 108 Oak Ave, from 8 a.m. to 10 p.m. and 2/8/24 – Pure Skin & Company at 208 First Street, from 6 p.m. to 8 p.m. These meetings are for the local businesses and Town Board.

**17. Great Western Trail/Park** – Trustee Griffith – 1) Retirement of Steve Bagley 2) Grand opening event on April 20, 2024 with a three-part race.

**18. Northern Front Range/MPO** – Mayor Pro Tem Heid reported that a decision was made that there will not be a ban on the sale of gas motored lawn mowers but will still encourage to purchase electric lawn mowers.

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**MAYOR PRO TEM COMMENTS – No Comments**

*Mayor Moser called for a break at 8:31 p.m., and upon returning, the Board will move to the Eaton Housing Authority meeting.*

*Following the 8:52 p.m. adjournment of the Eaton Housing Authority Regular Meeting, Trustee Lewis made a motion to move into an Executive Session for a performance evaluation for Wesley LaVanchy, Town Administrator, pursuant to C.R.S. § 24-6-402(4)(f), at 8:53 p.m.*

Trustee Winter seconded, and the motion passed 6-0.

**EXECUTIVE SESSION**

**19. An executive session for a performance evaluation for Wesley LaVanchy, Town Administrator, pursuant to C.R.S. § 24-6-402(4)(f).**

*Trustee Lewis moved to exit out of the executive session.*

Mayor Pro Tem Heid seconded, and the motion passed unanimously, 6-0.

*Mayor Moser stated that the board is moving out of the executive session and there were no decisions made and no other topics were discussed, 9:25 p.m.*

**ADJOURN**

Mayor Moser adjourned the January 18, 2024, Board of Trustees Regular Meeting at 9:25 p.m.

*Margaret Jane Winter, Town Clerk*

## Report Criteria:

Report type: GL detail

Check.Type = {&lt;&gt;} "Adjustment"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>63688</b>										
01/24	01/17/2024	63688	591	WEX	93354145	1	01-03-5620	.00	179.84-	179.84- V
01/24	01/17/2024	63688	591	WEX	93354145	2	01-02-5620	.00	2,482.46-	2,482.46- V
01/24	01/17/2024	63688	591	WEX	93354145	3	01-04-5620	.00	305.11-	305.11- V
01/24	01/17/2024	63688	591	WEX	93354145	4	03-00-5620	.00	1,029.71-	1,029.71- V
01/24	01/17/2024	63688	591	WEX	93354145	5	04-00-5620	.00	200.85-	200.85- V
01/24	01/17/2024	63688	591	WEX	93354145	6	05-00-5620	.00	121.30-	121.30- V
Total 63688:								.00		4,319.27-
<b>63690</b>										
01/24	01/03/2024	63690	758	21ST CENTURY EQUIPMENT LL	P13381	1	03-00-7525	.00	570.33	570.33
Total 63690:								.00		570.33
<b>63691</b>										
01/24	01/03/2024	63691	797	A WOMAN'S PLACE	2024 CONTR	1	01-01-8535	.00	2,500.00	2,500.00
Total 63691:								.00		2,500.00
<b>63692</b>										
01/24	01/03/2024	63692	120	A1 ORGANICS Vendor ID 120	0449079-IN	1	06-00-7330	.00	1,498.33	1,498.33
Total 63692:								.00		1,498.33
<b>63693</b>										
01/24	01/03/2024	63693	168	ALSCO - LARAMIE	LLAR165952	1	02-00-7315	.00	112.69	112.69
01/24	01/03/2024	63693	168	ALSCO - LARAMIE	LLAR165952	2	01-06-7215	.00	480.01	480.01
01/24	01/03/2024	63693	168	ALSCO - LARAMIE	LLAR165952	3	01-02-7215	.00	64.23	64.23
Total 63693:								.00		656.93
<b>63694</b>										
01/24	01/03/2024	63694	53	ATMOS ENERGY	2047 DEC23	1	05-00-7510	.00	2,238.90	2,238.90
01/24	01/03/2024	63694	53	ATMOS ENERGY	3402 DEC23	1	01-06-7510	.00	445.49	445.49

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
01/24	01/03/2024	63694	53	ATMOS ENERGY	3635 DEC23	1	01-06-7510	.00	514.16	514.16
01/24	01/03/2024	63694	53	ATMOS ENERGY	3877 DEC23	1	01-06-7510	.00	36.81	36.81
01/24	01/03/2024	63694	53	ATMOS ENERGY	6490 DEC23	1	01-06-7510	.00	216.08	216.08
01/24	01/03/2024	63694	53	ATMOS ENERGY	6669 DEC23	1	01-06-7510	.00	577.20	577.20
01/24	01/03/2024	63694	53	ATMOS ENERGY	7557 DEC23	1	02-00-7510	.00	826.39	826.39
01/24	01/03/2024	63694	53	ATMOS ENERGY	9495 DEC23	1	01-04-7510	.00	38.54	38.54
Total 63694:								.00		4,893.57
<b>63695</b>										
01/24	01/03/2024	63695	435	AUTOZONE	4388518682	1	01-02-7225	.00	79.45	79.45
Total 63695:								.00		79.45
<b>63696</b>										
01/24	01/03/2024	63696	639	AWE ACQUISITION, INC	EATON2300	1	02-00-5640	.00	3,861.00	3,861.00
Total 63696:								.00		3,861.00
<b>63697</b>										
01/24	01/03/2024	63697	411	AXON ENTERPRISE INC	INUS215245	1	01-02-9170	.00	15,600.56	15,600.56
Total 63697:								.00		15,600.56
<b>63698</b>										
01/24	01/03/2024	63698	213	BATESVILLE CASKET CO INC	45567862	1	01-03-7215	.00	291.79	291.79
Total 63698:								.00		291.79
<b>63699</b>										
01/24	01/03/2024	63699	196	COMPANION LIFE	723279	1	01-01-6180	.00	649.73	649.73
01/24	01/03/2024	63699	196	COMPANION LIFE	723279	2	01-02-6180	.00	1,371.08	1,371.08
01/24	01/03/2024	63699	196	COMPANION LIFE	723279	3	01-03-6180	.00	161.06	161.06
01/24	01/03/2024	63699	196	COMPANION LIFE	723279	4	01-04-6180	.00	180.26	180.26
01/24	01/03/2024	63699	196	COMPANION LIFE	723279	5	02-00-6180	.00	734.59	734.59
01/24	01/03/2024	63699	196	COMPANION LIFE	723279	6	03-00-6180	.00	195.36	195.36
01/24	01/03/2024	63699	196	COMPANION LIFE	723279	7	04-00-6180	.00	155.90	155.90
01/24	01/03/2024	63699	196	COMPANION LIFE	723279	8	05-00-6180	.00	94.74	94.74



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 63699:								.00		3,542.72
<b>63700</b>										
01/24	01/03/2024	63700	21	EON OFFICE INC	WO-3748989	1	01-02-7210	.00	81.37	81.37
01/24	01/03/2024	63700	21	EON OFFICE INC	WO-3748989	1	01-02-7210	.00	13.54	13.54
Total 63700:								.00		94.91
<b>63701</b>										
01/24	01/03/2024	63701	636	FORT COLLINS MUSEUM OF DI	2024 COMM	1	02-00-5660	.00	500.00	500.00
Total 63701:								.00		500.00
<b>63702</b>										
01/24	01/03/2024	63702	801	GREELEY PHILHARMONIC ORC	1123	1	02-00-8600	.00	850.00	850.00
Total 63702:								.00		850.00
<b>63703</b>										
01/24	01/03/2024	63703	111	HIGH PLAINS LIBRARY DISTRIC	5343	1	02-00-8510	.00	870.17	870.17
01/24	01/03/2024	63703	111	HIGH PLAINS LIBRARY DISTRIC	5343	2	02-00-8211	.00	91.96	91.96
01/24	01/03/2024	63703	111	HIGH PLAINS LIBRARY DISTRIC	5343	3	02-00-8530	.00	98.50-	98.50-
Total 63703:								.00		863.63
<b>63704</b>										
01/24	01/03/2024	63704	536	LANGUAGE LINE SERVICES, IN	11122287	1	01-02-7215	.00	72.62	72.62
01/24	01/03/2024	63704	536	LANGUAGE LINE SERVICES, IN	11122287	2	01-02-5140	.00	72.62	72.62
01/24	01/03/2024	63704	536	LANGUAGE LINE SERVICES, IN	11144537	1	01-02-5140	.00	112.14	112.14
01/24	01/03/2024	63704	536	LANGUAGE LINE SERVICES, IN	11144537	2	01-02-7215	.00	112.14	112.14
Total 63704:								.00		369.52
<b>63705</b>										
01/24	01/03/2024	63705	798	LAW ENFORCEMENT SEMINAR	2026971	1	01-02-7240	.00	425.00	425.00
Total 63705:								.00		425.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>63706</b>										
01/24	01/03/2024	63706	596	LIGHTFIELD ENTERPRISES INC	ASPHALT PA	1	03-00-7620	.00	7,928.63	7,928.63
Total 63706:								.00	7,928.63	
<b>63707</b>										
01/24	01/03/2024	63707	796	NATIONAL ASSOCIATION OF FI	3555	1	01-02-7240	.00	275.00	275.00
Total 63707:								.00	275.00	
<b>63708</b>										
01/24	01/03/2024	63708	87	NORTH WELD HERALD	6169	1	01-01-7260	.00	955.50	955.50
01/24	01/03/2024	63708	87	NORTH WELD HERALD	6208	1	01-01-7260	.00	2,652.00	2,652.00
Total 63708:								.00	3,607.50	
<b>63709</b>										
01/24	01/03/2024	63709	680	ON POINTE DANCE & MOVEME	0000402	1	02-00-8600	.00	150.00	150.00
Total 63709:								.00	150.00	
<b>63710</b>										
01/24	01/03/2024	63710	308	O'NEIL ELECTRIC CO	17693 V	1	05-00-7520	.00	754.02	754.02
Total 63710:								.00	754.02	
<b>63711</b>										
01/24	01/03/2024	63711	631	PINNACOL ASSURANCE	21507421	1	01-01-7270	.00	586.14	586.14
01/24	01/03/2024	63711	631	PINNACOL ASSURANCE	21527502	1	01-01-7270	.00	3,443.00	3,443.00
Total 63711:								.00	4,029.14	
<b>63712</b>										
01/24	01/03/2024	63712	291	POLLARDWATER	0251833	1	05-00-7525	.00	774.10	774.10
Total 63712:								.00	774.10	
<b>63713</b>										
01/24	01/03/2024	63713	117	PRINCIPAL LIFE	DEC2023	1	01-01-6182	.00	404.69	404.69

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
01/24	01/03/2024	63713	117	PRINCIPAL LIFE	DEC2023	2	01-00-2230	.00	726.18	726.18
01/24	01/03/2024	63713	117	PRINCIPAL LIFE	DEC2023	3	01-02-6182	.00	931.33	931.33
01/24	01/03/2024	63713	117	PRINCIPAL LIFE	DEC2023	4	01-03-6182	.00	79.48	79.48
01/24	01/03/2024	63713	117	PRINCIPAL LIFE	DEC2023	5	01-04-6182	.00	102.78	102.78
01/24	01/03/2024	63713	117	PRINCIPAL LIFE	DEC2023	6	02-00-6182	.00	545.28	545.28
01/24	01/03/2024	63713	117	PRINCIPAL LIFE	DEC2023	7	02-00-2230	.00	105.83	105.83
01/24	01/03/2024	63713	117	PRINCIPAL LIFE	DEC2023	8	03-00-6182	.00	92.94	92.94
01/24	01/03/2024	63713	117	PRINCIPAL LIFE	DEC2023	9	03-00-2230	.00	81.24	81.24
01/24	01/03/2024	63713	117	PRINCIPAL LIFE	DEC2023	10	04-00-6182	.00	117.77	117.77
01/24	01/03/2024	63713	117	PRINCIPAL LIFE	DEC2023	11	04-00-2230	.00	55.35	55.35
01/24	01/03/2024	63713	117	PRINCIPAL LIFE	DEC2023	12	05-00-6182	.00	114.11	114.11
01/24	01/03/2024	63713	117	PRINCIPAL LIFE	DEC2023	13	05-00-2230	.00	27.43	27.43
01/24	01/03/2024	63713	117	PRINCIPAL LIFE	JAN2023	1	01-01-6182	.00	404.69	404.69
01/24	01/03/2024	63713	117	PRINCIPAL LIFE	JAN2023	2	01-00-2230	.00	726.18	726.18
01/24	01/03/2024	63713	117	PRINCIPAL LIFE	JAN2023	3	01-02-6182	.00	931.33	931.33
01/24	01/03/2024	63713	117	PRINCIPAL LIFE	JAN2023	4	01-03-6182	.00	79.48	79.48
01/24	01/03/2024	63713	117	PRINCIPAL LIFE	JAN2023	5	01-04-6182	.00	102.78	102.78
01/24	01/03/2024	63713	117	PRINCIPAL LIFE	JAN2023	6	02-00-6182	.00	545.28	545.28
01/24	01/03/2024	63713	117	PRINCIPAL LIFE	JAN2023	7	02-00-2230	.00	105.83	105.83
01/24	01/03/2024	63713	117	PRINCIPAL LIFE	JAN2023	8	03-00-6182	.00	92.94	92.94
01/24	01/03/2024	63713	117	PRINCIPAL LIFE	JAN2023	9	03-00-2230	.00	81.24	81.24
01/24	01/03/2024	63713	117	PRINCIPAL LIFE	JAN2023	10	04-00-6182	.00	117.77	117.77
01/24	01/03/2024	63713	117	PRINCIPAL LIFE	JAN2023	11	04-00-2230	.00	55.35	55.35
01/24	01/03/2024	63713	117	PRINCIPAL LIFE	JAN2023	12	05-00-6182	.00	114.11	114.11
01/24	01/03/2024	63713	117	PRINCIPAL LIFE	JAN2023	13	05-00-2230	.00	27.43	27.43
Total 63713:								.00	6,768.82	
<b>63714</b>										
01/24	01/03/2024	63714	261	REEDESIGN CONCEPTS	23145	1	03-00-7610	.00	192.34	192.34
Total 63714:								.00	192.34	
<b>63715</b>										
01/24	01/03/2024	63715	799	SPECIALTY VEHICLE SERVICE	12067	1	02-00-9150	.00	9,450.00	9,450.00
Total 63715:								.00	9,450.00	

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>63716</b>										
01/24	01/03/2024	63716	800	THE LIBRARY STORE	666736	1	02-00-8530	.00	471.65	471.65
Total 63716:								.00		471.65
<b>63717</b>										
01/24	01/03/2024	63717	794	THE LOOMIS COMPANY	DEC2023	1	05-00-2230	.00	19.84	19.84
01/24	01/03/2024	63717	794	THE LOOMIS COMPANY	DEC2023	2	05-00-6182	.00	115.15	115.15
01/24	01/03/2024	63717	794	THE LOOMIS COMPANY	DEC2023	3	04-00-2230	.00	19.84	19.84
01/24	01/03/2024	63717	794	THE LOOMIS COMPANY	DEC2023	4	04-00-6182	.00	241.44	241.44
01/24	01/03/2024	63717	794	THE LOOMIS COMPANY	DEC2023	5	03-00-6182	.00	54.42	54.42
01/24	01/03/2024	63717	794	THE LOOMIS COMPANY	DEC2023	6	02-00-2230	.00	46.71	46.71
01/24	01/03/2024	63717	794	THE LOOMIS COMPANY	DEC2023	7	02-00-6182	.00	625.20	625.20
01/24	01/03/2024	63717	794	THE LOOMIS COMPANY	DEC2023	8	01-04-6182	.00	112.73	112.73
01/24	01/03/2024	63717	794	THE LOOMIS COMPANY	DEC2023	9	01-03-6182	.00	151.55	151.55
01/24	01/03/2024	63717	794	THE LOOMIS COMPANY	DEC2023	10	01-02-6182	.00	862.68	862.68
01/24	01/03/2024	63717	794	THE LOOMIS COMPANY	DEC2023	11	01-00-2230	.00	251.44	251.44
01/24	01/03/2024	63717	794	THE LOOMIS COMPANY	DEC2023	12	01-01-6182	.00	387.10	387.10
01/24	01/03/2024	63717	794	THE LOOMIS COMPANY	JAN2024	1	01-01-6182	.00	387.10	387.10
01/24	01/03/2024	63717	794	THE LOOMIS COMPANY	JAN2024	2	01-00-2230	.00	251.44	251.44
01/24	01/03/2024	63717	794	THE LOOMIS COMPANY	JAN2024	3	01-02-6182	.00	862.68	862.68
01/24	01/03/2024	63717	794	THE LOOMIS COMPANY	JAN2024	4	01-03-6182	.00	151.55	151.55
01/24	01/03/2024	63717	794	THE LOOMIS COMPANY	JAN2024	5	01-04-6182	.00	112.74	112.74
01/24	01/03/2024	63717	794	THE LOOMIS COMPANY	JAN2024	6	02-00-6182	.00	625.20	625.20
01/24	01/03/2024	63717	794	THE LOOMIS COMPANY	JAN2024	7	02-00-2230	.00	46.71	46.71
01/24	01/03/2024	63717	794	THE LOOMIS COMPANY	JAN2024	8	03-00-6182	.00	54.42	54.42
01/24	01/03/2024	63717	794	THE LOOMIS COMPANY	JAN2024	9	04-00-6182	.00	241.44	241.44
01/24	01/03/2024	63717	794	THE LOOMIS COMPANY	JAN2024	10	04-00-2230	.00	19.84	19.84
01/24	01/03/2024	63717	794	THE LOOMIS COMPANY	JAN2024	11	05-00-6182	.00	115.14	115.14
01/24	01/03/2024	63717	794	THE LOOMIS COMPANY	JAN2024	12	05-00-2230	.00	19.84	19.84
Total 63717:								.00		5,776.20
<b>63718</b>										
01/24	01/03/2024	63718	795	WELD COUNTY ELECTION DEP	2023 ELECTI	1	01-01-7110	.00	5,435.00	5,435.00
Total 63718:								.00		5,435.00

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<b>63719</b>										
01/24	01/03/2024	63719	109	WELD COUNTY HEALTH DEPT	E230496	1	04-00-7310	.00	938.50	938.50
Total 63719:								.00		938.50
<b>63720</b>										
01/24	01/03/2024	63720	169	WELD COUNTY SHERIFF'S OFF	2373 112023	1	01-02-7226	.00	75.66	75.66
Total 63720:								.00		75.66
<b>63721</b>										
01/24	01/03/2024	63721	178	WICKHAM TRACTOR COMPANY	ID44889	1	01-03-7520	.00	549.65	549.65
01/24	01/03/2024	63721	178	WICKHAM TRACTOR COMPANY	WD16467	1	01-03-7520	.00	407.64	407.64
Total 63721:								.00		957.29
<b>63722</b>										
01/24	01/03/2024	63722	793	UPPER CASE PRINTING, INK	1234	1	04-00-7310	.00	187.60	187.60
01/24	01/03/2024	63722	793	UPPER CASE PRINTING, INK	1234	2	05-00-7310	.00	180.90	180.90
01/24	01/03/2024	63722	793	UPPER CASE PRINTING, INK	1234	3	06-00-7310	.00	167.50	167.50
01/24	01/03/2024	63722	793	UPPER CASE PRINTING, INK	1234	4	07-00-7310	.00	134.00	134.00
01/24	01/03/2024	63722	793	UPPER CASE PRINTING, INK	1242	1	01-01-7310	.00	373.20	373.20
01/24	01/03/2024	63722	793	UPPER CASE PRINTING, INK	1242	2	03-00-7310	.00	373.20	373.20
Total 63722:								.00		1,416.40
<b>63723</b>										
01/24	01/15/2024	63723	182	ADAMSON POLICE PRODUCTS	INV407849	1	01-02-7400	.00	394.89	394.89
01/24	01/15/2024	63723	182	ADAMSON POLICE PRODUCTS	INV407856	1	01-02-7400	.00	134.99	134.99
01/24	01/15/2024	63723	182	ADAMSON POLICE PRODUCTS	INV407857	1	01-02-7400	.00	8.99	8.99
Total 63723:								.00		538.87
<b>63724</b>										
01/24	01/15/2024	63724	128	ALL COPY PRODUCTS INC	AR4214472	1	01-02-5125	.00	58.28	58.28
01/24	01/15/2024	63724	128	ALL COPY PRODUCTS INC	AR4214472	2	01-02-7215	.00	135.97	135.97
01/24	01/15/2024	63724	128	ALL COPY PRODUCTS INC	AR4214472	3	01-01-7230	.00	97.13	97.13

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 63724:								.00		291.38
<b>63725</b>										
01/24	01/15/2024	63725	128	ALL COPY PRODUCTS INC	35701786	1	01-02-5125	.00	170.83	170.83
01/24	01/15/2024	63725	128	ALL COPY PRODUCTS INC	35701786	2	01-02-7215	.00	170.82	170.82
01/24	01/15/2024	63725	128	ALL COPY PRODUCTS INC	35701786	3	01-01-7230	.00	341.65	341.65
Total 63725:								.00		683.30
<b>63726</b>										
01/24	01/15/2024	63726	778	ALLO COMMUNICATIONS	ACCT#23289	1	02-00-7510	.00	125.00	125.00
01/24	01/15/2024	63726	778	ALLO COMMUNICATIONS	ACCT#25134	1	01-02-7220	.00	254.27	254.27
01/24	01/15/2024	63726	778	ALLO COMMUNICATIONS	ACCT#25134	2	01-01-7220	.00	240.00	240.00
Total 63726:								.00		619.27
<b>63727</b>										
01/24	01/15/2024	63727	168	ALSCO - LARAMIE	LLAR166181	1	02-00-7315	.00	112.69	112.69
01/24	01/15/2024	63727	168	ALSCO - LARAMIE	LLAR166181	2	01-06-7215	.00	480.01	480.01
01/24	01/15/2024	63727	168	ALSCO - LARAMIE	LLAR166181	3	01-02-7215	.00	64.23	64.23
Total 63727:								.00		656.93
<b>63728</b>										
01/24	01/15/2024	63728	395	AMERICAN FIDELITY	D617214	1	01-00-2250	.00	776.60	776.60
01/24	01/15/2024	63728	395	AMERICAN FIDELITY	D617214	2	02-00-2250	.00	28.60	28.60
01/24	01/15/2024	63728	395	AMERICAN FIDELITY	D617214	3	05-00-2250	.00	33.40	33.40
01/24	01/15/2024	63728	395	AMERICAN FIDELITY	D617214	4	03-00-2250	.00	28.00	28.00
Total 63728:								.00		866.60
<b>63729</b>										
01/24	01/15/2024	63729	399	AMERICAN FIDELITY Flex	2381470A	1	01-00-2250	.00	190.37	190.37
01/24	01/15/2024	63729	399	AMERICAN FIDELITY Flex	2381470A	2	04-00-2250	.00	30.77	30.77
01/24	01/15/2024	63729	399	AMERICAN FIDELITY Flex	2381471A	1	04-00-2250	.00	30.77	30.77
01/24	01/15/2024	63729	399	AMERICAN FIDELITY Flex	2381471A	2	01-00-2250	.00	190.37	190.37

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Total 63729:								.00		442.28
<b>63730</b>										
01/24	01/15/2024	63730	375	AMERICAN LEAK DETECTION I	00170761	1	04-00-7520	.00	250.00	250.00
Total 63730:								.00		250.00
<b>63731</b>										
01/24	01/15/2024	63731	496	ARELLANO AUTOMOTIVE LLC	I002129	1	01-02-7225	.00	363.51	363.51
Total 63731:								.00		363.51
<b>63732</b>										
01/24	01/15/2024	63732	411	AXON ENTERPRISE INC	INUS216527	1	01-02-9170	.00	7,911.00	7,911.00
01/24	01/15/2024	63732	411	AXON ENTERPRISE INC	INUS217993	1	01-02-9170	.00	1,299.84	1,299.84
Total 63732:								.00		9,210.84
<b>63733</b>										
01/24	01/15/2024	63733	213	BATESVILLE CASKET CO INC	45671080	1	01-03-7215	.00	291.75	291.75
Total 63733:								.00		291.75
<b>63734</b>										
01/24	01/15/2024	63734	430	BUCKLEN EQUIPMENT COMPA	106155	1	01-03-7215	.00	609.60	609.60
Total 63734:								.00		609.60
<b>63735</b>										
01/24	01/15/2024	63735	64	CARROLL EXCAVATION & REPA	5267	1	05-00-7310	.00	705.24	705.24
01/24	01/15/2024	63735	64	CARROLL EXCAVATION & REPA	5268	1	05-00-7310	.00	155.00	155.00
01/24	01/15/2024	63735	64	CARROLL EXCAVATION & REPA	5269	1	05-00-7310	.00	911.62	911.62
Total 63735:								.00		1,771.86
<b>63736</b>										
01/24	01/15/2024	63736	390	CASELLE INC	130249	1	01-01-7280	.00	2,237.00	2,237.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 63736:								.00		2,237.00
<b>63737</b>										
01/24	01/15/2024	63737	114	CIRSA	232321	1	02-00-7270	.00	6.47	6.47
Total 63737:								.00		6.47
<b>63738</b>										
01/24	01/15/2024	63738	192	CLEAR WATER SOLUTIONS INC	7073	1	07-00-7310	.00	2,816.37	2,816.37
01/24	01/15/2024	63738	192	CLEAR WATER SOLUTIONS INC	7073	2	04-00-7310	.00	1,946.36	1,946.36
Total 63738:								.00		4,762.73
<b>63739</b>										
01/24	01/15/2024	63739	23	COLORADO MUNICIPAL LEAGU	2024 MEMB	1	01-01-7250	.00	2,623.00	2,623.00
Total 63739:								.00		2,623.00
<b>63740</b>										
01/24	01/15/2024	63740	342	COUNTRY JOHNS	21-4099	1	01-04-7215	.00	122.00	122.00
01/24	01/15/2024	63740	342	COUNTRY JOHNS	24-4098	1	01-03-7215	.00	122.00	122.00
01/24	01/15/2024	63740	342	COUNTRY JOHNS	24-4100	1	01-04-7215	.00	220.00	220.00
01/24	01/15/2024	63740	342	COUNTRY JOHNS	24-4101	1	01-04-7215	.00	220.00	220.00
01/24	01/15/2024	63740	342	COUNTRY JOHNS	24-4102	1	01-04-7215	.00	220.00	220.00
01/24	01/15/2024	63740	342	COUNTRY JOHNS	24-4103	1	01-04-7215	.00	122.00	122.00
01/24	01/15/2024	63740	342	COUNTRY JOHNS	24-4104	1	04-00-7215	.00	122.00	122.00
Total 63740:								.00		1,148.00
<b>63741</b>										
01/24	01/15/2024	63741	142	DANA KEPNER COMPANY	1590404-00	1	04-00-7520	.00	1,650.00	1,650.00
01/24	01/15/2024	63741	142	DANA KEPNER COMPANY	1591880-00	1	04-00-5640	.00	2,438.00	2,438.00
Total 63741:								.00		4,088.00
<b>63742</b>										
01/24	01/15/2024	63742	238	DEERE & COMPANY	QUOTE 3020	1	01-03-9120	.00	15,900.00	15,900.00
01/24	01/17/2024	63742	238	DEERE & COMPANY	QUOTE 3020	1	01-03-9120	.00	15,900.00-	15,900.00- V



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 63742:								.00		.00
<b>63743</b>										
01/24	01/15/2024	63743	28	DEMCO INC	7416459	1	02-00-8600	.00	319.37	319.37
Total 63743:								.00		319.37
<b>63744</b>										
01/24	01/15/2024	63744	360	DPC INDUSTRIES INC.	737004821-2	1	05-00-7215	.00	831.04	831.04
Total 63744:								.00		831.04
<b>63745</b>										
01/24	01/15/2024	63745	35	EATON GROVE NURSERY	11142023	1	01-04-7520	.00	76.80	76.80
Total 63745:								.00		76.80
<b>63746</b>										
01/24	01/15/2024	63746	21	EON OFFICE INC	WO-3751181	1	01-02-7210	.00	32.88	32.88
Total 63746:								.00		32.88
<b>63747</b>										
01/24	01/15/2024	63747	165	FIRST CLASS SECURITY SYST	144684	1	02-00-7315	.00	152.85	152.85
Total 63747:								.00		152.85
<b>63748</b>										
01/24	01/15/2024	63748	805	FREEDOM MAILING SERVICES,	46814	1	04-00-7310	.00	417.21	417.21
01/24	01/15/2024	63748	805	FREEDOM MAILING SERVICES,	46814	2	05-00-7310	.00	402.31	402.31
01/24	01/15/2024	63748	805	FREEDOM MAILING SERVICES,	46814	3	06-00-7310	.00	372.51	372.51
01/24	01/15/2024	63748	805	FREEDOM MAILING SERVICES,	46814	4	07-00-7310	.00	298.00	298.00
Total 63748:								.00		1,490.03
<b>63749</b>										
01/24	01/15/2024	63749	772	FUN EXPRESS, LLC	729153843-0	1	02-00-8600	.00	906.21	906.21

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 63749:								.00		906.21
<b>63750</b>										
01/24	01/15/2024	63750	65	GENERAL AIR	95945114-1	1	01-06-7215	.00	24.31	24.31
Total 63750:								.00		24.31
<b>63751</b>										
01/24	01/15/2024	63751	781	GLASS DOCTOR - GREELEY	1-8267	1	01-06-7520	.00	7,525.00	7,525.00
Total 63751:								.00		7,525.00
<b>63752</b>										
01/24	01/15/2024	63752	567	GLENNA MADRID	PETTY CAS	1	01-02-7215	.00	148.87	148.87
01/24	01/15/2024	63752	567	GLENNA MADRID	PETTY CAS	2	01-01-7240	.00	9.30	9.30
01/24	01/15/2024	63752	567	GLENNA MADRID	PETTY CAS	3	01-02-5125	.00	4.28	4.28
Total 63752:								.00		162.45
<b>63753</b>										
01/24	01/15/2024	63753	277	GREAT WESTERN TRAIL AUTH	1037	1	01-04-7215	.00	15,000.00	15,000.00
Total 63753:								.00		15,000.00
<b>63754</b>										
01/24	01/15/2024	63754	516	GREELEY LOCK & KEY	0000026255	1	02-00-7315	.00	480.00	480.00
01/24	01/15/2024	63754	516	GREELEY LOCK & KEY	0000026273	1	01-06-7520	.00	224.00	224.00
Total 63754:								.00		704.00
<b>63755</b>										
01/24	01/15/2024	63755	31	HERITAGE MARKET	DEC23 STAT	1	01-01-7290	.00	172.19	172.19
01/24	01/15/2024	63755	31	HERITAGE MARKET	DEC23 STAT	2	02-00-8600	.00	76.85	76.85
01/24	01/15/2024	63755	31	HERITAGE MARKET	DEC23 STAT	3	02-00-7240	.00	19.23	19.23
01/24	01/15/2024	63755	31	HERITAGE MARKET	DEC23 STAT	4	01-06-7215	.00	20.88	20.88
01/24	01/15/2024	63755	31	HERITAGE MARKET	DEC23 STAT	5	01-01-7230	.00	40.28	40.28
01/24	01/15/2024	63755	31	HERITAGE MARKET	DEC23 STAT	6	01-02-7215	.00	127.22	127.22

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 63755:								.00		456.65
<b>63756</b>										
01/24	01/15/2024	63756	99	HILL & ROBBINS P.C.	3121	1	07-00-7310	.00	3,035.00	3,035.00
01/24	01/15/2024	63756	99	HILL & ROBBINS P.C.	3162	1	07-00-7310	.00	21.00	21.00
01/24	01/15/2024	63756	99	HILL & ROBBINS P.C.	3163	1	07-00-7310	.00	248.90	248.90
01/24	01/15/2024	63756	99	HILL & ROBBINS P.C.	3197	1	07-00-7310	.00	63.00	63.00
Total 63756:								.00		3,367.90
<b>63757</b>										
01/24	01/15/2024	63757	10	JOHN DEERE FINANCIAL	NOV23 STAT	1	01-03-7400	.00	192.96	192.96
01/24	01/15/2024	63757	10	JOHN DEERE FINANCIAL	NOV23 STAT	2	01-04-7400	.00	264.93	264.93
01/24	01/15/2024	63757	10	JOHN DEERE FINANCIAL	NOV23 STAT	3	05-00-7400	.00	77.98	77.98
01/24	01/15/2024	63757	10	JOHN DEERE FINANCIAL	NOV23 STAT	4	03-00-7400	.00	269.98	269.98
Total 63757:								.00		805.85
<b>63758</b>										
01/24	01/15/2024	63758	343	KAISER PERMANENTE	0028852984	1	01-01-6182	.00	2,341.44	2,341.44
01/24	01/15/2024	63758	343	KAISER PERMANENTE	0028852984	2	01-00-2230	.00	1,183.73	1,183.73
01/24	01/15/2024	63758	343	KAISER PERMANENTE	0028852984	3	01-02-6182	.00	7,284.48	7,284.48
01/24	01/15/2024	63758	343	KAISER PERMANENTE	0028852984	4	01-03-6182	.00	1,144.70	1,144.70
01/24	01/15/2024	63758	343	KAISER PERMANENTE	0028852984	5	01-04-6182	.00	1,404.87	1,404.87
01/24	01/15/2024	63758	343	KAISER PERMANENTE	0028852984	6	02-00-6182	.00	5,203.20	5,203.20
01/24	01/15/2024	63758	343	KAISER PERMANENTE	0028852984	7	02-00-2230	.00	520.32	520.32
01/24	01/15/2024	63758	343	KAISER PERMANENTE	0028852984	8	03-00-6182	.00	884.54	884.54
01/24	01/15/2024	63758	343	KAISER PERMANENTE	0028852984	9	04-00-6182	.00	1,274.78	1,274.78
01/24	01/15/2024	63758	343	KAISER PERMANENTE	0028852984	10	04-00-2230	.00	110.57	110.57
01/24	01/15/2024	63758	343	KAISER PERMANENTE	0028852984	11	05-00-6182	.00	754.46	754.46
01/24	01/15/2024	63758	343	KAISER PERMANENTE	0028852984	12	05-00-2230	.00	110.57	110.57
Total 63758:								.00		22,217.66
<b>63759</b>										
01/24	01/15/2024	63759	536	LANGUAGE LINE SERVICES, IN	11194833	1	01-02-7215	.00	60.26	60.26
01/24	01/15/2024	63759	536	LANGUAGE LINE SERVICES, IN	11194833	2	01-02-5140	.00	60.27	60.27

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 63759:								.00		120.53
<b>63760</b>										
01/24	01/15/2024	63760	694	LEXIPOL LLC	INV120766	1	01-02-7227	.00	10,138.40	10,138.40
Total 63760:								.00		10,138.40
<b>63761</b>										
01/24	01/15/2024	63761	627	LYONS GADDIS	DEC23 STAT	1	02-00-7315	.00	185.50	185.50
Total 63761:								.00		185.50
<b>63762</b>										
01/24	01/15/2024	63762	339	MONARCH PROMOTIONAL DES	1782625	1	01-04-7400	.00	144.00	144.00
01/24	01/15/2024	63762	339	MONARCH PROMOTIONAL DES	1782693	1	01-02-7400	.00	72.00	72.00
01/24	01/15/2024	63762	339	MONARCH PROMOTIONAL DES	1782704	1	01-02-7400	.00	180.00	180.00
01/24	01/15/2024	63762	339	MONARCH PROMOTIONAL DES	1782727	1	01-02-7400	.00	99.00	99.00
01/24	01/15/2024	63762	339	MONARCH PROMOTIONAL DES	1782751	1	01-03-7400	.00	269.60	269.60
01/24	01/15/2024	63762	339	MONARCH PROMOTIONAL DES	1782751	2	01-04-7400	.00	269.60	269.60
01/24	01/15/2024	63762	339	MONARCH PROMOTIONAL DES	1782751	3	03-00-7400	.00	269.60	269.60
01/24	01/15/2024	63762	339	MONARCH PROMOTIONAL DES	1782751	4	04-00-7400	.00	269.60	269.60
01/24	01/15/2024	63762	339	MONARCH PROMOTIONAL DES	1782751	5	05-00-7400	.00	269.60	269.60
Total 63762:								.00		1,843.00
<b>63763</b>										
01/24	01/15/2024	63763	130	NORMAN'S MEMORIALS INC	22-0534	1	01-03-7215	.00	1,100.00	1,100.00
Total 63763:								.00		1,100.00
<b>63764</b>										
01/24	01/15/2024	63764	245	NORTH FRONT RANGE WATER	202404	1	05-00-7310	.00	1,050.00	1,050.00
Total 63764:								.00		1,050.00
<b>63765</b>										
01/24	01/15/2024	63765	88	NORTH WELD COUNTY WATER	7772	1	04-00-9000	.00	10,773.60	10,773.60
01/24	01/15/2024	63765	88	NORTH WELD COUNTY WATER	9000 DEC 23	1	04-00-9000	.00	50,379.57	50,379.57

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 63765:								.00		61,153.17
<b>63766</b>										
01/24	01/15/2024	63766	432	PIVOT ENERGY	973D5008	1	03-00-7515	.00	4,773.55	4,773.55
Total 63766:								.00		4,773.55
<b>63767</b>										
01/24	01/15/2024	63767	95	POULSEN ACE HARDWARE	DEC23 STAT	1	01-02-7215	.00	2.92	2.92
01/24	01/15/2024	63767	95	POULSEN ACE HARDWARE	DEC23 STAT	2	01-06-7320	.00	231.34	231.34
01/24	01/15/2024	63767	95	POULSEN ACE HARDWARE	DEC23 STAT	3	03-00-7520	.00	7.91	7.91
01/24	01/15/2024	63767	95	POULSEN ACE HARDWARE	DEC23 STAT	4	03-00-7215	.00	54.22	54.22
01/24	01/15/2024	63767	95	POULSEN ACE HARDWARE	DEC23 STAT	5	01-03-7215	.00	174.09	174.09
01/24	01/15/2024	63767	95	POULSEN ACE HARDWARE	DEC23 STAT	6	01-06-7215	.00	125.44	125.44
01/24	01/15/2024	63767	95	POULSEN ACE HARDWARE	DEC23 STAT	7	05-00-7520	.00	10.51	10.51
01/24	01/15/2024	63767	95	POULSEN ACE HARDWARE	DEC23 STAT	8	01-04-7215	.00	116.64	116.64
01/24	01/15/2024	63767	95	POULSEN ACE HARDWARE	DEC23 STAT	9	01-06-7520	.00	110.68	110.68
01/24	01/15/2024	63767	95	POULSEN ACE HARDWARE	DEC23 STAT	10	01-04-7520	.00	130.27	130.27
01/24	01/15/2024	63767	95	POULSEN ACE HARDWARE	DEC23 STAT	11	04-00-7520	.00	12.65	12.65
01/24	01/15/2024	63767	95	POULSEN ACE HARDWARE	DEC23 STAT	12	01-02-7225	.00	39.90	39.90
01/24	01/15/2024	63767	95	POULSEN ACE HARDWARE	DEC23 STAT	13	05-00-7525	.00	203.91	203.91
Total 63767:								.00		1,220.48
<b>63768</b>										
01/24	01/15/2024	63768	806	POWER MOTIVE CORP	P85096	1	05-00-7525	.00	811.44	811.44
Total 63768:								.00		811.44
<b>63769</b>										
01/24	01/15/2024	63769	296	PROCEDURE INC	176592	1	04-00-7360	.00	3,320.00	3,320.00
01/24	01/15/2024	63769	296	PROCEDURE INC	176592	2	01-01-7410	.00	1,005.80	1,005.80
Total 63769:								.00		4,325.80
<b>63770</b>										
01/24	01/15/2024	63770	261	REEDESIGN CONCEPTS	23159	1	01-00-4210	.00	72.78	72.78
01/24	01/31/2024	63770	261	REEDESIGN CONCEPTS	23159	1	01-00-4210	.00	72.78-	72.78- V

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 63770:								.00		.00
<b>63771</b>										
01/24	01/15/2024	63771	646	ROCKY MOUNTAIN RAPTOR PR	081623	1	02-00-8600	.00	150.00	150.00
Total 63771:								.00		150.00
<b>63772</b>										
01/24	01/15/2024	63772	807	RUGGED DEPOT	C39764 Q-11	1	01-02-7228	.00	9,142.26	9,142.26
Total 63772:								.00		9,142.26
<b>63773</b>										
01/24	01/15/2024	63773	541	SLATE COMMUNICATIONS	3015	1	01-01-7310	.00	3,750.00	3,750.00
Total 63773:								.00		3,750.00
<b>63774</b>										
01/24	01/15/2024	63774	466	SPRING CREEK ELECTRIC LLC	2633	1	01-06-7520	.00	1,630.26	1,630.26
Total 63774:								.00		1,630.26
<b>63775</b>										
01/24	01/15/2024	63775	592	SQUEAKY CLEAN WINDOW	7394	1	01-06-7520	.00	265.00	265.00
Total 63775:								.00		265.00
<b>63776</b>										
01/24	01/15/2024	63776	463	TOWN & COUNTRY FENCE CO I	2748	1	01-06-7520	.00	150.00	150.00
Total 63776:								.00		150.00
<b>63777</b>										
01/24	01/15/2024	63777	803	TYSON THOMPSON	ACCT #1506	1	04-00-4000	.00	121.88	121.88
01/24	01/15/2024	63777	803	TYSON THOMPSON	ACCT #1506	2	05-00-4005	.00	121.88	121.88
Total 63777:								.00		243.76

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>63778</b>										
01/24	01/15/2024	63778	593	ULINE	172272359	1	01-03-7215	.00	72.52	72.52
01/24	01/15/2024	63778	593	ULINE	172272359	2	01-04-7215	.00	72.52	72.52
01/24	01/15/2024	63778	593	ULINE	172272359	3	03-00-7215	.00	72.52	72.52
01/24	01/15/2024	63778	593	ULINE	172272359	4	04-00-7215	.00	72.52	72.52
01/24	01/15/2024	63778	593	ULINE	172272359	5	05-00-7215	.00	72.51	72.51
Total 63778:								.00		362.59
<b>63779</b>										
01/24	01/15/2024	63779	745	UNDERWATER WONDERS	18654	1	02-00-7520	.00	1,223.97	1,223.97
Total 63779:								.00		1,223.97
<b>63780</b>										
01/24	01/15/2024	63780	793	UPPER CASE PRINTING, INK	1284	1	04-00-7310	.00	188.34	188.34
Total 63780:								.00		188.34
<b>63781</b>										
01/24	01/15/2024	63781	186	UTILITY NOTIFICATION CENTE	223120458	1	05-00-7310	.00	222.53	222.53
01/24	01/15/2024	63781	186	UTILITY NOTIFICATION CENTE	223120458	2	04-00-7310	.00	222.52	222.52
Total 63781:								.00		445.05
<b>63782</b>										
01/24	01/15/2024	63782	808	WAR TURTLE WOODWORKING	1089	1	01-02-8535	.00	1,275.00	1,275.00
Total 63782:								.00		1,275.00
<b>63783</b>										
01/24	01/15/2024	63783	642	WELD COUNTY CHIEFS POLICE	0003	1	01-02-7215	.00	650.00	650.00
Total 63783:								.00		650.00
<b>63784</b>										
01/24	01/15/2024	63784	169	WELD COUNTY SHERIFF'S OFF	2373 102023	1	01-02-7226	.00	37.83	37.83

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 63784:								.00		37.83
<b>63785</b>										
01/24	01/15/2024	63785	178	WICKHAM TRACTOR COMPANY	WD16458	1	03-00-7525	.00	484.16	484.16
Total 63785:								.00		484.16
<b>63786</b>										
01/24	01/15/2024	63786	236	XEROX CORPORATION	IN4836662	1	01-01-7230	.00	289.01	289.01
01/24	01/15/2024	63786	236	XEROX CORPORATION	IN4851909	1	01-01-7230	.00	122.91	122.91
Total 63786:								.00		411.92
<b>63787</b>										
01/24	01/15/2024	63787	138	CLEAR PERCEPTIONS-GRAPHI	56333	1	01-02-5640	.00	1,380.00	1,380.00
Total 63787:								.00		1,380.00
<b>63788</b>										
01/24	01/17/2024	63788	758	21ST CENTURY EQUIPMENT LL	QUOTE 3020	1	01-03-9120	.00	15,900.00	15,900.00
Total 63788:								.00		15,900.00
<b>63789</b>										
01/24	01/17/2024	63789	591	WEX	94073672	1	01-03-5620	.00	193.99	193.99
01/24	01/17/2024	63789	591	WEX	94073672	2	03-00-5620	.00	939.10	939.10
01/24	01/17/2024	63789	591	WEX	94073672	3	04-00-5620	.00	236.53	236.53
01/24	01/17/2024	63789	591	WEX	94073672	4	01-04-5620	.00	336.17	336.17
01/24	01/17/2024	63789	591	WEX	94073672	5	01-02-5620	.00	2,271.47	2,271.47
Total 63789:								.00		3,977.26
<b>63847</b>										
01/24	01/31/2024	63847	182	ADAMSON POLICE PRODUCTS	INV408378	1	01-02-7400	.00	58.50	58.50
01/24	01/31/2024	63847	182	ADAMSON POLICE PRODUCTS	INV408470	1	01-02-7400	.00	42.50	42.50
01/24	01/31/2024	63847	182	ADAMSON POLICE PRODUCTS	INV408509	1	01-02-9160	.00	550.00	550.00
01/24	01/31/2024	63847	182	ADAMSON POLICE PRODUCTS	INV408548	1	01-02-7400	.00	43.20	43.20
01/24	01/31/2024	63847	182	ADAMSON POLICE PRODUCTS	NIV407854	1	01-02-7400	.00	322.20	322.20



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 63847:								.00		1,016.40
<b>63848</b>										
01/24	01/31/2024	63848	778	ALLO COMMUNICATIONS	ACCT #2328	1	02-00-7510	.00	125.00	125.00
01/24	01/31/2024	63848	778	ALLO COMMUNICATIONS	ACCT #2513	1	01-02-7220	.00	245.00	245.00
01/24	01/31/2024	63848	778	ALLO COMMUNICATIONS	ACCT #2513	2	01-01-7220	.00	240.00	240.00
Total 63848:								.00		610.00
<b>63849</b>										
01/24	01/31/2024	63849	168	ALSCO - LARAMIE	LLAR166419	1	02-00-7315	.00	100.03	100.03
01/24	01/31/2024	63849	168	ALSCO - LARAMIE	LLAR166419	2	01-06-7215	.00	540.26	540.26
01/24	01/31/2024	63849	168	ALSCO - LARAMIE	LLAR166419	3	01-02-7215	.00	69.37	69.37
01/24	01/31/2024	63849	168	ALSCO - LARAMIE	LLAR166656	1	01-02-7215	.00	69.37	69.37
01/24	01/31/2024	63849	168	ALSCO - LARAMIE	LLAR166656	2	02-00-7315	.00	100.03	100.03
01/24	01/31/2024	63849	168	ALSCO - LARAMIE	LLAR166656	3	01-06-7215	.00	540.26	540.26
Total 63849:								.00		1,419.32
<b>63850</b>										
01/24	01/31/2024	63850	395	AMERICAN FIDELITY	D681100	1	01-00-2250	.00	922.10	922.10
01/24	01/31/2024	63850	395	AMERICAN FIDELITY	D681100	2	02-00-2250	.00	28.60	28.60
01/24	01/31/2024	63850	395	AMERICAN FIDELITY	D681100	3	05-00-2250	.00	33.40	33.40
01/24	01/31/2024	63850	395	AMERICAN FIDELITY	D681100	4	03-00-2250	.00	35.49	35.49
Total 63850:								.00		1,019.59
<b>63851</b>										
01/24	01/31/2024	63851	399	AMERICAN FIDELITY Flex	2381472A	1	01-00-2250	.00	190.37	190.37
01/24	01/31/2024	63851	399	AMERICAN FIDELITY Flex	2381472A	2	04-00-2250	.00	30.77	30.77
01/24	01/31/2024	63851	399	AMERICAN FIDELITY Flex	2381473A	1	04-00-2250	.00	30.77	30.77
01/24	01/31/2024	63851	399	AMERICAN FIDELITY Flex	2381473A	2	01-00-2250	.00	190.37	190.37
Total 63851:								.00		442.28
<b>63852</b>										
01/24	01/31/2024	63852	410	AMERICAN UNITED LIFE INSUR	4TH QUART	1	01-01-6180	.00	14.58	14.58
01/24	01/31/2024	63852	410	AMERICAN UNITED LIFE INSUR	4TH QUART	2	01-02-6180	.00	33.65	33.65

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
01/24	01/31/2024	63852	410	AMERICAN UNITED LIFE INSUR	4TH QUART	3	01-03-6180	.00	3.43	3.43
01/24	01/31/2024	63852	410	AMERICAN UNITED LIFE INSUR	4TH QUART	4	01-04-6180	.00	4.59	4.59
01/24	01/31/2024	63852	410	AMERICAN UNITED LIFE INSUR	4TH QUART	5	02-00-6180	.00	17.95	17.95
01/24	01/31/2024	63852	410	AMERICAN UNITED LIFE INSUR	4TH QUART	6	03-00-6180	.00	4.55	4.55
01/24	01/31/2024	63852	410	AMERICAN UNITED LIFE INSUR	4TH QUART	7	04-00-6180	.00	4.37	4.37
01/24	01/31/2024	63852	410	AMERICAN UNITED LIFE INSUR	4TH QUART	8	05-00-6180	.00	4.37	4.37
Total 63852:								.00		87.49
<b>63853</b>										
01/24	01/31/2024	63853	810	ARMSTRONG LEGAL SERVICE	DEC23 STAT	1	01-02-5125	.00	240.00	240.00
Total 63853:								.00		240.00
<b>63854</b>										
01/24	01/31/2024	63854	53	ATMOS ENERGY	2047 JAN24	1	05-00-7510	.00	2,771.82	2,771.82
01/24	01/31/2024	63854	53	ATMOS ENERGY	3402 JAN24	1	01-06-7510	.00	751.19	751.19
01/24	01/31/2024	63854	53	ATMOS ENERGY	3635 JAN24	1	01-06-7510	.00	824.95	824.95
01/24	01/31/2024	63854	53	ATMOS ENERGY	3877 JAN24	1	01-06-7510	.00	50.66	50.66
01/24	01/31/2024	63854	53	ATMOS ENERGY	6490 JAN24	1	01-06-7510	.00	302.21	302.21
01/24	01/31/2024	63854	53	ATMOS ENERGY	6669 JAN24	1	01-06-7510	.00	742.12	742.12
01/24	01/31/2024	63854	53	ATMOS ENERGY	7557 JAN24	1	02-00-7510	.00	992.97	992.97
01/24	01/31/2024	63854	53	ATMOS ENERGY	9495 JAN24	1	01-04-7510	.00	38.77	38.77
Total 63854:								.00		6,474.69
<b>63855</b>										
01/24	01/31/2024	63855	435	AUTOZONE	4388528525	1	01-02-7225	.00	42.35	42.35
01/24	01/31/2024	63855	435	AUTOZONE	4388529016	1	01-02-7225	.00	99.67	99.67
01/24	01/31/2024	63855	435	AUTOZONE	4388531950	1	01-02-7225	.00	107.12	107.12
Total 63855:								.00		249.14
<b>63856</b>										
01/24	01/31/2024	63856	809	AYRES ASSOCIATES INC	212278	1	01-07-8910	.00	4,721.96	4,721.96
Total 63856:								.00		4,721.96

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>63857</b>										
01/24	01/31/2024	63857	712	B&RS HEATING AND COOLING	210019	1	01-04-9125	.00	8,550.00	8,550.00
Total 63857:								.00		8,550.00
<b>63858</b>										
01/24	01/31/2024	63858	730	CARA DAVIS	3	1	02-00-8600	.00	200.00	200.00
Total 63858:								.00		200.00
<b>63859</b>										
01/24	01/31/2024	63859	734	CBS PLUMBING SERVICES LLC	1277	1	04-00-7310	.00	150.00	150.00
Total 63859:								.00		150.00
<b>63860</b>										
01/24	01/31/2024	63860	522	CITIZEN PRINTING INC	122601	1	01-02-7215	.00	75.00	75.00
01/24	01/31/2024	63860	522	CITIZEN PRINTING INC	122769	1	01-02-7210	.00	75.00	75.00
01/24	01/31/2024	63860	522	CITIZEN PRINTING INC	122807	1	01-02-7210	.00	46.00	46.00
Total 63860:								.00		196.00
<b>63861</b>										
01/24	01/31/2024	63861	415	CITY OF GREELEY	1363033	1	01-02-7215	.00	3,310.00	3,310.00
Total 63861:								.00		3,310.00
<b>63862</b>										
01/24	01/31/2024	63862	196	COMPANION LIFE	738306	1	01-01-6180	.00	649.73	649.73
01/24	01/31/2024	63862	196	COMPANION LIFE	738306	2	01-02-6180	.00	1,375.26	1,375.26
01/24	01/31/2024	63862	196	COMPANION LIFE	738306	3	01-03-6180	.00	135.20	135.20
01/24	01/31/2024	63862	196	COMPANION LIFE	738306	4	01-04-6180	.00	154.39	154.39
01/24	01/31/2024	63862	196	COMPANION LIFE	738306	5	02-00-6180	.00	717.34	717.34
01/24	01/31/2024	63862	196	COMPANION LIFE	738306	6	03-00-6180	.00	169.50	169.50
01/24	01/31/2024	63862	196	COMPANION LIFE	738306	7	04-00-6180	.00	155.90	155.90
01/24	01/31/2024	63862	196	COMPANION LIFE	738306	8	05-00-6180	.00	94.75	94.75
Total 63862:								.00		3,452.07

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>63863</b>										
01/24	01/31/2024	63863	103	COREN PRINTING	33635	1	01-01-7210	.00	44.50	44.50
Total 63863:								.00		44.50
<b>63864</b>										
01/24	01/31/2024	63864	714	COSTA OIL	000033	1	01-02-7225	.00	45.53	45.53
01/24	01/31/2024	63864	714	COSTA OIL	000034	1	01-02-7225	.00	41.94	41.94
01/24	01/31/2024	63864	714	COSTA OIL	000035	1	01-02-7225	.00	45.53	45.53
01/24	01/31/2024	63864	714	COSTA OIL	000036	1	01-02-7225	.00	45.53	45.53
Total 63864:								.00		178.53
<b>63865</b>										
01/24	01/31/2024	63865	559	CPS HR CONSULTING	0012087	1	02-00-7315	.00	4,582.53	4,582.53
01/24	01/31/2024	63865	559	CPS HR CONSULTING	0012087	2	01-01-6160	.00	12,764.88	12,764.88
01/24	01/31/2024	63865	559	CPS HR CONSULTING	0012087	3	03-00-7310	.00	1,033.61	1,033.61
01/24	01/31/2024	63865	559	CPS HR CONSULTING	0012087	4	04-00-7310	.00	992.88	992.88
01/24	01/31/2024	63865	559	CPS HR CONSULTING	0012087	5	05-00-7310	.00	992.88	992.88
Total 63865:								.00		20,366.78
<b>63866</b>										
01/24	01/31/2024	63866	142	DANA KEPNER COMPANY	6237132-00	1	04-00-7215	.00	1,123.00	1,123.00
Total 63866:								.00		1,123.00
<b>63867</b>										
01/24	01/31/2024	63867	673	DANIELS LONG CHEVROLET	93893	1	03-00-9120	.00	50,855.00	50,855.00
Total 63867:								.00		50,855.00
<b>63868</b>										
01/24	01/31/2024	63868	813	DBE MANUFACTURING & SUPP	24-173352	1	01-03-7215	.00	122.46	122.46
01/24	01/31/2024	63868	813	DBE MANUFACTURING & SUPP	24-173352	2	04-00-7215	.00	122.46	122.46
01/24	01/31/2024	63868	813	DBE MANUFACTURING & SUPP	24-173352	3	05-00-7215	.00	122.46	122.46
Total 63868:								.00		367.38

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>63869</b>										
01/24	01/31/2024	63869	28	DEMCO INC	7422321	1	02-00-7215	.00	337.44	337.44
Total 63869:								.00		337.44
<b>63870</b>										
01/24	01/31/2024	63870	407	DOUGLAS COUNTY SHERIFF	2024SOTAR	1	01-02-7215	.00	1,500.00	1,500.00
Total 63870:								.00		1,500.00
<b>63871</b>										
01/24	01/31/2024	63871	21	EON OFFICE INC	WO-3752093	1	01-02-7210	.00	130.26	130.26
01/24	01/31/2024	63871	21	EON OFFICE INC	WO-3752098	1	01-06-7320	.00	111.40	111.40
01/24	01/31/2024	63871	21	EON OFFICE INC	WO-3753351	1	01-02-7210	.00	25.46	25.46
Total 63871:								.00		267.12
<b>63872</b>										
01/24	01/31/2024	63872	689	FACE FIESTA INC	3621	1	02-00-8600	.00	212.50	212.50
Total 63872:								.00		212.50
<b>63873</b>										
01/24	01/31/2024	63873	812	FORT COLLINS COLORADOAN	2024 SUBSC	1	02-00-8510	.00	429.42	429.42
Total 63873:								.00		429.42
<b>63874</b>										
01/24	01/31/2024	63874	805	FREEDOM MAILING SERVICES,	46916	1	07-00-7310	.00	358.28	358.28
01/24	01/31/2024	63874	805	FREEDOM MAILING SERVICES,	46916	2	06-00-7310	.00	447.86	447.86
01/24	01/31/2024	63874	805	FREEDOM MAILING SERVICES,	46916	3	05-00-7310	.00	483.69	483.69
01/24	01/31/2024	63874	805	FREEDOM MAILING SERVICES,	46916	4	04-00-7310	.00	501.60	501.60
Total 63874:								.00		1,791.43
<b>63875</b>										
01/24	01/31/2024	63875	155	FURLAN REMODELING LLC	014	1	02-00-7520	.00	985.00	985.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 63875:								.00		985.00
<b>63876</b>										
01/24	01/31/2024	63876	131	GALLS, LLC	026771762	1	01-02-7400	.00	121.98	121.98
Total 63876:								.00		121.98
<b>63877</b>										
01/24	01/31/2024	63877	111	HIGH PLAINS LIBRARY DISTRIC	5344	1	02-00-8211	.00	4,503.22	4,503.22
01/24	01/31/2024	63877	111	HIGH PLAINS LIBRARY DISTRIC	5344	2	02-00-8510	.00	2,912.11	2,912.11
Total 63877:								.00		7,415.33
<b>63878</b>										
01/24	01/31/2024	63878	811	HULA HOOPS EMPIRE, LLC	343	1	02-00-8600	.00	300.00	300.00
Total 63878:								.00		300.00
<b>10324001</b>										
01/24	01/03/2024	10324001	97	AMBER GREENE	NOV23 MR	1	02-00-7235	.00	103.13	103.13
01/24	01/03/2024	10324001	97	AMBER GREENE	Q4 2023 HE	1	02-00-6182	.00	1,072.62	1,072.62
Total 10324001:								.00		1,175.75
<b>10324002</b>										
01/24	01/03/2024	10324002	603	KURB APPEAL LLC	004260	1	01-06-7320	.00	2,290.00	2,290.00
Total 10324002:								.00		2,290.00
<b>10324003</b>										
01/24	01/03/2024	10324003	44	LAW OFFICE OF AVI S ROCKLIN	3168	1	04-00-7310	.00	2,947.50	2,947.50
01/24	01/03/2024	10324003	44	LAW OFFICE OF AVI S ROCKLIN	3168	2	01-01-7320	.00	6,064.00	6,064.00
01/24	01/03/2024	10324003	44	LAW OFFICE OF AVI S ROCKLIN	3169	1	01-02-5130	.00	2,362.50	2,362.50
Total 10324003:								.00		11,374.00
<b>10324004</b>										
01/24	01/03/2024	10324004	71	MY OFFICE ETC	299866-0	1	01-01-7210	.00	60.74	60.74

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
01/24	01/03/2024	10324004	71	MY OFFICE ETC	299866-0	2	01-03-7215	.00	74.29	74.29
01/24	01/03/2024	10324004	71	MY OFFICE ETC	299866-0	3	01-04-7215	.00	43.44	43.44
01/24	01/03/2024	10324004	71	MY OFFICE ETC	299866-0	4	03-00-7210	.00	60.87	60.87
01/24	01/03/2024	10324004	71	MY OFFICE ETC	299866-0	5	04-00-7210	.00	106.36	106.36
01/24	01/03/2024	10324004	71	MY OFFICE ETC	299866-0	6	05-00-7210	.00	103.10	103.10
Total 10324004:								.00		448.80
<b>10324005</b>										
01/24	01/03/2024	10324005	748	NORTHERN COLORADO PEST	97413	1	02-00-7520	.00	149.00	149.00
01/24	01/03/2024	10324005	748	NORTHERN COLORADO PEST	97425	1	01-06-7520	.00	109.00	109.00
Total 10324005:								.00		258.00
<b>10324006</b>										
01/24	01/03/2024	10324006	329	PERCY HAMILTON	Q4 2023 HE	1	03-00-6182	.00	1,331.10	1,331.10
Total 10324006:								.00		1,331.10
<b>10324007</b>										
01/24	01/03/2024	10324007	420	PSYCHOLOGICAL DIMENSIONS	2309003	1	01-02-7215	.00	300.00	300.00
01/24	01/03/2024	10324007	420	PSYCHOLOGICAL DIMENSIONS	2312003	1	01-02-7215	.00	150.00	150.00
Total 10324007:								.00		450.00
<b>10324008</b>										
01/24	01/03/2024	10324008	501	WESLEY LAVANCHY	NOV23 MR	1	01-01-7235	.00	165.50	165.50
01/24	01/03/2024	10324008	501	WESLEY LAVANCHY	Q4 2023 HE	1	01-01-6182	.00	1,614.06	1,614.06
Total 10324008:								.00		1,779.56
<b>10324009</b>										
01/24	01/03/2024	10324009	56	XCEL ENERGY	856554207	1	04-00-7510	.00	84.33	84.33
01/24	01/03/2024	10324009	56	XCEL ENERGY	856617797	1	03-00-7515	.00	21.76	21.76
01/24	01/03/2024	10324009	56	XCEL ENERGY	856909130	1	01-03-7510	.00	12.69	12.69
01/24	01/03/2024	10324009	56	XCEL ENERGY	857255075	1	01-04-7510	.00	21.64	21.64
Total 10324009:								.00		140.42

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>10823001</b>										
01/24	01/08/2024	10823001	222	NORTHERN COLORADO	NISP WATER	1	04-00-8020	.00	887,250.00	887,250.00
Total 10823001:								.00		887,250.00
<b>11524001</b>										
01/24	01/15/2024	11524001	2	AGFINITY INC	000344	1	01-03-7525	.00	19.00	19.00
Total 11524001:								.00		19.00
<b>11524002</b>										
01/24	01/15/2024	11524002	650	AMAZON CAPITOL SERVICES	11CC-YVCH-	1	02-00-7215	.00	494.96	494.96
01/24	01/15/2024	11524002	650	AMAZON CAPITOL SERVICES	13FX-DLTG-	1	02-00-5660	.00	34.98	34.98
01/24	01/15/2024	11524002	650	AMAZON CAPITOL SERVICES	17HF-TQXY-	1	02-00-8600	.00	163.65	163.65
01/24	01/15/2024	11524002	650	AMAZON CAPITOL SERVICES	17JG-K1V3-	1	02-00-5640	.00	3,043.46	3,043.46
01/24	01/15/2024	11524002	650	AMAZON CAPITOL SERVICES	17MY-77RR-	1	02-00-8600	.00	298.40	298.40
01/24	01/15/2024	11524002	650	AMAZON CAPITOL SERVICES	17TT-3NRJ-3	1	02-00-9110	.00	186.84	186.84
01/24	01/15/2024	11524002	650	AMAZON CAPITOL SERVICES	1F7W-CFLG-	1	02-00-8510	.00	265.56	265.56
01/24	01/15/2024	11524002	650	AMAZON CAPITOL SERVICES	1H6L-NFJL-T	1	02-00-8620	.00	870.10	870.10
01/24	01/15/2024	11524002	650	AMAZON CAPITOL SERVICES	1H9V-XJDV-	1	02-00-7215	.00	42.46-	42.46-
01/24	01/15/2024	11524002	650	AMAZON CAPITOL SERVICES	1JYJ-TT4G-	1	02-00-9150	.00	13.99	13.99
01/24	01/15/2024	11524002	650	AMAZON CAPITOL SERVICES	1L3L-JX6F-	1	02-00-8600	.00	79.70	79.70
01/24	01/15/2024	11524002	650	AMAZON CAPITOL SERVICES	1ML4-C17D-	1	02-00-7215	.00	223.77	223.77
01/24	01/15/2024	11524002	650	AMAZON CAPITOL SERVICES	1TJN-RN6D-	1	02-00-5640	.00	35.59-	35.59-
01/24	01/15/2024	11524002	650	AMAZON CAPITOL SERVICES	1V47-RQ4D-	1	01-01-7230	.00	59.98	59.98
01/24	01/15/2024	11524002	650	AMAZON CAPITOL SERVICES	1V71-M1F3-	1	02-00-8600	.00	366.80	366.80
01/24	01/15/2024	11524002	650	AMAZON CAPITOL SERVICES	1XQR-HG74-	1	02-00-8540	.00	296.27	296.27
Total 11524002:								.00		6,320.41
<b>11524003</b>										
01/24	01/15/2024	11524003	97	AMBER GREENE	2023 HEALT	1	02-00-6182	.00	169.84	169.84
Total 11524003:								.00		169.84
<b>11524004</b>										
01/24	01/15/2024	11524004	367	BASELINE	30312	1	01-08-7310	.00	150.00	150.00
01/24	01/15/2024	11524004	367	BASELINE	30313	1	01-08-6270	.00	75.00	75.00
01/24	01/15/2024	11524004	367	BASELINE	30314	1	01-08-7310	.00	3,063.75	3,063.75



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
01/24	01/15/2024	11524004	367	BASELINE	30315	1	01-04-7310	.00	4,056.25	4,056.25
01/24	01/15/2024	11524004	367	BASELINE	30316	1	01-08-6270	.00	523.75	523.75
Total 11524004:								.00		7,868.75
<b>11524005</b>										
01/24	01/15/2024	11524005	583	CIVICPLUS LLC	277675	1	01-01-7230	.00	250.00	250.00
Total 11524005:								.00		250.00
<b>11524006</b>										
01/24	01/15/2024	11524006	145	CONNECTING POINT	CW140894	1	07-00-7310	.00	824.66	824.66
01/24	01/15/2024	11524006	145	CONNECTING POINT	CW140894	2	06-00-7310	.00	824.67	824.67
01/24	01/15/2024	11524006	145	CONNECTING POINT	CW140894	3	05-00-5640	.00	841.43	841.43
01/24	01/15/2024	11524006	145	CONNECTING POINT	CW140894	4	04-00-5640	.00	874.95	874.95
01/24	01/15/2024	11524006	145	CONNECTING POINT	CW140894	5	03-00-5640	.00	33.53	33.53
01/24	01/15/2024	11524006	145	CONNECTING POINT	CW140894	6	02-00-5640	.00	150.87	150.87
01/24	01/15/2024	11524006	145	CONNECTING POINT	CW140894	7	01-02-5640	.00	765.02	765.02
01/24	01/15/2024	11524006	145	CONNECTING POINT	CW140894	8	01-02-5125	.00	327.87	327.87
01/24	01/15/2024	11524006	145	CONNECTING POINT	CW140894	9	01-01-5640	.00	1,509.00	1,509.00
Total 11524006:								.00		6,152.00
<b>11524007</b>										
01/24	01/15/2024	11524007	654	DANIEL CAREY	DEC23 REIM	1	02-00-5640	.00	10.17	10.17
Total 11524007:								.00		10.17
<b>11524008</b>										
01/24	01/15/2024	11524008	384	ENVIROTECH	CD20240418	1	03-00-7215	.00	1,046.07	1,046.07
01/24	01/15/2024	11524008	384	ENVIROTECH	CD20240418	1	03-00-7215	.00	1,074.14	1,074.14
01/24	01/15/2024	11524008	384	ENVIROTECH	CD20240418	1	03-00-7215	.00	1,051.18	1,051.18
01/24	01/15/2024	11524008	384	ENVIROTECH	CD20240418	1	03-00-7215	.00	1,040.97	1,040.97
01/24	01/15/2024	11524008	384	ENVIROTECH	CD20240418	1	03-00-7215	.00	1,010.35	1,010.35
01/24	01/15/2024	11524008	384	ENVIROTECH	CD20240418	1	03-00-7215	.00	1,010.35	1,010.35
01/24	01/15/2024	11524008	384	ENVIROTECH	CD20240419	1	03-00-7215	.00	1,010.35	1,010.35
Total 11524008:								.00		7,243.41

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>11524009</b>										
01/24	01/15/2024	11524009	51	GOULD PARTS INC	DEC STATE	1	01-04-7525	.00	377.16	377.16
01/24	01/15/2024	11524009	51	GOULD PARTS INC	DEC STATE	2	01-04-7520	.00	11.99	11.99
01/24	01/15/2024	11524009	51	GOULD PARTS INC	DEC STATE	3	03-00-7525	.00	119.46	119.46
01/24	01/15/2024	11524009	51	GOULD PARTS INC	DEC STATE	4	03-00-7215	.00	47.53	47.53
01/24	01/15/2024	11524009	51	GOULD PARTS INC	DEC STATE	5	03-00-7520	.00	85.28	85.28
01/24	01/15/2024	11524009	51	GOULD PARTS INC	DEC STATE	6	01-06-7215	.00	35.97	35.97
Total 11524009:								.00		677.39
<b>11524010</b>										
01/24	01/15/2024	11524010	230	HARSH INTERNATIONAL INC	29969	1	01-02-7400	.00	84.99	84.99
Total 11524010:								.00		84.99
<b>11524011</b>										
01/24	01/15/2024	11524011	147	INTELLICHOICE INC	1232986	1	01-02-7228	.00	20,925.00	20,925.00
Total 11524011:								.00		20,925.00
<b>11524012</b>										
01/24	01/15/2024	11524012	479	JOSHUA EISENTRAUT	012924 TRAI	1	01-02-7240	.00	355.50	355.50
Total 11524012:								.00		355.50
<b>11524013</b>										
01/24	01/15/2024	11524013	804	KEVIN STURCH	JAN24 REIM	1	01-02-7225	.00	20.32	20.32
Total 11524013:								.00		20.32
<b>11524014</b>										
01/24	01/15/2024	11524014	44	LAW OFFICE OF AVI S ROCKLIN	3167	1	02-00-7315	.00	360.00	360.00
Total 11524014:								.00		360.00
<b>11524015</b>										
01/24	01/15/2024	11524015	1002	MASTERS TELECOM LLC	29138	1	01-01-7210	.00	35.37	35.37

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 11524015:								.00		35.37
<b>11524016</b>										
01/24	01/15/2024	11524016	71	MY OFFICE ETC	300124-0	1	01-01-7210	.00	69.39	69.39
01/24	01/15/2024	11524016	71	MY OFFICE ETC	300124-1	1	01-01-7210	.00	35.95	35.95
01/24	01/15/2024	11524016	71	MY OFFICE ETC	300333-0	1	01-01-7210	.00	39.70	39.70
01/24	01/15/2024	11524016	71	MY OFFICE ETC	300434-0	1	01-06-7320	.00	140.25	140.25
01/24	01/15/2024	11524016	71	MY OFFICE ETC	300434-1	1	01-06-7320	.00	32.23	32.23
Total 11524016:								.00		317.52
<b>11524017</b>										
01/24	01/15/2024	11524017	87	NORTH WELD HERALD	6184	1	02-00-7216	.00	168.00	168.00
Total 11524017:								.00		168.00
<b>11524018</b>										
01/24	01/15/2024	11524018	748	NORTHERN COLORADO PEST	99115	1	02-00-7520	.00	1,698.60	1,698.60
Total 11524018:								.00		1,698.60
<b>11524019</b>										
01/24	01/15/2024	11524019	191	NORTHERN ENGINEERING INC	1127-001/001	1	01-03-9130	.00	500.00	500.00
01/24	01/15/2024	11524019	191	NORTHERN ENGINEERING INC	1127-001/001	2	01-08-7350	.00	225.00	225.00
01/24	01/15/2024	11524019	191	NORTHERN ENGINEERING INC	1127-001/001	3	04-00-7310	.00	414.38	414.38
01/24	01/15/2024	11524019	191	NORTHERN ENGINEERING INC	1127-001/001	4	05-00-7310	.00	414.38	414.38
01/24	01/15/2024	11524019	191	NORTHERN ENGINEERING INC	1127-001/001	5	07-00-7310	.00	207.19	207.19
01/24	01/15/2024	11524019	191	NORTHERN ENGINEERING INC	1127-001/001	6	01-08-7350	.00	126.00	126.00
01/24	01/15/2024	11524019	191	NORTHERN ENGINEERING INC	1127-001/001	7	01-08-7350	.00	1,281.25	1,281.25
01/24	01/15/2024	11524019	191	NORTHERN ENGINEERING INC	1127-004/000	1	03-00-9201	.00	47,733.20	47,733.20
01/24	01/15/2024	11524019	191	NORTHERN ENGINEERING INC	1127-006/000	1	03-00-9210	.00	277.27	277.27
01/24	01/15/2024	11524019	191	NORTHERN ENGINEERING INC	1127-823/000	1	01-01-7230	.00	900.00	900.00
01/24	01/15/2024	11524019	191	NORTHERN ENGINEERING INC	1127-823/000	2	04-00-7320	.00	790.50	790.50
01/24	01/15/2024	11524019	191	NORTHERN ENGINEERING INC	1127-823/000	3	04-00-7320	.00	317.75	317.75
01/24	01/15/2024	11524019	191	NORTHERN ENGINEERING INC	1127-823/000	4	03-00-7320	.00	212.93	212.93
01/24	01/15/2024	11524019	191	NORTHERN ENGINEERING INC	1127-823/000	5	03-00-7320	.00	505.00	505.00
01/24	01/15/2024	11524019	191	NORTHERN ENGINEERING INC	1127-823/000	6	03-00-5700	.00	183.00	183.00
01/24	01/15/2024	11524019	191	NORTHERN ENGINEERING INC	1127-823/000	7	01-08-7350	.00	51.25	51.25

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
01/24	01/15/2024	11524019	191	NORTHERN ENGINEERING INC	1127-923/000	1	01-08-6270	.00	441.00	441.00
01/24	01/15/2024	11524019	191	NORTHERN ENGINEERING INC	1127-923/000	2	01-08-6270	.00	693.00	693.00
01/24	01/15/2024	11524019	191	NORTHERN ENGINEERING INC	1127-923/000	3	01-08-6270	.00	315.00	315.00
Total 11524019:								.00	55,588.10	
<b>11524020</b>										
01/24	01/15/2024	11524020	313	VERIZON WIRELESS	9950077054	1	04-00-7510	.00	20.02	20.02
01/24	01/15/2024	11524020	313	VERIZON WIRELESS	9952467229	1	01-01-7220	.00	562.13	562.13
01/24	01/15/2024	11524020	313	VERIZON WIRELESS	9952467229	2	01-03-7215	.00	40.80	40.80
01/24	01/15/2024	11524020	313	VERIZON WIRELESS	9952467229	3	01-02-5125	.00	55.15	55.15
01/24	01/15/2024	11524020	313	VERIZON WIRELESS	9952467229	4	01-04-7215	.00	111.28	111.28
01/24	01/15/2024	11524020	313	VERIZON WIRELESS	9952467229	5	01-02-7220	.00	270.82	270.82
01/24	01/15/2024	11524020	313	VERIZON WIRELESS	9952467229	6	05-00-7510	.00	146.52	146.52
01/24	01/15/2024	11524020	313	VERIZON WIRELESS	9952467229	7	03-00-7215	.00	88.79	88.79
01/24	01/15/2024	11524020	313	VERIZON WIRELESS	9952467229	8	04-00-7510	.00	136.44	136.44
01/24	01/15/2024	11524020	313	VERIZON WIRELESS	9952546148	1	04-00-7510	.00	20.02	20.02
01/24	01/15/2024	11524020	313	VERIZON WIRELESS	9952849155	1	01-02-7220	.00	1,182.19	1,182.19
Total 11524020:								.00	2,634.16	
<b>11524021</b>										
01/24	01/15/2024	11524021	224	WASTE MANAGEMENT INC	5159574-253	1	06-00-9030	.00	45,107.72	45,107.72
01/24	01/15/2024	11524021	224	WASTE MANAGEMENT INC	5160048-253	1	01-04-7510	.00	114.63	114.63
01/24	01/15/2024	11524021	224	WASTE MANAGEMENT INC	5160048-253	2	03-00-7510	.00	114.63	114.63
01/24	01/15/2024	11524021	224	WASTE MANAGEMENT INC	5160048-253	3	04-00-7510	.00	114.63	114.63
01/24	01/15/2024	11524021	224	WASTE MANAGEMENT INC	5160048-253	4	05-00-7510	.00	114.62	114.62
01/24	01/15/2024	11524021	224	WASTE MANAGEMENT INC	5160064-253	1	06-00-9030	.00	589.94	589.94
Total 11524021:								.00	46,156.17	
<b>11524022</b>										
01/24	01/15/2024	11524022	56	XCEL ENERGY	859634612	1	01-04-7510	.00	21.00	21.00
01/24	01/15/2024	11524022	56	XCEL ENERGY	859634612	2	01-06-7510	.00	272.77	272.77
01/24	01/15/2024	11524022	56	XCEL ENERGY	859956251	1	01-04-7510	.00	236.31	236.31
01/24	01/15/2024	11524022	56	XCEL ENERGY	860159032	1	01-06-7510	.00	24.76	24.76
01/24	01/15/2024	11524022	56	XCEL ENERGY	860497390	1	05-00-7510	.00	351.84	351.84
01/24	01/15/2024	11524022	56	XCEL ENERGY	860661871	1	01-04-7510	.00	15.16	15.16
01/24	01/15/2024	11524022	56	XCEL ENERGY	860670810	1	01-04-7510	.00	96.44	96.44

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
01/24	01/15/2024	11524022	56	XCEL ENERGY	860746227	1	01-06-7510	.00	42.60	42.60
Total 11524022:								.00		1,060.88
<b>11724001</b>										
01/24	01/17/2024	11724001	591	WEX	93354145	1	01-03-5620	.00	179.84	179.84 M
01/24	01/17/2024	11724001	591	WEX	93354145	2	01-02-5620	.00	2,482.46	2,482.46 M
01/24	01/17/2024	11724001	591	WEX	93354145	3	01-04-5620	.00	305.11	305.11 M
01/24	01/17/2024	11724001	591	WEX	93354145	4	03-00-5620	.00	1,029.71	1,029.71 M
01/24	01/17/2024	11724001	591	WEX	93354145	5	04-00-5620	.00	200.85	200.85 M
01/24	01/17/2024	11724001	591	WEX	93354145	6	05-00-5620	.00	121.30	121.30 M
Total 11724001:								.00		4,319.27
Grand Totals:								.00		1,482,569.21

## Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
01-00-2000	18,940.19	270,152.80-	251,212.61-
01-00-2230	3,138.97	.00	3,138.97
01-00-2250	2,460.18	.00	2,460.18
01-00-4210	72.78	72.78-	.00
01-01-5640	1,509.00	.00	1,509.00
01-01-6160	12,764.88	.00	12,764.88
01-01-6180	1,314.04	.00	1,314.04
01-01-6182	5,539.08	.00	5,539.08
01-01-7110	5,435.00	.00	5,435.00
01-01-7210	285.65	.00	285.65
01-01-7220	1,042.13	.00	1,042.13
01-01-7230	2,100.96	.00	2,100.96
01-01-7235	165.50	.00	165.50
01-01-7240	9.30	.00	9.30
01-01-7250	2,623.00	.00	2,623.00
01-01-7260	3,607.50	.00	3,607.50
01-01-7270	4,029.14	.00	4,029.14

GL Account	Debit	Credit	Proof
01-01-7280	2,237.00	.00	2,237.00
01-01-7290	172.19	.00	172.19
01-01-7310	4,123.20	.00	4,123.20
01-01-7320	6,064.00	.00	6,064.00
01-01-7410	1,005.80	.00	1,005.80
01-01-8535	2,500.00	.00	2,500.00
01-02-5125	856.41	.00	856.41
01-02-5130	2,362.50	.00	2,362.50
01-02-5140	245.03	.00	245.03
01-02-5620	4,753.93	2,482.46-	2,271.47
01-02-5640	2,145.02	.00	2,145.02
01-02-6180	2,779.99	.00	2,779.99
01-02-6182	10,872.50	.00	10,872.50
01-02-7210	404.51	.00	404.51
01-02-7215	7,083.02	.00	7,083.02
01-02-7220	1,952.28	.00	1,952.28
01-02-7225	930.85	.00	930.85
01-02-7226	113.49	.00	113.49
01-02-7227	10,138.40	.00	10,138.40
01-02-7228	30,067.26	.00	30,067.26
01-02-7240	1,055.50	.00	1,055.50
01-02-7400	1,563.24	.00	1,563.24
01-02-8535	1,275.00	.00	1,275.00
01-02-9160	550.00	.00	550.00
01-02-9170	24,811.40	.00	24,811.40
01-03-5620	373.83	179.84-	193.99
01-03-6180	299.69	.00	299.69
01-03-6182	1,606.76	.00	1,606.76
01-03-7215	2,899.30	.00	2,899.30
01-03-7400	462.56	.00	462.56
01-03-7510	12.69	.00	12.69
01-03-7520	957.29	.00	957.29
01-03-7525	19.00	.00	19.00
01-03-9120	31,800.00	15,900.00-	15,900.00
01-03-9130	500.00	.00	500.00
01-04-5620	641.28	305.11-	336.17
01-04-6180	339.24	.00	339.24
01-04-6182	1,835.90	.00	1,835.90
01-04-7215	16,247.88	.00	16,247.88
01-04-7310	4,056.25	.00	4,056.25

GL Account	Debit	Credit	Proof
01-04-7400	678.53	.00	678.53
01-04-7510	582.49	.00	582.49
01-04-7520	219.06	.00	219.06
01-04-7525	377.16	.00	377.16
01-04-9125	8,550.00	.00	8,550.00
01-06-7215	2,247.14	.00	2,247.14
01-06-7320	2,805.22	.00	2,805.22
01-06-7510	4,801.00	.00	4,801.00
01-06-7520	10,013.94	.00	10,013.94
01-07-8910	4,721.96	.00	4,721.96
01-08-6270	2,047.75	.00	2,047.75
01-08-7310	3,213.75	.00	3,213.75
01-08-7350	1,683.50	.00	1,683.50
02-00-2000	176.55	56,839.60-	56,663.05-
02-00-2230	825.40	.00	825.40
02-00-2250	57.20	.00	57.20
02-00-5640	7,065.50	35.59-	7,029.91
02-00-5660	534.98	.00	534.98
02-00-6180	1,469.88	.00	1,469.88
02-00-6182	8,786.62	.00	8,786.62
02-00-7215	1,056.17	42.46-	1,013.71
02-00-7216	168.00	.00	168.00
02-00-7235	103.13	.00	103.13
02-00-7240	19.23	.00	19.23
02-00-7270	6.47	.00	6.47
02-00-7315	6,186.32	.00	6,186.32
02-00-7510	2,069.36	.00	2,069.36
02-00-7520	4,056.57	.00	4,056.57
02-00-8211	4,595.18	.00	4,595.18
02-00-8510	4,477.26	.00	4,477.26
02-00-8530	471.65	98.50-	373.15
02-00-8540	296.27	.00	296.27
02-00-8600	4,073.48	.00	4,073.48
02-00-8620	870.10	.00	870.10
02-00-9110	186.84	.00	186.84
02-00-9150	9,463.99	.00	9,463.99
03-00-2000	1,029.71	128,686.26-	127,656.55-
03-00-2230	162.48	.00	162.48
03-00-2250	63.49	.00	63.49
03-00-5620	1,968.81	1,029.71-	939.10

GL Account	Debit	Credit	Proof
03-00-5640	33.53	.00	33.53
03-00-5700	183.00	.00	183.00
03-00-6180	369.41	.00	369.41
03-00-6182	2,510.36	.00	2,510.36
03-00-7210	60.87	.00	60.87
03-00-7215	7,506.47	.00	7,506.47
03-00-7310	1,406.81	.00	1,406.81
03-00-7320	717.93	.00	717.93
03-00-7400	539.58	.00	539.58
03-00-7510	114.63	.00	114.63
03-00-7515	4,795.31	.00	4,795.31
03-00-7520	93.19	.00	93.19
03-00-7525	1,173.95	.00	1,173.95
03-00-7610	192.34	.00	192.34
03-00-7620	7,928.63	.00	7,928.63
03-00-9120	50,855.00	.00	50,855.00
03-00-9201	47,733.20	.00	47,733.20
03-00-9210	277.27	.00	277.27
04-00-2000	200.85	972,407.95-	972,207.10-
04-00-2230	260.95	.00	260.95
04-00-2250	123.08	.00	123.08
04-00-4000	121.88	.00	121.88
04-00-5620	437.38	200.85-	236.53
04-00-5640	3,312.95	.00	3,312.95
04-00-6180	316.17	.00	316.17
04-00-6182	1,993.20	.00	1,993.20
04-00-7210	106.36	.00	106.36
04-00-7215	1,439.98	.00	1,439.98
04-00-7310	8,906.89	.00	8,906.89
04-00-7320	1,108.25	.00	1,108.25
04-00-7360	3,320.00	.00	3,320.00
04-00-7400	269.60	.00	269.60
04-00-7510	375.44	.00	375.44
04-00-7520	1,912.65	.00	1,912.65
04-00-8020	887,250.00	.00	887,250.00
04-00-9000	61,153.17	.00	61,153.17
05-00-2000	121.30	17,936.27-	17,814.97-
05-00-2230	205.11	.00	205.11
05-00-2250	66.80	.00	66.80
05-00-4005	121.88	.00	121.88



GL Account	Debit	Credit	Proof
05-00-5620	121.30	121.30-	.00
05-00-5640	841.43	.00	841.43
05-00-6180	193.86	.00	193.86
05-00-6182	1,212.97	.00	1,212.97
05-00-7210	103.10	.00	103.10
05-00-7215	1,026.01	.00	1,026.01
05-00-7310	5,518.55	.00	5,518.55
05-00-7400	347.58	.00	347.58
05-00-7510	5,623.70	.00	5,623.70
05-00-7520	764.53	.00	764.53
05-00-7525	1,789.45	.00	1,789.45
06-00-2000	.00	49,008.53-	49,008.53-
06-00-7310	1,812.54	.00	1,812.54
06-00-7330	1,498.33	.00	1,498.33
06-00-9030	45,697.66	.00	45,697.66
07-00-2000	.00	8,006.40-	8,006.40-
07-00-7310	8,006.40	.00	8,006.40
Grand Totals:	<u>1,523,506.41</u>	<u>1,523,506.41-</u>	<u>.00</u>

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

City Recorder: \_\_\_\_\_

GL Account	Debit	Credit	Proof
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Report Criteria:  
Report type: GL detail  
Check.Type = {<>} "Adjustment"

12/31/2023

## GENERAL FUND

ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANCE	PERCENT USED
<b><u>REVENUE</u></b>					
Property Taxes		86.39	482,123.17	482,663.00	99.89%
Sales Tax		197,505.79	2,758,529.10	2,636,800.00	(121,729.10) 104.62%
Franchise Tax - Xcel Energy		12,714.01	200,735.87	120,000.00	(80,735.87) 167.28%
Franchise Tax - Atmos Energy		-	56,953.53	62,500.00	5,546.47 91.13%
Occupation Tax - Century Link		-	5,000.00	21,792.00	16,792.00 22.94%
Franchise Tax - Other		-	9,171.74	5,000.00	(4,171.74) 183.43%
Penalties & Interest		-	-	400.00	400.00 0.00%
Business Licenses		120.00	3,144.70	1,900.00	(1,244.70) 165.51%
Liquor Licenses		472.50	3,384.72	1,100.00	(2,284.72) 307.70%
Building Permits		2,608.00	79,351.11	100,000.00	20,648.89 79.35%
Back Flow Permit Fee		2,475.00	5,100.00	-	(5,100.00) #DIV/0!
Animal Licenses		25.00	80.00	380.00	300.00 21.05%
Contractor License		501.25	4,603.75	2,500.00	(2,103.75) 184.15%
Lottery Proceeds		12,145.67	41,712.05	34,000.00	(7,712.05) 122.68%
Cigarette Tax		687.17	9,883.08	5,200.00	(4,683.08) 190.06%
Grave Openings		4,900.00	23,005.00	28,900.00	5,895.00 79.60%
Cemetery Admin Miscellaneous		-	60.00	-	(60.00) #DIV/0!
Sale of Cemetery Plots		3,195.00	33,271.00	45,000.00	11,729.00 73.94%
Columbarium Cemetery		1,430.00	17,867.00	-	(17,867.00) #DIV/0!
Cemetery Miscellaneous		50.00	1,050.00	-	(1,050.00) #DIV/0!
Recreation Fees		-	-	-	- #DIV/0!
Planning / Dev Revenue		16,549.43	93,102.13	90,000.00	(3,102.13) 103.45%
Court Fines		16,514.74	257,915.22	335,000.00	77,084.78 76.99%
Certified VIN Inspection		-	175.00	-	(175.00) #DIV/0!
Miscellaneous Revenue		3,962.91	471,800.87	30,000.00	(441,800.87) 1572.67% 330K reserved
Mineral & Severance Taxes		-	320,394.18	30,000.00	(290,394.18) 1067.98%
Interest Income		9,475.83	61,161.36	2,000.00	(59,161.36) 3058.07%
Contributions & Grants		3,400.00	42,171.81	26,500.00	(15,671.81) 159.14%
Transfers From Other Funds		215,752.00	218,394.34	215,752.00	(2,642.34) 101.22%
TOTAL REVENUE		504,570.69	5,200,140.73	4,277,387.00	(922,753.73) 121.57%

# GENERAL FUND EXPENDITURES

## ADMIN

ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANCE	PERCENT USED	
SALARIES		52,273.49	617,825.86	636,683.00	18,857.14	97.04%
BENEFITS		13,578.75	145,449.04	178,271.00	32,821.96	81.59%
HR Generalist		12,764.88	76,646.02	45,000.00	(31,646.02)	170.32%
Tuition Reimbursement		-	-	10,000.00	10,000.00	0.00%
IT		1,648.90	25,400.06	30,000.00	4,599.94	84.67%
Emergencies		-	-	-	-	#DIV/0!
Elections		5,435.00	5,435.00	10,000.00	4,565.00	54.35%
Sales Tax Initiative		-	172.80	-	(172.80)	#DIV/0!
Office Supplies		863.99	12,171.82	21,000.00	8,828.18	57.96%
Communications		1,168.87	10,110.63	11,000.00	889.37	91.91%
Office Expenses		3,899.41	31,428.90	15,000.00	(16,428.90)	209.53%
Mileage Reimbursements		165.50	5,142.65	-	(5,142.65)	#DIV/0!
Training		988.86	18,557.46	15,000.00	(3,557.46)	123.72%
Dues and Subscriptions		-	3,100.08	10,000.00	6,899.92	31.00%
Publication Expense		3,607.50	16,811.66	10,000.00	(6,811.66)	168.12%
Insurance		4,029.14	91,036.14	80,000.00	(11,036.14)	113.80%
SOFTWARE		1,637.00	85,597.54	26,000.00	(59,597.54)	329.22%
Employee Recognition		10,875.65	18,569.24	12,000.00	(6,569.24)	154.74%
Professional Services		4,538.08	85,716.05	90,000.00	4,283.95	95.24%
Legal Fees		6,064.00	83,541.00	94,010.00	10,469.00	88.86%
Uniforms		-	244.00	-	(244.00)	#DIV/0!
Building Inspections		1,017.42	51,439.58	120,000.00	68,560.42	42.87%
Gift Expenses		-	126.76	-	(126.76)	#DIV/0!
Office Equipment		-	9,191.66	40,000.00	30,808.34	22.98%
		124,556.44	1,393,713.95	1,453,964.00	60,250.05	95.86%

Will get moved to streets  
year end

## POLICE

ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANCE	PERCENT USED	
SALARIES		97,185.61	1,219,980.79	1,225,289.00	5,308.21	99.57%
BENEFITS		32,799.62	283,381.39	318,575.00	35,193.61	88.95%
Court Operating Supplies		703.94	11,788.55	19,000.00	7,211.45	62.05%
Court Prosecutor		2,362.50	28,851.25	35,000.00	6,148.75	82.43%
Court Judge		1,400.00	17,046.66	17,000.00	(46.66)	100.27%
Court Translator		355.03	1,777.36	2,000.00	222.64	88.87%
End of Summer Bash Police		-	1,379.04	-	(1,379.04)	#DIV/0!
CO Responder Program		-	-	11,500.00	11,500.00	0.00%
Fuel		2,271.47	34,183.63	39,000.00	4,816.37	87.65%
IT		2,375.89	15,451.91	-	(15,451.91)	#DIV/0!
Sponsorship		-	941.93	-	(941.93)	#DIV/0!
Community Policing		-	(446.10)	3,000.00	3,446.10	-14.87%
Office Supplies		694.77	5,952.05	13,000.00	7,047.95	45.79%
Consulting		-	-	-	-	#DIV/0!
Operating Supplies		1,834.46	57,602.84	58,500.00	897.16	98.47%
Communications		3,123.94	101,074.15	104,056.00	2,981.85	97.13%
Automotive Services		138.31	24,667.17	25,000.00	332.83	98.67%
Jail Services		113.49	249.74	600.00	350.26	41.62%
Lexipol		-	26,198.92	-	(26,198.92)	#DIV/0!
Training		298.17	14,367.04	20,000.00	5,632.96	71.84%
Uniforms		580.96	15,735.22	10,500.00	(5,235.22)	149.86%
County Dispatch Fees		-	-	-	-	#DIV/0!
Animal Shelter		-	1,144.59	1,500.00	355.41	76.31%
Gift Expenses		1,275.00	2,158.70	-	(2,158.70)	#DIV/0!
Office Equipment		-	2,644.34	5,500.00	2,855.66	48.08%
Equipment Acquisition		-	118,990.70	127,500.00	8,509.30	93.33%
Court Equipment		-	-	-	-	#DIV/0!
Firearms / Range		-	3,320.80	5,750.00	2,429.20	57.75%
Taser / Axon		-	25,108.70	26,252.00	1,143.30	95.64%
		147,513.16	2,013,551.37	2,068,522.00	54,970.63	97.34%

CEMETERY					
ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANCE	PERCENT USED
SALARIES		7,720.95	118,494.25	116,106.00	(2,388.25) 102.06%
BENEFITS		2,267.04	33,769.90	30,188.00	(3,581.90) 111.87%
Fuel		193.99	3,897.94	5,000.00	1,102.06 77.96%
Operating Supplies		2,228.30	33,983.41	28,709.00	(5,274.41) 118.37%
Training		-	625.00	-	(625.00) #DIV/0!
SOFTWARE		-	2,549.94	-	(2,549.94) #DIV/0!
Professional Services		-	-	23,000.00	23,000.00 0.00%
Uniforms		462.56	1,609.19	650.00	(959.19) 247.57%
Utilities		37.82	7,947.22	12,000.00	4,052.78 66.23%
Repairs & Maintenance		1,081.51	1,723.78	12,000.00	10,276.22 14.36%
Equipment Maintenance		19.00	6,395.26	-	(6,395.26) #DIV/0!
Forestry & Nursery		-	5,665.00	15,000.00	9,335.00 37.77%
Equipment Acquisition		-	727.96	1,700.00	972.04 42.82%
Cemetery Improvements		500.00	551,579.15	290,000.00	(261,579.15) 190.20%
		14,511.17	768,968.00	534,353.00	(234,615.00) 143.91%

PARKS					
ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANCE	PERCENT USED
SALARIES		12,394.54	174,860.60	159,688.00	(15,172.60) 109.50%
BENEFITS		4,491.49	36,569.57	41,519.00	4,949.43 88.08%
Fuel		336.17	10,732.60	12,000.00	1,267.40 89.44%
Operating Supplies		1,297.88	49,853.68	105,000.00	55,146.32 47.48%
Training		-	563.84	500.00	(63.84) 112.77%
SOFTWARE		-	2,549.94	-	(2,549.94) #DIV/0!
Professional Services		4,056.25	18,524.13	37,500.00	18,975.87 49.40%
Uniforms		678.53	1,817.12	1,500.00	(317.12) 121.14%
Utilities		939.96	11,066.89	27,000.00	15,933.11 40.99%
Repairs & Maintenance		4,861.03	14,633.50	10,000.00	(4,633.50) 146.34%
Equipment Maintenance		2,931.51	30,700.09	5,000.00	(25,700.09) 614.00%
Forestry & Nursery		-	24,542.00	15,000.00	(9,542.00) 163.61%
Trails		-	-	2,000.00	2,000.00 0.00%
Equipment Acquisition		-	47,288.25	48,000.00	711.75 98.52%
Park Development		-	968.00	-	(968.00) #DIV/0!
		31,987.36	424,670.21	464,707.00	40,036.79 91.38%

BUILDING						
ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANCE	PERCENT USED	
Operating Supplies		1,297.90	14,417.90	15,770.00	1,352.10	91.43%
SOFTWARE		1,200.00	1,200.00	-	(1,200.00)	#DIV/0!
Custodial Services		2,661.59	28,671.24	29,480.00	808.76	97.26%
Utilities		2,449.60	26,992.44	25,920.00	(1,072.44)	104.14%
Repairs & Maintenance		9,789.94	45,391.21	30,900.00	(14,491.21)	146.90%
Town Hall Annex Lease Payments		-	-	-	-	#DIV/0!
Acq of Equipment		-	225.86	-	(225.86)	#DIV/0!
Building Improvements/Equipmen		-	88,593.50	13,750.00	(74,843.50)	644.32%
Museum Lease Payments		-	-	-	-	#DIV/0!
		17,399.03	205,492.15	115,820.00	(89,672.15)	177.42%

MISCELLANEOUS						
ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANCE	PERCENT USED	
Treasurers Fees		0.87	4,820.68	6,000.00	1,179.32	80%
Miscellaneous Expense		-	23,682.65	6,000.00	(17,682.65)	395%
DDA Downtown Development						
Autho		4,721.96	4,721.96	-	(4,721.96)	#DIV/0!
Equipment Acquisition		-	-	-	-	#DIV/0!
Economic Development		-	16,292.42	75,000.00	58,707.58	22%
Transfers to Other Funds		-	-	-	-	#DIV/0!
Shelton Trust Fund Grants		-	-	-	-	#DIV/0!
		4,722.83	49,517.71	87,000.00	37,482.29	57%

PLANNING AND DEVELOPMENT						
ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANCE	PERCENT USED	
Planner		2,047.75	30,346.35	75,000.00	44,653.65	40%
Professional Services		3,213.75	66,290.28	15,000.00	(51,290.28)	442%
Legal Fees		-	2,389.50	14,000.00	11,610.50	17%
Engineering		1,683.50	48,626.88	33,000.00	(15,626.88)	147%
Capital Projects		-	-	400,000.00	400,000.00	0%
		6,945.00	147,653.01	537,000.00	389,346.99	27%
		347,634.99	5,003,566.40	5,261,366.00	257,799.60	95%
		156,935.70	196,574.33	(983,979.00)		

LIBRARY					
ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANCE	PERCENT USED
<b><u>REVENUE</u></b>					
Property Taxes	-	2,000,145.40	2,000,009.00	(136.40)	100.01%
Art Special Projects	-	385.00	-	(385.00)	#DIV/0!
Library Fines & Miscellaneous	(11,932.05)	916.34	500.00	(416.34)	183.27% reimbursement from High Plains moved
Gifts & Memorials	-	325.00	-	(325.00)	#DIV/0!
Interest Income	12,729.22	84,488.21	500.00	(83,988.21)	16897.64%
Grant Proceeds	-	15,000.00	-	(15,000.00)	#DIV/0!
TOTAL REVENUE	797.17	2,101,259.95	2,001,009.00	(100,250.95)	105.01%
<b><u>EXPENDITURES</u></b>					
SALARIES	48,304.64	556,023.88	628,533.00	72,509.12	88.46%
BENEFITS	18,253.89	148,266.78	157,133.00	8,866.22	94.36%
Transfers out General Fund					
Administration costs	31,740.00	31,740.00	31,740.00	-	100.00%
IT	7,914.89	22,683.85	20,000.00	(2,683.85)	113.42%
Community Engagement	2,284.46	9,862.09	15,000.00	5,137.91	65.75%
Emergencies	-	-	-	-	#DIV/0!
Operating Supplies	743.37	18,613.82	20,000.00	1,386.18	93.07%
Public Relations	168.00	11,305.74	11,000.00	(305.74)	102.78%
Postage	-	-	500.00	500.00	0.00%
Communications	186.36	3,168.55	6,018.00	2,849.45	52.65%
Mileage Reimbursements	103.13	1,099.94	3,500.00	2,400.06	31.43%
Training/ travel/ meetings	(1,545.66)	17,855.04	22,050.00	4,194.96	80.98% reimbursement from High Plains
Insurance	6.47	10,458.79	25,800.00	15,341.21	40.54%
Contract Services	8,148.41	84,118.90	65,000.00	(19,118.90)	129.41%
Utilities	1,568.02	14,899.89	20,000.00	5,100.11	74.50%
Repairs & Maintenance	3,157.93	37,939.43	38,500.00	560.57	98.54%
Media	4,595.18	19,021.98	20,000.00	978.02	95.11%
Art Expense Special Projects	-	10,225.00	10,000.00	(225.00)	102.25%
Print	4,127.79	34,700.98	35,000.00	299.02	99.15%
Reference	-	-	-	-	#DIV/0!
Periodicals	825.82	4,352.65	5,150.00	797.35	84.52%
Gift Expenses	78.90	2,043.95	2,500.00	456.05	81.76%
Makers Space	4,645.07	17,210.70	18,000.00	789.30	95.62%
Library Programs	4,641.67	52,647.21	60,000.00	7,352.79	87.75%
Summer Reading	-	19,786.07	10,000.00	(9,786.07)	197.86%
1000 books before Kindergarten	870.10	4,520.94	-	(4,520.94)	#DIV/0!
Acq of Equipment	2,434.80	38,053.61	32,000.00	(6,053.61)	118.92%
Capital Projects	9,113.30	72,486.02	953,500.00	881,013.98	7.60%
TOTAL EXPENDITURES	152,366.54	1,243,085.81	2,210,924.00	967,838.19	56.22%
NET SURPLUS (DEFICIT)	(151,569.37)	858,174.14	(209,915.00)		

**STREETS**

ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANCE	PERCENT USED
<b><u>REVENUE</u></b>					
Highway Users Tax		16,914.24	190,756.96	185,114.00	(5,642.96) 103.05%
County Road & Bridge		-	35,316.00	54,000.00	18,684.00 65.40%
Sales Tax		84,645.35	1,182,226.79	1,138,150.00	(44,076.79) 103.87%
B & "D" Tax		1,471.58	20,463.50	20,000.00	(463.50) 102.32%
Motor Vehicle Fees		1,337.26	21,729.61	25,000.00	3,270.39 86.92%
Right of Way Permits		-	2,900.00	1,050.00	(1,850.00) 276.19%
Easements		-	274,172.80	-	(274,172.80) #DIV/0!
Miscellaneous		-	-	50,162.00	50,162.00 0.00%
Mineral & Severance Taxes		-	100,000.00	-	(100,000.00) #DIV/0!
Interest Income		7,079.25	44,762.23	33.00	(44,729.23) 135643.12%
Grant Proceeds		4,015.00	10,356.25	1,260,000.00	1,249,643.75 0.82%
Transfers In - Impact Fees		-	-	-	- #DIV/0!
<b>TOTAL REVENUE</b>		<b>115,462.68</b>	<b>1,882,684.14</b>	<b>2,733,509.00</b>	<b>850,824.86 68.87%</b>
<b><u>EXPENDITURES</u></b>					
SALARIES		10,133.07	137,875.10	131,504.00	(6,371.10) 104.84%
BENEFITS		3,913.59	31,410.25	31,567.00	156.75 99.50%
Fuel		939.10	10,007.00	7,000.00	(3,007.00) 142.96%
Pavement Data Collection		-	3,599.00	-	(3,599.00) #DIV/0!
Roundabout		183.00	54,267.78	-	(54,267.78) #DIV/0!
IT		33.53	331.52	-	(331.52) #DIV/0!
Sales Tax Initiative		-	65,408.90	-	(65,408.90) #DIV/0!
Office Supplies		60.87	147.32	-	(147.32) #DIV/0!
Operating Supplies		7,506.47	41,068.57	30,000.00	(11,068.57) 136.90%
Training		-	495.00	-	(495.00) #DIV/0!
Insurance		-	7,378.97	10,128.00	2,749.03 72.86%
SOFTWARE		-	2,549.93	-	(2,549.93) #DIV/0!
Professional Services		1,033.61	27,779.27	79,000.00	51,220.73 35.16%
Snow Removal - Private Con		-	667.50	2,500.00	1,832.50 26.70%
Engineering		-	-	-	- #DIV/0!
Engineering Services		717.93	49,240.88	200,000.00	150,759.12 24.62%
Uniforms		539.58	2,017.67	850.00	(1,167.67) 237.37%
Utilities		139.76	734.65	-	(734.65) #DIV/0!
Street Lighting		5,258.04	120,101.49	108,479.00	(11,622.49) 110.71%
Repairs & Maintenance		469.55	20,162.15	-	(20,162.15) #DIV/0!
Equipment Maintenance		2,575.18	40,471.10	20,000.00	(20,471.10) 202.36%
Signs		192.34	13,818.85	20,000.00	6,181.15 69.09%
Surface Maint - Patching		7,928.63	174,633.77	100,000.00	(74,633.77) 174.63%
Equipment Acquisition		-	47,861.26	31,700.00	(16,161.26) 150.98%
Street Scape 1st Street Projec		47,733.20	140,586.60	2,000,000.00	1,859,413.40 7.03%
Street Capital Improvements		41,138.75	109,324.41	572,696.00	463,371.59 19.09%
Sidewalk Construction		-	3,216.05	30,000.00	26,783.95 10.72%
Storm Sewer Construction		-	22,917.16	60,000.00	37,082.84 38.20%
<b>TOTAL EXPENDITURES</b>		<b>130,496.20</b>	<b>1,128,072.15</b>	<b>3,435,424.00</b>	<b>2,307,351.85 32.84%</b>
<b>NET SURPLUS (DEFICIT)</b>		<b>(15,033.52)</b>	<b>754,611.99</b>	<b>(701,915.00)</b>	



WATER					
ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANCE	PERCENT USED
<b><u>REVENUE</u></b>					
Water Service Fees		157,256.90	2,428,514.93	2,601,500.00	172,985.07 93.35%
Water Tap Fees		-	-	40,800.00	40,800.00 0.00%
Loan Proceeds		-	-	-	#DIV/0!
Water Rental Revenue		-	67,592.00	-	(67,592.00) #DIV/0!
Back Flow Permit Fee		150.00	750.00	-	(750.00) #DIV/0!
Miscellaneous Revenue		25.04	300.08	400.00	99.92 75.02%
Interest Revenue		8,687.58	55,478.80	125.00	(55,353.80) 44383.04%
Grants		-	-	25,000.00	25,000.00 0.00%
TOTAL REVENUE		166,119.52	2,552,635.81	2,667,825.00	115,189.19 95.68%
<b><u>EXPENDITURES</u></b>					
SALARIES		10,025.22	132,152.47	167,184.00	35,031.53 79%
BENEFITS		4,114.01	43,993.06	43,468.00	(525.06) 101%
Fuel		236.53	3,563.05	5,500.00	1,936.95 65%
IT		3,312.95	12,882.25	6,000.00	(6,882.25) 215%
NWCWD Plant Investments		-	-	264,750.00	264,750.00 0%
Water bank purchases		-	-	300,000.00	300,000.00 0%
Office Supplies		106.36	2,085.39	4,200.00	2,114.61 50%
Operating Supplies		765.21	64,044.93	30,000.00	(34,044.93) 213%
Miscellaneous Expense		-	1,681.47	7,000.00	5,318.53 24%
Training		-	1,222.61	-	(1,222.61) #DIV/0!
Insurance		-	15,947.45	23,328.00	7,380.55 68%
SOFTWARE		-	2,549.93	-	(2,549.93) #DIV/0!
Professional Services		22,000.95	130,765.02	135,910.00	5,144.98 96%
Engineering Services		1,108.25	17,986.93	14,000.00	(3,986.93) 128%
Backflow Prevention Inspection		3,320.00	11,520.00	-	(11,520.00) #DIV/0!
Uniforms		269.60	1,022.32	1,000.00	(22.32) 102%
Utilities		858.24	17,701.79	17,000.00	(701.79) 104%
Repairs & Maintenance		1,912.65	20,750.18	175,000.00	154,249.82 12%
Equipment Maintenance		-	4,755.81	-	(4,755.81) #DIV/0!
Water Assessments		-	88,573.65	134,873.00	46,299.35 66%
Escrow Expense		-	-	-	#DIV/0!
NISP Expenses		-	751,270.00	751,270.00	- 100%
WATER AUTHORITY		-	50,000.00	60,000.00	10,000.00 83%
Depreciation Expense		-	-	-	#DIV/0!
Bond Issue Amortization Expens		-	-	-	#DIV/0!
Loan Issue Amortization Expens		-	-	170,758.00	170,758.00 0%
Water Rental Expense		-	-	-	#DIV/0!
NWCWD Purchases		71,313.85	824,235.81	1,136,979.00	312,743.19 72%
Bond Interest Expense		-	-	-	#DIV/0!
Loan Interest Expense		-	155,233.17	-	(155,233.17) #DIV/0!
Scada System		-	2,921.66	5,000.00	2,078.34 58%
Water Plant		-	-	60,000.00	60,000.00 0%
Equipment		-	44,430.00	42,000.00	(2,430.00) 106%
Capital Projects		-	21,262.62	736,000.00	714,737.38 3%
Transfers Out - Administration		86,006.00	86,006.00	86,006.00	- 100%
TOTAL EXPENDITURES		205,349.82	2,508,557.57	4,377,226.00	1,868,668.43 57%
NET SURPLUS (DEFICIT)		(39,230.30)	44,078.24	(1,709,401.00)	

## SEWER

ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANCE	PERCENT USED
<b><u>REVENUE</u></b>					
Sewer Service Fees		77,265.75	937,139.01	914,654.00	(22,485.01) 102.46%
Sewer Tap Fees		-	-	9,000.00	9,000.00 0.00%
Miscellaneous Revenue		-	-	-	#DIV/0!
Interest Revenue		1,914.36	17,607.14	300.00	(17,307.14) 5869.05%
TOTAL REVENUE		79,180.11	954,746.15	923,954.00	(30,792.15) 103.33%
<b><u>EXPENDITURES</u></b>					
SALARIES		9,359.69	118,351.20	149,487.00	31,135.80 79%
BENEFITS		3,542.09	31,779.48	35,946.00	4,166.52 88%
Fuel		-	1,992.29	3,240.00	1,247.71 61%
IT		841.43	10,168.42	7,000.00	(3,168.42) 145%
Office Supplies		103.10	1,823.09	4,200.00	2,376.91 43%
Operating Supplies		1,003.54	20,542.70	55,157.00	34,614.30 37%
NPDES Permit Fees		-	4,901.92	5,245.00	343.08 93%
Training		-	360.00	6,000.00	5,640.00 6%
Insurance		-	21,714.48	39,690.00	17,975.52 55%
SOFTWARE		-	2,549.93	-	(2,549.93) #DIV/0!
Professional Services		19,837.62	238,614.55	72,000.00	(166,614.55) 331%
Engineering Services		-	14,555.95	10,000.00	(4,555.95) 146%
Uniforms		347.58	1,521.72	1,000.00	(521.72) 152%
Utilities		8,046.15	91,583.78	97,241.00	5,657.22 94%
Repairs & Maintenance		862.53	59,184.36	150,500.00	91,315.64 39%
Equipment Maintenance		1,789.45	6,788.99	-	(6,788.99) #DIV/0!
Depreciation Expense		-	-	-	- #DIV/0!
Bond Premium Amortization		-	-	-	- #DIV/0!
Lease Payments		-	-	-	- #DIV/0!
Interest Expense		-	-	-	- #DIV/0!
Loan Interest Expense		-	314,163.50	314,163.00	(0.50) 100%
Scada System		-	5,940.67	5,000.00	(940.67) 119%
Equipment Acquisition		-	55,235.24	130,000.00	74,764.76 42%
Capital Projects		-	144,294.65	462,500.00	318,205.35 31%
Transfers Out - Administration		86,006.00	86,006.00	86,006.00	- 100%
TOTAL EXPENDITURES		131,739.18	1,232,072.92	1,634,375.00	402,302.08 75%
NET SURPLUS (DEFICIT)		(52,559.07)	(277,326.77)	(710,421.00)	

### SANITATION

ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANCE	PERCENT USED
<b><u>REVENUE</u></b>					
Trash Collection Fees		53,668.29	621,712.02	597,777.00	(23,935.02) 104.00%
Miscellaneous Revenue		-	-	-	#DIV/0!
TOTAL REVENUE		53,668.29	621,712.02	597,777.00	(23,935.02) 104.00%
<b><u>EXPENDITURES</u></b>					
Office Supplies		-	2,686.95	2,000.00	(686.95) 134.35%
Miscellaneous Expense		-	-	3,000.00	3,000.00 0.00%
Weed Control Supplies		-	-	-	#DIV/0!
Insurance		-	1,395.13	600.00	(795.13) 232.52%
Professional Services		1,661.64	22,122.15	25,000.00	2,877.85 88.49%
Fall Clean Up		1,498.33	6,778.69	-	(6,778.69) #DIV/0!
Spring Clean Up		-	27,198.89	29,700.00	2,501.11 91.58%
Depreciation Expense		-	-	-	#DIV/0!
Trash Contractor Payments		45,697.66	528,384.39	567,472.00	39,087.61 93.11%
Capital Projects		-	-	1,000.00	1,000.00 0.00%
Transfers Out - Administration		12,000.00	12,000.00	12,000.00	- 100.00%
TOTAL EXPENDITURES		60,857.63	600,566.20	640,772.00	40,205.80 93.73%
NET SURPLUS (DEFICIT)		(7,189.34)	21,145.82	(42,995.00)	

### IRRIGATION

ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANCE	PERCENT USED
<b><u>REVENUE</u></b>					
Irrigation Water Fees		15,552.46	181,576.47	168,000.00	(13,576.47) 108.08%
Irrigation Tap Fees		-	-	-	#DIV/0!
Miscellaneous Revenue		-	-	-	#DIV/0!
Interest Revenue		-	-	-	#DIV/0!
TOTAL REVENUE		15,552.46	181,576.47	168,000.00	(13,576.47) 108.08%
<b><u>EXPENDITURES</u></b>					
Office Supplies		-	955.07	757.00	(198.07) 126.17%
Operating Supplies		-	1,009.71	283.00	(726.71) 356.79%
Miscellaneous Expense		-	-	-	#DIV/0!
Insurance		-	1,066.75	1,350.00	283.25 79.02%
Professional Services		14,306.91	102,368.54	100,000.00	(2,368.54) 102.37%
Utilities		553.82	19,889.02	28,000.00	8,110.98 71.03%
Repairs & Maintenance		-	3,970.46	28,000.00	24,029.54 14.18%
Depreciation Expense		-	-	-	#DIV/0!
Scada System		-	2,921.67	-	(2,921.67) #DIV/0!
Capital Projects		-	74,757.94	80,000.00	5,242.06 93.45%
Transfers Out - Administration		-	-	-	#DIV/0!
TOTAL EXPENDITURES		14,860.73	206,939.16	238,390.00	31,450.84 86.81%
NET SURPLUS (DEFICIT)		691.73	(25,362.69)	(70,390.00)	

**EATON HOUSING AUTHORITY**

ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANCE	PERCENT USED
<b><u>REVENUE</u></b>					
Tenant Rents		-	-	255,653.00	255,653.00 0%
HUD Subsidies		23,271.00	268,366.00	276,867.00	8,501.00 97%
Laundry & Other		-	1,012.27	3,500.00	2,487.73 29%
Interest Revenue		205.29	1,974.09	230.00	(1,744.09) 858%
TOTAL REVENUE		23,476.29	271,352.36	536,250.00	264,897.64 50.60%
<b><u>EXPENDITURES</u></b>					
SALARIES		7,875.00	81,878.53	126,718.00	44,839.47 65%
BENEFITS		491.38	15,840.57	32,947.00	17,106.43 48%
Fuel		-	77.55	1,378.00	1,300.45 6%
IT		-	55.66	1,590.00	1,534.34 4%
Maintenance Supplies		-	860.62	25,440.00	24,579.38 3%
Maintenance Contract Service		-	-	78,440.00	78,440.00 0%
Snow Removal		-	-	7,500.00	7,500.00 0%
Grounds Maintenance		-	-	25,705.00	25,705.00 0%
Capital Projects		-	-	50,000.00	50,000.00 0%
Miscellaneous Operating Expens		-	828.73	4,000.00	3,171.27 21%
Electricity		-	-	41,340.00	41,340.00 0%
Water		-	-	28,763.00	28,763.00 0%
Sewer		-	-	23,650.00	23,650.00 0%
Accounting Technician		-	-	-	- #DIV/0!
Gas		-	-	19,346.00	19,346.00 0%
Trash Removal		-	-	4,077.00	4,077.00 0%
Communications		-	-	1,994.00	1,994.00 0%
Management Fees		-	-	19,945.00	19,945.00 0%
Office Supplies		-	-	4,268.00	4,268.00 0%
SHO Fees		-	-	7,200.00	7,200.00 0%
Consulting Fees		-	-	19,200.00	19,200.00 0%
Training		-	-	1,060.00	1,060.00 0%
Professional Services		163.64	6,188.19	37,908.00	31,719.81 16%
Office Equipment		-	-	1,060.00	1,060.00 0%
Workers Comp Insurance		-	(657.00)	3,709.00	4,366.00 -18%
Miscellaneous Admin Expenses		-	21.00	-	(21.00) #DIV/0!
Property & Liability Insurance		-	10,602.41	13,880.00	3,277.59 76%
Fidelity Bond Insurance		-	-	-	- #DIV/0!
Mortgage Interest Expense		-	-	-	- #DIV/0!
Depreciation Expense		-	-	-	- #DIV/0!
Automotive Services		-	-	-	- #DIV/0!
Mileage Reimbursements		-	-	-	- #DIV/0!
Repairs & Maintenance		-	6,457.26	-	(6,457.26) #DIV/0!
Capital Equipment		-	-	10,600.00	10,600.00 0%
TOTAL EXPENDITURES		8,530.02	122,153.52	591,718.00	469,564.48 20.64%
NET SURPLUS (DEFICIT)		14,946.27	149,198.84	(55,468.00)	

SPECIAL REVENUE					
ACCOUNT TITLE	PERIOD	YEAR TO DATE	BUDGET	BUDGET VARIANCE	PERCENT USED
<b><u>REVENUE</u></b>					
Use Tax		1,492.55	31,774.05	50,000.00	18,225.95 63.55%
Police Impact Fees		-	-	800.00	800.00 0.00%
Municipal & Equipment Fees		-	-	2,960.00	2,960.00 0.00%
Community Park Fees		-	-	1,016.00	1,016.00 0.00%
Neighborhood Park Fees		-	-	2,300.00	2,300.00 0.00%
Transfers From Other Funds		-	-	-	#DIV/0!
TOTAL REVENUE		1,492.55	31,774.05	57,076.00	25,301.95 55.67%
<b><u>EXPENDITURES</u></b>					
Use Tax Expenses		-	-	60,000.00	60,000.00 0.00%
Police Fee Expenses		-	-	10,000.00	10,000.00 0.00%
Muni/Equip Expenses		-	-	10,000.00	10,000.00 0.00%
Community Park Expenses		-	-	5,000.00	5,000.00 0.00%
Neighborhood Park Expenses		-	143,124.28	75,000.00	(68,124.28) 190.83%
TOTAL EXPENDITURES		-	143,124.28	160,000.00	16,875.72 89.45%
NET SURPLUS (DEFICIT)		1,492.55	(111,350.23)	(102,924.00)	

## TREASURER'S REPORT

December 31, 2023

FAITH SMITH - FINANCE DIRECTOR

### GENERAL FUND

CASH ON DEPOSIT - 11/30/2023	\$150,447.65	
DEPOSITS December	40,516.26	
CHECKS PAID DURING December		\$2,590.92
CASH ON DEPOSIT - 12/31/2023		188,372.99
	<b>\$190,963.91</b>	<b>\$190,963.91</b>

### NEW OPERATING ACCOUNT

CASH ON DEPOSIT - 11/30/2023	\$8,186,809.21	
DEPOSITS December	\$777,844.04	
CHECKS PAID DURING December		\$465,345.13
CASH ON DEPOSIT - 12/31/2023		\$8,499,308.12
	<b>\$8,964,653.25</b>	<b>\$8,964,653.25</b>

CASH ON DEPOSIT - COLOTRUST	<b>\$4,224,990.94</b>	
CASH ON DEPOSIT - CSAF	<b>\$4,223,707.06</b>	
BANK OF COLORADO CD @ 2.25	<b>183,121.81</b>	
BANK OF COLORADO CD @ 2.25	<b>332,209.54</b>	
BANK OF COLORADO CD @ 2.25	<b>84,596.30</b>	
FEDERAL HOME LOAN BANKS @ .52%	<b>237,490.00</b>	market value
FEDERAL FARM CR BKS @ 2.67%	<b>236,737.50</b>	market value
FEDERAL FARM CR BKS @ 1.25%	<b>231,012.50</b>	market value
FEDERAL HOME LOAN BANKS @ .46%	<b>243,740.00</b>	market value
FEDERAL HOME LOAN MTG @ 4.52%	<b>248,595.00</b>	market value

TOTAL CASH & DEPOSITS **\$14,710,174.70**

### ACCOUNTS PAYABLE

CASH ON DEPOSIT - 11/30/2023	\$0.02	
Deposits	\$365,667.32	
CHECKS PAID DURING December		\$365,667.14
CASH ON DEPOSIT - 12/31/2023		\$0.20
	<b>\$365,667.34</b>	<b>\$365,667.34</b>

### Payroll

CASH ON DEPOSIT - 11/30/2023	\$329,851.71	
Deposits	\$100,000.00	
CHECKS PAID DURING December		\$363,870.90
CASH ON DEPOSIT - 12/31/2023		\$65,980.81
	<b>\$429,851.71</b>	<b>\$429,851.71</b>

### EATON CEMETERY CARE FUND

CASH ON DEPOSIT - 11/30/2023	\$142,862.97	
Transfer for Perp. Care		
BANK OF COLORADO CD @ 2.50 Cash on Deposit 12/31/2023		\$142,862.97
	<b>\$142,862.97</b>	<b>\$142,862.97</b>

### MUNICIPAL COURT ACCOUNT Bank of Colorado

CASH ON DEPOSIT - 11/30/2023	\$52,957.94	
Deposits	\$0.00	
CHECKS PAID DURING December		-
CASH ON DEPOSIT - 12/31/2023		\$52,957.94
	<b>\$52,957.94</b>	<b>\$52,957.94</b>

### WATER RESERVE ACCOUNT

CASH ON DEPOSIT - 11/30/2023	\$158,396.11	
INTEREST RECEIVED		
BANK OF COLORADO CD @ 2.25 Cash on Deposit 12/31/2023		\$158,396.11
	<b>\$158,396.11</b>	<b>\$158,396.11</b>

## TREASURER'S REPORT

### SEWER RESERVE ACCOUNT

CASH ON DEPOSIT -11/30/2023	\$248,599.39	
INTEREST RECEIVED		
BANK OF COLORADO CD @ 2.5 Cash on Deposit 12/31/2023		\$247,042.47
	<b>\$248,599.39</b>	<b>\$247,042.47</b>

### SHELTON TRUST FUND

CASH ON DEPOSIT - 11/30/2023	\$3,129.85	
INTEREST RECEIVED		
Transfers with drawls		Transferred to new operating in December 2023 for Eaton Area historical society purchases approved by the board.
BANK OF COLORADO SAVINGS ACCT 12/31/2023		\$3,129.85
	<b>\$3,129.85</b>	<b>\$3,129.85</b>

### PLANNING AND DEVELOPMENT ACCOUNT

CASH ON DEPOSIT - 11/30/2023	\$505,028.06	
Deposits	\$16,549.43	
CHECKS PAID DURING December		-
CASH ON DEPOSIT - 12/31/2023		\$521,577.49
	<b>\$521,577.49</b>	<b>\$521,577.49</b>

**TOWN OF EATON, COLORADO  
RESOLUTION NO. 2024-04**

**RESOLUTION CANCELING THE TOWN OF EATON MUNICIPAL  
ELECTION SCHEDULED FOR APRIL 2, 2024**

**WHEREAS**, the Town of Eaton, Colorado (the “Town”) is a municipal corporation duly organized and existing under the Constitution and laws of the State of Colorado; and

**WHEREAS**, the Town Board of Trustees (“Town Board”) constitutes the legislative body of the Town with authority to set the policies of the Town; and

**WHEREAS**, the Town of Eaton regular municipal election is scheduled for April 2, 2024, and the only matter before the voters is the election of persons to office; and

**WHEREAS**, pursuant to Section 1 of Chapter IV of the Eaton Municipal Code and § 31-10-507, C.R.S., if, at the close of business on the sixty-fourth (64<sup>th</sup>) day before the election, there are not more candidates than offices to be filled at such election, including candidates filing affidavits of intent, the Town Board may, by resolution, direct the Town Clerk to cancel the election and declare the candidates elected; and

**WHEREAS**, at the close of business on the sixty-fourth (64<sup>th</sup>) day before the election before the election, there were not more candidates than offices to be filled at the scheduled election; and

**WHEREAS**, the Town Board desires to direct the Town Clerk to cancel the election.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN BOARD OF TRUSTEES OF THE TOWN OF EATON, COLORADO, THAT:**

1. The Town Clerk shall cancel the regular municipal election scheduled for April 2, 2024, and declare the following candidates who timely filed candidate nomination petitions or affidavits of intent elected for four-year terms:

- a. Scott E. Moser – Mayor;
- b. Elizabeth Heid – Trustee;
- c. Nina Lewis – Trustee; and
- d. Laura Bulzomi – Trustee.

2. Notice of cancellation shall be published and posted at each polling place and in not less than one other public place.

**PASSED, APPROVED AND ADOPTED** at a regular meeting of the Town Board of Trustees of the Town of Eaton on this 15<sup>th</sup> day of February, 2024.

**TOWN OF EATON, COLORADO**

**ATTEST:**

By: \_\_\_\_\_  
Scott E. Moser, Mayor

By: \_\_\_\_\_  
Margaret Jane Winter, Town Clerk





## Eaton Town Board Agenda Item

<b>TO:</b> Board of Trustees of the Town of Eaton
<b>FROM:</b> Avi Rocklin, Town Attorney
<b>DATE of MEETING:</b> February 15, 2024
<b>TITLE/SUBJECT:</b> Resolution No. 2024-04, a Resolution Canceling the Town of Eaton Municipal Election Scheduled for April 2, 2024

**DESCRIPTION:** For consideration is Resolution No. 2024-04, a Resolution Canceling the Town of Eaton Municipal Election Scheduled for April 2, 2024.

**SUMMARY:** The Eaton Municipal Code and state statute provide that, if the only matter before the voters is the election of persons to office and at the close of business on the sixty-fourth (64<sup>th</sup>) day before the election there are not more candidates than offices to be filled at such election, the Town Board may, by resolution, direct the Town Clerk to cancel the election and declare the candidates elected. Because the only matter before the voters is the election of persons to office and there were not more candidates than offices to be filled on January 29, 2024, Town staff recommends that the Town Board direct the Town Clerk to cancel the April 2, 2024 election and declare the candidates elected.

### **KEY POINTS:**

The Town of Eaton's regular election is scheduled for April 2, 2024, to elect a Mayor and three Trustees. Sixty-four days before the election, there were not more candidates than offices to be filled. As such, pursuant to Section 1 of Chapter IV of the Eaton Municipal Code and § 31-10-507, C.R.S., the Town Board may direct the Town Clerk to cancel the election and declare the candidates elected. The following candidates who timely filed candidate nomination petitions or affidavits of intent would be elected for four-year terms:

1. Scott E. Moser – Mayor;
2. Elizabeth Heid – Trustee;
3. Nina Lewis – Trustee; and
4. Laura Bulzomi – Trustee.

**COST & BUDGET:** N/A



223 1st St, Eaton, CO 80615



(970) 454-3338



[townofeaton.colorado.gov](http://townofeaton.colorado.gov)

**RECOMMENDATION:** Approve Resolution No. 2024-04 , a Resolution Canceling the Town of Eaton Municipal Election Scheduled for April 2, 2024.

**PROPOSED MOTIONS:**

**SUGGESTED MOTIONS:**

**For Approval:** As part of the Consent Agenda.

**For Consideration outside the Consent Agenda:** I move to remove the Resolution Canceling the Town of Eaton Municipal Election Scheduled for April 2, 2024 from the consent agenda and [table consideration of the resolution until \_\_\_\_\_ or add the resolution to the regular agenda as Item Number \_\_\_\_].

**TOWN OF EATON, COLORADO**  
**ORDINANCE NO. 640**

**AN ORDINANCE AMENDING CHAPTER IX AND SECTION I OF ARTICLE XII OF THE EATON MUNICIPAL CODE CONCERNING RESPECTIVELY WATER AND SEWER SERVICE AND RATES AND REFUSE COLLECTION AND RATES**

**WHEREAS**, the Town of Eaton, Colorado (“Town”) is a municipal corporation duly organized and existing under the Constitution and laws of the State of Colorado; and

**WHEREAS**, the Town Board of Trustees (“Town Board”) is vested with authority to administer the affairs of the Town; and

**WHEREAS**, Chapter IX of the Eaton Municipal Code (“Code”) regulates water and sewer service in the Town; and

**WHEREAS**, Town staff recommends that the Town Board amend various sections in Chapter IX in conjunction with the Town Board’s adoption of amended water and sewer rates to, in addition to related matters, ensure consistency with current practice and authorize the imposition of a late fee on delinquent payments; and

**WHEREAS**, Section 12-1-2 of Section I of Article XII of the Code regulates refuse collection in the Town; and

**WHEREAS**, Town staff recommends that the Town Board amend Section 12-1-2 to clarify collections procedures and authorize the imposition of a late fee on delinquent payments; and

**WHEREAS**, based on Town staff’s recommendation, the Town Board desires to amend or omit the following Sections of the Code: Section 9-1-2; Section 9-1-4; Section 9-1-9; Section 9-1-12; Section 9-1-14; Section 9-1-15; Section 9-4-8; Section 9-5-7; Section 9-5-8; Section 9-5-10; and Section 12-1-2 of the Code; and

**WHEREAS**, the Town Board hereby finds, determines and declares that this Ordinance is promulgated under the general police power of the Town, that it is promulgated for the preservation of the public health, welfare, peace, safety and property and that this Ordinance is in the best interests of the citizens of the Town.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN BOARD OF TRUSTEES OF THE TOWN OF EATON, COLORADO, THAT:**

**Section 1.** Section 9-1-2 of the Eaton Municipal Code is hereby repealed in full and readopted to read as follows:

### **Sec. 9-1-2. Failure to pay rates.**

Any owner, lessee or water user who, after the water service is turned on, fails to pay the water rates established by the Town Board, shall, after a reasonable amount of time as determined by the Town Administrator, have the water turned off by the Town or its representatives until all rates, fees and service charges are paid in full.

- (1) The Town may impose a late fee on delinquent payments in the amount set forth by resolution of the Town Board and assess reasonable attorney's fees and other costs of collection against the owner, lessee or water user.
- (2) In addition to any other remedy provided by this Chapter for the collection of delinquent water rates, fees and service charges or allowed by law, the Town may cause any and all delinquent payments to be certified to the County Treasurer and collected and paid over by the Treasurer in the same manner as taxes are authorized to be paid and collected.

**Section 2.** Section 9-1-4 of the Eaton Municipal Code is hereby repealed in full and readopted to read as follows:

### **Sec. 9-1-4. Service charges.**

The Town Board shall, from time to time, establish a charge for turning on and turning off water services in the amount set forth by resolution of the Town Board.

**Section 3.** Section 9-1-9 of the Eaton Municipal Code is hereby repealed in full and readopted to read as follows:

### **Sec. 9-1-9. Meters.**

All water furnished by or used from the Town waterworks system shall be measured through meters.

**Section 4.** Section 9-1-12 of the Eaton Municipal Code is hereby repealed in full and readopted to read as follows:

### **Sec. 9-1-12. Water Fund.**

There shall be established a "Water Fund," and all fees, rates, rents and charges for water shall be deposited into and expended from such fund.

**Section 5.** Section 9-1-14 of the Eaton Municipal Code is hereby repealed in full and readopted to read as follows:

**Sec. 9-1-14. Meter installation and replacement.**

The Town shall install water meters to individual users at the property owner's expense. The meter shall remain the property of the Town, and the Town shall maintain and keep said meter in good working order until its estimated useful life has expired. When warranted, the Town shall replace water meters at the Town's expense.

**Section 6.** Section 9-1-15 of the Eaton Municipal Code is hereby repealed in full and the subsequent sections in Section I of Chapter IX shall be renumbered to reflect the omission and provide for sequential section numbering.

**Section 7.** Subsections 9-4-8(a)(4) and (b) of the Eaton Municipal Code are hereby repealed in full and readopted to read as follows:

**Sec. 9-4-8. Rates and tap fees.**

(a) Rates.

...

- (4) Sewer rates and charges shall be due and payable monthly and shall be collected at the time and in the manner which water rates are due and collected. The Town may impose a late fee on delinquent payments in the amount set forth by resolution of the Town Board.

...

- (b) Sewer tap fee. The charge for each connection to the sewer system shall be based upon water meter size and be in the amount set forth by resolution of the Town Board.

**Section 8.** Section 9-5-7 of the Eaton Municipal Code is hereby repealed in full and readopted to read as follows:

**Sec. 9-5-7. Nonpotable system use required.**

In all subdivisions or parts of Town where a nonpotable water system is installed, use of such system shall be required for all lot irrigation. All lot irrigation systems other than house-attached hose bibs must be connected to the nonpotable irrigation tap. When a nonpotable water system is installed, no person shall use potable water for lot irrigation unless otherwise permitted by the Town. Before a certificate of occupancy is issued for a home or business, a meter pit shall be constructed by the lot owner, the Town will supply the cylinder for the pit, as well as the meter and meter setter. The proper connections to achieve a working system shall be made by the lot owner.

**Section 9.** Section 9-5-8 of the Eaton Municipal Code is hereby repealed in full and the subsequent sections in Section IV of Chapter IX shall be renumbered to reflect the omission and provide for sequential section numbering.

**Section 10.** Section 9-5-10 of the Eaton Municipal Code, which will be renumbered to Section 9-5-9 of the Eaton Municipal Code pursuant to Section 9 above, is hereby repealed in full and readopted to read as follows:

**Sec. 9-5-9. Nonpotable water rate; late fee.**

The Town shall assess a charge against each property using nonpotable water in the amount set forth by resolution of the Town Board. The Town may impose a late fee on delinquent payments in the amount set forth by resolution of the Town Board.

**Section 11.** Subsection 12-1-2(e) of the Eaton Municipal Code is hereby repealed in full and readopted to read as follows:

**Sec. 12-1-2. Collection.**

...

(e) Charges for Town collection service.

- (1) The Board of Trustees shall, by resolution, establish charges for collection service under this Section. The Town Administrator shall prescribe the time and manner of payment of such charges and adopt measures designed to enforce the payment thereof such as, in the Town Administrator's discretion, are necessary or desirable.
- (2) The Town may impose a late fee on delinquent payments in the amount set forth by resolution of the Board of Trustees and assess reasonable attorney's fees and other costs of collection against the owner or lessee.
- (3) In addition to any other remedy provided by the Code or allowed by law, the Town may cause any and all delinquent payments to be certified to the County Treasurer and collected and paid over by the Treasurer in the same manner as taxes are authorized to be paid and collected.

**Section 12.** Subsections 12-1-2(g) and (h) of the Eaton Municipal Code are hereby repealed in full and Subsection 12-1-2(g) is hereby readopted to read as follows:

- (g) Enforcement of Section. The Town Administrator shall have charge and supervision of the garbage, rubbish, waste material and ashes collection system and may promulgate rules and regulations related thereto.

**Section 13. Severability.** If any section, paragraph, sentence, clause or phrase of this Ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect

the constitutionality or validity of the remaining portions of this Ordinance. The Town Board hereby declares that it would have passed this Ordinance and each part or parts hereof irrespective of the fact that any one part or parts be declared unconstitutional or invalid.

**Section 14. Code revisions.** Minor changes such as the format and other changes to unify the revised Code may be necessary. The Town Clerk is hereby authorized to make such changes, provided that neither the intent nor substantive content will be altered by such changes.

**Section 15. Effective Date and Publication.** This Ordinance shall be effective thirty (30) days after its publication. The Town Clerk shall certify the date of publication and such certification shall be maintained with the original of this Ordinance. The Town Clerk shall make not less than three copies of the adopted Town Code available for inspection by the public during regular business hours.

**INTRODUCED, APPROVED AND ADOPTED** by the Board of Trustees of the Town of Eaton, Colorado, this 15th day of February, 2024.

**TOWN OF EATON, COLORADO**

**ATTEST:**

By: \_\_\_\_\_  
Margaret Jane Winter, Town Clerk

By: \_\_\_\_\_  
Scott E. Moser, Mayor

**TOWN OF EATON, COLORADO**  
**RESOLUTION NO. 2024-05**

**A RESOLUTION INCREASING WATER RATES, SEWER RATES AND  
NONPOTABLE WATER RATES; INCREASING WATER TAP FEES;  
SETTING FORTH SEWER TAP FEES; AND IMPOSING A LATE FEE  
UPON DELINQUENT UTILITY BILL PAYMENTS**

**WHEREAS**, the Town of Eaton, Colorado (the “Town”) is a municipal corporation duly organized and existing under the Constitution and laws of the State of Colorado; and

**WHEREAS**, the Town Board of Trustees (“Town Board”) constitutes the legislative body of the Town with authority to set the policies of the Town; and

**WHEREAS**, the Town Board also acts as the governing body of the Town of Eaton, Colorado, Water Activity Enterprise, and the Town of Eaton, Colorado, Nonpotable Water Enterprise; and

**WHEREAS**, the Town contracted with Raftelis Financial Consultants, Inc., a North Carolina corporation (“Raftelis”), to perform a comprehensive rate study; and

**WHEREAS**, on December 14, 2023, Raftelis presented its Water, Sewer, and Non-Potable Rate and Tap Fee Study to the Town Board and recommended that the Town: (i) increase its water, sewer and non-potable water rates; (ii) increase its water tap fees; (iii) maintain its existing sewer tap fees; and (iv) consider imposition of late fee to be imposed on delinquent utility bills; and

**WHEREAS**, Section 9-1-11 of the Eaton Municipal Code provides that the Town’s water rates and tap fees may be amended by resolution of the Town Board; and

**WHEREAS**, Section 9-4-8 of the Eaton Municipal Code provides that the Town’s sewer rates may be amended by resolution of the Town Board; and

**WHEREAS**, Section 9-5-10 provides that a flat fee shall be levied against each property using non-potable water based upon the square footage of the lot; and

**WHEREAS**, based on Raftelis’ recommendation and the Town Board’s legislative authority, the Town Board desires to increase the Town’s water, sewer and non-potable water rates and increase the Town’s water tap fees to meet the anticipated costs and expenses associated with the operation and maintenance of the Town’s water, sewer, and non-potable water systems; and

**WHEREAS**, the Town Board desires to set forth the Town’s sewer tap rates; and

**WHEREAS**, after considering the fees imposed by neighboring jurisdictions, the Town Board further desires to impose a late fee on delinquent utility bills; and



**WHEREAS**, the Town Board finds that adoption of this Resolution is in the best interests of the Town.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF EATON, COLORADO, BY AND ON BEHALF OF, AS APPROPRIATE, THE TOWN OF EATON, THE TOWN OF EATON, COLORADO, WATER ACTIVITY ENTERPRISE, AND THE TOWN OF EATON, COLORADO, NONPOTABLE WATER ENTERPRISE THAT:**

**Section 1:** Water and Sewer Rates and Tap Fees. In the amounts set forth on Exhibit A, attached hereto and incorporated herein by reference, the Town Board hereby imposes:

- a. Residential water rates;
- b. Commercial water rates;
- c. Bulk water rates;
- d. Sewer rates;
- e. Non-potable water rates;
- f. Water tap fees; and
- g. Sewer tap fees.

**Section 2:** Late Fees. The Town Board hereby imposes a five percent (5%) late fee on all utility (water, sewer, and trash) bills that are not paid by the due date set forth therein.

**Section 3:** Severability. If any section, paragraph, clause, or provision of this Resolution shall for any reason be invalid or unenforceable, the invalidity or unenforceability of such section, paragraph, clause, or provision shall not affect any other remaining provisions of this Resolution.

**Section 4:** Effective Date. This Resolution shall be effective on April 1, 2024.

PASSED, SIGNED, APPROVED, AND ADOPTED this 15th day of February, 2024.

**TOWN OF EATON, COLORADO**

**ATTEST:**

By: \_\_\_\_\_  
Margaret Jane Winter, Town Clerk

By: \_\_\_\_\_  
Scott E. Moser, Mayor

## Exhibit A

### Water Rates - Residential

<u>Old Rates</u>		<u>New Rates</u>	
<u>Meter Size</u>	<u>Monthly Base</u>	<u>Meter Size</u>	<u>Monthly Base</u>
5/8 & 3/4 inch	\$49.12	5/8 & 3/4 inch	\$58.09
1 inch	\$49.12	1 inch	72.40
1.5 inch	\$49.12	1.5 inch	108.75
2 inch	\$49.12	2 inch	154.19

<u>Usage</u>	<u>Rate per Kgal</u>	<u>Usage</u>	<u>Rate per Kgal</u>
0-4K	\$0.00	0-4K	0.00
5K+	7.99	5-10K	5.67
		11-20K	10.63
		21K+	15.95

### Water Rates – Commercial

<u>Old Rates</u>		<u>New Rates</u>	
<u>Meter Size</u>	<u>Monthly Base</u>	<u>Meter Size</u>	<u>Monthly Base</u>
5/8 & 3/4 inch	\$49.12	5/8 & 3/4 inch	\$24.93
1 inch	49.12	1 inch	39.25
1.5 inch	49.12	1.5 inch	75.60
2 inch	49.12	2 inch	121.04
3 inch	49.12	3 inch	227.26
4 inch	49.12	4 inch	362.21
6 inch	49.12	6 inch	694.13

<u>Usage</u>	<u>Rate per Kgal</u>	<u>Usage</u>	<u>Rate per Kgal</u>
0-4K	\$0.00	All Usage	\$9.56
5K+	7.99		

### Bulk Water

<u>Old Rates</u>		<u>New Rates</u>	
Water Station	\$15.37 per Kgal	Water Station	\$18.44 per Kgal
Hydrant Meter Rental	\$11.00 per day	Hydrant Meter Rental	\$13.20 per day
Hydrant Meter Usage	\$15.37 per Kgal	Hydrant Meter Usage	\$18.44 per Kgal

### Water Tap Fees

<u>Old Rates</u>		<u>New Rates</u>	
<u>Meter Size</u>	<u>Tap Fee</u>	<u>Meter Size</u>	<u>Tap Fee</u>
5/8 & 3/4 inch	\$13,494	5/8 & 3/4 inch	\$17,159
1 inch	17,300	1 inch	21,999
1.5 inch	33,500	1.5 inch	42,599

2 inch	53,800	2 inch	68,412
3 inch	111,500	3 inch	141,784
4 inch	172,400	4 inch	219,224
6 inch	N/A	6 inch	438,437

### **Sewer Rates - Residential**

<b><u>Old Rates</u></b>		<b><u>New Rates</u></b>	
Flat Rate	\$29.15	Flat Rate	\$33.48

### **Sewer Rates - Commercial**

<b><u>Old Rates</u></b>			<b><u>New Rates</u></b>	
<b><u>Commercial</u></b>	<b><u>Monthly Base</u></b>	<b><u>Unit Charge</u></b>	<b><u>Monthly Base</u></b>	<b><u>Volume Rate</u></b>
Class I	\$15.40	\$4.07 per Kgal	\$9.51	\$7.32 per Kgal
<b><u>Class II</u></b>		\$1.45 per student		
Class III		\$23.65 per machine		
Class IV	\$29.15			
<b><u>Industrial</u></b>				
Harsh	\$990.00			
Agfinity	204.60			
Eaton CC	173.80			
Early Learning Center	36.30			

### **Sewer Tap Fees (No Change)**

<b><u>Old Rates</u></b>		<b><u>New Rates</u></b>	
<b><u>Meter Size</u></b>	<b><u>Tap Fee</u></b>	<b><u>Meter Size</u></b>	<b><u>Tap Fee</u></b>
5/8 & 3/4 inch	\$3,000	5/8 & 3/4 inch	\$3,000
1 inch	5,095	1 inch	5,095
1.5 inch	9,892	1.5 inch	9,892
2 inch	15,886	2 inch	15,886
3 inch	32,972	3 inch	32,972
4 inch	50,957	4 inch	50,957
6 inch	N/A	6 inch	101,914

### **Non-Potable Rates**

<b><u>Old Rates</u></b>		<b><u>New Rates</u></b>	
<b><u>Residential</u></b>	<b><u>Flat Rate</u></b>	<b><u>Residential (unmetered)</u></b>	<b><u>Flat Rate</u></b>
0-4,000 sf lot	\$17.70	0-4,000 sf lot	\$20.36
4,001 – 8,000 sf	19.70	4,001 – 8,000 sf	22.66
8,001 – 12,000 sf	21.70	8,001 – 12,000 sf	24.96
>12,000 sf	23.70	> 12,000 sf	27.26

<u>Commercial</u>	<u><del>\$.028 per sf of</del> landscaping</u>	<u>Commercial</u> <u>(unmetered)</u>	<u>\$.028 per sf of</u> <u>landscaping</u>
		<u>Metered</u>	<u>Base</u>
		5/8 & 3/4 inch	\$24.93
		1 inch	39.25
		1.5 inch	75.60
		2 inch	121.04
		3 inch	227.26
		4 inch	362.21
		6 inch	694.13
		Volume Rate	
		Per Kgal	\$0.78

### Late Fee

<u>Old Rates</u>	<u>New Rates</u>
<del>No Late Fee</del>	All outstanding charges 5%



## Eaton Town Board Agenda Item

<b>TO:</b> Board of Trustees
<b>FROM:</b> Greg Brinck, Assistant Town Administrator
<b>DATE of MEETING:</b> 2/15/2024
<b>TITLE/SUBJECT:</b> Rate Study

### **DESCRIPTION**

The Town of Eaton contracted with Raftelis to perform a comprehensive rate study for our water, sewer, and non-potable irrigation systems. The Town held two work sessions with the Board of Trustees on 12/14 and 1/18 to review the findings of the proposed rates.

### **SUMMARY**

The Town of Eaton completed both a Water and Wastewater Master Plans in 2023 that outlined the capital needs of each system. Additionally, the Town of Eaton is a NISP participant and a member of the Cobb Lake Regional Water Treatment Authority. Considering the long term planning, capital needs of each system, and the inflationary costs of daily operations and maintenance, the Town needed to conduct a comprehensive rate study to ensure the user fee revenue covers the needed expenses. Abbreviated presentation is attached to this memo.

### **KEY POINTS**

- Water
  - Raftelis recommended an overall increase in revenue by 20% in 2024 and proposed two residential alternatives and one commercial.
  - Board of Trustees wanted to see Alternative 1 that kept the 4,000 gallon volume allowance with the base fee and had three tiers for usage.
  - Water Tap fees proposed a small increase on the one time fee for new services
- Sewer
  - Residential flat rate
  - Non-residential: base rate + volume charge based on return flow assumption (80%)
  - Sewer Tap fees – no change
- Non-Potable
  - Unmetered connections – existing structure with 15% increase

- Metered connections – base rate + volume rate
- Administrative Fees
  - 5% penalty on all outstanding balance for bills not paid by the due date

The Town reviewed and cleaned up the code pertaining to water, sewer, and non-potable in Ordinance 640 and the new rate structure is proposed in Resolution 2024-05

### **COST & BUDGET**

The passing of the Ordinance 640 and Resolution 2024-05 will not cost the Town but will increase revenue in those three funds to cover the operations and maintenance, as well as capital expenses for each of the three infrastructure systems.

### **RECOMMENDATION**

Town Staff recommend approval of Ordinance 640 an Ordinance amending Chapter IX and Section I of Article XII of the Eaton Municipal Code concerning respectively water and sewer service and rates and refuse collection and rates.

Town Staff additionally recommend approval of Resolution 2024-05 a Resolution increasing water rates, sewer rates and nonpotable water rates; increasing water tap fees; setting forth sewer tap fees; and imposing late fee upon delinquent utility bill payments.

# Town of Eaton

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**Water, Sewer, and Non-Potable Rate and Tap Fee Study**

January 18, 2024 - WORKSESSION

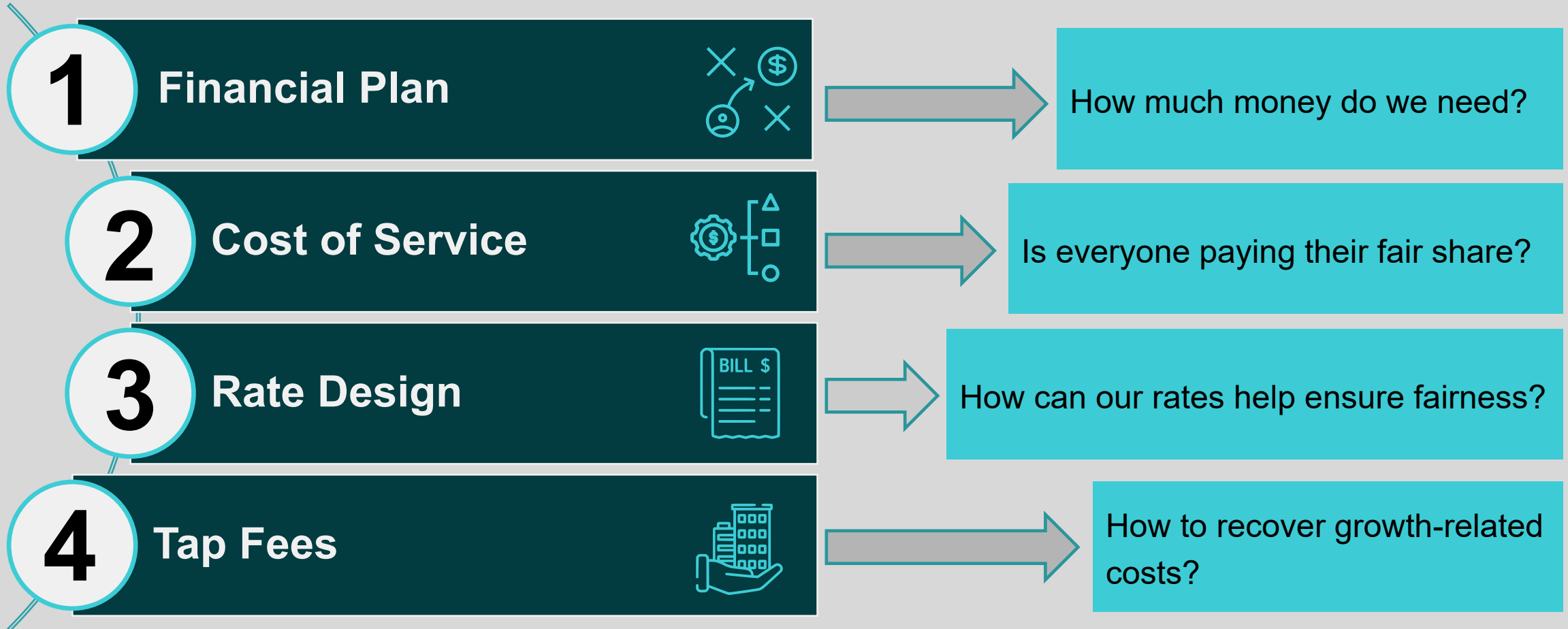


# Overview / Recap





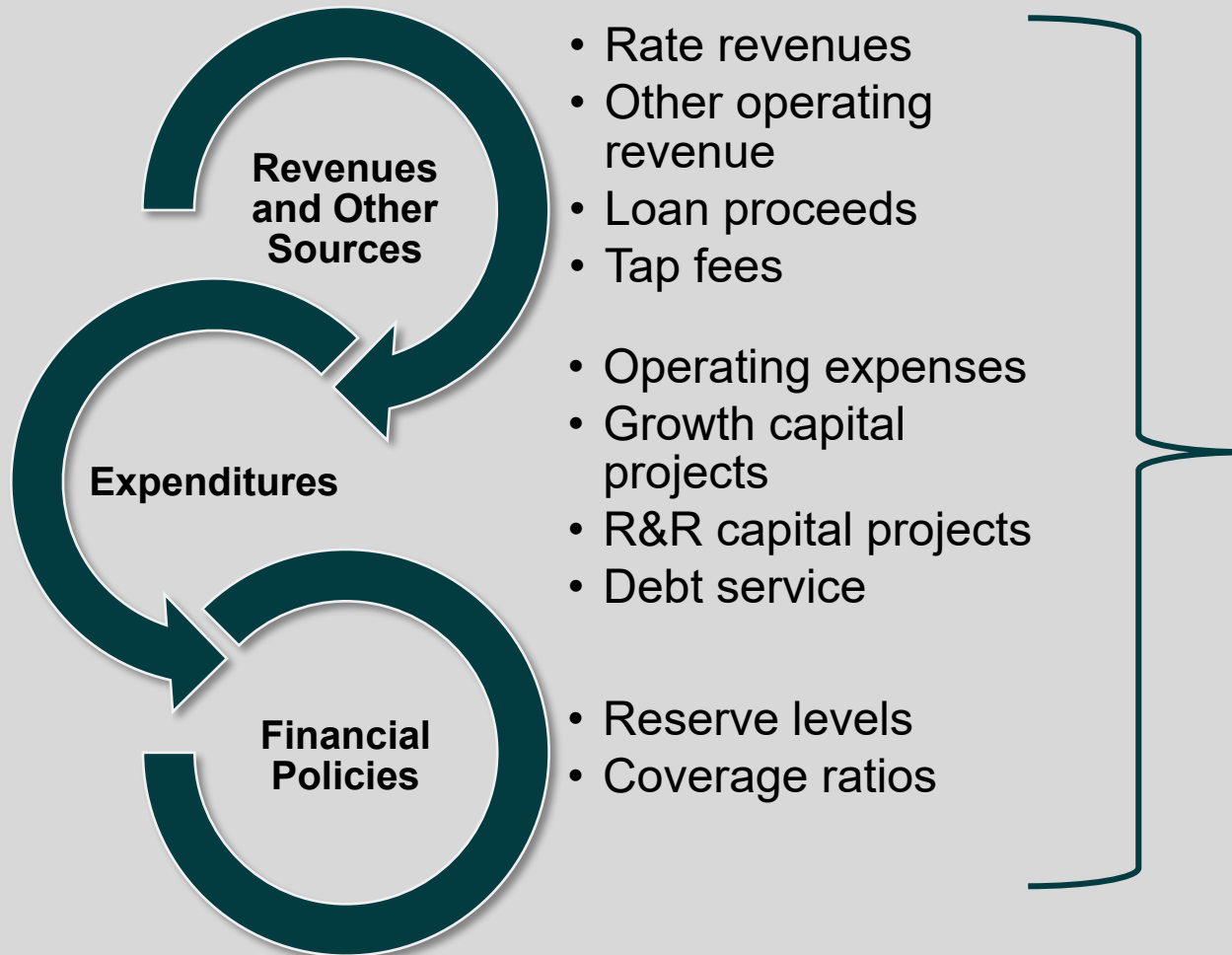
# Rate study process





# Financial planning process

*What is the revenue required to meet expenditures?*



**Multi-Year  
Financial Plan**

# Water Rates

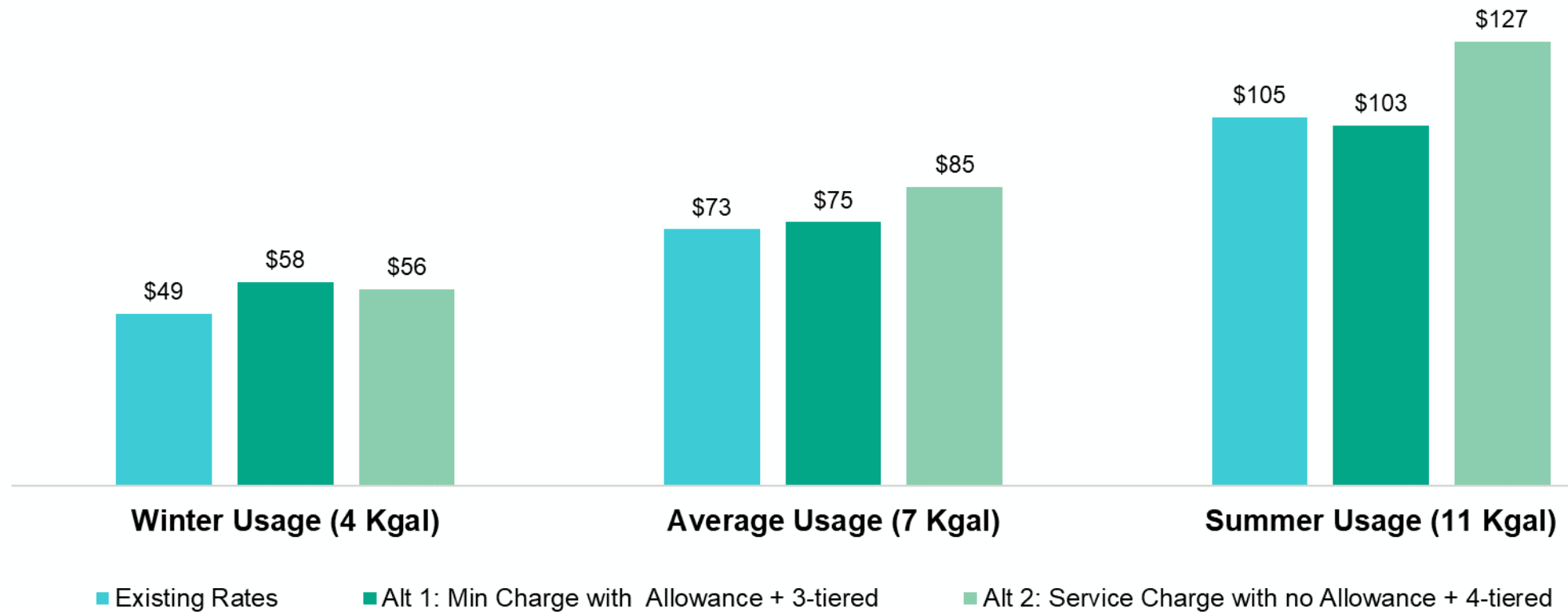


# Residential cost of service rate structure alternatives



- **Alternative 1: Minimum charge with allowance and 3-tiered structure**
  - Maintains volume allowance of 4,000 gallons in service charge
  - Addition of tiered rates to promote further wise use of water
- **Alternative 2: Service charge with no minimum and 4-tiered structure**
  - Removes volume allowance of 4,000 gallons in service charge
  - Addition of tiered rates to promote further wise use of water
- **Both alternatives recover the residential cost of service**

# Typical monthly residential bills at various levels of consumption by rate alternative



# 2024 proposed water residential rate alternatives

Existing Rates		Alt 1: Min. Charge with Allowance + 3-tiered		Alt 2: Service Charge with no Allowance + 4-tiered	
Meter Size	Monthly Base Rate	Meter Size	Monthly Base Rate	Meter Size	Monthly Base Rate
5/8 inch	\$49.12	5/8 inch	\$58.09	5/8 inch	\$24.93
3/4 inch	49.12	3/4 inch	58.09	3/4 inch	24.93
1 inch	49.12	1 inch	72.40	1 inch	39.25
1.5 inch	49.12	1.5 inch	108.75	1.5 inch	75.60
2 inch	49.12	2 inch	154.19	2 inch	121.04
Threshold	Rate, \$ per Kgal	Threshold	Rate, \$ per Kgal	Threshold	Rate, \$ per Kgal
4	\$0.00	4	\$0.00	4	\$7.78
>4	7.99	10	5.67	10	9.72
		20	10.63	20	12.15
		>20	15.95	>20	15.19

# Typical monthly residential bills at lowest levels of consumption by rate alternative

USAGE BLOCK <i>gallons</i>	NO. OF BILLS IN BLOCK (#)	Cumulative % OF BILLS	Existing Rates	Alt 1: Min. Charge with Allowance + 3- tiered		Alt 2: Service Charge with no Allowance + 4-tiered	
			Existing Bill - \$	Alternative 1 Bill - \$	\$ Change in Bill	Alternative 2 Bill - \$	\$ Change in Bill
0	-	0.0%	\$49.12	\$58.09	\$8.97	\$24.93	\$(24.19)
1,000	1,360	5.3%	49.12	58.09	8.97	32.71	(16.41)
2,000	3,174	17.6%	49.12	58.09	8.97	40.49	(8.63)
3,000	3,939	32.8%	49.12	58.09	8.97	48.27	(0.85)
4,000	3,760	47.4%	49.12	58.09	8.97	56.05	6.93
5,000	2,883	58.6%	57.11	63.76	6.65	65.77	8.66
6,000	1,987	66.3%	65.10	69.43	4.33	75.49	10.39
7,000	1,302	71.3%	73.09	75.10	2.01	85.21	12.12
8,000	890	74.8%	81.08	80.77	(0.31)	94.93	13.85
9,000	754	77.7%	89.07	86.44	(2.63)	104.65	15.58
10,000	592	80.0%	97.06	92.11	(4.95)	114.37	17.31
15,000	347	87.9%	137.01	145.26	8.25	175.12	38.11
20,000	198	92.5%	176.96	198.41	21.45	235.87	58.91
25,000	137	95.9%	216.91	278.16	61.25	311.82	94.91

# Proposed commercial rate structure



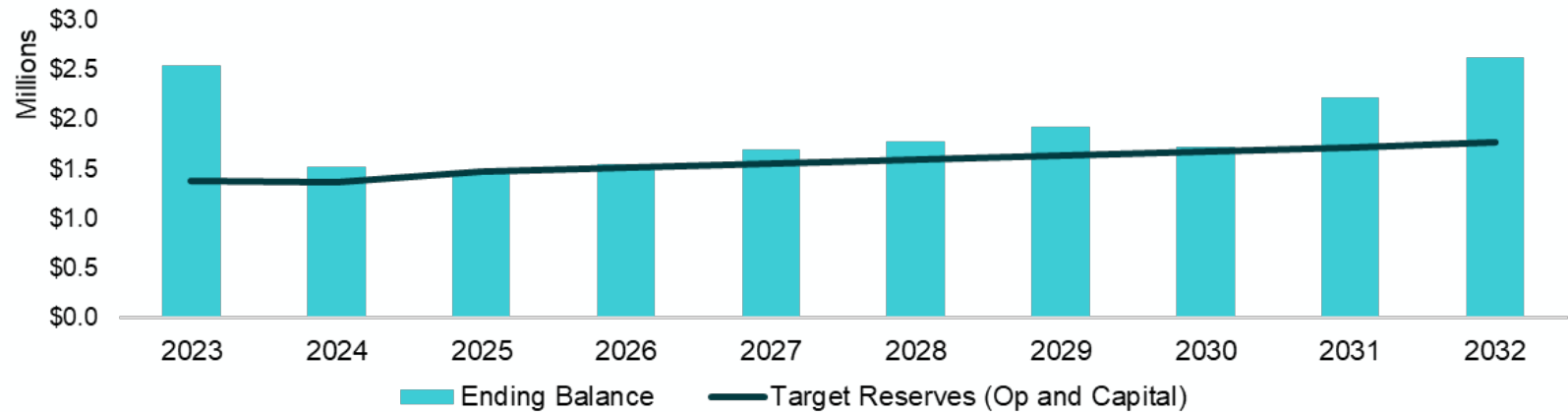
- **Monthly service charge rate which varies by meter size**
- **Uniform volume rate**

Existing Rates		Proposed Rates	
Meter Size	Monthly Base Rate	Meter Size	Monthly Base Rate
5/8 inch	\$49.12	5/8 inch	\$24.93
3/4 inch	49.12	3/4 inch	24.93
1 inch	49.12	1 inch	39.25
1.5 inch	49.12	1.5 inch	75.60
2 inch	49.12	2 inch	121.04
3 inch	49.12	3 inch	227.26
4 inch	49.12	4 inch	362.21
6 inch	49.12	6 inch	694.13
Threshold		Threshold	
4		All Usage	
>4		Rate, \$ per Kgal	
		\$0.00	
		7.99	

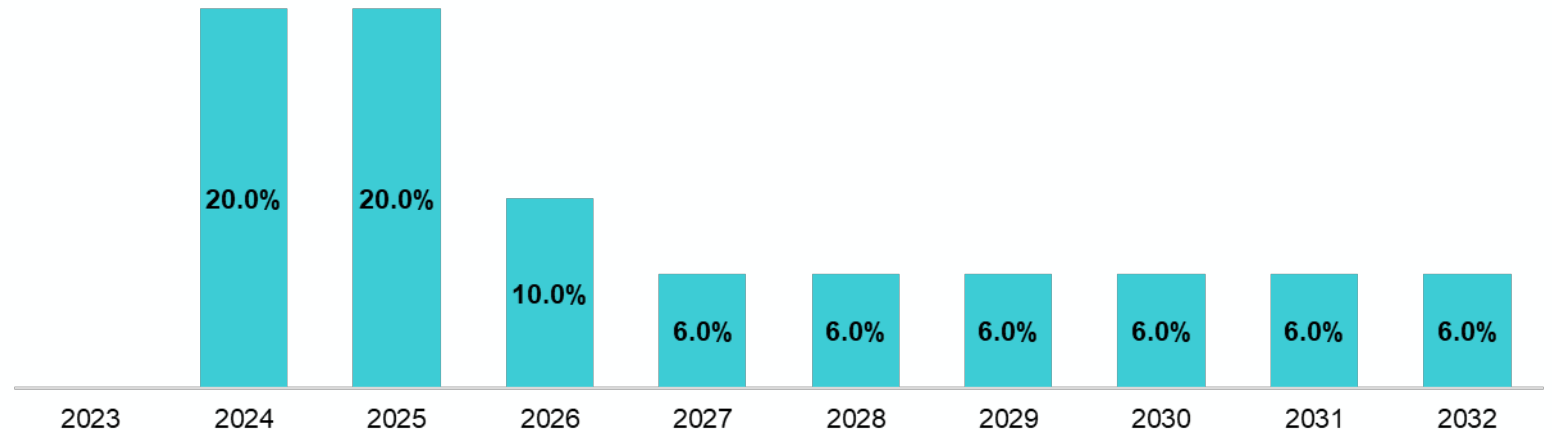


# Water operating cash flow financial metrics

## Ending Balance and Target Reserves

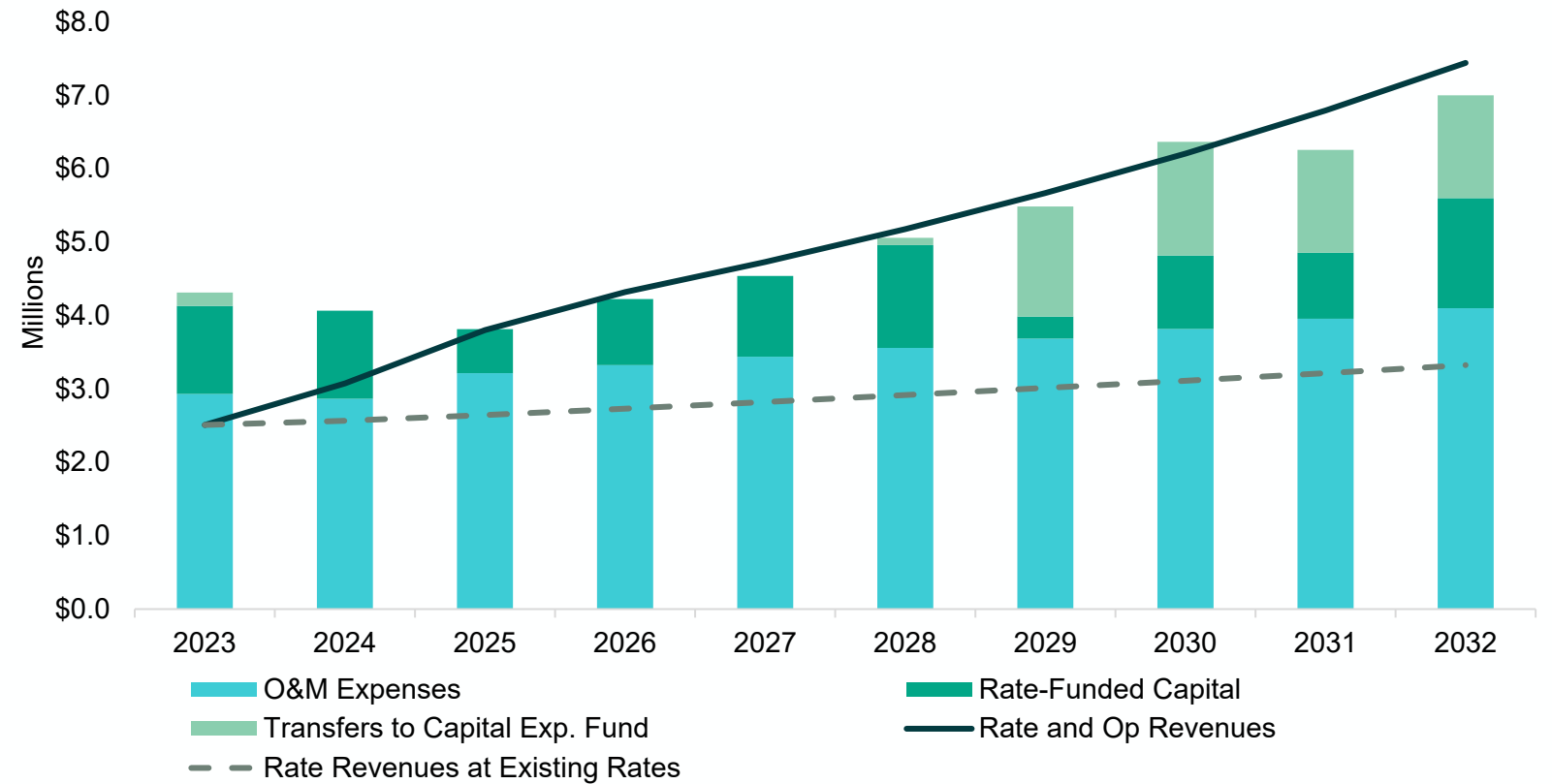


## Proposed Annual Rate Increases



# Water operating revenues and expenditures

- Rate revenues
- Other income and
- O&M expense
- R&R capital
- Transfers



# Sewer Rates



# Sewer rate structure



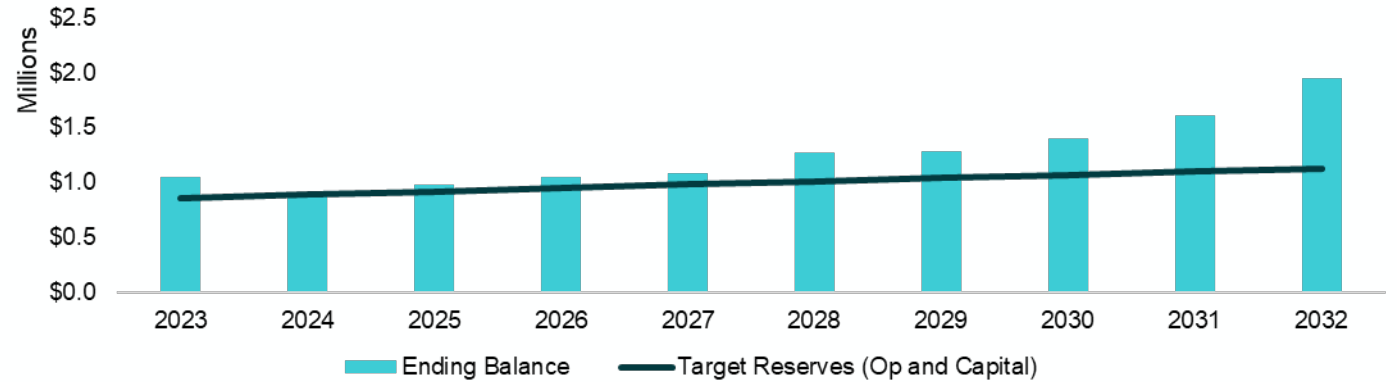
- Existing structure
  - Residential: Base rate per month
  - Commercial: Base rate + volume or unit charge depending on class
  - Industrial: Base rate depending on class
- Proposed structure
  - Residential: Flat Rate
  - Non-Residential: Base rate + volume charge based on return flow assumption

Existing Rate Structure	Service Charge		Volume Charge
Residential	\$29.15	\$ per bill	N/A
Commercial			
Class I	\$15.40	\$ per bill	\$4.07 per kgal
Class II, schools	\$1.45	\$ per student	N/A
Class III, laundromats	\$23.65	\$ per washing machine	N/A
Class IV	\$29.15		N/A
Industrial			
Harsh	\$990.00		
Agfinity	\$204.60		
Eaton Country Club	\$173.80		
Eaton Early Learning Center	\$36.30		

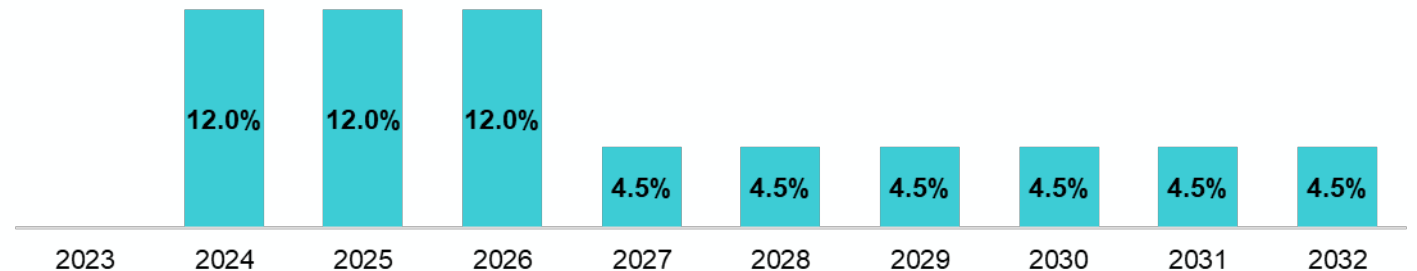
Proposed Rate Structure	
Residential	
Flat Rate, \$ per Bill	\$33.48
Non-Residential	
Base Rate, \$ per Bill	\$9.51
Volume Rate, \$ per 1,000 gallons	\$7.32

# Sewer operating fund cash flow financial metrics

## Ending Balance and Target Reserves

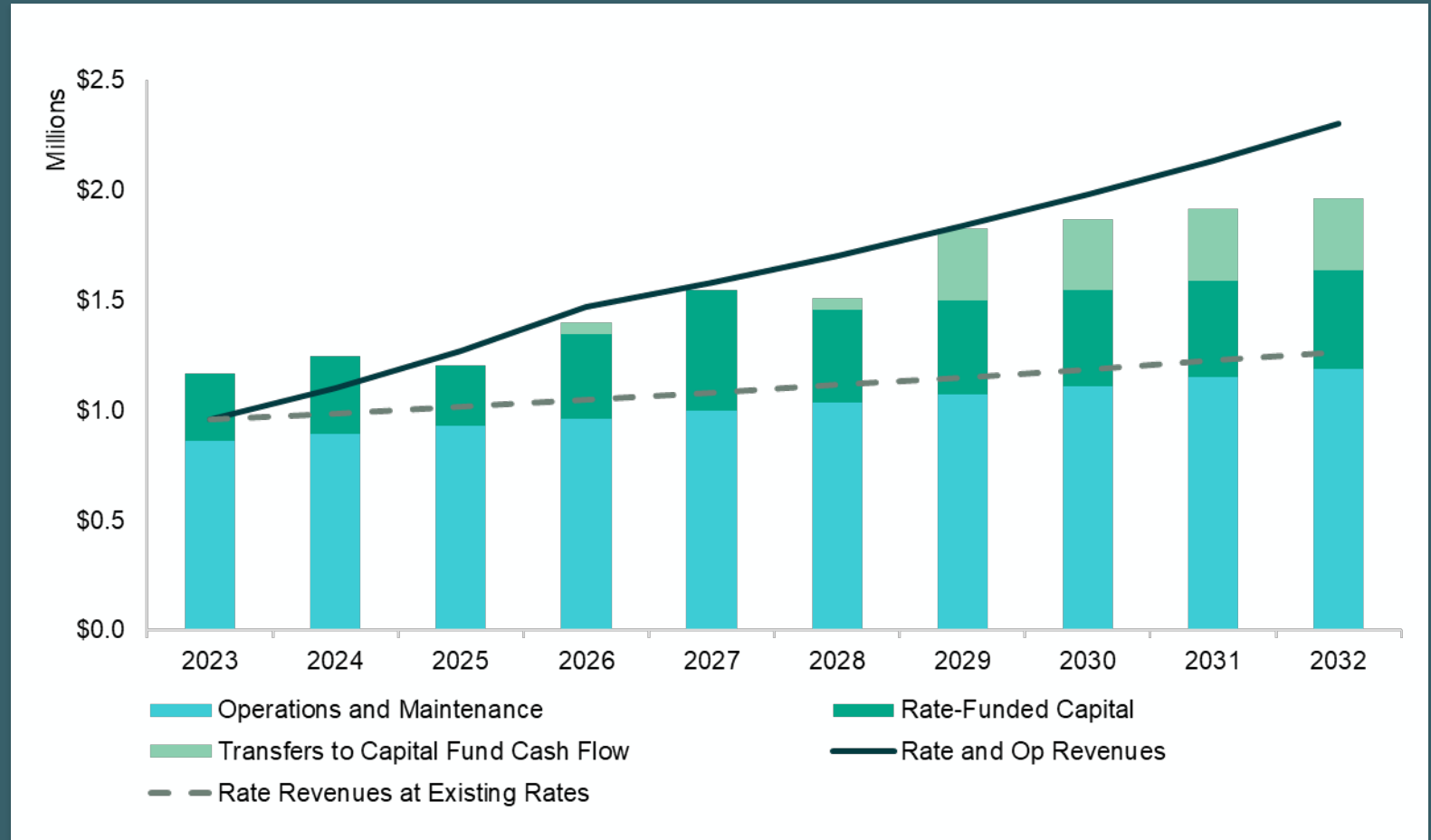


## Proposed Annual Rate Increases



# Sewer operating revenues and expenditures

- Rate revenues
- Other income and
- O&M expense
- R&R capital
- Transfers



# Non-Potable Rates



# Non-Potable rate structure



- Existing structure
  - Residential – base rate charged based on 4 lot size bins
  - Commercial – base rate charged on 100 sq ft of landscaped area
- Proposed Structure
  - Unmetered connections – existing structure with 15% increase
  - Metered connections – base rate depending on meter size + volume rate

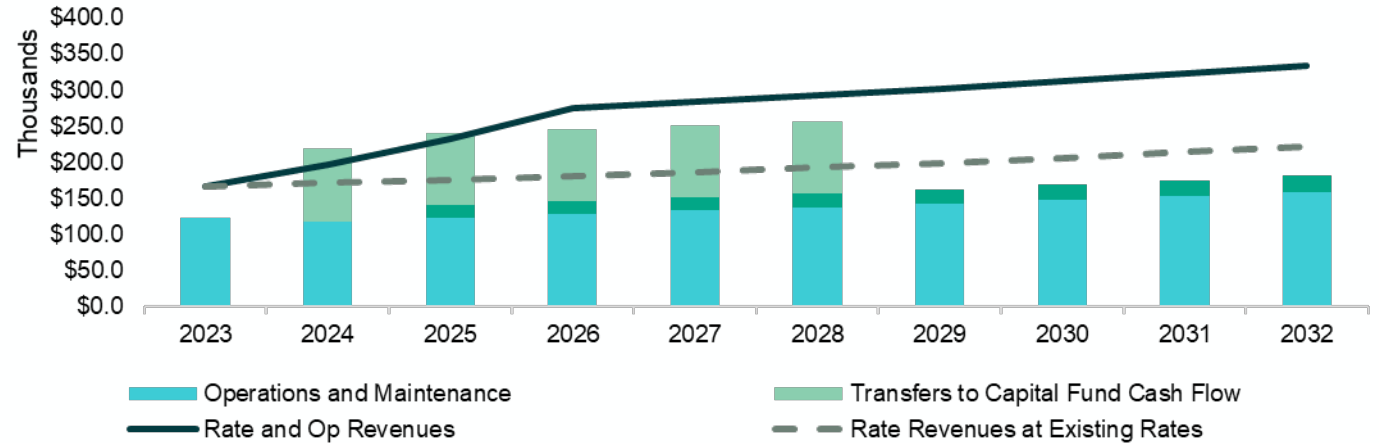
Existing Rate Structure		
Residential	\$ per bill	
0 - 4,000 sf	\$17.70	
4,001 - 8,000 sf	19.70	
8,001 - 12,000 sf	21.70	
> 12,000 sf	23.70	
Commercial	\$0.28	per 100sf of landscaped area

Proposed Structure			
Unmetered Connections		Metered Connections	
Residential	\$ per bill	Base Rate, \$ per bill	
0 - 4,000 sf	\$20.36	5/8 inch	\$24.93
4,001 - 8,000 sf	22.66	3/4 inch	24.93
8,001 - 12,000 sf	24.96	1 inch	39.25
> 12,000 sf	27.26	1.5 inch	75.60
		2 inch	121.04
Commercial	\$0.32 per 100sf of landscaped area	3 inch	227.26
		4 inch	362.21
		6 inch	694.13
			Volume Rate, \$ per kgal
			\$0.78

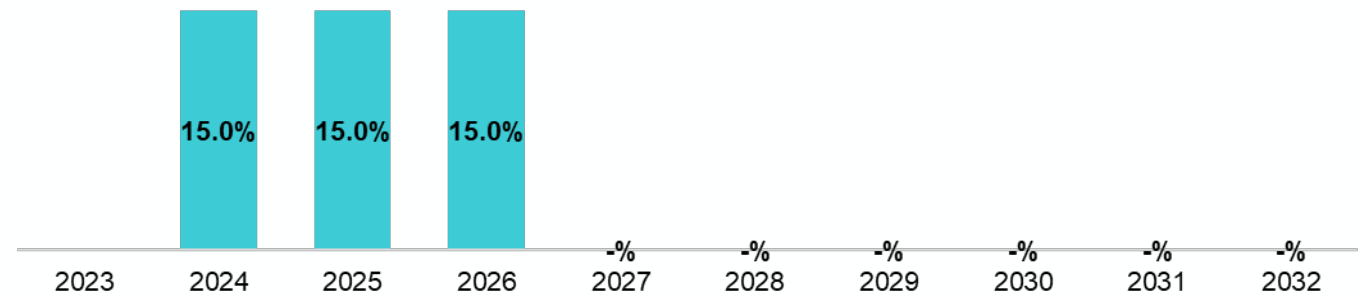


# Non-Potable cash flow

- Rate Revenues
- Other income and
- O&M expense
- Capital costs



## Proposed Annual Rate Increases



# Tap Fees



# Comparison of existing and calculated water tap fees

Tap Size (inches)	Current Tap Fee	Meter Capacity Ratio	Proposed Tap Fee	Change \$
3/4"	\$13,494	1.0	\$17,159	\$3,665
1"	\$17,300	1.3	\$21,999	4,699
1.5"	\$33,500	2.5	\$42,599	9,099
2"	\$53,800	4.0	\$68,412	14,612
3"	\$111,500	8.3	\$141,784	30,284
4"	\$172,400	12.8	\$219,224	46,824

Includes North Weld County Water District tap fee

# Sewer tap fees

## No proposed changes

Tap Size (inches)	Existing Equiv. Ratio	Current Tap Fee
3/4"	1.0	\$3,000
1"	1.7	5,095
1.5"	3.3	9,892
2"	5.3	15,886
3"	11.0	32,972
4"	17.0	50,957

# Administrative Fees



# Administrative fees defined

## Delinquent Disconnect / Reconnect

- Assessed for failure to pay a utility bill, requiring service to be turned off and reconnected after payment
- Eaton assessed after 90 days past due
- Fees: \$25

## Transfer of Ownership

- Assessed when a property changes ownership
- Added to final bill upon transfer from owner to buyer
- Fees: \$50

## Tenant Move In

- Assessed when the billing name for a property is changed
- Added to the billing account
- Fees: \$25

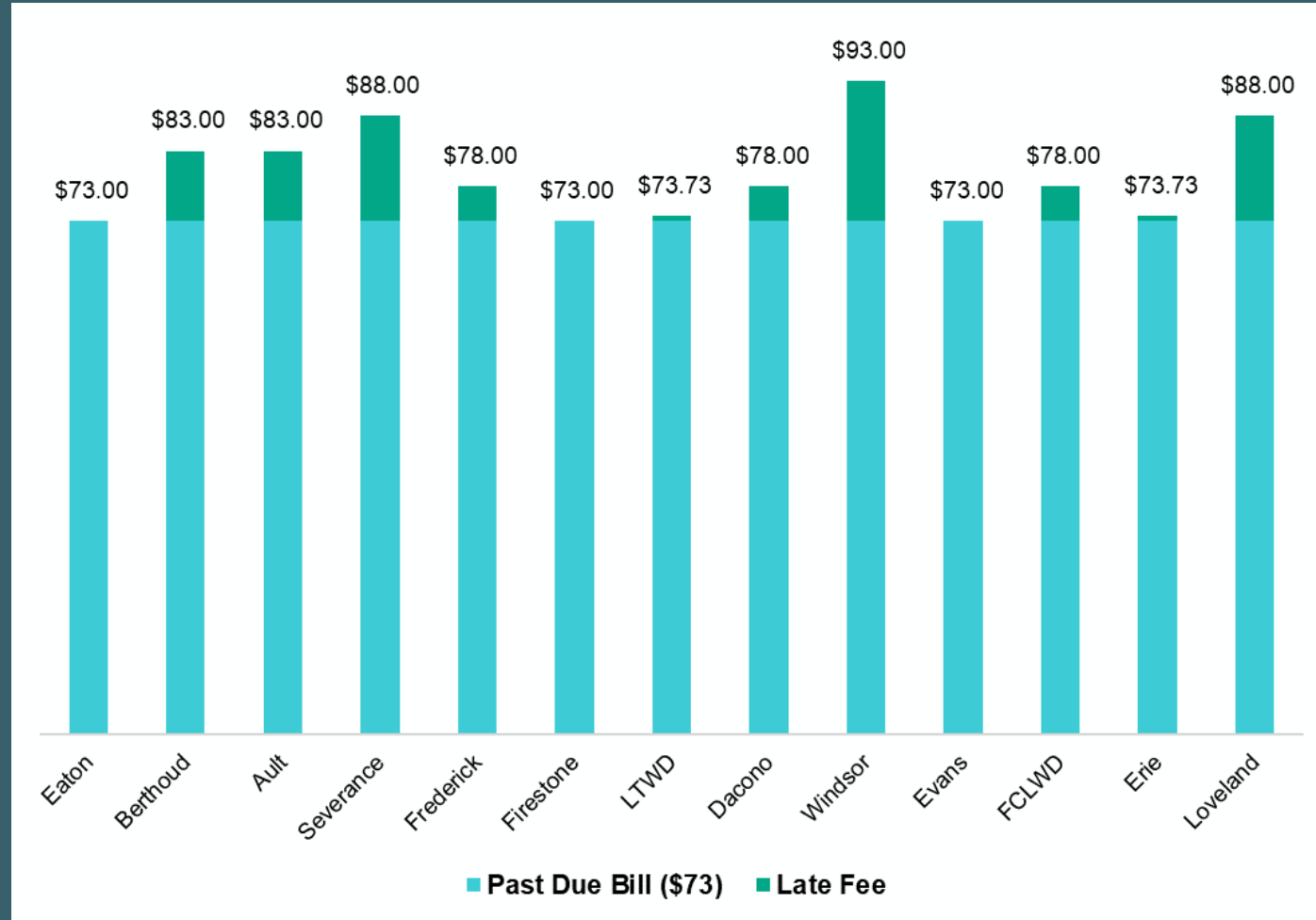
## Late Fee

- Applied to bills that are paid past the due date
- Eaton does not currently assess a late fee for past due balances

# Peer utility administrative fee survey



# Peer utility late fee survey



- Delinquency/Disconnect fee, but no additional Past Due fee
  - Eaton, Firestone, Evans
- Flat amount
  - Berthoud, Ault, Severance, Dacono, Windsor, FCLWD, Loveland
- Percentage of past due amount
  - LTWD, Erie
- Combination
  - Frederick



# Administrative fees Options

## Delinquent Disconnect / Reconnect

- Eaton assessed after 90 days past due
- Fees: \$25
- Proposed Fees: Increase to \$XXXXXX

## Transfer of Ownership

- Fees: \$50
- Proposed Fees: Increase to \$XXXXXX

## Tenant Move In

- Fees: \$25
- Proposed Fees: Increase to \$XXXXXX

## Late Fee

- Proposed Fee Option: Assess a %
- Proposed Fee Option: Flat Rate \$XXXX / month



**FROM:** Bradley A Curtis, PE, CPM, LEED AP  
Northern Engineering  
Town Engineer Consultant

**SUBJECT:** CDBG ADA RAMPS – PHASE I [ACTION REQUEST]

**DATE:** February 7, 2024

**MEETING DATE:** February 15, 2024

This project represents Phase I and consists of the removal of the existing curb, gutter, and sidewalk and replacement with concrete ADA Ramps at **37** intersection corners as shown in the attached exhibit.

Project details include the saw cutting and removing asphalt pavement and concrete sidewalk, preparing, and compacting base, installing concrete ADA ramp with truncated domes, concrete cross pan apron, new asphalt pavement patch and within the area of repair, and other miscellaneous work. Funding is provided through the Community Development Block Grant (CDBG) program. Federal requirements govern the wages and working conditions for laborers and mechanics employed under construction contracts funded with CDBG funds. Phase I

The project was posted on January 16, 2024, through BIDNet, a recognized bid posting site specifically for targeted governments in Colorado and the region. 51 companies downloaded the associated RFP documents. 13 companies attended the Prebid Meeting held on January 25, 2024.

Bids were received on Tuesday, February 6, 2024, at 2:00 pm for the CDBG ADA Ramps – Phase I project. A Bid Summary tabulation of the bid results is attached.

<b>Company</b>	<b>Bid Amount</b>	<b>*Corrected Bid Amount</b>
Can Do Concrete	\$175,639.00	\$385,388.00
NorthStar Concrete	\$228,443	\$227,723.00
Carvaeo Construction	\$255,775.00	
CU Onsite Solutions	\$260,398.85	
Stone and Concrete	\$287,840.00	
Lightfield, Inc.	\$439,960.50	
Engineers' Estimate	\$148,028.00	

\*Corrected Bid Amounts are due to math errors or other discrepancies with the Bid.

The CDBG Grant Funding is as follows:

<b>Source</b>	<b>Amount</b>
Weld County CDBG Grant	\$155,000
Town of Eaton Cash Match	\$19,380
Town of Eaton In-Kind Match	\$9,425
<b>TOTAL</b>	<b>\$184,255</b>

The bids were evaluated on fairness, accuracy, and completeness of the submittal, experience, understanding of the project, schedule, and cost.



**ACTION REQUESTED:**

We recommend approval to accept NorthStar Concrete to construct the CDBG ADA Ramps for Phase I for a Base Bid of \$227,723.00.

**OPTIONAL ACTION REQUIRED:**

Deny the request in its entirety;

Approve with conditions.



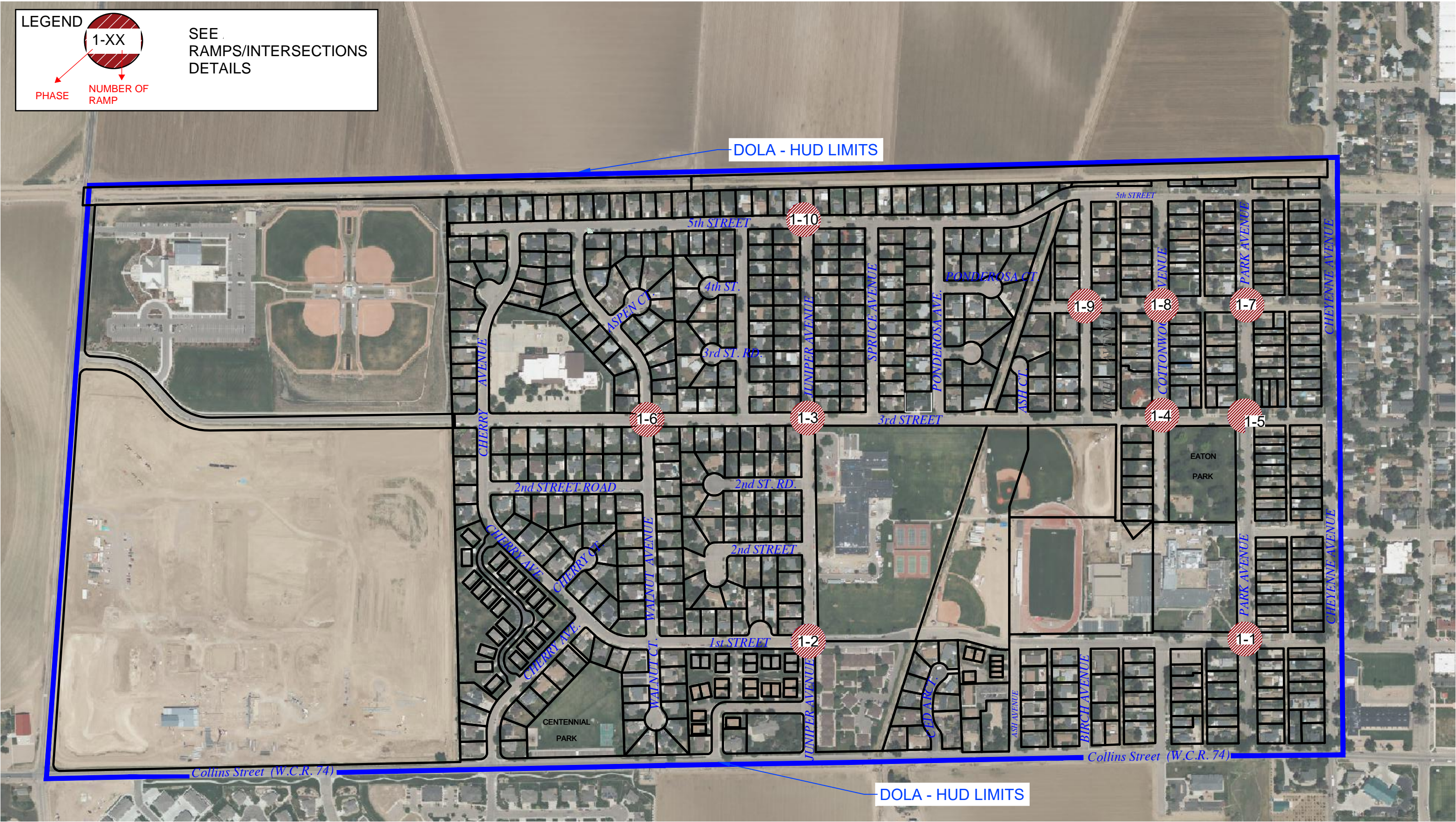
LEGEND

1-XX

PHASE

NUMBER OF RAMP

SEE RAMP/INTERSECTIONS DETAILS



EATON DOLA - HUD (ACS 2011-2015) MAP  
EATON, CO

CDBG - RAMP PRIORITIZATION  
Scale 1:400



**Town of Eaton**  
**CDBG ADA Ramp Project**  
Eaton Town Hall  
Tuesday, February 6, 2024, 2:00 p.m.  
Project Number: 1127-005

		Quantity	Units	Can Do Concrete		Northstar Concrete		Caraveo Construction	
Item	Description			Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
<b><u>TYPE 1 COMBINATION RAMP</u></b>									
1.	Remove Asphalt Pavement	4	SY	\$213.00	\$852.00	\$13.50	\$54.00	\$33.00	\$132.00
2.	Remove Concrete Sidewalk	11	SY	\$36.00	\$396.00	\$31.50	\$346.50	\$36.00	\$396.00
3.	Remove Curb and Gutter	32	LF	\$20.00	\$640.00	\$12.00	\$384.00	\$15.00	\$480.00
4.	Remove Landscape\Sod	1	LS	\$500.00	\$500.00	\$150.00	\$150.00	\$350.00	\$350.00
5.	Asphalt Pavement (7" Full Depth)	4	SY	\$150.00	\$600.00	\$117.00	\$468.00	\$69.00	\$276.00
6.	Concrete Sidewalk (4")	5	SY	\$150.00	\$750.00	\$67.50	\$337.50	\$75.00	\$375.00
7.	Concrete ADA Ramp	7	SY	\$180.00	\$1,260.00	\$81.00	\$567.00	\$135.00	\$945.00
8.	Concrete Curb and Gutter	32	LF	\$50.00	\$1,600.00	\$28.00	\$896.00	\$35.00	\$1,120.00
9.	Truncated Dome	20	SF	\$60.00	\$1,200.00	\$50.00	\$1,000.00	\$25.00	\$500.00
10.	Landscape Restoration	1	LS	\$750.00	\$750.00	\$200.00	\$200.00	\$300.00	\$300.00
<b>TOTAL TYPE 1 COMBINATION RAMP</b>		<b>EA</b>		<b>\$8,548.00</b>		<b>\$4,403.00</b>		<b>\$4,874.00</b>	
<b><u>TYPE 2 DIRECTIONAL RAMP</u></b>									
1.	Remove Asphalt Pavement	5	SY	\$90.00	\$450.00	\$31.50	\$157.50	\$33.00	\$165.00
2.	Remove Concrete Sidewalk	19	SY	\$36.00	\$684.00	\$31.50	\$598.50	\$36.00	\$684.00
3.	Remove Curb and Gutter	42	LF	\$20.00	\$840.00	\$12.00	\$504.00	\$15.00	\$630.00
4.	Remove Landscape\Sod	1	LS	\$500.00	\$500.00	\$150.00	\$150.00	\$350.00	\$350.00
5.	Asphalt Pavement (7" Full Depth)	5	SY	\$120.00	\$600.00	\$117.00	\$585.00	\$69.00	\$345.00
6.	Concrete Sidewalk (4")	2	SY	\$200.00	\$400.00	\$67.50	\$135.00	\$75.00	\$150.00
7.	Concrete ADA Ramp	19	SY	\$180.00	\$3,420.00	\$81.00	\$1,539.00	\$135.00	\$2,565.00
8.	Concrete Curb and Gutter	32	LF	\$50.00	\$1,600.00	\$28.00	\$896.00	\$40.00	\$1,280.00
9.	Concrete Apron around Inlet (8")(as required)	4	SY	\$300.00	\$1,200.00	\$99.00	\$396.00	\$135.00	\$540.00
10.	Truncated Dome	20	SF	\$60.00	\$1,200.00	\$50.00	\$1,000.00	\$25.00	\$500.00
11.	Landscape Restoration	1	LS	\$750.00	\$750.00	\$200.00	\$200.00	\$300.00	\$300.00
<b>TOTAL TYPE 2 DIRECTIONAL RAMP</b>		<b>EA</b>		<b>\$11,644.00</b>		<b>\$6,161.00</b>		<b>\$7,509.00</b>	
<b><u>TYPE 2 DIAGONAL RAMP</u></b>									
1.	Remove Asphalt Pavement	2	SY	\$213.00	\$426.00	\$31.50	\$63.00	\$33.00	\$66.00
2.	Remove Concrete Sidewalk	8	SY	\$36.00	\$288.00	\$31.50	\$252.00	\$36.00	\$288.00
3.	Remove Curb and Gutter	17	LF	\$20.00	\$340.00	\$12.00	\$204.00	\$15.00	\$255.00
4.	Remove Landscape\Sod	1	LS	\$500.00	\$500.00	\$150.00	\$150.00	\$350.00	\$350.00
5.	Asphalt Pavement (7" Full Depth)	4	SY	\$150.00	\$600.00	\$117.00	\$468.00	\$69.00	\$276.00
6.	Concrete Sidewalk (4")	5	SY	\$150.00	\$750.00	\$67.50	\$337.50	\$75.00	\$375.00
7.	Concrete ADA Ramp	10	SY	\$180.00	\$1,800.00	\$81.00	\$810.00	\$135.00	\$1,350.00
8.	Concrete Curb and Gutter	17	LF	\$50.00	\$850.00	\$28.00	\$476.00	\$40.00	\$680.00
9.	Concrete Apron around Inlet (8")(as required)	4	SY	\$300.00	\$1,200.00	\$99.00	\$396.00	\$135.00	\$540.00
10.	Truncated Dome	10	SF	\$60.00	\$600.00	\$50.00	\$500.00	\$25.00	\$250.00
11.	Landscape Restoration	1	LS	\$750.00	\$750.00	\$200.00	\$200.00	\$300.00	\$300.00
<b>TOTAL TYPE 2 DIAGONAL RAMP</b>		<b>EA</b>		<b>\$8,104.00</b>		<b>\$3,856.50</b>		<b>\$4,730.00</b>	

**Town of Eaton**  
**CDBG ADA Ramp Project**  
**Eaton Town Hall**  
**Tuesday, February 6, 2024, 2:00 p.m.**

		Quantity	Units	Can Do Concrete		Northstar Concrete		Caraveo Construction	
Item	Description			Unit Price	Amount	Unit Price	Amount	Unit Price	Amount

**SUMMARY**

1.	Mobilization	1	LS	\$8,000.00	\$8,000.00	\$15,000.00	\$15,000.00	\$15,790.00	\$15,790.00
2.	Traffic Control	1	LS	\$10,000.00	\$10,000.00	\$15,000.00	\$15,000.00	\$9,750.00	\$9,750.00
3.	Construction Surveying and Staking	1	LS	\$5,000.00	\$5,000.00	\$10,000.00	\$10,000.00	\$7,100.00	\$7,100.00
4.	TYPE 1 COMBINATION RAMP	10	EA	\$8,548.00	\$85,480.00	\$4,403.00	\$44,030.00	\$4,874.00	\$48,740.00
5.	TYPE 2 DIRECTIONAL RAMP	15	EA	\$11,644.00	\$174,660.00	\$6,161.00	\$92,415.00	\$7,509.00	\$112,635.00
6.	TYPE 2 DIAGONAL RAMP	12	EA	\$8,104.00	\$97,248.00	\$3,856.50	\$46,278.00	\$4,730.00	\$56,760.00
7.	FORCE ACCOUNT		FA		\$5,000.00		\$5,000.00		\$5,000.00
<b>TOTAL BID (CORRECTED)</b>					<b>\$385,388.00</b>		<b>\$227,723.00</b>		<b>\$255,775.00</b>

**BID AMOUNT SUBMITTED (If Different)**

**\$175,639.00**

**\$228,443.00**

**Town of Eaton**  
**CDBG ADA Ramp Project**  
**Eaton Town Hall**  
**Tuesday, February 6, 2024, 2:00 p.m.**  
**Project Number: 1127-005**

		Quantity	Units	CU Onsite Solutions		Stone & Concrete		Lightfield	
Item	Description			Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
<b><u>TYPE 1 COMBINATION RAMP</u></b>									
1.	Remove Asphalt Pavement	4	SY	\$50.65	\$202.60	\$27.00	\$108.00	\$60.00	\$240.00
2.	Remove Concrete Sidewalk	11	SY	\$44.50	\$489.50	\$28.00	\$308.00	\$30.00	\$330.00
3.	Remove Curb and Gutter	32	LF	\$17.25	\$552.00	\$11.00	\$352.00	\$16.00	\$512.00
4.	Remove Landscape\Sod	1	LS	\$152.00	\$152.00	\$150.00	\$150.00	\$105.00	\$105.00
5.	Asphalt Pavement (7" Full Depth)	4	SY	\$163.00	\$652.00	\$100.00	\$400.00	\$360.00	\$1,440.00
6.	Concrete Sidewalk (4")	5	SY	\$71.00	\$355.00	\$99.00	\$495.00	\$190.00	\$950.00
7.	Concrete ADA Ramp	7	SY	\$98.50	\$689.50	\$198.00	\$1,386.00	\$215.00	\$1,505.00
8.	Concrete Curb and Gutter	32	LF	\$42.25	\$1,352.00	\$45.00	\$1,440.00	\$80.00	\$2,560.00
9.	Truncated Dome	20	SF	\$42.25	\$845.00	\$45.00	\$900.00	\$75.00	\$1,500.00
10.	Landscape Restoration	1	LS	\$156.00	\$156.00	\$300.00	\$300.00	\$205.00	\$205.00
<b>TOTAL TYPE 1 COMBINATION RAMP</b>		<b>EA</b>		<b>\$5,445.60</b>		<b>\$5,839.00</b>		<b>\$9,347.00</b>	
<b><u>TYPE 2 DIRECTIONAL RAMP</u></b>									
1.	Remove Asphalt Pavement	5	SY	\$50.65	\$253.25	\$27.00	\$135.00	\$50.00	\$250.00
2.	Remove Concrete Sidewalk	19	SY	\$44.50	\$845.50	\$28.00	\$532.00	\$20.00	\$380.00
3.	Remove Curb and Gutter	42	LF	\$17.25	\$724.50	\$11.00	\$462.00	\$8.00	\$336.00
4.	Remove Landscape\Sod	1	LS	\$152.00	\$152.00	\$150.00	\$150.00	\$115.00	\$115.00
5.	Asphalt Pavement (7" Full Depth)	5	SY	\$163.00	\$815.00	\$100.00	\$500.00	\$300.00	\$1,500.00
6.	Concrete Sidewalk (4")	2	SY	\$71.00	\$142.00	\$99.00	\$198.00	\$610.00	\$1,220.00
7.	Concrete ADA Ramp	19	SY	\$98.50	\$1,871.50	\$198.00	\$3,762.00	\$105.00	\$1,995.00
8.	Concrete Curb and Gutter	32	LF	\$42.25	\$1,352.00	\$45.00	\$1,440.00	\$50.00	\$1,600.00
9.	Concrete Apron around Inlet (8")(as required)	4	SY	\$137.00	\$548.00	\$200.00	\$800.00	\$315.00	\$1,260.00
10.	Truncated Dome	20	SF	\$42.25	\$845.00	\$45.00	\$900.00	\$75.00	\$1,500.00
11.	Landscape Restoration	1	LS	\$156.00	\$156.00	\$300.00	\$300.00	\$205.00	\$205.00
<b>TOTAL TYPE 2 DIRECTIONAL RAMP</b>		<b>EA</b>		<b>\$7,704.75</b>		<b>\$9,179.00</b>		<b>\$10,361.00</b>	
<b><u>TYPE 2 DIAGONAL RAMP</u></b>									
1.	Remove Asphalt Pavement	2	SY	\$50.65	\$101.30	\$27.00	\$54.00	\$115.00	\$230.00
2.	Remove Concrete Sidewalk	8	SY	\$44.50	\$356.00	\$28.00	\$224.00	\$35.00	\$280.00
3.	Remove Curb and Gutter	17	LF	\$17.25	\$293.25	\$11.00	\$187.00	\$15.00	\$255.00
4.	Remove Landscape\Sod	1	LS	\$152.00	\$152.00	\$150.00	\$150.00	\$115.00	\$115.00
5.	Asphalt Pavement (7" Full Depth)	4	SY	\$163.00	\$652.00	\$100.00	\$400.00	\$375.00	\$1,500.00
6.	Concrete Sidewalk (4")	5	SY	\$71.00	\$355.00	\$99.00	\$495.00	\$250.00	\$1,250.00
7.	Concrete ADA Ramp	10	SY	\$98.50	\$985.00	\$198.00	\$1,980.00	\$150.00	\$1,500.00
8.	Concrete Curb and Gutter	17	LF	\$42.25	\$718.25	\$45.00	\$765.00	\$75.00	\$1,275.00
9.	Concrete Apron around Inlet (8")(as required)	4	SY	\$137.00	\$548.00	\$200.00	\$800.00	\$315.00	\$1,260.00
10.	Truncated Dome	10	SF	\$42.25	\$422.50	\$45.00	\$450.00	\$110.00	\$1,100.00
11.	Landscape Restoration	1	LS	\$156.00	\$156.00	\$300.00	\$300.00	\$205.00	\$205.00
<b>TOTAL TYPE 2 DIAGONAL RAMP</b>		<b>EA</b>		<b>\$4,739.30</b>		<b>\$5,805.00</b>		<b>\$8,970.00</b>	

**Town of Eaton**  
**CDBG ADA Ramp Project**  
**Eaton Town Hall**  
**Tuesday, February 6, 2024, 2:00 p.m.**

		Quantity	Units	CU Onsite Solutions		Stone & Concrete		Lightfield	
Item	Description			Unit Price	Amount	Unit Price	Amount	Unit Price	Amount

**SUMMARY**

1.	Mobilization	1	LS	\$5,000.00	\$5,000.00	\$8,705.00	\$8,705.00	\$28,522.00	\$28,522.00
2.	Traffic Control	1	LS	\$18,500.00	\$18,500.00	\$1,500.00	\$1,500.00	\$42,783.00	\$42,783.00
3.	Construction Surveying and Staking	1	LS	\$5,000.00	\$5,000.00	\$6,900.00	\$6,900.00	\$7,130.50	\$7,130.50
4.	TYPE 1 COMBINATION RAMP	10	EA	\$5,445.60	\$54,456.00	\$5,839.00	\$58,390.00	\$9,347.00	\$93,470.00
5.	TYPE 2 DIRECTIONAL RAMP	15	EA	\$7,704.75	\$115,571.25	\$9,179.00	\$137,685.00	\$10,361.00	\$155,415.00
6.	TYPE 2 DIAGONAL RAMP	12	EA	\$4,739.30	\$56,871.60	\$5,805.00	\$69,660.00	\$8,970.00	\$107,640.00
7.	FORCE ACCOUNT		FA		\$5,000.00		\$5,000.00		\$5,000.00
<b>TOTAL BID (CORRECTED)</b>					<b>\$260,398.85</b>		<b>\$287,840.00</b>		<b>\$439,960.50</b>

**BID AMOUNT SUBMITTED (If Different)**



# Town of Eaton **MONTHLY STAFF REPORT**

February 2024



# ADMINISTRATION



## TOWN OF EATON STAFF REPORT

### Downtown Development Authority

The Eaton Hometown Revitalization Committee and Ayres Associated hosted two well attended community outreach meetings for potential district voters on 2/5 and 2/8. Feedback from the community was positive and we look forward to continuing the process of district formation.

### Solid Waste Services

See attached letter from Waste Management indicating a decrease in the fuel surcharge by 1% from 4.56% to 3.56%

## Finance

### CASH ALLOCATION

#### DECEMBER

General Fund	4,179,198
Library	5,667,657
Streets	3,152,217
Water	3,867,633
Sewer	851,427
Sanitation	223,258
Irrigation	207,074
Special Revenue	<u>1,019,169</u>
TOTAL	19,167,633

### SALES TAX

	2021	2022	2023	2024
JAN	264,114	325,462	310,368	318,955
FEB	204,045	255,289	268,430	
MAR	218,997	269,309	269,037	
APR	309,747	287,382	343,950	
MAY	268,755	262,003	322,989	
JUN	278,204	287,739	307,767	
JUL	332,329	306,415	337,388	

<b>AUG</b>	283,600	364,272	340,289	
<b>SEP</b>	286,652	393,407	351,581	
<b>OCT</b>	293,425	380,582	446,955	
<b>NOV</b>	271,386	324,619	280,402	
<b>DEC</b>	281,838	345,475	280,264	
<b>TOTAL</b>	<b>3,293,091</b>	<b>3,801,953</b>	<b>3,859,420</b>	<b>318,955</b>

## FUND SUMMARY DECEMBER

	YEAR TO DATE	BUDGET	REMAINING/EXPENDED
<i>GF REVENUE</i>	5,200,141	4,277,387	(922,754)
<i>GF EXPENSES</i>	5,003,566	5,261,366	257,800
<i>NET SURPLUS/(LOSS)</i>	196,575	(983,979)	
<i>LIBRARY REVENUE</i>	2,101,260	2,001,009	(100,251)
<i>LIBRARY EXPENSES</i>	1,243,086	2,210,924	967,838
<i>NET SURPLUS/(LOSS)</i>	858,174	(209,915)	
<i>STREETS REVENUE</i>	1,882,684	2,733,509	850,825
<i>STREETS EXPENSES</i>	1,128,072	3,435,424	2,307,352
<i>NET SURPLUS/(LOSS)</i>	754,612	(701,915)	
<i>WATER REVENUE</i>	2,552,636	2,667,825	115,189
<i>WATER EXPENSES</i>	2,508,557	4,377,226	1,868,669
<i>NET SURPLUS/(LOSS)</i>	44,078	(1,709,401)	
<i>SEWER REVENUE</i>	954,746	923,954	(30,792)
<i>SEWER EXPENSES</i>	1,232,073	1,634,375	402,302
<i>NET SURPLUS/(LOSS)</i>	(277,327)	(710,421)	
<i>SANITATION REVENUE</i>	621,712	597,777	(23,935)
<i>SANITATION EXPENSES</i>	600,566	640,772	40,206
<i>NET SURPLUS/(LOSS)</i>	21,146	(42,995)	
<i>IRRIGATION REVENUE</i>	181,576	168,000	(13,576)
<i>IRRIGATION EXPENSES</i>	206,939	238,390	31,451
<i>NET SURPLUS/(LOSS)</i>	(25,363)	(70,390)	
<i>IMPACT FEE REVENUE</i>	31,774	57,076	25,302
<i>IMPACT FEE EXPENSES</i>	143,124	160,000	16,876
<i>NET SURPLUS/(LOSS)</i>	(111,350)	(102,924)	

# Clerk

## Business License(s)

All Business/Home Occupation Licenses are due for the new year of 2024.

- 23 Total Business/Home Occupation Licenses have been issued as of January 31, 2024
  - 18 Business Licenses
  - 5 Home Occupation Licenses

## Liquor License(s)

Application for Retail Fermented Malt Beverage and Wine Liquor License, was approved by the Town 1/18/24 and State approved 1/22/24: Heritage Market, LLC

## Colorado Revised Statutes § 31-10-507, Elections may be canceled – when.

In any ordinance adopted by the governing body of the municipality requiring an affidavit of intent for write-in candidates as provided in section 31-10-306, the governing body may also provide that, if the only matter before the voters is the election of persons to office and if, at the close of business on the sixty-fourth day before the election, there are not more candidates than offices to be filled at such election, including candidates filing affidavits of intent, the clerk, if instructed by resolution of the governing body either before or after such date, shall cancel the election and by resolution declare the candidates elected. If so provided by ordinance, upon such declaration the candidates shall be deemed elected. Notice of such cancellation shall be published, if possible, in order to inform the electors of the municipality, and notice of such cancellation shall be posted at each polling place and in not less than one other public place.

Such Ordinance No. 587, An Ordinance Amending Sections 4-1-1 and 4-1-2 of the Eaton Municipal Code to Correlate Certain Election Procedures With Those Set Forth in the Colorado Municipal Election Code of 1965; and Declaring An Emergency, was passed by the governing body on March 15, 2018.

Before the Town Board, on February 15, 2024, at the Regular Town Board Meeting, there will be a Resolution to cancel the Town of Eaton Municipal Election scheduled for April 2, 2024, to elect a Mayor and three Trustees. At the close of business on the sixty-fourth day before the election, January 29, 2024 there were not more candidates than offices to be filled. The following candidates who timely filed candidate nomination petitions or affidavits of intent will be elected for four-year terms:

1. Scott E. Moser – Mayor;
2. Elizabeth Heid – Trustee;
3. Nina Lewis – Trustee; and
4. Laura Bulzomi – Trustee.



## TOWN OF EATON STAFF REPORT

In January we began the process of changing over the policy manual, this will be a 2–3-month process. SRO Eisentraut went to the Nation School Resource Officer Training and will come back certified nationally. We are converting over to E-Citation and have begun the process of building the program, this is exciting as it will allow the Officers to be on patrol more as it will limit the amount of redundant paperwork they will have to complete. Congratulations to Officer Saucerman and Officer Ward for completing their field training, they are now patrolling the streets on SOLO status.

### Toys From a Cop

In January we were able to provide for some birthdays. We continue to inventory all the Toys we received from this great community.

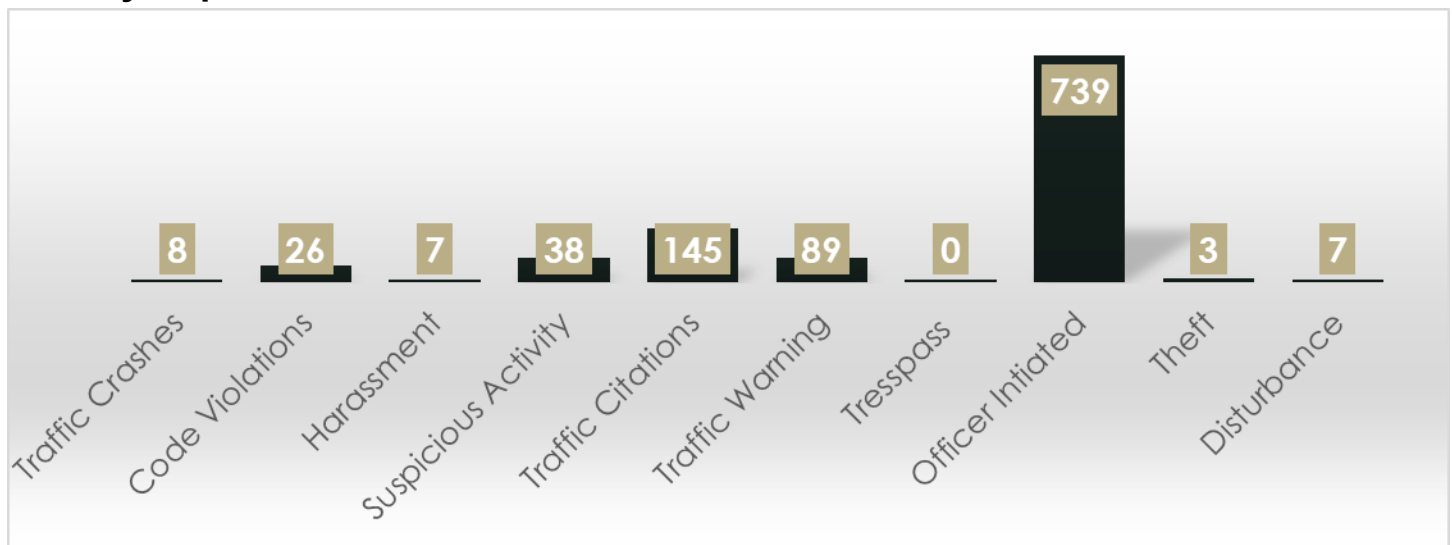
### Officer Award Ceremony

The Officer awards ceremony will take place on February 16<sup>th</sup>. I will provide the list of awards given in next month's report.

### Courts

Municipal Court had 116 defendants on the docket of those 50 were present in court. This is due to payments prior to court or rescheduling. We received \$28434.50 in fines and fees.

### Activity Report



### Training Report

In January we invited SANE nurses from, Banner Health and UC health to present about SANE examinations (Sexual Assault medical exams). This was a very beneficial training for our team. We also covered our duty to intervene in reference to excessive use of force. Officer completed a total of 115 training hours.



Eaton Police Department

Officer of the Quarter

October - December 2023



Sgt. Brian Pettit



Thank you for your dedication and service!

Chief K. Sturch

# PUBLIC WORKS



## TOWN OF EATON STAFF REPORT

# Water

## Water Usage (Gallons)

	2021	2022	2023	2024
JAN	11,472,898	10,424,880	12,679,789	11,195,000
FEB	10,662,449	10,688,896	10,267,559	
MAR	11,870,888	11,907,714	11,434,834	
APR	12,598,290	16,656,327	13,074,439	
MAY	14,291,705	24,565,316	19,878,605	
JUN	36,436,524	36,349,698	17,087,198	
JUL	37,908,840	32,601,027	22,887,478	
AUG	33,298,026	35,937,752	29,215,911	
SEP	31,690,711	30,111,855	25,736,562,	
OCT	17,019,826	17,353,315	18,356,773	
NOV	11,316,309	13,371,276	11,462,381	
DEC	10,728,770	11,701,990	11,251,748	

## Sewer

### Dewatering Equipment

The dewatering equipment will be up and running the week of February 12, 2024. The project saw quite a few set backs that caused significant delays in the project timeline. Staff are excited to get the equipment up and running and return to normal operations and eliminate the need to have a third party haul sludge from the waste water treatment plant.

## Parks/Cemetery

### Well Meters

As part of the Town's augmentation plan, new meters were installed on the wells in Centennial Park and the vacant Eaton Elementary School site.

### Annual Tree Trimming

The Town has contracted with Newell Brothers to complete the annual tree trimming for trees throughout Town properties (parks, cemetery, and facilities).

## Playground Inspections

The Town sent Josua Cruz to a training to become a certified playground inspector and ordered the appropriate tools needed to complete inspections in house. Regular inspections will be performed on all Town playgrounds.

# Streets/Transportation

## Downtown Streetscape

An outreach meeting with Downtown businesses is scheduled for February 26, 2024 at 6:00PM in the Carsten Board Room, 224 1<sup>st</sup> St.



# PLANNING AND BUILDING



TOWN OF EATON STAFF REPORT

## Planning

Additional information of all land use development applications can be found on the Town’s website on the Planning and Development page here: [Planning and Development | Eaton, CO \(eatonco.org\)](https://www.eatonco.org/Planning-and-Development)

New projects and projects with a change in review status (from under review to approved) will be included in the monthly staff report.

## New Projects

- Stone Electric Warehouse Pre-Application (Lot 5 Industrial Park)
- Running R LLC Warehouse Pre-Application (Lot 4 Industrial Park)
- Agfinity Temp Mobile Office Temporary Use Permit (275 Factory Road)

## Change in Review Status

- None

## Building Permits Issued

	2022	2023	2024
JAN	12	13	13
FEB	15	7	
MAR	25	16	
APR	12	16	
MAY	15	9	



<b>JUN</b>	16	16	
<b>JUL</b>	8	19	
<b>AUG</b>	29	21	
<b>SEP</b>	21	14	
<b>OCT</b>	18	16	
<b>NOV</b>	19	11	
<b>DEC</b>	14	9	

## Building Permit Details for the Year 2024

New Residential Permits: 0

New Commercial Permits: 0

Other Residential Permits: 11

Other Commercial Permits: 2

## Building Permit Software

Here is the new website for contractor and community member users to register for an account in the Town's new permitting software, CommunityCore:

<https://app.communitycore.com/app/account/register/7e10dc04-732a-49e8-88cb-7e42a12f7035/select-user-type?name=Eaton>

The following link is for existing users to login to CommunityCore: <https://app.communitycore.com/>

The following link is for Helpful CommunityConnect User Guides: [CommunityConnect \(document360.io\)](#)

Back Flow Licenses are also issued for commercial and multi residential units under Community Core.



In January, the library kicked off the new year with a look ahead at the 2024 Summer Reading Program "Adventure Begins at Your Library". Staff will spend the coming months planning for this incentive program to keep kids reading over the summer with free books, prizes, presenters and activities in collaboration with our



local business sponsors. All are encouraged to mark their calendars for June 1<sup>st</sup> 1-4pm to kick off with a Summer Block Party!

Of special note:

- The library began a new community partnership with *Union Colony Civic Center Performing Arts* to offer monthly **Music and Movement** classes to our preschool patrons.
- A unique item has been added to the library collection for check-out; **ukeleles** are now available for patrons to bring home for up to 3 weeks to grow their musical appreciation and aptitude.
- **Scholarship** applications will be accepted February 12 - April 2, 2024 by the *Friends of the Eaton Public Library*. Any graduating senior residing in the Weld RE-2 school district and planning to attend an accredited university, college or trade school is eligible to apply.

## Facilities

Final preparations are underway for construction beginning in March for interior updates to HVAC, public bathrooms, basement repair and the addition of an outdoor children's space. The floor plans for a Bookmobile have been drafted and details around technology, storage and collections are in discussion prior to publishing an RFP.

## Staffing

Staff attended the Colorado Library Consortium's Annual Winter Workshop to learn the latest tips and tricks for social media, school outreach, and customer service. The library's quarterly fire drill was completed successfully on 1/19 with support from the Eaton Fire District.

## Library Performance Measures

2024	Library Visits	Circulation	Program Attendance	Tech and Makerspace Support
JAN	3,447	6,429	672	47
FEB				
MAR				
APR				
MAY				
JUN				
JUL				
AUG				

SEP				
OCT				
NOV				
DEC				



*Galeton’s kindergarten class took a field trip to the library on 1/31 for a special storytime, tour and snack.*

# Eaton Police Department

## Monthly CAD Incidents / Calls For Service

01 / 2024

### Total Overall Incidents (By Method Received)

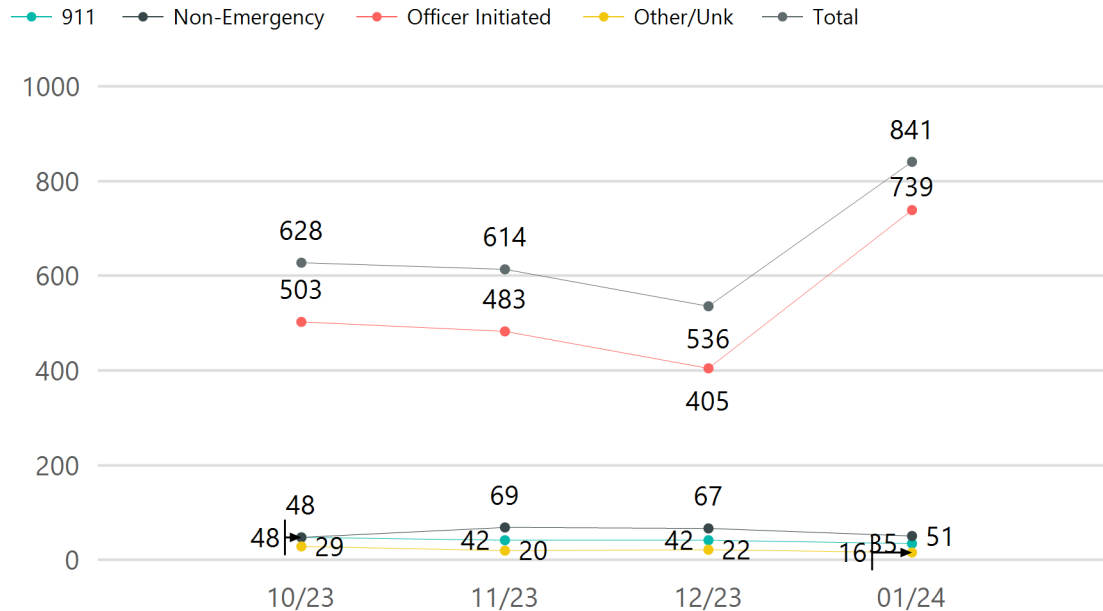
Total	841
911	35
Non-Emergency	51
Officer Initiated	739
Safe2Tell	4
Unknown	12

### Total Overall Incidents (By Priority)

Total	841
1 - Critical	2
2 - High	11
3 - Medium	86
4 - Low	48
5 - General Services	427
8 - Informational	3
9 - Traffic / CC	264

The Incidents counted and considered in this report are any Incidents in which any "Unit" belonging to the listed Agency was attached to - regardless of physical jurisdiction, regardless of disposition, and regardless of whether or not that "Unit" or the listed Agency was considered "Primary". The primary scope of this report includes incidents which occurred within the prior month from the time of publishing - although some report objects may include historical data for comparison.

Incident counts over Last 4 Months (By Category of Method Received)



### Top 10 Incident Locations

1661 COLLINS ST (EATON HIGH SCHOOL)	5
1950 O ST (WELD COUNTY SHERIFFS OFFICE)	3
419 SYCAMORE AVE	3
114 PARK AVE	3
114 ELM AVE	2
180 S ELM AVE (HERITAGE MARKET)	2
S CHRISTENSEN AVE / INDUSTRIAL DR	2
1110 2ND STREET RD	2
505 MAPLE AVE	1
855 E 4TH STREET RD	1

This list includes the top 10 locations by incident occurrence during the last month. This list does not include officer-initiated incidents, or any incidents located at the address of the Police Department.

Count of Incidents (Overall) by Day of Week and Hour of Day - 01 / 2024

	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	Total
Sunday	1	1	1		1			1	3	1	3	2	2	7	4	3	6	3	3	10	4	3	2	5	66
Monday	9	2	3	1	2	3		9	10	8	5	11	9	10	5	6	8	5	6	6	7	7	10	6	148
Tuesday	7	4	2	2	3		3	12	7	9	9	3	13	7	4	7	3	7	7	4	9	2	5	5	134
Wednesday	1	3	5	2	1		5	9	7	16	16	18	17	12	9	13	6	12	12	10	8	12	7	9	210
Thursday	4	3	4		1		3	3	8	8	10	7	5	5	5	6	10	7	12	6	11	7	5	2	132
Friday	5	1			1			7	3	5	3	5	2	3	4	4	7	3	6	4	5	7	5	4	84
Saturday	2	1	3					2	8	1	6	4	1	1	2	1	7	2	7	3	8	3	2	3	67
Total	29	15	18	5	9	3	11	43	46	48	52	50	49	45	33	40	47	39	53	43	52	41	36	34	841

Count of Incidents (Recieved Calls) by Day of Week and Hour of Day - 01 / 2024

	0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	Total
Sunday								1	2	1	1			3	1	1	2			4	1	1			18
Monday	1	2	2			3		1				1		1		1	1	1					1	1	16
Tuesday				1			1	2	2	4		1	1			1	1	3	4				1		22
Wednesday							2	1						1						1	3	2		1	11
Thursday					1				1	1		2		1			3	2	1		1				13
Friday								1		1	1	2			1				3	1		1			11
Saturday			1						2			3	1		1	1	1		1						11
Total	1	2	3	1	1	3	3	6	7	7	2	9	2	6	3	4	8	6	9	6	5	4	2	2	102

Count of Incidents (Officer Initiated) by Day of Week and Hour of Day - 01 / 2024

	0	1	2	3	4	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	Total
Sunday	1	1	1		1			1		2	2	2	4	3	2	4	3	3	6	3	2	2	5	48
Monday	8		1	1	2		8	10	8	5	10	9	9	5	5	7	4	6	6	7	7	9	5	132
Tuesday	7	4	2	1	3	2	10	5	5	9	2	12	7	4	6	2	4	3	4	9	2	4	5	112
Wednesday	1	3	5	2	1	3	8	7	16	16	18	17	11	9	13	6	12	12	9	5	10	7	8	199
Thursday	4	3	4			3	3	7	7	10	5	5	4	5	6	7	5	11	6	10	7	5	2	119
Friday	5	1			1		6	3	4	2	3	2	3	3	4	7	3	3	3	5	6	5	4	73
Saturday	2	1	2				2	6	1	6	1		1	1		6	2	6	3	8	3	2	3	56
Total	28	13	15	4	8	8	37	39	41	50	41	47	39	30	36	39	33	44	37	47	37	34	32	739

Traffic Data - 01 / 2024

Traffic Accidents

Nature	Total	Report	Serviced call
Total	8	6	2
Traffic Accident	1	1	0
Traffic Accident Hit and Run	2	2	0
Traffic Accident Unknown Inj.	3	1	2
Traffic Accident with Inj.	2	2	0

Top 5 Traffic Accident Locations

408 MAPLE AVE	1
5 BIRCH AVE	1
COLORADO PKWY / S ELM AVE	1
MM 276 HWY 85 NB (MM 276 HWY 85 NB)	1
MM 309 HWY 85 (MM 309 HWY 85)	1

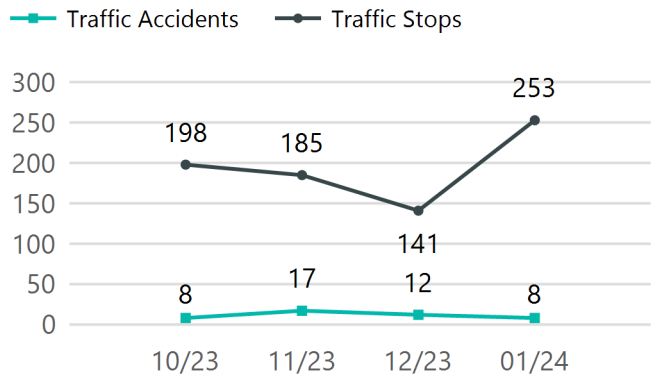
Traffic Stops

	Total	Report	Serviced call	Ticket Issued	Warning
Total	253	5	14	145	89
Traffic Stop	253	5	14	145	89

Top 5 Traffic Stop Locations

COLORADO PKWY / S OAK AVE	22
ORCHARD ST / S OAK AVE	20
100 OAK AVE	15
10 OAK AVE	13
WCR 35 / 3RD ST	9

Traffic Incident Counts - Last 4 months



**All Incidents by Nature/Disposition in Time Period - 01 / 2024**

Problem	Total	False Alarm	Message Left	Report	Serviced call	Ticket Issued	Warning
<b>Total</b>	<b>841</b>	<b>2</b>	<b>1</b>	<b>79</b>	<b>510</b>	<b>152</b>	<b>97</b>
Animal At Large	4	0	0	0	3	0	1
Animal Complaint	9	0	0	0	7	2	0
Area Watch	89	0	0	0	89	0	0
Assault	4	0	0	4	0	0	0
Assist Other Agency	5	0	0	2	3	0	0
Bar Check	1	0	0	0	1	0	0
Burglary Alarm	8	2	0	0	6	0	0
Business Check	115	0	0	0	115	0	0
Check Wellbeing	19	0	0	12	7	0	0
Citizen Assist	6	0	0	0	6	0	0
Citizen Contact	11	0	0	1	10	0	0
Code Violation	13	0	0	0	6	3	4
Detail	4	0	0	0	4	0	0
Disturbance	7	0	0	4	3	0	0
Drug Related Activity	4	0	0	3	1	0	0
Fireworks Complaint	2	0	0	1	0	0	1
Follow Up	58	0	1	9	48	0	0
Foot Patrol	15	0	0	0	15	0	0
Hang Up	3	0	0	0	3	0	0
Harass	7	0	0	4	2	1	0
Hold Up Alarm	2	0	0	0	2	0	0
Loud Party	1	0	0	0	1	0	0
Medical	3	0	0	0	3	0	0
Meet	32	0	0	10	21	1	0
Mental Health Crisis	4	0	0	1	3	0	0
Neighborhood Patrol Hot Spot	17	0	0	0	17	0	0
Noise Complaint	1	0	0	0	1	0	0
Property	2	0	0	0	2	0	0







	Under Contract								
	Proposed								
EATON - CONSTRUCTION PROJECTS	Administrative Final Scope	Project Bid	Pre-Bid	Bid Opening	Board Approval	Pre-Construction	Construction Start	Construction End	Notes
					NOA	NTP			
Cemetery - Change Order	1/11/2024				1/18/2024		4/1/2024	5/1/2024	
WCR 39 Reconstruction		2/14/2024	2/26/2024	3/7/2024	3/21/2024	4/1/2024	4/8/2024	5/30/2024	
Main Street	CA Fees-3/1/2024	4/8/2024	4/30/2024	5/7/2024	5/16/2024	5/27/2024	6/1/2024	11/1/2024	Updated Schedule -1-11-24
CDBG Ramps - Phase I		1/14/2024	1/25/2024	2/6/2024	2/15/2024	2/29/2024	3/4/2024	5/1/2024	Completed by 6-1-24
DOLA - Meter Replacements	1/19/2024	3/17/2024	3/26/2024	4/9/2024	4/18/2024	4/30/2024	5/6/2024	8/1/2024	Fee for Bid Docs and CA
Town Repaving - Street Tax	1/19/2024	4/14/2024	4/23/2024	5/7/2024	5/16/2024	5/27/2024	6/3/2024	9/3/2024	Fee for Bid Docs and CA
Cottonwood - Waterline Replacement	2/2/2024	4/14/2024	4/23/2024	5/7/2024	5/16/2024	5/24/2024	6/3/2024	7/1/2024	

[illegible]



**Waste Management**  
222 S. Mill Ave., Suite 301  
Tempe, AZ 85281  
C 720-413-5511

February 6, 2024

Mr. Wesley LaVanchy  
Town Administrator  
Town of Eaton  
223 1<sup>st</sup> Street  
Eaton, CO 80615

RE: Fuel Surcharge Review

Dear Mr. LaVanchy:

It has been a pleasure serving the residents of Eaton. Waste Management ("WM") sincerely values your patronage and looks forward to continuing our partnership.

Based on the current methodology outlined in the Second Amendment to Solid Waste Services Agreement, the rates will be adjusted effective May 1, 2024 as outlined below:

**Summary of Adjustments:**

- Fuel Surcharge Review - The January 2023 fuel rate at prior review was \$4.727 per gallon and the fuel rate as of December 2023 is \$4.007, a \$0.72 decrease which is equivalent to a 15.2% change. Per the fuel surcharge methodology, the fuel surcharge shall be decreased by 1% for every 10% reduction in the fuel index. The fuel surcharge will be reduced from 4.56% to 3.56%, a -1% decrease.

Attached is the updated Rate Exhibit and Fuel Index for your records.

Our goal continues to be to provide the highest quality, environmentally responsible service to the Town of Eaton. If you have any additional questions, I can be reached at 720-413-5511.

Sincerely,

Curtis E. Gardner  
Public Sector Solutions Manager  
[cgardne7@wm.com](mailto:cgardne7@wm.com)



**Waste Management**  
 222 S. Mill Ave., Suite 301  
 Tempe, AZ 85281  
 C 720-413-5511

### Rate Exhibit

Service	Current Rate	Fuel Surcharge -1%	Total	Frequency
Consolidated, household rate for 96-gallon Refuse Cart and 96-gallon Recyclables Cart ("Household Rate")	\$ 22.69	\$ (0.23)	\$ 22.46	per month
Additional Refuse or Recyclables Cart ("Additional Container Rate")	\$ 5.81	\$ (0.06)	\$ 5.75	per month per container
Annual Staged Neighborhood Roll-Off Event	No charge to Town for hauling; Town pays for disposal			
Annual Curbside Cleanup Event	\$ 146.79	\$ (1.47)	\$ 145.32	vehicle; Town pays for disposal
Pay ahead special collection of Bulky Waste	\$ 46.96	\$ (0.47)	\$ 46.49	per collection
Pay ahead special collections of Refuse extra bags ("Extra Bag Rate")	\$ 4.11	\$ (0.04)	\$ 4.07	per bag
Contamination Fee	\$ 29.36	\$ (0.29)	\$ 29.06	per incident
Overage Fee	\$ 29.36	\$ (0.29)	\$ 29.06	per incident
Re-delivery of Recyclables container	\$ 29.36	\$ (0.29)	\$ 29.06	per container

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#### Data 2: M Diesel Prices - All Types

Sourcekey	EMD_EPD2D_PTE_N US_DPG	EMD_EPD2D_PTE_R4 0_DPG
	U.S. No 2 Diesel Retail Prices (Dollars per Gallon)	Rocky Mountain No 2 Diesel Retail Prices (Dollars per Gallon)
Date		
Jan-23	4.576	4.727
Feb-23	4.413	4.645
Mar-23	4.211	4.378
Apr-23	4.099	4.118
May-23	3.915	4.101
Jun-23	3.802	4.028
Jul-23	3.882	3.983
Aug-23	4.37	4.46
Sep-23	4.563	4.801
Oct-23	4.507	4.713
Nov-23	4.254	4.329
Dec-23	3.972	4.007