



TOWN BOARD REGULAR MEETING

224 First Street, Eaton, CO

Thursday, March 21, 2024, 7:00 P.M.

MINUTES

CALL TO ORDER

Mayor Moser called the meeting to order at 7:00 p.m. and led the Pledge of Allegiance.

ROLL CALL

BOARD PRESENT

Mayor Scott Moser

Trustee Coby Gentry

Trustee Nina Lewis

Mayor Pro Tem Liz Heid

Trustee Karla Winter

Trustee Glenn Ledall

BOARD ABSENT

Trustee Lee Griffith

STAFF PRESENT: Town Administrator - Wesley LaVanchy, Town Attorney - Avi Rocklin, Assistant Town Administrator - Greg Brinck, Finance Director - Faith Smith, Police Chief – Kevin Sturch, Baseline – Vince Harris, and Northern Engineering – Brad Curtis

AGENDA APPROVAL / AMENDMENT(S)

Mayor Pro Tem Heid moved to amend the agenda with the removal of number 18. An executive session to develop a strategy and direct negotiators with respect to a potential agreement with the Fort Collins-Loveland Water District pursuant to C.R.S. § 24-6-402(4)(e) and approve the amended agenda.

Trustee Lewis seconded, and the motion passed, unanimously 5-0.

SPECIAL PRESENTATION

1. Eaton Public Library Presentation

Amber Greene, Library Director presented the Library Performance Measures for the 2023 Year-End Totals and Trends collected by the Colorado State Library. Highlights for the library is a Storytime Mural, a \$10,000 Grant for Disability Services, Community Outreach, 2024 Summer Reading Program, New Photo Center, and became an American Red Cross Shelter. Future projects consist of Community Needs Assessment, Library Property, Capital Projects, and Galetton Kiosk. Amber also presented a 2023 Annual Report with a letter from the Director, Annual Library Impact, Fiscal Year 2023 Revenue and Expenditure Totals and comments from the community.

STAFF RECOGNITION

2. Corporal Dwain Allen, Jr. - Eaton Police Department

Chief Sturch stated that he is here again to present an award to Corporal Dwain Allen, Jr. Back in February of 2020, Dwain saved the life of Coach Jim Danley from a widow maker heart attack. The Coach's son read a nomination letter for the Life Saving Award. The letter went into details about the fast 911 response, taking over CPR and Defibrillator responsibilities and with Dwain's expertise and valent effort brought Jim back from death. The great memories and travel experience in the last four years with family, and looking into the future, is because of Corporal Allen. Coach Danley approached the board and stated that he is eternally grateful to Corporal Allen, for saving his life.

PUBLIC COMMENT

Mayor Moser opened the floor for public comment at 7:21 p.m.

Stephen Poortinga, 1782 Pioneer Place, approached the board to thank them for putting up a Speed Limit sign of 35 mph on Fall Line Road behind his house and has noticed more police presence as well. Then discussed the vehicles that park along Fall Line Road, with some of them being parked there for 3 months or more.

Jeff Higdon, 806 First Street, approached the board to discuss a black truck that had chased a young girl in Pierce and his concern since he is a parent of a 12-year-old. He then stated that he most likely should go to the police department to discuss with the officers.

Mayor Moser closed the floor for public comment at 7:25 p.m. as there were no other comments.

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CONSENT AGENDA

3. Minutes – February 15, 2024, BOT Regular Board Meeting
4. A/P Invoice History Report – February 2024
5. Financial Statements – January 2024
6. Treasurer Report – January 2024
7. Resolution No. 2024-06, Back-up Judge
8. Resolution No. 2024-07, Opposition to HB 24-1152
9. Resolution No. 2024-08, TFS: Business and Dog License Late Fee & Waste Management Fee Reduction

Mayor Pro Tem Heid moved to approve the Consent Agenda as written.

Trustee Winter seconded, and the motion passed, unanimously 5-0.

PUBLIC HEARING

Mayor Moser opened the floor for the public hearing at 7:26 p.m.

10. Ordinance No. 641, Amending Chapter VII and Chapter X

Vince Harris, Baseline Planning Director presented the Eaton Zoning Code with eight topics to amend. The existing code was created 24 years ago, there have been simple amendments approved, as necessary. The amendments today are a vision of the first wave as the code should become more “State of the Times/Art,” in today’s world of land use, planning laws and typical processes. The following will be amended under Chapter VII: R-3 Zone District – Sec. 7-2-19, Addition of R-EH Zone District – Sec. 7-2-19.1, C-2 Zone District – Sec. 7-2-22, Rezoning Procedure – Sec. 7-2-45, Public Hearing Notice – Sec. 7-2-49, PUD Zone District – Sec. 7-3-1 thru 7-3-18, and Site Development Plan – Sec. 7-4-9. The following will be amended under Chapter X: Marijuana – Sec. 10-4-11 & 10-4-12. Staff and the Eaton Planning & Zoning Commission recommends that the Board of Trustees approve the attached Ordinance No. 641, Amending Chapter VII and Chapter X.

Mayor Moser opened the floor to public comments for Ordinance No. 641 at 7:32 p.m. and as there were no public comments the floor was closed at 7:33 p.m.

Board discussion commenced and ended.

Mayor Moser closed the Public Hearing at 7:35 p.m.

Trustee Ledall moved to approve Ordinance No. 641, An Ordinance Amending Chapter VII of the Eaton Municipal Code Concerning Planning and Zoning Regulations and Section IV of Chapter X Concerning Marijuana Regulations.

Trustee Lewis seconded, and the motion passed, unanimously 5-0.

NEW BUSINESS

11. Appointment of Three Planning Commissioners, Beginning May 2024

Wesley LaVanchy, Town Administrator stated that two of the Planning Commissioners will have reached the end of their three (3) year term in April of 2024 and have agreed to be re-appointed for an additional three (3) year term each; Bond Baiamonte and Jason Radke. The one member of the Town Board, Trustee Karla Winter, served as an ex officio member of the Planning Commission and will have met the end of her tenure in April of 2024. Trustee Lee Griffith has agreed to be appointed ex officio to the Planning Commission for his tenure. Staff recommends, along with Mayor Moser on the appointments of Bond Baiamonte, Jason Radke and Trustee Lee Griffith.

Mayor Pro Tem Heid moved to approve the appointment of Bond Baiamonte, Jason Radke and Trustee Lee Griffith.

Trustee Lewis seconded, and the motion passed, unanimously 5-0.

12. Snow Routes

Juan Romero, Public Works Director addressed the board to discuss certain roadways and parking lots to be signed as snow routes which will require cars not to be parked in designed areas during and following snowstorms. This will help public works provide safe, clear, and passable roads. The signs will be posted on First Street from Highway 85 to Maple Street, both East and West sides of Town Square Park, and the parking lot at 110 Oak Street. The approximate cost per sign is \$250 for material and installation, which will come from the Streets Fund operation budget. Staff recommends designating snow routes to help Public Works crew provide improved service to the community. If the board agrees, staff will bring a resolution for consideration at the next Board meeting. The board did agree to designate Snow Route Signage.

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STAFF REPORT

13. March 2024 Staff Report

Additional Comments:

Wesley LaVanchy, Town Administrator interviewed another firm for a board retreat and a proposal should be coming next week and will be shared at the April board meeting.

Greg Brinck, Assistant Town Administrator will have a space planning review ready in a month or two for the board. Early stages of conversations with Eaton Country Club about annexation into the Town of Eaton have begun and the conversation will be addressed at their next board meeting. The Finance Section in the Staff Report is a little different with General Sales Tax and Street Sales Tax being separated.

Jane Winter, Town Clerk renewed the Dragon Inn's liquor license application.

COUNCIL REPORTS AND REQUEST FOR FUTURE AGENDA ITEM(S)

14. Planning Commission Meeting – Trustee Winter – Discussed under item, 10.

15. Hometown Revitalization Committee – Mayor Pro Tem Heid – Met with DDA and worked on setting boundaries.

16. Great Western Trail/Park – No Comment

17. Northern Front Range/MPO – Mayor Pro Tem Heid reported that MPO was a repeat of the legislative meeting.

MAYOR COMMENTS – No Comments

EXECUTIVE SESSION – See executive session motion under Agenda Amendment, above.

~~**18. An executive session to develop a strategy and direct negotiators with respect to a potential agreement with the Fort Collins-Loveland Water District pursuant to C.R.S. § 24-6-402(4)(e).**~~

ADJOURN

Mayor Moser adjourned the March 21, 2024, Board of Trustees Regular Meeting at 7:47 p.m.

Mayor Moser stated that the board will now move forward to the Eaton Housing Authority Meeting.

Margaret Jane Winter Town Clerk