



**TOWN BOARD REGULAR MEETING AGENDA**  
**Thursday, July 21, 2022, at 7:00 P.M.**  
**Held at the Carsten Board Room at 224 First Street**

**CALL TO ORDER**

1. Pledge of Allegiance

**ROLL CALL**

**AGENDA APPROVAL / AMENDMENTS**

*Motion to approve agenda as is or approve agenda with amendment(s).*

**CONSENT AGENDA**

*The Consent Agenda is a group of routine matters to be acted on with a single motion and vote. Council or staff may request an item(s) to be removed from the Consent Agenda and placed under New Business for discussion.*

1. Minutes – June 16, 2022, Regular Meeting
2. CPS HR Consulting (CPS HR) Professional Services Agreement & First Amendment - Compensation Study
3. Resolution No. 2022-16 - Amending the Hometown Revitalization Committee Rules & Regulations

**SPECIAL PRESENTATIONS**

1. Well Update – State Requirements on Current Wells – Steve Nguyen, Clear Water Solutions
2. Water/Sewer Master Plan Studies – Brad Curtis, Northern Engineering
3. 2021 Financial Statements Audit Report (DRAFT) – Alan Holmberg, Anderson/Whitney

**PUBLIC HEARING (See exhibit A)**

1. None

**PUBLIC COMMENT\***

*Members of the audience are invited to speak at the Board of Trustees' meeting. Public Comment is reserved for citizen comments on items not contained on the printed agenda. Citizen comments are limited to three (3) minutes per speaker. When several people wish to speak on the same position on a given item, they are requested to select a spokesperson to state that position.*

**OLD BUSINESS**

1. Magellan Survey Proposal (DRAFT) – Wes LaVanchy, Interim Town Administrator & Ryan Winger, Magellan Strategies, LLC

**NEW BUSINESS**

1. Colorado FAMLI Program Report – Lorna Younger, HR Consultant
  - a. Resolution No. 2022-15 Declining to Participate in the CO Paid Family Medical Leave Insurance Program
2. Space Planning/Facilities Master Plans – Greg Brinck, Assistant Town Administrator
3. Modular Building/Public Works – Greg Brinck, Assistant Town Administrator
4. High Plains Library District Nomination Committee Selection – Mayor Pro Tem Heid

**STAFF REPORT(S)**

1. Interim Town Administrator – Monthly Report
  - a. Memo: Employee Mid-Year, One-Time Pay Adjustment for Impacts from Inflation
2. Assistant Town Administrator
3. Police Chief – June 2022 Report & Police Progress and Statistical Summary
4. Town Clerk –
5. Town Attorney – Ordinance No. (DRAFT) – Amending Section 2-2-2 of Eaton Municipal Code Concerning Meeting Procedures
6. Finance Director
7. Town Engineer – Roundabout Report

**COUNCIL REPORTS AND REQUEST FOR FUTURE AGENDA ITEMS**

1. Planning Commission Meeting
2. Hometown Revitalization Committee
3. Great Western Trail/Park
4. Northern Front Range/MPO

**MAYOR’S COMMENTS**

**EXECUTIVE SESSION**

1. An executive session to obtain legal advice pursuant to C.R.S. § 24-6-402(4)(b) concerning Public Service Company of Colorado v. Town of Eaton and Eaton Board of Trustees, Case No. 2022CV30229, and In the Matter of the Application of Public Service Company of Colorado Concerning an Appeal of a Local Governmental Land Use Decision Issued by the Town of Eaton, Proceeding No. 22A-0322E.
2. An executive session to obtain legal advice pursuant to C.R.S. § 24-6-402(4)(b) concerning the 3<sup>rd</sup> Street water main break that occurred on April 29, 2021.

**ADJOURN**

*\* If you have public comment but are not comfortable attending in person due to COVID-19, please send the comments to [wesley@eatonco.org](mailto:wesley@eatonco.org) by noon on the day of the meeting, and the comment will be read into the record or otherwise shared with the Board during the meeting.*

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**AMERICANS WITH DISABILITIES ACT NOTICE**

In accordance with the Americans with Disabilities Act, persons who need accommodation in order to attend or participate in this meeting should contact Town Hall at (970) 454-3338 within 48 hours prior to the meeting in order to request such assistance.

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