



TOWN BOARD REGULAR MEETING AGENDA
Thursday, March 21, 2024, at 7:00 P.M.
Held at the Carsten Board Room at 224 First Street

CALL TO ORDER

Pledge of Allegiance

ROLL CALL

AGENDA APPROVAL / AMENDMENT(S)

Motion to approve agenda as is or approve agenda with amendment(s).

SPECIAL PRESENTATION

1. Eaton Public Library Presentation – Amber Greene, Library Director
 - 2023 Eaton Library Annual Report

STAFF RECOGNITION

2. Corporal Dwain Allen, Jr – Chief Sturch, Eaton Police Department

PUBLIC COMMENT*

Members of the audience are invited to speak at the Board of Trustees' meeting. Public Comment is reserved for citizen comments on items not contained on the printed agenda. Citizen comments are limited to two (2) minutes per speaker. When several people wish to speak about the same position on a given item, they are requested to select a spokesperson to state that position.

CONSENT AGENDA

The Consent Agenda is a group of routine matters to be acted on with a single motion and vote. Council or staff may request an item(s) to be removed from the Consent Agenda and placed under New Business for discussion.

3. Minutes – February 15, 2024 Board of Trustees Regular Meeting
4. Accounts Payable Invoice History Report – February 2024
5. Financial Statements – January 2024
6. Treasurer Report – January 2024
7. Resolution No. 2024-06, Back-up Judge – Avi Rocklin, Town Attorney
 - Resolution No. 2024-06, Memo
 - Kristin N. Brown's Résumé
 - Oath of Office
8. Resolution No. 2024-07, Opposition to HB 24-1152 – Wesley LaVanchy, Town Administrator
 - CML – Oppose Unless Amended HB24-1152, Memo
9. Resolution No. 2024-08, TFS: Business and Dog License Late Fee & Waste Management Fee Reduction – Greg Brinck, Assistant Town Administrator
 - Exhibit A, Town Fee Schedule (TFS)
 - Agenda Item, Memo

PUBLIC HEARING

10. Ordinance No. 641, Amending Chapter VII and Chapter X – Vince Harris, Baseline
 - Eaton BOT Agenda Item, Zoning Code Update Memo

NEW BUSINESS

11. Appointment of Three Planning Commissioners, Beginning May 2024 – Scott E. Moser, Mayor
 - Agenda Item, Memo
12. Snow Routes – Juan Romero, Public Works Director
 - Agenda Item, Memo

STAFF REPORT

13. March 2024 Staff Report

COUNCIL REPORTS AND REQUEST FOR FUTURE AGENDA ITEM(S)

14. Planning Commission Meeting
15. Hometown Revitalization Committee
16. Great Western Trail Authority
17. Northern Front Range/MPO

MAYOR COMMENT(S)

Move into Eaton Housing Authority Meeting – See EHA Agenda – Executive Session follows EHA Meeting

EXECUTIVE SESSION

18. An executive session to develop a strategy and direct negotiators with respect to a potential agreement with the Fort Collins-Loveland Water District pursuant to C.R.S. § 24-6-402(4)(e).

AJOURN

** If you have public comment but are not comfortable attending in person, please send the comments to wesley@eatonco.org by noon on the day of the meeting, and the comment will be read into the record or otherwise shared with the Board during the meeting.*

AMERICANS WITH DISABILITIES ACT NOTICE

In accordance with the Americans with Disabilities Act, persons who need accommodation to attend or participate in this meeting should contact Town Hall at (970) 454-3338 within 48 hours prior to the meeting to request such assistance.

EXHIBIT A

RULES FOR THE HEARING

- A. All questions and comments by applicant(s), staff, or the public are to be directed to the governing body.
- B. The Mayor will ask each member of the governing body to disclose any conflicts requiring recusal, or the specific substance of any ex-parte communications made by them.
- C. No applicant(s), staff member, or the public will be subject to cross examination except by the governing body.
- D. Public comments shall be taken at the hearing and are limited to two (2) minutes per individual. Any unused time may not be given to another.
- E. Disruptive behavior will not be tolerated.

PUBLIC HEARING PROCEDURE

- 1. Open public hearing.
- 2. Receive information from staff.
- 3. Receive information from applicant.
- 4. Receive information from the public.
 - a. Ask to hear from anyone who supports the matter.
 - b. Ask to hear from anyone who opposes the matter.
- 5. Receive rebuttal from applicant. (*If any.*)
- 6. Additional questions from the Board, if any. (*Board may ask questions at any time until the hearing is closed.*)
- 7. Close the public hearing.
- 8. Discussion and deliberation among Board.
- 9. The Board will decide and make a motion.

Proposed Motions:

For Approval:

I move to approve _____.

For Approval with Conditions:

I move to approve _____ with the following conditions: _____.

For Denial:

I move to deny approval of _____.