

Eaton Public Library
Board of Trustees March 6, 2019 Meeting Minutes

Present:

John Isbell - President
June Gustafson - Trustee
Nomie Ketterling- Trustee
Maureen St.Peter- Trustee

Not able to attend: Julie Finn – Secretary, Dave Sloan – Vice President, Marleen Richter-Trustee

Staff: Brenda Carns, Library Director

1. Call to Order. Declaration of a quorum. President Isbell called the meeting to order at 5:34 p.m., March 6, 2019 and declared a quorum.
2. Approval of the agenda. M/S – Trustee St.Peter made the motion to approve the agenda. Trustee Gustafson seconded. Motion passed, no opposition.
*Correction to previous minutes Trustee Ketterling was in attendance February Board Meeting.
3. Report of the President: President Isbell stated that guest Dr. Matt Hortt, Executive Director of the HPLD presentation was informative and gave insight to the HPLD Strategic Plan. President Isbell would like to have further discussion about statistics listed in the hand out from Matt.
4. Report of the Friends of the Library: Mary Vance was not in attendance but gave written report to Brenda to read (See Attached)
Board would like have discussion with Friends on how the scholarship program works. (criteria, selection process, etc...)
5. Director's Update: Director Carns included a detailed report in the board packet. Some topics touched upon: Community meeting space and how this is being utilized. Director Carns discussed the cost of repairing the handicap elevator with the hopes of just a replacement of a part and labor \$700.00, cost of replacing the elevator is approximately \$70,000. Director Carns has hired 2- part time bilingual people. One is an ESL middle school teacher and one who is an assistant preschool teacher. Lamp post outside is being looked into for repair with Bob A. from the District. Summer reading program mentioned by library staff: concerns of money for programing, coordination of staff, preparation and

event may be too much for staff. The open house will have overlap with summer reading program, programming cost.

6. Approval of the Consent agenda. M/S – Trustee Ketterling made the motion and Trustee St. Peter seconded. Motion passed, no opposition.
7. Items removed from the consent agenda. No items were removed.
8. Old business:
 - a. Changes to Wireless Access Policy –none
 - b. Community Open House: discussion of advertising invite press, possible bulk mailing- to be discussed at next board meeting. Brenda to look into local authors, themed food, snacks moon pies, starburst, cookie - stars, in addition to hotdogs, lemonade. Scavenger hunt, passive craft, UNC possible music/dance. More details to come.
9. New Business: Discussion to move May 1st board meeting to May 8th which was approved.
 - a. Review of library statistics: Will review next board meeting
 - b. Discarding of library materials: Adopted policy from January 13.
10. Action Steps:
11. Adjourn: M/S Trustee Ketterling made the motion to adjourn at 6:47 p.m. Trustee Gustafson seconded. Motion passed, no opposition.

Next board meeting: Wednesday, April 3, 2019 at 5:30 p.m.

Respectfully submitted,

Maureen St.Peter