

Eaton Public Library
Board of Trustees September 4th, 2019 Meeting Minutes

Attendance:

John Isabel - President
Julie Finn - Vice President
Maureen St.Peter - Secretary
Nomie Ketterling - Trustee
Dave Sloan - Trustee
Marlene Richter - Trustee
Shelly McClatchie - New Trustee

Staff: Library Director Brenda Carns

1. Call to Order – Declaration of a quorum. President Isabel called meeting to order at 5:35 p.m. September 4th 2019 and declared a quorum.

2. Approval of agenda - Vice President Finn made motion to approve agenda, Trustee Sloan seconded. Motion passed, no opposition.

3. Report of the President: Progress is being made on building repairs, landscape issues. Notice of change in library activities and volume with school starting. Welcome Shelly McClatchie new board member and asked for a brief introduction.

Shelly - originally from Kansas City, married, currently working at Ray's Plumbing and Heating in Fort Collins has lived in Eaton now for 4 years.

4. Report of the Friends of the Library - See attached August Report

Boxes of books have been donated to VA but not enough warehouse space will not take anymore. Board offered to take boxes and drop off at local donation sites. North Range Behavioral Health has taken some books.

5. Director update - Attended HPLD Meeting Matt P. gave handout with diagram showing role board plays and what the IGA supports. HPLD does not govern member libraries it is mainly a financial relationship. HPLD IGA services meeting will be Wednesday, September 25 at 5:00 in Greeley at the District Building. Dave to attend. IGA Ault still has opening. Comments to Dave or Brenda.

Copy of HPLD board meeting agenda copy was displayed which included facility master plan. .

September programming sheets handed out

Large monitor will be displayed in library entrance with a list of programming - Sept 11th to arrive

Board Member new roster distributed corrections were made and redistributed with changes.

Budget - point out projected revenue for 2020 \$929,000 new projections 1.376 million

HPLD will reimburse Eaton Library up to \$2000 per year. Currently \$298 have been used for training/workshop/conference and is being submitted for reimbursement.

New Spanish Club meets on Thursdays, 3 new Spanish speaking attended, games played.

Fiesta on Friday, August 30 approximately 30 people attended activities including story telling in Spanish. Both adults and children seem to do better with a variety of programs - book club, Spanish for adults Spanish film night, family night.

6. Approval of the Consent agenda - Trustee Sloan made motion to approve. Trustee Richter seconded.

7. Old Business - Community Art- Nomie will reach out to Greeley Art Center to set a date to meet and discuss how to get started. (Activity at Island Grove this week not available)

Space planning - 2 reports with projections - is district willing to underwrite cost ?

Board involvement - committee rearrange send email to set up meeting 3rd step is going to be with space planning

Strategic Plan Presented by Brenda with staff updates listed.

Neal asked to present at school on Library and the history - Teaching kids about civics making a better community.

Teen group more active vibrant group

Stats - Judy out, Neal hurt foot and on vacation

Discussion - Expanding hours - to 8 or 9 offer extended hours suggest staff open to longer hours

Review Policy - Soliciting, Petitioning Onsite

Trustee Ketterling made motion to accept policy

Trustee Sloan - seconded

2020 Budget - Trustee Ketterling and Vice President Finn will assist in creating 2020 budget. Budget needs to be completed in November and submitted to the town in December

Discussion of CPR - training - buy a first aid kit ADD Machine for the library. Cost will need to be looked. Further discussion needed.

8. Adjourn: Trustee Sloan made motion to adjourn at 6: 32 p.m. Trustee St.Peter seconded motion. passed no opposition.

Next Board Meeting Wednesday, October 2, 2019 at 5:30 p.m.

Respectfully submitted

Maureen St.Peter Secretary